

**BEAVERCREEK TOWNSHIP  
AGENDA PACKET  
REGULAR TRUSTEES' MEETING  
MONDAY MARCH 02, 2015  
1:00 P.M.**



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**Old Business: Pages 4-15**

- PSISN Agreement Pages 4-15

**Administrator: Pages 16-32**

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- IT Independent Contractor Agreement Pages 17-20
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- Biweekly Report Pages 33-34

**Zoning: Pages 35-36**

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**Information Technology: Pages 37-38**

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- Purchase Request: Blue Card Training Page 42-43
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- Surplus Request: Replaced Treadmills Page 47
- Modification Request: Authorized Staffing Levels Page 48
- Contract Approval: EMS Collections Billing Pages 49-50
- Coordinated Apparatus Equipment and Outfitting Project Pages 51-53
- Special Report to the Board: Special Response Locations Pages 54-59

**Agenda**  
**Regular Trustees' Meeting**  
**Monday, March 2, 2015, at 1:00 p.m.**  
**At the Fire Administration Building at 851 N. Orchard Lane, Beavercreek, OH 45434**

**Pledge of Allegiance - Moment of Silence**

- Approve Agenda for the March 2, 2015, Meeting
- Approve the March 4, 2015, Payroll in the amount of \$
- Approval of Bills in the amount of \$
- Approval of Minutes:
  - Regular Meeting held February 16, 2015

**Citizens Desiring to Speak (Each Speaker is Limited to 3 Minutes)**

**Old Business:**

- PSISN Agreement
- Update and Discussion of Ludlow Rd. Nuisance Declaration

**New Business:** None.

**Administrator:**

- BZA Reappointment
- IT Independent Contractor Agreement
- Greene County Sheriff's Office Report
- Hunting Program Update
- Appointments:
  - Health Department District Advisory Council
  - WPAFB Environmental /Restoration Advisory Board
- Request to Schedule Special Meeting to discuss:
  - Zoning Fee Schedule
  - Finance Director Position
  - Administration Building Plans Review

**Human Resources:**

- Biweekly Report

**Zoning:**

- Biweekly Report

**Information Technology:**

- Biweekly Report

**Road:**

- Biweekly Report

**Fire:**

- Surplus Request: Replaced Treadmills
- Modification Request: Authorized Staffing Levels
- Contract Approval: EMS Collections Billing
- Purchase Request: Blue Card Training
- Coordinated Apparatus Equipment and Outfitting Project
- Special Report to the Board: Special Response Locations
- Biweekly Report

**Legal Advisor:**

**Trustees:**

**Fiscal Officer:**

**Legal Invoices**

**Executive Session:**

- Ohio Revised Code Section 121.22(G)(1) To consider the compensation of a public employee.

**Adjourn**

**PUBLIC SAFETY INFORMATION SHARING NETWORK (“PSISN”) BOARD SUMMARY**

<b>PSISN AGREEMENT – 2008</b>	<b>PSISN AGREEMENT – 2015</b>
<p>Initial New World Software Purchase</p> <ul style="list-style-type: none"> <li>• Total cost: \$1.5 million</li> <li>• Greene County Sheriff &amp; Prosecutor - \$400,000</li> <li>• City of Fairborn - \$200,000</li> <li>• City of Xenia - \$200,000</li> <li>• City of Beavercreek - \$100,000</li> <li>• Beavercreek Township - \$100,000</li> <li>• ACE Task Force - \$100,000</li> <li>• Yellow Springs - \$100,000</li> <li>• Sugarcreek Township - \$50,000</li> <li>• E-911 - \$100,000</li> <li>• State Grant - \$150,000</li> </ul> <p><i>*All money used was seizure or grant money; no participating agency general fund money was spent on the initial software acquisition</i></p>	<p>Upgrade to Enterprise CAD</p> <ul style="list-style-type: none"> <li>• Total cost: \$200,000</li> <li>• Entire \$200,000 to be paid by the Greene County Sheriff</li> </ul> <p><i>*Total cost to come from GCSO seizure funding; no general fund money to be spent on software acquisition. Participating agencies will not be asked to share the cost of the software upgrade.</i></p>
<p>Five year software maintenance agreement of \$180,000 per year, cost split as follows:</p> <ul style="list-style-type: none"> <li>• 40% - Greene County</li> <li>• 20% - City of Fairborn</li> <li>• 20% - City of Xenia</li> <li>• 10% - City of Beavercreek</li> <li>• 10% - Beavercreek Township</li> </ul>	<p>Five year software maintenance agreement of \$180,000 per year, cost split as follows:</p> <ul style="list-style-type: none"> <li>• 40% - Greene County</li> <li>• 20% - City of Fairborn</li> <li>• 20% - City of Xenia</li> <li>• 10% - City of Beavercreek</li> <li>• 10% - Beavercreek Township</li> </ul> <p><i>*The PSISN Board has successfully negotiated a flat rate for software maintenance over the next five years, which results in no increased costs to the participating jurisdictions</i></p>
<p>Five year contingency fund (maintenance fund) of \$25,000.00, per year, cost split as follows:</p> <ul style="list-style-type: none"> <li>• 40% - Greene County (\$10,000)</li> <li>• 20% - City of Fairborn (\$5,000)</li> <li>• 20% - City of Xenia (\$5,000)</li> <li>• 10% - City of Beavercreek (\$2,500)</li> <li>• 10% - Beavercreek Township (\$2,500)</li> </ul>	<p>Five year maintenance fund of \$25,000.00 per year, cost split as follows:</p> <ul style="list-style-type: none"> <li>• 40% - Greene County (\$10,000)</li> <li>• 20% - City of Fairborn (\$5,000)</li> <li>• 20% - City of Xenia (\$5,000)</li> <li>• 10% - City of Beavercreek (\$2,500)</li> <li>• 10% - Beavercreek Township (\$2,500)</li> </ul>
<p>During the first eight years of the agreement,</p>	<p>Contingency/Capital Replacement fund of</p>

<p>the PSISN Board implemented the hardware necessary to make the software operational for the users of the system without seeking additional funding from the participating jurisdictions. That hardware is now at end of life and needs to be upgraded and/or replaced to ensure the integrity of the system.</p>	<p>\$25,000.00, cost split as follows:</p> <ul style="list-style-type: none"> <li>• 40% - Greene County (\$10,000)</li> <li>• 20% - City of Fairborn (\$5,000)</li> <li>• 20% - City of Xenia (\$5,000)</li> <li>• 10% - City of Beavercreek (\$2,500)</li> <li>• 10% - Beavercreek Township (\$2,500)</li> </ul> <p><i>*The infrastructure of the system needs to be upgraded in order to maintain the integrity of the system and ensure adequate public safety response.</i></p>
<p>During the first eight years of the agreement, the PSISN Board implemented the hardware necessary to make the software operational for the users of the system without seeking additional funding from the participating jurisdictions. That hardware is now at end of life and needs to be upgraded and/or replaced to ensure the integrity of the system.</p>	<p>Catch Up Fund of \$120,000, cost split as follows:</p> <ul style="list-style-type: none"> <li>• 40% - Greene County (\$48,000)</li> <li>• 20% - City of Fairborn (\$24,000)</li> <li>• 20% - City of Xenia (\$24,000)</li> <li>• 10% - City of Beavercreek (\$12,000)</li> <li>• 10% - Beavercreek Township (\$12,000)</li> </ul> <p><i>*This is a <u>one-time cost</u> shared between the participating jurisdictions to make critical infrastructure upgrades to ensure the integrity of the system.</i></p>
<p>In any calendar year where the maintenance fund of \$25,000.00 balance at the end of the year exceeds \$100,000.00, the PSISN Advisory Board may recommend the waiver or reduction of the maintenance fund fee requirement.</p>	<p>In any calendar year where the maintenance fund and/or the balance of the Contingency Capital Replacement fund of \$25,000.00 each exceeds \$100,000.00, the PSISN Advisory Board shall recommend the waiver or reduction of the maintenance fund fee requirement.</p> <p><i>*This change to the agreement helps the participating jurisdictions control costs and ensures responsible spending of money associated with the maintenance of this system going forward.</i></p>
<p>The term of the interagency agreement was 5 years and renewed automatically each year thereafter.</p>	<p>The term of the interagency agreement is 5 years with <u>no</u> automatic renewal.</p>

# GREENE COUNTY PUBLIC SAFETY INFORMATION SHARING NETWORK (PSISN) INTERAGENCY AGREEMENT

**THIS AGREEMENT** is made and entered into by and between the Board of County Commissioners of Greene County, Ohio (the “BOCC”), the Greene County Sheriff (the “Sheriff”), an elected official of the State, and the Cities of Beavercreek, Ohio, Fairborn, Ohio, and Xenia, Ohio, all municipal corporations (hereinafter collectively called “the Cities”); Beavercreek Township, Ohio, an Ohio township, hereinafter individually called “the Township”, and the Village of Yellow Springs, Ohio, a municipal corporation, and Sugarcreek Township, an Ohio township (hereinafter collectively called “the Additional Parties”), witness:

**WHEREAS**, Ohio Revised Code § 307.15 provides that a board of county commissioners may enter into an agreement with the legislative authority of any municipal corporation, township, port authority, water or sewer district, school district, library district, health district, park district, soil and water conservation district, water conservancy district, or other taxing district, or with the board of any other county, and such legislative authorities may enter into agreements with the board of county commissioners, whereby the board undertakes, and is authorized by the contracting subdivision, to exercise any power, perform any function, or render any service, on behalf of the contracting subdivision or its legislative authority, that such subdivision or legislative authority may exercise, perform or render, and;

**WHEREAS**, the BOCC, Sheriff, Cities, Township and Additional Parties previously determined that it was in the best interest of the public to jointly purchase and operate a Countywide Public Safety Information Sharing Network. The Master Contract between the Greene County Sheriff, the Greene County Board of County Commissioners and New World Systems, a Michigan corporation was executed on or about April, 2008, for the intended benefit of the parties to this Interagency Agreement.

**WHEREAS**, the BOCC, Sheriff, Cities, Township and Additional Parties previously entered into an Interagency Agreement in or around July, 2007 for an initial term of five (5) years, with built in extensions for a term of one (1) year in perpetuity if a party does not withdraw. The PSISN Advisory Board, as created by the Interagency Agreement dated July, 2007, has identified modifications to the Interagency Agreement it wishes to recommend to the BOCC, Sheriff, Cities, Township and Additional Parties;

**WHEREAS**, the BOCC, Sheriff, Cities, Township and Additional Parties have been successful in negotiating a new software contract with New World Systems, and wish to enter into a new Interagency Agreement for a term of five (5) years, to outline the relationships of the parties identified herein;

**NOW THEREFORE**, The BOCC, Sheriff, Cities, Township, and the Additional Parties hereto agree as follows:

1. **PSISN ADVISORY BOARD:** Under the terms of this Agreement, there shall be created a PSISN Advisory Board consisting of the following: one Greene County Commissioner, the Greene County Administrator, the Greene County Sheriff, the Chief of Police from each of the Cities, the Chief of the Fire Department from each of the Cities, the Beavercreek Township Fire Chief, and a designee of each of the Additional Parties. The PSISN Advisory Board shall meet at least semi-annually to make decisions necessary for the efficient operation of the network and funding and expenditure recommendations. The PSISN Advisory Board may promulgate rules, policies and procedures as necessary for the efficient operation of the system and the conduct of the PSISN Board's business. The Sheriff or his designee shall be the Chair of the PSISN Advisory Board and will be responsible for monitoring income and expenditure within the PSISN funds, reporting on all funds at each board meeting and chairing the meetings. The PSISN Board shall have full authority for all decision making not involving funds under the control of the legislative authorities of the various parties to this Agreement. Prior to implementing any decision rendered by the PSISN Board and for which the Greene County Data Board does not possess authority for the subject matter, the PSISN Board Chair shall initiate contact with the Greene County Data Board and

obtain its input, review and recommendations.

2. **PSISN TECHNICAL COMMITTEE:** Each member of the PSISN Advisory Board may appoint a member of their staff to participate as a member of the Technical Committee. The Technical Committee shall be responsible for the implementation of the Public Safety Information System Network and for completing administrative functions as designated by the PSISN Advisory Board. The PSISN Advisory Board will appoint Technical Committee members as project managers as needed to complete and maintain the project. The Technical Committee answers to and is governed by the PSISN Advisory Board. Individual Technical Committee members answer to and are governed by their respective individual employing political subdivisions or appointing authority.
  
3. **PSISN ADMINISTRATIVE COMMITTEE:** The PSISN Administrative Committee shall be comprised of System Administrators as designated by the PSISN Advisory Board. The following principal parties to this Agreement – the City of Beavercreek, the City of Fairborn, the City of Xenia, BOCC, Sheriff, and Beavercreek Township – shall be guaranteed at least one position on the Administrative Committee. The PSISN Administrative Committee shall be responsible for security of the Public Safety Information System Network, day to day administration of the Public Safety Information System Network, and policy recommendations to the PSISN Advisory Board. The PSISN Administrative Committee answers to and is governed by the PSISN Advisory Board. Individual Administrative Committee members answer to and are governed by their respective individual employing political subdivisions or appoint authority.
  
4. **PSISN RFP COMMITTEE:** The PSISN RFP Committee shall be responsible for putting together a Request for Proposal (“RFP”) for the continuing functions of the current software utilized by public safety agencies in Greene County. The Chief of Police of the City of Beavercreek shall be the chair of the PSISN RFP Committee. Other Advisory Board members may appoint individuals to the RFP Committee upon recommendation of the RFP Committee Chair.

**5. COST SHARING:**

- a. The principal parties to this agreement are the BOCC, the Sheriff, the City of Beavercreek, the City of Fairborn, the City of Xenia, and Beavercreek Township.  
Additional Parties to this agreement are the Village of Yellow Springs, and Sugarcreek Township.
- b. In or around March, 2008, the parties to the Interagency Agreement created a PSISN Fund (also referred to as a “Maintenance Fund”) wherein the principal parties deposited their share of annual maintenance costs totaling \$180,000. The PSISN fund (also referred to as a “Maintenance Fund”) shall continue for the term of this Agreement. The costs are broken down as follows: 40% of the cost to the BOCC (\$72,000.00), 20% each to the cities of Fairborn and Xenia (\$36,000.00 each), 10% to the City of Beavercreek (\$18,000.00), and 10% to Beavercreek Township (\$18,000.00).
- c. The parties have negotiated a move to New World Systems’ “Enterprise” product, which is a one year project at \$200,000.00. The costs shall be paid from seizure funds held by the Greene County Sheriff’s Office.
- d. In addition to scheduled software maintenance costs, the parties recognize the need to perform hardware maintenance. To that end, the parties agree to deposit a total of \$25,000.00 into the PSISN Fund (also referred to as the “Maintenance Fund”) per year with the cost break down as follows: 40% to the BOCC (\$10,000.00), 20% to each to the cities of Fairborn and Xenia (\$5,000.00 each), 10% to the City of Beavercreek (\$2,500.00), and 10% to Beavercreek Township (\$2,500.00).
- e. In addition to scheduled maintenance costs, the parties shall deposit a total of \$25,000.00 into a newly created “Contingency/Capital Replacement” Fund per year with the cost break down as follows: 40% to the BOCC (\$10,000.00), 20% to each to the cities of Fairborn and Xenia (\$5,000.00 each), 10% to the City of Beavercreek (\$2,500.00), and 10% to

Beavercreek Township (\$2,500.00). These costs will not increase without a modification to this Agreement.

- f. A “Catch Up Fund” shall additionally be created to offset the shortfalls associated with the first five years of the Agreement; the total amount shall be \$120,000 with the cost break down as follows: 40% to the BOCC (\$48,000.00), 20% to each to the cities of Fairborn and Xenia (\$24,000.00 each), 10% to the City of Beavercreek (\$12,000.00), and 10% to Beavercreek Township (\$12,000.00). This will be a one-time cost due and owing for year 1 of the Agreement. Payment shall be remitted in full by March 31, 2015.
- g. In any calendar year where the PSISN Fund (also referred to as the “Maintenance Fund”) and/or the Contingency/Capital Replacement Fund balance at the end of the year exceeds \$100,000.00, the PSISN Advisory Board shall recommend to the BOCC for its approval the waiver or reduction of the PSISN Fund and/or Contingency/Capital Replacement Fund fee requirement for the following year in proportionate share to the contribution obligations for each Principal Parties with 40% of the cost to the BOCC, 20% each to the cities of Fairborn and Xenia, 10% to the City of Beavercreek and 10% to Beavercreek Township..
- h. The Sheriff may enter into agreements with other public safety entities (including Sugarcreek Township and Yellow Springs Village otherwise named herein) located within the county, in whole or in part, to help offset costs incurred for purchase of equipment or maintenance for the Public Safety Information Sharing Network. The BOCC shall be a party to the negotiations of these agreements and shall have final approval of the costs.
- i. Any purchase and/or maintenance fees collected by the Sheriff from new future public safety entities described in paragraph (h) shall be credited to reduce the BOCC’s share.
- j. Within 30 days of the execution of this agreement, the BOCC, the Cities, the Township will deposit at least 50% of their individual share to the PSISN Fund and the Contingency/Capital Replacement Fund. Within 120 days of the execution of this agreement, the BOCC, the Cities, and the

Township will deposit the balance of their individual shares into the PSISN Fund and the Contingency/Capital Replacement Fund.

- k. Annual PSISN Fund payments and Contingency/Capital Replacement payments will be due by April 1<sup>st</sup> of each succeeding year unless changed by the PSISN Advisory Board.
  - l. While no cost overruns are anticipated, any cost overruns that might occur must be approved as a change order to the contract by the PSISN Advisory Board and the costs will be apportioned to each agency with 40% of the cost to the BOCC, 20% each to the cities of Fairborn and Xenia, 10% to the City of Beavercreek, and 10% to Beavercreek Township. No expenses for cost overruns shall be incurred by the PSISN Advisory Board unless and until each member jurisdictions' legislative authority, or in the case of the elected officials upon their specific authorization, has approved such additional funding.
  - m. If among the BOCC, Sheriff, the Cities, the Township, the Additional Parties, any single entity or entities among them should request services from New World, such as training, support, or upgrades beyond that approved by the PSISN Advisory Board, the requesting party or parties shall be liable for all costs incurred unless prior approval for the services have been recommended by the PSISN Advisory Board and approved by the BOCC subject to available Funds in the PSISN Fund. The PSISN Advisory Board will determine when services are outside of the contract, if that is in question, or when requested upgrades benefit the whole system and should be paid through the PSISN Fund. The PSISN Advisory Board's recommendation shall be forwarded for approval or denial by the BOCC.
6. **PSISN CENTRAL SERVER NETWORK SYSTEM:** The PSISN Central Server Network System of this project will consist of the primary server(s), backup redundant server(s) at disparate location(s), front end processors, switches, routers, domain controllers and other network equipment and servers necessary for the operation of the system. It shall also include any interfaces necessary to connect to LEADS, 9-1-1, Fingerprint Live Scan, Tone Encoders, and

other interfaces necessary for the system operation. The PSISN Central Server Network System will have one or more demarks whereby agencies may connect to the system. All the PSISN Central Server Network System equipment will be maintained by the PSISN Advisory Board through the PSISN Fund. All equipment that is deemed to be part of the Central Server Network System as determined by the PSISN Advisory Board will be jointly owned by the BOCC and the Sheriff. If deemed advisable by the BOCC and after considering the recommendation of the PSISN Advisory Board in that regard, coverage insuring against damage to or loss of the equipment shall be secured by the BOCC.

7. **EXTERNAL NETWORK SYSTEMS:** External network systems shall be those networked systems used by public safety entities to connect to the PSISN Central Server Network System at the designated demark point(s). External network systems may be used to connect the PSISN Central Server Network System to police or fire stations, mobile systems, or dispatch centers. The connection may be through fiber, T1, microwave, VPN connection or other connection as approved by the PSISN Advisory Board. An outline of the agency's intended connection method(s) shall be forwarded to the Technical Committee for review and recommendation to the PSISN Advisory Board. Any and all computers, hardware, or other equipment used as part of the external network system shall be the sole responsibility of the entity desiring to use that external network system to connect to the PSISN Central Server Network System. This definition may be clarified or modified by the PSISN Advisory Board from time to time as necessary.
  
8. **TERM:** This Countywide Public Safety Information Sharing Network Agreement shall continue in effect for a period of five (5) years from the date of execution.

**IN WITNESS WHEREOF**, the parties hereto have set their hands to this Agreement effective this \_\_\_\_ day of \_\_\_\_\_, 2015.

**CITY OF BEAVERCREEK**

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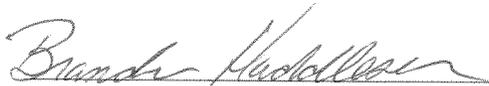
Michael A. Cornell  
City Manager, City of Beavercreek

**CITY OF FAIRBORN**

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Deborah McDonnell  
City Manager, City of Fairborn

**GREENE COUNTY BOCC**



Brandon Huddleson  
Greene County Administrator

**CITY OF XENIA**

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Brent Merriman  
City Manager, City of Xenia

**BEAVERCREEK TOWNSHIP**

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Alex Zaharieff  
Administrator, Beavercreek Twp.

**GREENE COUNTY SHERIFF**

---

Eugene C. Fischer  
Sheriff

**SUGARCREEK TOWNSHIP**

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Barry P. Tiffany  
Administrator, Sugarcreek Twp.

**YELLOW SPRINGS VILLAGE**

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Patti Bates  
Village Manager

Approved as to Form:

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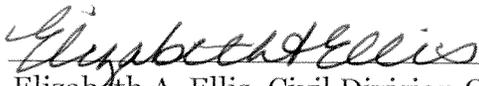
Stephen McHugh, City of Beavercreek Law Director

Approved as to Form:

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Michael A. Mayer, City of Fairborn Solicitor

Approved as to Form:



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Elizabeth A. Ellis, Civil Division Chief  
Counsel for Greene County Board of County Commissioners

Approved as to Form:

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Ronald C. Lewis, Law Director City of Xenia

Approved as to Form:

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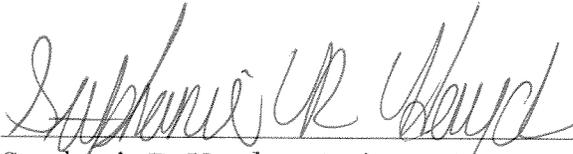
Dawn Frick, Legal Advisor Beavercreek Township

Approved as to Form:

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Christopher Conard, Solicitor Village of Yellow Springs

Approved as to Form:



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Stephanie R. Hayden, Assistant Prosecutor  
Counsel for Sugarcreek Township  
Counsel for Greene County Sheriff  
Counsel for the PSISN Advisory Board



# BEAVERCREEK TOWNSHIP

1981 Dayton-Xenia Road  
Beavercreek, Ohio 45434-7158  
(937) 429-4472  
(937) 429-5678 Fax

Trustees - Carol Graff  
Dan Paxson  
Tom Kretz

Fiscal Officer - Christy L. Ahrens

Administrator - J. Alexander Zaharieff

## BEAVERCREEK TOWNSHIP TRUSTEES GREENE COUNTY, OHIO

RESOLUTION NUMBER: \_\_\_\_\_  
ADOPTION DATE: MARCH 2, 2015

WHEREAS, Ohio Revised Code §519.13 permits the Board of Township Trustees to create a Board of Zoning Appeals for Beavercreek Township; and

WHEREAS, the Beavercreek Township Trustees having considered available applicants for said Board of Zoning Appeals;

NOW, THEREFORE, BE IT RESOLVED THAT, after due consideration of all the evidence presented, the Beavercreek Township Board of Trustees voted to reappoint Frank Fitzgerald as Alternate to the Beavercreek Township Board of Zoning Appeals for a term expiring on March 31, 2020 or until a suitable replacement is appointed.

THE VOTE WAS AS FOLLOWS:

Tom Kretz \_\_\_\_\_

Dan Paxson \_\_\_\_\_

Carol Graff \_\_\_\_\_

APPROVED BY:  
BEAVERCREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Tom Kretz, Chair

\_\_\_\_\_  
Dan Paxson, Vice Chair

\_\_\_\_\_  
Carol Graff, Trustee

ATTESTED BY:

\_\_\_\_\_  
Christy L. Ahrens  
Fiscal Officer

**BEAVERCREEK TOWNSHIP**

**851 Orchard Lane  
Beavercreek, Ohio 45434**

**Phone: (937) 429-4472**

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**AGREEMENT FOR INDEPENDENT CONTRACTUAL SERVICES**

This Agreement dated this 2nd day of March, 2015, by and between Beavercreek Township, a political subdivision of the State of Ohio, and James Ericson, hereinafter referred to as "INDEPENDENT CONTRACTOR."

**WITNESSETH**

1. Beavercreek Township hereby retains the independent contractual services of the individual whose name appears above for the purpose of providing the following services on a contractual basis to Beavercreek Township. Service to be provided:

I.T. Support as is directed by the I.T. Operations Manager and Township Administrator.

2. That in consideration of the premises and covenants herein contained, Beavercreek Township agrees to pay the INDEPENDENT CONTRACTOR for services actually performed and to be paid in the following manner:

\$32.00 per hour, not to exceed forty (40) hours per pay period.

INDEPENDENT CONTRACTOR and Beavercreek Township may mutually agree on other services and compensation from time to time. INDEPENDENT CONTRACTOR may not use subcontractors to perform the services under this Agreement. INDEPENDENT CONTRACTOR shall submit invoices for any sums due on a monthly/bi-weekly basis. INDEPENDENT CONTRACTOR is responsible for and shall pay, when and as due, any and all taxes incurred as a result of INDEPENDENT CONTRACTOR'S compensation.

3. It is specifically agreed by and between the parties hereto that the INDEPENDENT CONTRACTOR, is not an employee of Beavercreek Township, is not authorized in any manner whatsoever to bind or otherwise represent himself/herself as an agent of Beavercreek Township.

4. It is specifically recognized that in his/her capacity as an INDEPENDENT CONTRACTOR, said person is not afforded insurance coverage under the Bureau of Worker's Compensation policy carried by Beavercreek Township, nor is he/she entitled to have funds withheld from the compensation provided for in this agreement for the purpose of Social Security or Unemployment Insurance.

5. INDEPENDENT CONTRACTOR represents and warrants that INDEPENDENT CONTRACTOR has the qualifications and ability to perform the services set forth herein in a professional manner. INDEPENDENT CONTRACTOR shall have sole discretion and control

of INDEPENDENT CONTRACTOR'S services and the manner in which performed, subject to the specifications, parameters, timelines and overall objectives set forth by the Township.

6. It is specifically agreed by and between the parties hereto that the INDEPENDENT CONTRACTOR may be required at anytime to provide a set of impressions of his/her fingerprints and be subject to a criminal records check if he/she has access to a child on a regular basis.

7. The INDEPENDENT CONTRACTOR agrees to indemnify and otherwise hold harmless Beaver Creek Township, its officers, agents and employees from any and all claims arising out of the performance or non-performance of the duties provided for under this agreement.

8. This Agreement will be effective on the Effective Date for a term of forty-four weeks or a maximum of 880 total hours worked, whichever comes first, with an option to extend the Agreement for an additional term at the discretion of Beaver Creek Township. Notwithstanding the foregoing, either party may terminate this Agreement at any time by giving fourteen (14) days written notice to the other party. Should either party default in the performance of this Agreement or materially breach any of its provisions, the non-breaching party may terminate this Agreement by giving written notification to the breaching party. Termination shall be effective immediately on receipt of the notice, or five (5) days from mailing of the notice, whichever occurs first. For purposes of this section, material breach of this Agreement shall include but not be limited to the following:

- (a) Nonpayment of compensation by the Township after thirty (30) days written demand for payment; or
- (b) Failure of INDEPENDENT CONTRACTOR to perform the services set forth herein in a commercially reasonable manner.

9. This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all previous written or oral understandings, agreements, negotiations, commitments, or any other writings.

10. No modification, amendment or waiver of any provisions of this Agreement shall be effective unless agreed to, in writing and signed by both parties.

11. The provisions of this Agreement shall be severable, and if any portion of this Agreement shall be held or declared to be illegal, invalid or unenforceable, such illegality, invalidity, or unenforceability shall not affect any other provision hereof, and the remainder of this Agreement, disregarding such portion, shall continue in full force and effect as though such portion had not been contained herein.

12. This Agreement shall be deemed to be made in the State of Ohio, and shall be governed by and construed and interpreted in accordance with the laws of the State of Ohio.

This agreement shall remain in full force and effect until such time as it is affirmatively revoked by either of the parties of this agreement.

- Please Check One:**  I am a sole proprietor with no employees.  
 I have employees and a BWC certificate of coverage for all employees.  
(Please attach copy of BWC certificate.)

**INDEPENDENT CONTRACTOR**

**BEAVERCREEK TOWNSHIP**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Department

\_\_\_\_\_  
Address

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
City State Zip

Received by: \_\_\_\_\_

\_\_\_\_\_  
Telephone Number

Date: \_\_\_\_\_

\_\_\_\_\_  
E-mail Address

“I make a motion to approve the amended Independent Contractor Agreement, initially signed on 31 May 2013, for a period of ten months—effective 2 March 2015, per contract agreement—and authorize the Township Administrator to sign for the board.”

**Greene County Sheriff's Office  
Incident Analysis - Beavercreek Twp**

<u>Incident Type</u>	<u>Incident Date And Time</u>	<u>Incident Address Venue</u>	<u>Incident Address</u>	<u>Incident Number</u>
911 Hang Up	02/18/2015 09:08:15	BEAVERCREEK TWP	1972 RED ROBIN DR N	2015- 00004964
911 Hang Up	02/23/2015 19:17:18	BEAVERCREEK TWP	631 ORCHARD LN	2015- 00005546
				Type Totals: 2
Alarm - Business/Bank	02/14/2015 15:23:01	BEAVERCREEK TWP	802 ORCHARD LN	2015- 00004601
Alarm - Business/Bank	02/14/2015 15:47:02	BEAVERCREEK TWP	2446 TREBEIN RD	2015- 00004605
Alarm - Business/Bank	02/16/2015 16:48:14	BEAVERCREEK TWP	1 CLUB NORTH DR	2015- 00004802
Alarm - Business/Bank	02/17/2015 04:29:26	BEAVERCREEK TWP	2300 HELLER DR	2015- 00004852
Alarm - Business/Bank	02/18/2015 16:15:51	BEAVERCREEK TWP	1337 DAYTON XENIA RD	2015- 00005003
Alarm - Business/Bank	02/24/2015 00:58:42	BEAVERCREEK TWP	816 SPACE DR	2015- 00005580
				Type Totals: 6
Alarm - Residential	02/11/2015 20:09:39	BEAVERCREEK TWP	242 YORKSHIRE LN	2015- 00004258
Alarm - Residential	02/12/2015 10:37:37	BEAVERCREEK TWP	2533 BEAVER VALLEY RD	2015- 00004355
Alarm - Residential	02/14/2015 11:47:01	BEAVERCREEK TWP	1891 DAFFODIL CT	2015- 00004587
Alarm - Residential	02/14/2015 12:12:48	BEAVERCREEK TWP	1956 DAFFODIL DR	2015- 00004588
Alarm - Residential	02/18/2015 14:38:45	BEAVERCREEK TWP	186 BARRINGTON VILLAGE DR	2015- 00004995
Alarm - Residential	02/19/2015 22:39:24	BEAVERCREEK TWP	104 JAMES RIVER RD	2015- 00005164
Alarm - Residential	02/20/2015 05:22:50	BEAVERCREEK TWP	2620 VIRGINIA DR	2015- 00005183
Alarm - Residential	02/20/2015 09:35:25	BEAVERCREEK TWP	2498 BEXLEY HILL PL	2015- 00005204
Alarm - Residential	02/22/2015 01:56:09	BEAVERCREEK TWP	294 NARROWS TRCE	2015- 00005363
Alarm - Residential	02/22/2015 22:35:03	BEAVERCREEK TWP	294 NARROWS TRCE	2015- 00005443
Alarm - Residential	02/23/2015 15:02:01	BEAVERCREEK TWP	881 DONHAM DR	2015- 00005532
Alarm - Residential	02/23/2015 15:18:41	BEAVERCREEK TWP	1850 RED ROBIN DR S	2015- 00005534
Alarm - Residential	02/25/2015 06:01:48	BEAVERCREEK TWP	411 SKYLAND DR	2015- 00005705
				Type Totals: 13
Assist	02/21/2015 15:12:44	BEAVERCREEK TWP	2020 TREBEIN RD	2015- 00005331

				Type Totals: 1
Business Check	02/11/2015 02:29:31	BEAVERCREEK TWP	HELLER DR / ORCHARD LN	2015- 00004184
Business Check	02/11/2015 21:30:47	BEAVERCREEK TWP	245 N VALLEY RD	2015- 00004269
Business Check	02/11/2015 22:21:37	BEAVERCREEK TWP	610 ORCHARD LN	2015- 00004278
Business Check	02/12/2015 01:34:35	BEAVERCREEK TWP	HELLER DR / ORCHARD LN	2015- 00004303
Business Check	02/12/2015 01:59:34	BEAVERCREEK TWP	2446 TREBEIN RD	2015- 00004305
Business Check	02/12/2015 02:53:00	BEAVERCREEK TWP	2292 YELLOW BRICK RD	2015- 00004310
Business Check	02/12/2015 04:50:29	BEAVERCREEK TWP	1960 DAYTON XENIA RD	2015- 00004314
Business Check	02/12/2015 20:39:41	BEAVERCREEK TWP	2292 YELLOW BRICK RD	2015- 00004401
Business Check	02/12/2015 22:08:31	BEAVERCREEK TWP	HELLER DR / ORCHARD LN	2015- 00004408
Business Check	02/12/2015 22:24:56	BEAVERCREEK TWP	630 ORCHARD LN	2015- 00004410
Business Check	02/13/2015 03:49:37	BEAVERCREEK TWP	1410 DAYTON XENIA RD	2015- 00004430
Business Check	02/13/2015 20:34:01	BEAVERCREEK TWP	1728 DAYTON XENIA RD	2015- 00004515
Business Check	02/13/2015 21:35:51	BEAVERCREEK TWP	2330 DAYTON XENIA RD	2015- 00004520
Business Check	02/13/2015 22:19:28	BEAVERCREEK TWP	1410 DAYTON XENIA RD	2015- 00004527
Business Check	02/14/2015 02:03:39	BEAVERCREEK TWP	3799 GERMANY LN	2015- 00004557
Business Check	02/14/2015 02:16:31	BEAVERCREEK TWP	3789 PENTAGON BLVD	2015- 00004559
Business Check	02/14/2015 20:04:07	BEAVERCREEK TWP	39.7064265250000000, - 84.0196749519999000	2015- 00004615
Business Check	02/15/2015 21:32:42	BEAVERCREEK TWP	2094 DAYTON XENIA RD	2015- 00004716
Business Check	02/16/2015 08:01:56	BEAVERCREEK TWP	580 ORCHARD LN	2015- 00004755
Business Check	02/16/2015 08:15:19	BEAVERCREEK TWP	816 SPACE DR	2015- 00004757
Business Check	02/16/2015 08:24:17	BEAVERCREEK TWP	2089 DAYTON XENIA RD	2015- 00004759
Business Check	02/16/2015 21:24:36	BEAVERCREEK TWP	610 ORCHARD LN	2015- 00004818
Business Check	02/16/2015 23:48:57	BEAVERCREEK TWP	2292 YELLOW BRICK RD	2015- 00004834
Business Check	02/17/2015 03:25:22	BEAVERCREEK TWP	2446 TREBEIN RD	2015- 00004847
Business Check	02/17/2015 10:53:29	BEAVERCREEK TWP	2446 TREBEIN RD	2015- 00004882
	02/17/2015	BEAVERCREEK		2015-

Business Check	11:57:16	TWP	670 FACTORY RD	00004890
Business Check	02/18/2015 00:58:34	BEAVERCREEK TWP	635 ORCHARD LN	2015- 00004942
Business Check	02/18/2015 03:23:40	BEAVERCREEK TWP	610 ORCHARD LN	2015- 00004944
Business Check	02/18/2015 03:44:10	BEAVERCREEK TWP	2292 YELLOW BRICK RD	2015- 00004951
Business Check	02/18/2015 19:31:51	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00005012
Business Check	02/18/2015 21:13:00	BEAVERCREEK TWP	1728 DAYTON XENIA RD	2015- 00005032
Business Check	02/19/2015 02:29:00	BEAVERCREEK TWP	3789 PENTAGON BLVD	2015- 00005067
Business Check	02/19/2015 03:05:50	BEAVERCREEK TWP	HELLER DR / ORCHARD LN	2015- 00005069
Business Check	02/19/2015 20:14:22	BEAVERCREEK TWP	1728 DAYTON XENIA RD	2015- 00005148
Business Check	02/19/2015 20:39:45	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00005152
Business Check	02/19/2015 21:44:20	BEAVERCREEK TWP	3799 GERMANY LN	2015- 00005161
Business Check	02/20/2015 07:40:13	BEAVERCREEK TWP	630 ORCHARD LN	2015- 00005187
Business Check	02/20/2015 08:18:38	BEAVERCREEK TWP	580 ORCHARD LN	2015- 00005190
Business Check	02/20/2015 12:28:06	BEAVERCREEK TWP	2446 TREBEIN RD	2015- 00005224
Business Check	02/20/2015 15:18:21	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00005244
Business Check	02/20/2015 21:47:40	BEAVERCREEK TWP	630 ORCHARD LN	2015- 00005260
Business Check	02/20/2015 22:28:32	BEAVERCREEK TWP	ORCHARD LN / HELLER DR	2015- 00005263
Business Check	02/20/2015 23:22:55	BEAVERCREEK TWP	3789 PENTAGON BLVD	2015- 00005276
Business Check	02/20/2015 23:27:16	BEAVERCREEK TWP	3799 GERMANY LN	2015- 00005277
Business Check	02/21/2015 01:27:23	BEAVERCREEK TWP	2446 TREBEIN RD	2015- 00005286
Business Check	02/21/2015 02:54:09	BEAVERCREEK TWP	2292 YELLOW BRICK RD	2015- 00005298
Business Check	02/21/2015 08:53:44	BEAVERCREEK TWP	580 ORCHARD LN	2015- 00005305
Business Check	02/21/2015 15:34:43	BEAVERCREEK TWP	245 S VALLEY RD	2015- 00005333
Business Check	02/22/2015 10:38:23	BEAVERCREEK TWP	245 N VALLEY RD	2015- 00005393
Business Check	02/22/2015 10:44:43	BEAVERCREEK TWP	HELLER DR/US 35	2015- 00005395
Business Check	02/22/2015 11:40:19	BEAVERCREEK TWP	YELLOW BRICK RD / ORCHARD LN	2015- 00005405
	02/22/2015	BEAVERCREEK		2015-

Business Check	12:44:55	TWP	1786 DAYTON XENIA RD	00005408
Business Check	02/22/2015 15:51:19	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00005417
Business Check	02/22/2015 21:44:29	BEAVERCREEK TWP	610 ORCHARD LN	2015- 00005436
Business Check	02/22/2015 21:50:43	BEAVERCREEK TWP	630 ORCHARD LN	2015- 00005438
Business Check	02/22/2015 23:35:16	BEAVERCREEK TWP	2446 TREBEIN RD	2015- 00005451
Business Check	02/23/2015 03:12:32	BEAVERCREEK TWP	2292 YELLOW BRICK RD	2015- 00005472
Business Check	02/23/2015 03:59:42	BEAVERCREEK TWP	245 N VALLEY RD	2015- 00005473
Business Check	02/23/2015 10:42:56	BEAVERCREEK TWP	280 WALDEN WAY	2015- 00005496
Business Check	02/24/2015 10:34:40	BEAVERCREEK TWP	1 CLUB NORTH DR	2015- 00005626
Business Check	02/24/2015 13:38:40	BEAVERCREEK TWP	3789 PENTAGON BLVD	2015- 00005639
Business Check	02/24/2015 13:47:48	BEAVERCREEK TWP	3799 GERMANY LN	2015- 00005640
Business Check	02/24/2015 20:25:34	BEAVERCREEK TWP	39.7064265250000000, - 84.0196749519999000	2015- 00005677
Business Check	02/24/2015 20:58:13	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00005679
				Type Totals: 64
Crash - Entrapment	02/16/2015 22:28:33	BEAVERCREEK TWP	39.6918565540000000, - 83.9721011020000000	2015- 00004823
				Type Totals: 1
Crash - Hit Skip	02/12/2015 11:13:35	BEAVERCREEK TWP	925 HILLTOP RD	2015- 00004365
Crash - Hit Skip	02/17/2015 23:09:00	BEAVERCREEK TWP	1431 FAIRGROUND RD	2015- 00004935
				Type Totals: 2
Crash - Personal Injury	02/14/2015 14:43:59	BEAVERCREEK TWP	39.7008408860000000, - 83.9982605570000000	2015- 00004600
Crash - Personal Injury	02/19/2015 16:42:51	BEAVERCREEK TWP	FAIRGROUND RD / DEBBIE LN	2015- 00005133
Crash - Personal Injury	02/21/2015 14:03:33	BEAVERCREEK TWP	LUDLOW RD / LINEBAUGH RD	2015- 00005327
Crash - Personal Injury	02/24/2015 11:37:01	BEAVERCREEK TWP	39.6918565540000000, - 83.9721011020000000	2015- 00005630
				Type Totals: 4
Crash - Property Damage	02/16/2015 11:41:20	BEAVERCREEK TWP	2324 INDIAN RIPPLE RD	2015- 00004786
Crash - Property Damage	02/21/2015 16:37:56	BEAVERCREEK TWP	N ALPHA BELLBROOK RD / INDIAN RIPPLE RD	2015- 00005338
				Type Totals: 2
Detail - Other	02/11/2015 07:25:47	BEAVERCREEK TWP	1786 DAYTON XENIA RD	2015- 00004190

				Type Totals: 1
Detail - School	02/25/2015 07:37:46	BEAVERCREEK TWP	1786 DAYTON XENIA RD	2015- 00005709
				Type Totals: 1
Disabled Vehicle	02/13/2015 03:25:05	BEAVERCREEK TWP	39.7008408860000000, - 83.9982605570000000	2015- 00004429
Disabled Vehicle	02/13/2015 21:50:24	BEAVERCREEK TWP	GRAND PORTAGE TRL / TREBEIN RD	2015- 00004522
Disabled Vehicle	02/13/2015 22:07:47	BEAVERCREEK TWP	2446 TREBEIN RD	2015- 00004524
Disabled Vehicle	02/15/2015 13:58:29	BEAVERCREEK TWP	LUDLOW RD / TREBEIN RD	2015- 00004688
Disabled Vehicle	02/16/2015 15:28:39	BEAVERCREEK TWP	39.6918565540000000, - 83.9721011020000000	2015- 00004797
Disabled Vehicle	02/16/2015 21:21:01	BEAVERCREEK TWP	LUDLOW RD / LINEBAUGH RD	2015- 00004817
Disabled Vehicle	02/18/2015 09:22:34	BEAVERCREEK TWP	US 35 / N VALLEY RD	2015- 00004967
Disabled Vehicle	02/18/2015 19:05:18	BEAVERCREEK TWP	39.6918565540000000, - 83.9721011020000000	2015- 00005008
Disabled Vehicle	02/18/2015 19:06:10	BEAVERCREEK TWP	TREBEIN RD / DAYTON XENIA RD	2015- 00005009
Disabled Vehicle	02/19/2015 11:25:13	BEAVERCREEK TWP	39.6918565540000000, - 83.9721011020000000	2015- 00005099
Disabled Vehicle	02/21/2015 02:06:34	BEAVERCREEK TWP	600 ORCHARD LN	2015- 00005291
Disabled Vehicle	02/21/2015 16:06:14	BEAVERCREEK TWP	INDIAN RIPPLE RD / N ALPHA BELLBROOK RD	2015- 00005337
Disabled Vehicle	02/23/2015 05:29:52	BEAVERCREEK TWP	39.7008408860000000, - 83.9982605570000000	2015- 00005475
Disabled Vehicle	02/24/2015 12:00:02	BEAVERCREEK TWP	39.6918565540000000, - 83.9721011020000000	2015- 00005633
				Type Totals: 14
Drug Activity	02/11/2015 14:31:05	BEAVERCREEK TWP	600 ORCHARD LN	2015- 00004242
Drug Activity	02/12/2015 14:42:48	BEAVERCREEK TWP	1786 DAYTON XENIA RD	2015- 00004376
Drug Activity	02/24/2015 14:55:27	BEAVERCREEK TWP	600 ORCHARD LN	2015- 00005652
				Type Totals: 3
Extra Patrol	02/11/2015 20:55:44	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00004265
Extra Patrol	02/11/2015 21:08:50	BEAVERCREEK TWP	2094 DAYTON XENIA RD	2015- 00004266
Extra Patrol	02/12/2015 19:38:22	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00004395
Extra Patrol	02/12/2015 19:49:59	BEAVERCREEK TWP	2094 DAYTON XENIA RD	2015- 00004396
Extra Patrol	02/13/2015 22:01:07	BEAVERCREEK TWP	GRAND PORTAGE TRL / TREBEIN RD	2015- 00004523

Extra Patrol	02/15/2015 00:31:28	BEAVERCREEK TWP	39.706426525000000, - 84.0196749519999000	2015- 00004637
Extra Patrol	02/16/2015 22:11:18	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00004821
Extra Patrol	02/16/2015 22:23:11	BEAVERCREEK TWP	2094 DAYTON XENIA RD	2015- 00004822
Extra Patrol	02/17/2015 09:12:37	BEAVERCREEK TWP	1786 DAYTON XENIA RD	2015- 00004866
Extra Patrol	02/17/2015 21:17:35	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00004921
Extra Patrol	02/19/2015 21:17:25	BEAVERCREEK TWP	39.706426525000000, - 84.0196749519999000	2015- 00005158
Extra Patrol	02/22/2015 20:48:08	BEAVERCREEK TWP	2094 DAYTON XENIA RD	2015- 00005426
Extra Patrol	02/22/2015 20:52:06	BEAVERCREEK TWP	2338 DAYTON XENIA RD	2015- 00005427
Extra Patrol	02/23/2015 16:34:48	BEAVERCREEK TWP	600 ORCHARD LN	2015- 00005540
Extra Patrol	02/24/2015 00:47:37	BEAVERCREEK TWP	39.706426525000000, - 84.0196749519999000	2015- 00005576
Extra Patrol	02/24/2015 16:40:17	BEAVERCREEK TWP	600 ORCHARD LN	2015- 00005667
				Type Totals: 16
House Check	02/11/2015 01:05:51	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004181
House Check	02/11/2015 01:26:25	BEAVERCREEK TWP	1862 FAIRGROUND RD	2015- 00004182
House Check	02/11/2015 10:22:11	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00004213
House Check	02/11/2015 10:34:31	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004217
House Check	02/11/2015 11:13:50	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00004221
House Check	02/11/2015 11:25:03	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004224
House Check	02/11/2015 12:46:43	BEAVERCREEK TWP	1406 HILLTOP RD	2015- 00004232
House Check	02/11/2015 20:35:54	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004261
House Check	02/11/2015 20:47:06	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00004264
House Check	02/11/2015 23:12:56	BEAVERCREEK TWP	1862 FAIRGROUND RD	2015- 00004285
House Check	02/11/2015 23:19:51	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004286
House Check	02/11/2015 23:25:44	BEAVERCREEK TWP	1406 HILLTOP RD	2015- 00004287
House Check	02/12/2015 09:39:01	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004342
House Check	02/12/2015 09:55:54	BEAVERCREEK TWP	1406 HILLTOP RD	2015- 00004344

House Check	02/12/2015 20:09:26	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004397
House Check	02/12/2015 20:19:11	BEAVERCREEK TWP	1406 HILLTOP RD	2015- 00004398
House Check	02/12/2015 20:29:45	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00004399
House Check	02/13/2015 02:50:30	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00004426
House Check	02/13/2015 03:10:07	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00004427
House Check	02/13/2015 03:14:07	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004428
House Check	02/13/2015 08:44:00	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004451
House Check	02/13/2015 08:54:33	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00004452
House Check	02/15/2015 00:45:56	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004639
House Check	02/15/2015 02:24:38	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004647
House Check	02/16/2015 01:59:03	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004736
House Check	02/16/2015 02:26:25	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00004738
House Check	02/16/2015 02:59:56	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00004741
House Check	02/16/2015 03:47:37	BEAVERCREEK TWP	1128 LUDLOW RD	2015- 00004742
House Check	02/16/2015 04:33:31	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004744
House Check	02/16/2015 04:41:24	BEAVERCREEK TWP	945 RIVERVIEW CT	2015- 00004746
House Check	02/16/2015 08:41:31	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004762
House Check	02/16/2015 08:49:14	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00004764
House Check	02/16/2015 15:32:32	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00004798
House Check	02/16/2015 16:09:01	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004800
House Check	02/16/2015 16:22:20	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00004801
House Check	02/16/2015 20:36:26	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00004810
House Check	02/16/2015 20:42:30	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004811
House Check	02/16/2015 21:42:31	BEAVERCREEK TWP	1128 LUDLOW RD	2015- 00004819
House Check	02/16/2015 22:02:20	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00004820
House Check	02/17/2015 01:36:36	BEAVERCREEK TWP	945 RIVERVIEW CT	2015- 00004841

House Check	02/17/2015 01:41:33	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004843
House Check	02/17/2015 01:49:32	BEAVERCREEK TWP	1862 FAIRGROUND RD	2015- 00004844
House Check	02/17/2015 08:23:04	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00004862
House Check	02/17/2015 09:57:03	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00004871
House Check	02/17/2015 10:07:32	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004874
House Check	02/17/2015 10:14:05	BEAVERCREEK TWP	945 RIVERVIEW CT	2015- 00004877
House Check	02/17/2015 10:35:14	BEAVERCREEK TWP	1128 LUDLOW RD	2015- 00004880
House Check	02/17/2015 11:20:18	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00004885
House Check	02/17/2015 11:28:44	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004887
House Check	02/17/2015 21:32:30	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00004924
House Check	02/17/2015 21:41:21	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00004926
House Check	02/17/2015 21:48:24	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00004927
House Check	02/17/2015 21:53:13	BEAVERCREEK TWP	945 RIVERVIEW CT	2015- 00004928
House Check	02/18/2015 03:50:22	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00004953
House Check	02/18/2015 04:01:29	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00004954
House Check	02/19/2015 01:04:21	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00005060
House Check	02/19/2015 01:20:00	BEAVERCREEK TWP	1821 ASH MEADOW CT	2015- 00005063
House Check	02/20/2015 08:44:05	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00005192
House Check	02/20/2015 08:59:08	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00005194
House Check	02/20/2015 10:02:42	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00005206
House Check	02/20/2015 10:12:57	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00005208
House Check	02/20/2015 12:14:58	BEAVERCREEK TWP	1821 ASH MEADOW CT	2015- 00005219
House Check	02/20/2015 21:15:31	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00005256
House Check	02/20/2015 21:28:30	BEAVERCREEK TWP	1821 ASH MEADOW CT	2015- 00005257
House Check	02/20/2015 21:35:17	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00005258
House Check	02/21/2015 02:24:21	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00005294

House Check	02/21/2015 02:42:09	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00005295
House Check	02/21/2015 02:45:40	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00005296
House Check	02/21/2015 10:12:04	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00005310
House Check	02/21/2015 11:58:49	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00005318
House Check	02/22/2015 09:16:36	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00005375
House Check	02/22/2015 09:23:24	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00005378
House Check	02/22/2015 10:23:47	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00005389
House Check	02/22/2015 10:27:15	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00005390
House Check	02/22/2015 12:13:53	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00005406
House Check	02/22/2015 22:04:36	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00005439
House Check	02/22/2015 22:08:13	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00005440
House Check	02/22/2015 22:42:16	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00005444
House Check	02/22/2015 22:57:26	BEAVERCREEK TWP	1821 ASH MEADOW CT	2015- 00005446
House Check	02/22/2015 23:49:30	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00005454
House Check	02/22/2015 23:56:12	BEAVERCREEK TWP	1862 FAIRGROUND RD	2015- 00005455
House Check	02/23/2015 11:19:45	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00005500
House Check	02/23/2015 11:23:13	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00005501
House Check	02/23/2015 13:12:14	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00005516
House Check	02/23/2015 13:58:46	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00005524
House Check	02/23/2015 14:15:03	BEAVERCREEK TWP	2161 RACEWAY TRL	2015- 00005526
House Check	02/23/2015 15:28:31	BEAVERCREEK TWP	1821 ASH MEADOW CT	2015- 00005535
House Check	02/23/2015 23:30:27	BEAVERCREEK TWP	2108 SOUTHDOWN CT	2015- 00005567
House Check	02/24/2015 02:14:00	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00005586
House Check	02/24/2015 04:19:54	BEAVERCREEK TWP	1821 ASH MEADOW CT	2015- 00005600
House Check	02/24/2015 10:27:31	BEAVERCREEK TWP	2266 SIGNATURE DR N	2015- 00005622
House Check	02/24/2015 10:30:05	BEAVERCREEK TWP	2380 SHERWOOD CT	2015- 00005623

House Check	02/24/2015 14:43:23	BEAVERCREEK TWP	1852 FAIRGROUND RD	2015- 00005648
House Check	02/24/2015 16:23:38	BEAVERCREEK TWP	1821 ASH MEADOW CT	2015- 00005663
				Type Totals: 94
Intoxicated Subject	02/12/2015 00:32:13	BEAVERCREEK TWP	600 ORCHARD LN	2015- 00004296
Intoxicated Subject	02/22/2015 02:16:48	BEAVERCREEK TWP	2260 HELLER DR	2015- 00005364
				Type Totals: 2
Littering/Dumping	02/11/2015 13:09:57	BEAVERCREEK TWP	331 N VALLEY RD	2015- 00004234
				Type Totals: 1
Miscellaneous	02/17/2015 14:51:04	BEAVERCREEK TWP	LUDLOW RD / LINEBAUGH RD	2015- 00004899
Miscellaneous	02/23/2015 23:05:29	BEAVERCREEK TWP	945 RIVERVIEW CT	2015- 00005565
				Type Totals: 2
Open Door/Window	02/19/2015 02:49:11	BEAVERCREEK TWP	620 PHILLIPS DR	2015- 00005068
				Type Totals: 1
Peace Officer	02/13/2015 14:39:38	BEAVERCREEK TWP	2455 DAYTON XENIA RD	2015- 00004490
				Type Totals: 1
Request Officer	02/12/2015 12:20:42	BEAVERCREEK TWP	1374 HILLTOP RD	2015- 00004367
Request Officer	02/17/2015 07:54:27	BEAVERCREEK TWP	1489 STRETCH DR	2015- 00004861
				Type Totals: 2
SORN	02/19/2015 20:08:52	BEAVERCREEK TWP	2308 ABBEY LN	2015- 00005146
SORN	02/20/2015 12:23:27	BEAVERCREEK TWP	2308 ABBEY LN	2015- 00005221
				Type Totals: 2
Street / Road Obstruction	02/13/2015 09:34:19	BEAVERCREEK TWP	39.7008408860000000, - 83.9982605570000000	2015- 00004456
				Type Totals: 1
Suicide Attempt / Suicidal Subj	02/13/2015 13:03:18	BEAVERCREEK TWP	2501 BEXLEY HILL PL	2015- 00004479
Suicide Attempt / Suicidal Subj	02/14/2015 13:58:12	BEAVERCREEK TWP	2501 BEXLEY HILL PL	2015- 00004596
				Type Totals: 2
Suspicious Vehicle	02/23/2015 02:05:24	BEAVERCREEK TWP	646 ALPHA RD	2015- 00005464
				Type Totals: 1
Theft	02/16/2015 09:18:05	BEAVERCREEK TWP	635 ORCHARD LN	2015- 00004768
Theft	02/19/2015 18:24:56	BEAVERCREEK TWP	280 WALDEN WAY	2015- 00005136

				Type Totals: 2
Traffic Complaint	02/11/2015 07:34:48	BEAVERCREEK TWP	US 35 / FACTORY RD	2015- 00004192
				Type Totals: 1
Traffic Stop	02/11/2015 04:48:18	BEAVERCREEK TWP	39.7064265250000000, - 84.0196749519999000	2015- 00004187
Traffic Stop	02/11/2015 08:55:14	BEAVERCREEK TWP	OLD POST RD / BEAVER VALLEY RD	2015- 00004200
Traffic Stop	02/11/2015 11:50:48	BEAVERCREEK TWP	LUDLOW RD / TREBEIN RD	2015- 00004227
Traffic Stop	02/12/2015 08:15:12	BEAVERCREEK TWP	OAKBROOK BLVD/BEAVER VALLEY RD	2015- 00004324
Traffic Stop	02/12/2015 11:18:46	BEAVERCREEK TWP	ROLLING MEADOWS DR / TREBEIN RD	2015- 00004360
Traffic Stop	02/12/2015 20:52:39	BEAVERCREEK TWP	2292 YELLOW BRICK RD	2015- 00004403
Traffic Stop	02/12/2015 23:17:09	BEAVERCREEK TWP	630 ORCHARD LN	2015- 00004415
Traffic Stop	02/13/2015 21:11:00	BEAVERCREEK TWP	39.7064265250000000, - 84.0196749519999000	2015- 00004518
Traffic Stop	02/13/2015 22:08:15	BEAVERCREEK TWP	NEW GERMANY TREBEIN RD / TREBEIN RD	2015- 00004525
Traffic Stop	02/15/2015 19:34:55	BEAVERCREEK TWP	39.7064265250000000, - 84.0196749519999000	2015- 00004700
Traffic Stop	02/15/2015 19:41:09	BEAVERCREEK TWP	39.7064265250000000, - 84.0196749519999000	2015- 00004701
Traffic Stop	02/15/2015 19:51:50	BEAVERCREEK TWP	39.7008408860000000, - 83.9982605570000000	2015- 00004704
Traffic Stop	02/15/2015 20:10:09	BEAVERCREEK TWP	39.7008408860000000, - 83.9982605570000000	2015- 00004707
Traffic Stop	02/15/2015 20:33:26	BEAVERCREEK TWP	39.6918565540000000, - 83.9721011020000000	2015- 00004710
Traffic Stop	02/16/2015 09:02:06	BEAVERCREEK TWP	FAIRGROUND RD / TREBEIN RD	2015- 00004765
Traffic Stop	02/17/2015 15:10:26	BEAVERCREEK TWP	US 35 / ORCHARD LN	2015- 00004903
Traffic Stop	02/17/2015 17:43:21	BEAVERCREEK TWP	DAYTON XENIA RD / TREBEIN RD	2015- 00004913
Traffic Stop	02/22/2015 12:24:05	BEAVERCREEK TWP	BANDIT TRL / BEAVER VALLEY RD	2015- 00005407
Traffic Stop	02/22/2015 15:22:48	BEAVERCREEK TWP	BANDIT TRL / BEAVER VALLEY RD	2015- 00005414
Traffic Stop	02/23/2015 11:14:51	BEAVERCREEK TWP	LUDLOW RD / TREBEIN RD	2015- 00005499
Traffic Stop	02/23/2015 12:24:51	BEAVERCREEK TWP	600 ORCHARD LN	2015- 00005510
Traffic Stop	02/23/2015 13:15:07	BEAVERCREEK TWP	DAYTON XENIA RD / MEADOW DR	2015- 00005518
Traffic Stop	02/24/2015 01:20:11	BEAVERCREEK TWP	39.7008408860000000, - 83.9982605570000000	2015- 00005582
Traffic Stop	02/24/2015 19:30:17	BEAVERCREEK TWP	39.7008408860000000, - 83.9982605570000000	2015- 00005675

Traffic Stop	02/25/2015 01:42:24	BEAVERCREEK TWP	39.7064265250000000, - 84.0196749519999000	2015- 00005696
Traffic Stop	02/25/2015 07:50:58	BEAVERCREEK TWP	DAYTON XENIA RD / MEADOW DR	2015- 00005715
				Type Totals: 26
Welfare Check	02/19/2015 10:43:36	BEAVERCREEK TWP	TREBEIN RD / NEW GERMANY TREBEIN RD	2015- 00005095
				Type Totals: 1

2/25/2015 8:16:37 AM

**BEAVERCREEK TOWNSHIP  
HUMAN RESOURCES DEPARTMENT**

851 Orchard Lane, Beavercreek, Ohio 45434  
Ph: (937) 426-1213 Fax: (937) 306-5150

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**BI-WEEKLY ACTIVITY REPORT**

**March 2, 2015**

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**JOB TASKS:**

1. 3 Workers' Compensation claim for 2015  
3 claims filed in 2014
2. Prepare bi-weekly report
3. Review bills
4. Work on payroll issues
5. Research military leave
6. Prepare for orientation
7. Work on personnel matters
8. Schedule Medwork appointments
9. Work on PERRP reporting requirement
10. Work on BWC paperwork
11. Work on FMLA issues
12. Work on Youth Works Program
13. Work on insurance issue
14. Work on unemployment matter (s)
15. Work with MCO on BWC claim
16. Assist with POR issue

**BEAVERCREEK TOWNSHIP  
HUMAN RESOURCES DEPARTMENT**

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Ph: (937) 426-1213 Fax: (937) 306-5150

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**MEETINGS AND OTHER ACTIVITIES:**

- Meet with the TA on multiple issues
- Meet with Chief VandenBos on multiple issues
- Meet with Brower on 2016 reporting requirement
- Attend staff meeting
- Meet with employee on injury
- Meet with employee on FMLA and RTW

**NEEDS:** None at this time.

**BEAVERCREEK TOWNSHIP**  
**ZONING DEPARTMENT**

851 Orchard Lane, Beavercreek, Ohio 45434  
 Ph: (937) 306-0065 Fax: (937) 427-6574



**BI-WEEKLY REPORT**

**FOR THE TRUSTEES MEETING OF MONDAY, MARCH 2, 2015**

**ACTIVITY FROM THU. FEBRUARY 12 THROUGH WED. FEBRUARY 25, 2015**

**PERMITS:** One new Single-Family Dwelling Permit was issued in this period. Also issued a pool/fence permit and two accessory structure permits.

The following chart compares Zoning Permits issued to this date this year and last:

	<u>2014</u>	<u>2015</u>
	04/03	05/04
Single family dwellings/driveways		
Additions	0	0
Fences	3	2
Pools (including fence)	0	1
Signs	0	0
Rights of Way	1	0
Accessory Decks & Covered Patio	0	0
Accessory Structures	0	2
Commercial Structures	0	0
Commercial Addition	0	0
Commercial Accessory Structures	0	0
Temporary Tents (permits/ # of tents)	0	0
Agricultural Exemption Certificate	0	1
Use Compliance Certificates	0	0
Cell Tower Co-location	0	0
Temporary Use Permits (Real Estate Sales)	0	0
Political Signs	1	0
<b>Total (including driveways)</b>	<b>12</b>	<b>15</b>

**PENDING:** one Specific Site Plan application, lot split requiring Variances.

**BEAVERCREEK TOWNSHIP  
ZONING DEPARTMENT**

851 Orchard Lane, Beavercreek, Ohio 45434  
Ph: (937) 306-0065 Fax: (937) 427-6574



**MEETINGS/OTHER ACTIVITIES:**

1. Twice consulted with applicant/engineer for Specific Site Plan application at River Reserve.
2. Met with GC Dept. of Parks & Trails re: River Reserve.
3. Corresponded with UD faculty & students re: participation as mentor to an Environmental Studies class. Scheduled wetlands tour for Sat., 2-28-15.
4. Consulted with Legal Counsel, Township Administrator and Township resident re: update on nuisance declaration.
5. Continued work on annual update of Zoning Map and Zoning Resolution Text for submission to Greene County Recorder.
6. Convened and chaired meeting of Employee Recognition Committee. Committee set goals and calendar for 2015.
7. Continued work on Highway Business District Overlay; several discussions with Township Administrator.
8. Met with managers of Superior Hyundai re: Highway Corridor Business District Overlay and Rt. 35 project.
9. Consultation with Keith Smith, ODOT Dist. 8 Planner re: Rt. 35 Project.
10. Continued work on new Zoning Department Fee Schedule.
11. Consulted with applicant, Sugarcreek Township Zoning Administrator and Assistant Prosecutor re: proposed lot split requiring variances.
12. Spoke with RPCC Exec. Dir. Re: updates to Zoning District map and Census Bureau reporting.
13. Attended RPCC full Commission meeting 2-24-15.
14. Attended Township Administrator's Staff Meeting 2-25-15.

**BEAVERCREEK TOWNSHIP**  
**INFORMATION TECHNOLOGY DEPARTMENT**

851 Orchard Lane, Beaver Creek, Ohio 45434  
 Ph: (937) 306.5049 Fax: (937) 426-8780



**Bi-Weekly Report**  
**Mar 2, 2015**  
**(16 Feb – 02 Mar 15)**

Trustees,

The following is a brief synopsis of the past two weeks in the IT department. The majority of time has been spent working on the virtual environment updating/upgrading, patching and testing. Working with Citrix engineers to make a determination on purchasing a virtual NetScaler (Secure Remote Access Gateway), approximately \$8K (added to 2015 budget).

**IT Projects:**

- Research and deploy video conferencing between all Fire Stations (in-work)
  - Need to coordinate test with Fire Department
  - May need to purchase additional bandwidth dependant on test results.
- Upgrade Citrix environment (in-work)
  - Upgraded new pool from XenServer 6.2 to 6.5
  - Planning upgrade from XenDesktop 7.5 to 7.6 (enhanced performance)
  - Updating Servers, VMs to be compatible with updates
- Gathering information for the IT Departments Annual Report
- Move projector from Trustee Meeting Rm. to Fire Admin meeting room. (hold)
- Equipment Inventory, Surplus (Gov Deals) and Repurpose IT equipment (hold)
  - Decommission old mail server and domain controller
- Hot/Warm site planning, station 64(hold)
  - Move equipment (old SAN and Citrix Host Servers)

**Network Administration:**

- Patched /Rebooted all server
- Social Media / Website
  - Updated and patched Township & Fire websites
  - Notified Park district that their site was down and posted outage on TWP page until site was returned to service
  - Edited/Posted 16 Feb 15 trustees meeting to YouTube
  - Installed updates and security patches to the township's website
- Verified Backups are current and running
- Reviewed Span/Web filters for intrusions.
  - Deleted/Whitelisted as appropriate
- Opened trouble ticket with Data Yard for slow download speeds again.

**BEAVERCREEK TOWNSHIP  
INFORMATION TECHNOLOGY DEPARTMENT**

851 Orchard Lane, Beaver Creek, Ohio 45434  
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- Still working with Data Yard. Have problem isolated to either our Firewall or their router. Running further diagnostics

**Meetings:**

- Department Heads meeting
  - Did not attend, at Citrix Seminar

**Training:**

- Citrix Seminar – Cincinnati (Topics included)
  - Xen Mobile
  - i Mouse – ability to use a mouse w/iPad (Citrix Session)
  - Store Front capabilities
  - New Storage capabilities—Replacement of SANs
- LabTech Monitoring Software
  - Continued working with LabTech software.
  - Meeting scheduled with LabTech tomorrow to discuss pricing options
  - Will probably look at other options with a little less overhead (demand on the network)

**Purchases:**

- Replacement Toner for Road and HR printers
- McAfee End Point Security Renewal
- Quantum Backup Hardware instant replacement renewal
- LTO 4 Tapes (Magnetic Backup media) 24ea.

I look forward to meeting with you at the 02 Mar meeting and answering any questions/concerns you may have on the preceding information. In the meantime, if you have any questions you can contact me via email or my cell @ 937.212.1379

Jeff Terry | Information Technology  
Beaver Creek Township  
937.306.5049

**BI-WEEKLY ACTIVITY REPORT FOR ROAD/MAINTENANCE DEPARTMENT**

**February 26, 2015**

**Calls for Service:**

- Snow removal road- 160 hours
- Medic break down- 2 hour
- **Accomplishment/Information:**
  - Attended Staff meeting
  - Attended meeting for Spring Ridge 3A pre construction
  - Meeting with resident on Hilltop road property
  - Attended meeting with Fire Department on engine modifications
  - Meeting with vendor on engine modifications
  - Meeting with contractors on building modifications
  - Meeting with vendor on updated pricing for water line- awaiting results
  - Reviewed plans for Clairborne Greens Phase 2
  - Reviewed plans for Wood Ridge
  - Seven snow events- see below for 2014/2015 comparison to date
  - 2 Burials- total of 6 of year
  - Two salt trucks OOS awaiting parts
  - Continued working on Energy Audit information- awaiting final report
  - Continued working on replacement for bucket truck- working on rental options- waiting on City rental option
  - Charging station at Fire admin- permit issued 2/24 weather permitting will be completed be 3/4 – revised cost \$4,967
  - Ditch project Beaver Valley/Hunter Point- on hold due to weather

Year to date	SALT TONS	Geomelt	Grits Tons	Regular	Overtime	Double	TOTAL COST	Call outs
2014	775.5	5363	0	324.5	665.5	186.5	\$87,614.45	32
2015	252	3610	88.5	208.5	253.5	60	\$ 48,322.87	17

- **Approximate salt on hand – 250 Tons**
- **Grits on hand- 50 tons**
- **Geomelt on hand-1400 gallons**

**Awareness Items:**

- Water line upgrade Rotary park

## FIRE DEPARTMENT AGENDA ITEMS

To: **Alex Zaharieff, Township Administrator**  
 From: **David VandenBos**  
 Date: **26 February 2015**  
 Re: **Agenda Items for 02 March 2015 Trustees' Meeting**

Please find documentation for the following Fire Department agenda items for Monday's meeting:

- 1) [Surplus Request: Replaced Treadmills](#)
- 2) [Modification Request: Authorized Staffing Levels](#)
- 3) [Contract Approval: EMS Collections Billing](#)
- 4) [Purchase Request: Blue Card Training](#)
- 5) [Coordinated Apparatus Equipment and Outfitting Project](#)
- 6) [Special Report to the Board: Special Response Locations](#)
- 7) [Bi-weekly department activity report](#)

**1) Surplus Request: Replaced Treadmills**

The fire department is requesting permission to surplus five (5) treadmills that were approved to be replaced at the 16 February 2015 regular Trustees' meeting [note 1.13]. The five treadmills are *"unfit for the use for which [they were] acquired."* (ORC§505.10(A)).

Please see the attached resolution. [[Attachment #1.00](#)].

**2) Modification Request: Authorized Staffing Levels**

The fire department is requesting the current Authorized Staffing Resolution (2014-474, 2014-12-08) to eliminate the part-time courier position and the part-time seasonal intern positions.

After consideration of the Boards' discussion at the 16 February 2015 meeting, the fire department has performed a review of the interdepartmental mail system and the need for a courier position. After review, it was determined that restructuring the mail delivery system, with reduced delivery frequency, would allow the activity to be consolidated to current staff within regular business hours. With that change, the courier position is no longer necessary to accomplish the strategic goal of removing an administrative support task from the Shift Commanders' daily responsibilities. The three seasonal intern positions are also unnecessary and are being removed in this resolution.

Please see the attached resolution [[Attachment #2.00](#)]

**3) Contract Approval: EMS Collections Billing**

The fire department is requesting that the Board enter into an MOU with the Ohio Shared Services, a division of the State's Office of Budget and Management for EMS Billing Collection and Recovery services.

The Township's Performance Audit Recommendation #36 included the recommendation that "a hard billing policy should be enacted for non-residents where accounts are ultimately turned over to a collections process after three bills."

## FIRE DEPARTMENT AGENDA ITEMS

- 3.1) Please see the proposed MOU [[Attachment #3.01](#)]
- 3.2) [Ohio Shared Services](#) provides collection services, including EMS billing collections, for local governments with a contingency fee of 6% of actual collections, with no minimum portfolio size and no restriction on age of debt. Upon signing the MOU, there is a 90-day start-up period to begin the collections process.
- 3.3) Ohio Shared Services (OSS) is a division of the State's Office of Budget and Management. Collections service is a shared service, authorized in the 2014 Mid-Biennium Budget Review, offered to State and Local governments to improve collection percentages and reduce costs to agencies and departments. Utilizing the State's economy of scale, OSS has access to a network of 200+ collection partners, for a right account, right collection vendor, right time solution. They use industry best practices in their collection attempts, including HIPAA, ISO and FISMA.
- 3.4) Program Area **5451** (EMS Billing), 2015 Budget Goal #2
- 3.5) n/a
- 3.6) n/a
- 3.7) n/a
- 3.8) This service could be conducted by staff (either existing or additional), but as noted in the Performance Audit Recommendation #36, the costs of performing the work by staff and the associated additional risk for maintaining proficiency with all regulations would offset any possible savings. The final recommendation was to "continue to engage a third party billing agent to process and collect ambulance fees".
- 3.9) The fire department also received quotes from two other vendors (recommended by our EMS billing company, McKesson (formerly Med3000)).  
 Rockford Mercantile Agency (located in Rockford, IL) offer pre-collection services for 25% of amount recovered and collection services (involving litigation) for 35% of amount recovered (which covers legal fees).  
 RBC (located in Mansfield, OH) offer both pre-collection and collection services for a fee of 25% of amount recovered. Legal fees for collections are not covered under the contingency fee and were not provided.
- 3.10) This service is offered by the State of Ohio Office of Budget and Management to local governments, as authorized by House Bill 472.
- 3.11) The proposed MOU is being reviewed by Township Counsel.
- 3.12) Assuming an average of \$125,000 in annual collectable debt at a 35% collection rate, the fire department could recover an additional net \$41,125, at a contingency cost of \$2,625. Actual collectable debt amounts and rate will vary.
- 3.13) n/a
- 3.14) I make a motion to approve the following:  
**Enter into an Memorandum of Understanding with Ohio Shared Services for EMS billing collections service in the amount of 6% contingency fee on collected amounts and to authorize the Township Administrator to sign for the Board. Purchase Request: Blue Card Training**

## FIRE DEPARTMENT AGENDA ITEMS

- 3.15) Please see Purchase Requests **#06923** and **#06922**
- 3.16) The fire department is requesting permission to provide comprehensive incident management training and certification (74 total hours) to all fire department officers (including the public safety director) through the Blue Card Command Certification Program, at a total cost of \$19,196 (including all personnel costs). This training replaces the proposed FDIC training for this calendar year, and is funded from that offset.
- 3.17) The [Blue Card Command Certification Program](#) is a state of the art training and certification system that teaches company and command officers how to standardize local incident operations across their organization. The program uses a combination of online and in-class simulation training which results in an Incident Commander solution that finally addresses local Hazard Zone operations. The Blue Card Incident Commander Training and Certification Program are designed to manage local, NIMS Type 4 and 5 incidents. These two incident types account for more than 99 percent of a department's incident activity. Until the advent of Blue Card, there has not been a consistent and centralized training curriculum or standard for an incident commander to manage a local, Type 4 and 5 Hazard Zone. We have identified the need for officer fire scene command and control training. We have made attempts to creating our own program and sent a few officers to a variety of classes, conferences, and academies. These programs would try to cover the broad spectrum of an officer's job, but no serious focus on scene management. The results are a variety of ways to run a scene with no clear consistent approach. The Blue Card is the focused study of type 4 and 5 scene on a scale that we can send all of our officers at the same time. The program has been implemented in departments across the country. This will be a huge benefit for the consistency and safety of our fire scenes. Other departments in our area have, or are looking at the same program, again consistency and safety for our crews either in Beaver Creek or on a mutual aid call. The Township Performance Audit Recommendation #37 to develop a comprehensive training program to be applied consistently throughout the organization-this program will provide internal consistency as well as consistency to a national standard. This program will also address the noticeable drop in company officer training hours listed in Table 23 of that document.
- 3.18) Program Area **5810** (Fire Training), Object **318** (Training Services), 2015 Budget Goals #1 and #4.
- 3.19) Quotes:
- |                         |            |
|-------------------------|------------|
| 50-hour Online Course   | \$6,949.25 |
| 3-day Certification Lab | \$6,650.00 |
| Personnel cost estimate | \$5,596.00 |
- 3.20) n/a
- 3.21) n/a
- 3.22) The fire department has no instructors qualified to provide this training and certification. Future consideration will be given to training fire department personnel as qualified instructors.
- 3.23) The on-line training program is sole-source from Blue Card Command Center. The certification lab can be provided in several forms:
- 1) FDIC offered course;

**FIRE DEPARTMENT AGENDA ITEMS**

2) Travel to an approved site. Loveland is the closest facility ;

3) Provide on-site training from Loveland Command Training Center. They are the sole-source, on-site provider of the training.

Both options 1 & 2 are cost prohibitive due to the addition of travel expenses to the cost of the training. Also, sending all 19 officers makes an off-site training course logistically prohibitive.

3.24) The course is not STS or GSA, but Blue Card Command offers preferred pricing discount of 5% (\$365.75) for quantity, if all 19 participants are signed up at the same time.

3.25) n/a

3.26) The Blue Card certification will require renewal every three years. The quantity discount annual cost for renewal is \$1,368.

3.27) n/a

3.28) I make a motion to approve the following:  
Purchase Request **06923** to **Blue Card Command for 19 Online Training Subscriptions** in the amount of **\$6,950.00** and to authorize the Township Administrator to sign for the Board.

I make a motion to approve the following:  
Purchase Request **06922** to **Loveland Community Firefighters Association for three 3-day Certification Labs** in the amount of **\$6,650.00** and to authorize the Township Administrator to sign for the Board.

#### **4) Coordinated Apparatus Equipment and Outfitting Project**

The fire department is ready to purchase the necessary equipment to outfit the new medic (approved 27 Oct 2014, 2014-407) and shift commanders vehicle (approved 08 Dec 2014, 2014-468) as discussed at those meetings, as well as perform coordinated, necessary repairs to the two Chevy Tahoes used by Chief 60 and Chief 63. This project is integrated with the replacement of out-of-service or end-of-life modems in several other units, as well as the life-cycle management of thin clients in the fire department.

By coordinating the five related projects, the fire department can save \$27,305.94 (approximately 22%) from the projected total cost of \$124,851.90. For a complete summary of the coordinated effort, please see [\[Attachment #5.00\]](#)

#### **5) Coordinated Apparatus Equipment and Outfitting Project**

The special report regarding special response considerations is complete and included in this packet. This report addresses several critical issues, including relay water supply, long-lane operations and obstructions to fire department response.

Please see [\[Attachment #6.00\]](#)

**BI-WEEKLY DEPARTMENT ACTIVITY REPORT****6) Bi-weekly department activity report**

Provided is a summary of fire department business, challenges, accomplishments, needs and concerns for the previous two weeks:

- a) **Senior Staff Meeting:** Senior staff met to discuss issues of importance to the department, including: interdepartmental mail delivery, EMS protocol training, overtime notification and awarding, dispatch, special response locations, blue card training, bed bugs, near miss reporting, and rescue-engine equipment and responses.
- b) **Greene County Fire Chiefs Association:** Chiefs VandenBos and Betsinger attended the meeting. Discussion included the County Active Shooter response plan, fire hydrant specifications, PSISN and mapping issues and a legislative update.
- c) **2015 Budget:** The fire department's budget document has been updated, addressing the Boards questions and comments, including proposed appropriation request levels based upon the past 3-year average multiplied by CPI. The most recent draft (version 1.3) was submitted to the Township Administrator.
- d) **Safety Committee:** The safety committee subcommittee met to complete the contractually required development of a Fire Department Rehab Policy.
- e) **PSISN:** The PSISN MOU was approved by the Board of County Commissioners at their 19 February 2015 meeting. Beavercreek Township is the next in line to approve the agreement, and it will be presented at the Monday, 02 March 2015 meeting, under Old Business.
- f) **Labor-Management:** Fire Administration worked with the Union to successfully resolve two grievances and is working to resolve a third.
- g) **Special Response Project:** LT Arndt and FF Bayes have been performing field inspections of the identified special response locations to verify measurements and identify any additional response impediments at those locations. Five residents have declined permission to enter their property to verify conditions, so information from third party sources are being used to estimate their conditions.
- h) **Major Trainings:** Crews have conducted forcible entry training using the simulator in the basement of Station 61. Also, they have been onsite at the Residence Inn for elevator rescue training. They have also been conducting annual EMS protocol skills check-offs.
- i) **FirstNet Trial:** The fire department has been offered an opportunity to participate in a pilot test of a broadband data system known as FirstNet. The department was offered this participation because of our forward thinking in equipment purchasing that allows this technology to be utilized, that is already in place within our fleet as well as equipment listed in the requests above.

Long Term, FirstNet is intended to replace commercial carriers for public safety such as Verizon Wireless for mobile data by offering a robust, mission critical, nationwide broadband data platform at a cost less than a commercial carrier. Ohio is in the process of negotiating their portion of FirstNet and has selected Beavercreek as one of the pilot locations in Ohio. Beavercreek Fire Department currently has 4 modems capable of utilizing this network, with a potential 9 additional modems that can be utilized as part of this pilot test.

As part of this pilot, Ohio MARCS would like to install network equipment at one or more Beavercreek Tower sites. This equipment would be temporary with a definite end date. Any permanent locations selected would open negotiations between Beavercreek Township and

**BI-WEEKLY DEPARTMENT ACTIVITY REPORT**

FirstNet. Permanent locations have the potential to reduce long term data costs by leveraging tower and site lease space in exchange for service provided.

The pilot program could not be used for daily operations in a live environment, but could be used with the PSISN test and training platform to evaluate for system performance. Other applications would be tested as well as both a proof of concept and operational validity.

Build out time frame for a permanent FirstNet system has not yet been defined but is projected to be completely operational by the end of 2018. Final negotiations between the State of Ohio, stakeholders, and FirstNet will further define the build-out timeframe.

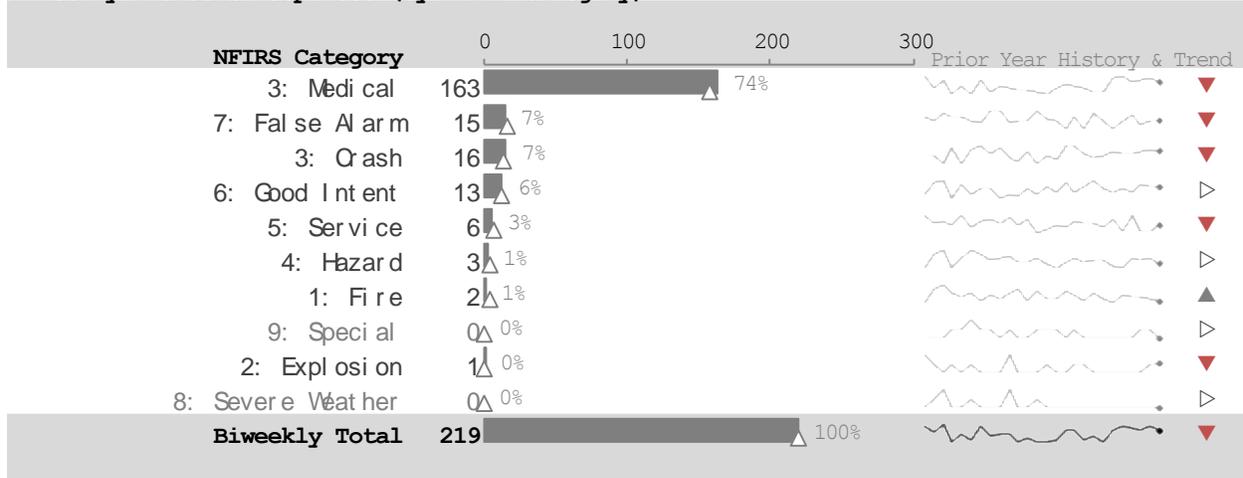
Currently Beaver Creek Fire Department has attempted to keep informed on these opportunities and select equipment that will be usable as these opportunities become available as well as ensure the maximum lifespan of purchased equipment.

- j) Public Education Events:** The fire department had the following interactions with the community during the past two weeks:
  - i) No public education activities this period
- k) Community Room Usage:** The Station 61 Meeting Room was used by the following groups during the past two weeks:
  - i) CPR Training (Dr. Dean's Office, Unison)
  - ii) GCARES License training
  - iii) Dayton Model Investment Club
  - iv) Weavers' Guild
  - v) Greene County Fire Chiefs Association
  - vi) Investors Business Daily

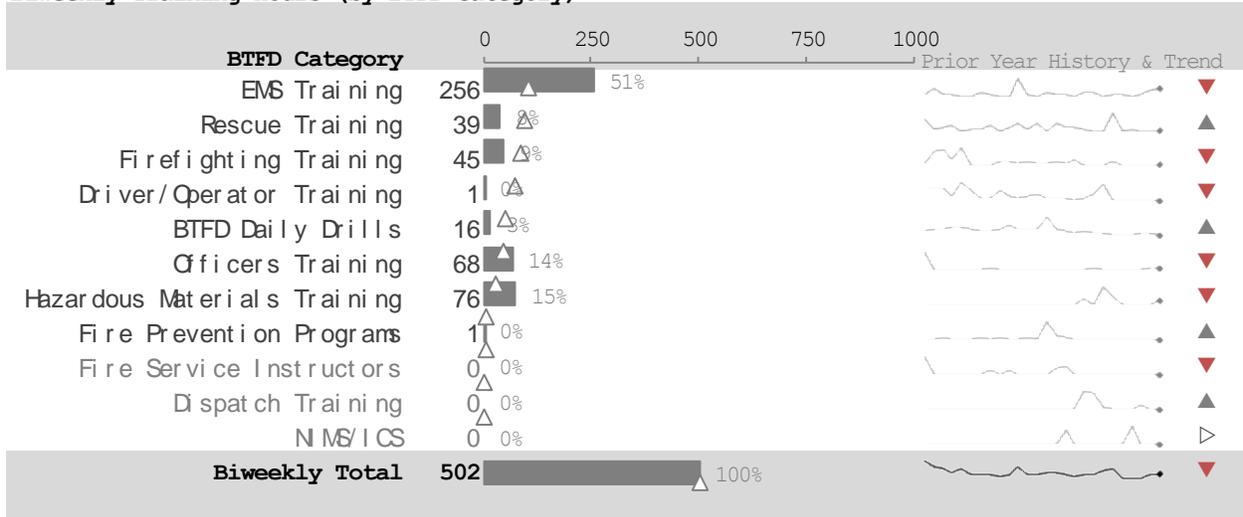
**BI-WEEKLY DEPARTMENT ACTIVITY REPORT**

**I) Activity Summary (previous 2 weeks)**

**Biweekly Incident Responses (by NFIRS Category)**



**Biweekly Training Hours (by BTFD Category)**



**ATTACHMENT #1.00**

**MODIFICATION REQUEST: AUTHORIZED STAFFING RESOLUTION**

WHEREAS, the Board of Trustees of Beaver Creek Township, Greene County, State of Ohio, moved for approval of the following:

WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beaver Creek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and

WHEREAS, the Board of Trustees of Beaver Creek Township, Greene County, State of Ohio finds five (5) Nordictrack treadmills (serial numbers; P54130264, N11645394, N11645367, M15624488, N41651586) as not needed for public use, and declares the equipment obsolete, or unfit for use for which it was acquired,

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beaver Creek Township, Greene County, Ohio favorably passed the above Resolution.

**ATTACHMENT #2.00**

**PURCHASE REQUEST: REPLACEMENT TREADMILLS SPECIFICATION SHEET**

The Board of Trustees of Beavercreek Township, of Greene County, Ohio, met at a duly called and authorized meeting of the Board of Trustees of Beavercreek Township on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all Beavercreek Township Board members, and the following resolution was made, seconded, and adopted by those present at the meeting.

WHEREAS, the Ohio Revised Code §505.38(A) requires the Board of Township Trustees, in each Township with a fire department, to provide for the employment of firefighters as it considers best; and,

WHEREAS, in the interest of providing the best service to the citizens and guests of Beavercreek Township, the Fire Chief recommends modifying the currently authorized staffing levels by eliminating the positions of Courier and Intern (seasonal) to the following staffing levels for the fire department:

**Full Time Employees:**

**Part Time Employees**

Fire Chief .....	1
Deputy Chief.....	2
Battalion Chief .....	3
Lieutenant .....	12
Firefighter .....	42
Prevention Specialist (Civilian) .....	2
Support Staff (Civilian).....	2

Inspector .....	1
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NOW THEREFORE BE IT RESOLVED THAT, the Board of Beavercreek Township Trustees, hereby adopt the recommended staffing levels; and

FURTHER BE IT RESOLVED that these staffing levels will remain in effect unless modified by further Resolution of this Board.

**ATTACHMENT #3.01****CONTRACT APPROVAL: EMS COLLECTION BILLING****MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is made by and between Ohio Shared Services ("OSS"), 4310 E Fifth Ave, Columbus, Ohio 43219 and Beaver Creek Township Fire Department ("CLIENT"), 851 North Orchard Lane, Beaver Creek, Ohio 45434.

Per agreement OSS and CLIENT have determined that CLIENT will place accounts to the OSS Pre-Collections System within 31 calendar days after original invoice or as is permissible under O.R.C. 131.02 for a pre-collect process. CLIENT authorizes and the parties to this Memorandum of Understanding agree to the following;

**1. Service Delivery**

1.1 Services under this MOU: OSS will provide a comprehensive collection/recovery service to the CLIENT under this MOU.

1.2 Length of time: OSS through third party vendor(s) will contact the customers as individual account circumstances dictate for the duration of the collection process.

1.2.1 Accounts will be retained by OSS for a period as permissible under O.R.C. 131.02

1.2.2 Accounts can be retained longer if under a partial payment arrangement (PPA).

1.2.3 Documentation Requests/Account Inquiries. OSS will submit all requests via an online web portal.

**2. Work Description**

2.1 Confirm all Accounts referred: OSS will confirm assignment of accounts referred by the CLIENT for the collect treatment process via the online web portal.

2.2 Scrub Process: Where applicable, accounts will undergo a pre-collection scrub/skip-tracing process. The scrub/skip-tracing process will vary based upon the variables identified during the on-boarding process of accounts submitted into the pre-collect treatment program.

2.3 Outbound Phone Attempts: Agency Partner will commence outbound phone attempts within 48 hours of account placement under the name of Ohio Shared Services, on behalf of CLIENT. Outbound phone attempts will continue throughout the entire collection process from time of acknowledgement as individual account circumstances dictate.

2.4 Phone Line: Agency Partner will have a phone line set up for all incoming calls received on accounts serviced for the CLIENT.

2.5 Submit Written Communication: All written communication to CLIENT customers deemed applicable will be submitted on the OSS letterhead.

2.6 Document calls: Agency Partner will document all communication on partner's collection system.

2.6.1 All account and communication information to the CLIENT will be through status and activity file updates via the OSS online web portal.

**3. Call Monitoring & Quality Assurance**

3.1 Call monitoring by the Agency Partner: Agency Partner's Audit & Compliance department, Collection Business Unit Management, and Supervisors will monitor calls conducted by Agency Partner's Recovery Agents. Each Recovery Agent will be monitored at least monthly, and specific monitoring protocols will be designated as necessitated by portfolio performance and characteristics.

3.2 Quality Assurance program: Agency Partner's call monitoring will be incorporated into an overall Quality Assurance ("QA") program

3.3 Customer notification: Agency Partner will notify customers at the beginning of all calls that their conversation "may be monitored I recorded".

ATTACHMENT #3.01

CONTRACT APPROVAL: EMS COLLECTION BILLING

**4. Payment and Remittance Handling**

- 4.1 Agency Partner can accept payment arrangements on the accounts placed by the CLIENT.
- 4.2 Agency Partner will provide the OSS with a daily update file which will contain all payment transactions for the previous day.
- 4.3 OSS will provide the CLIENT a monthly net ACH remit and corresponding remittance statement outlining all payments received by the CLIENT and its Agency Partners.

**5. Fee Schedule**

- 5.1 A contingency fee of six percent (6%) of the payment amount will be paid on all monies collected by the OSS Agency Partners within the agreed upon servicing timeframe,
- 5.2 Where money is recovered by the OSS Agency Partners on behalf of the client, a total cost of six percent (6%) "Collection Fee" shall be deducted from the account balance for services rendered. Where money is not recovered, no collection fee will be incurred.
- 5.3 The OSS Agency Partners will provide the CLIENT customer the opportunity to pay accounts through an electronic payment process (e.g.check, debit and credit card via phone). The convenience of this payment offering will require a fee ("Convenience Fee"), to be paid by the CLIENT customer. The "Convenience Fee" may be waived at the discretion of the Agency Partner in order to secure the payment(s) and within the best interest of the CLIENT.

**6. Data Integrity**

- 6.1 Client represents and warrants that all information, including but not limited to any and all personal data, provided OSS, for the collection of any and all accounts placed with OSS, is true and accurate to the best of Client's knowledge based upon files, records, and information

This Memorandum of Understanding can be altered, amended or supplemented anytime, pursuant to an instrument in writing signed by all the parties hereto. It shall remain and continue in full force and effect, unless modified or terminated in writing.

In witness whereof, the parties hereto affix their signature this \_\_\_ day of \_\_\_\_\_, 2015 and the cause of this Memorandum of Understanding to be executed.

Acknowledgement:

Ohio Shared Services

Beavercreek Township Fire Department

Signature \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

## ATTACHMENT #5.00

## COORDINATED APPARATUS EQUIPMENT AND OUTFITTING PROJECT

The fire department is seeking approval of several purchase requests which when evaluated, we found that cost savings could be achieved by connecting the following projects:

- Repair and refit of existing Tahoe command vehicles
- Equipment purchase and installation of equipment for new Tahoe command vehicle
- Equipment purchase, installation, and modification of station exhaust system for new medic
- Equipment purchase of replacement vehicle data modems
- Equipment purchase of tablet PCs

Four points of cost savings can occur by combining the timing of these projects.

First, a quantity discount was achieved by purchasing 9 data modems together. The price break point was achieved at 8 units. Separately, the fire department needed to purchase 1 for the new medic, 1 for the new Tahoe, 3 to replace non-functioning units in medics, and 4 to step down end of life units in engines. The quantity price break for these units is \$230.00 per unit, totaling \$2,070.00 in savings.

Second, the purchase of tablet computers for senior staff allows us to utilize less costly equipment for chief officers, re-use more robust and costly computers in medic apparatus, and maintain life cycle management of our desktop thin clients by passing down existing desktop units to the fire station environment rather than replace those units as budgeted. Quotations for units meeting existing specifications:

New Medic Computer:	\$9,681.56
Computers for existing 2 Medics:	\$19,363.12
Tahoe Computer:	\$9,681.56
<u>Life Cycle thin Client Management:</u>	<u>\$2,717.16</u>
<b>Total:</b>	<b>\$41,443.40</b>

The above would have placed a mobile computer in 1 medic, 1 Tahoe, and replaced 6 thin clients to maintain life cycle management and replace older computers running WinXP for the fire department (SCBA testing computer, Face-piece and Hazmat Monitor computer, Training room computer, and three station thin clients)

Third, by timing the repair and refit of the existing Tahoe command vehicles, there will be no cost to remove the existing computers from these vehicles, as all equipment will be removed and replaced when the damaged command boxes are replaced. This cost savings is approximately \$1,500.00 for both computers to be removed.

Fourth, by timing the installation of the replacement Data modems, the two computers can be installed at a discounted rate since the vehicles will already be at the installation shop and the same access panels will be opened. The cost savings is approximately \$800.00 per vehicle totaling \$1,600.00.

Several points of increased efficiency can also be achieved by timing these projects together.

## ATTACHMENT #5.00

## COORDINATED APPARATUS EQUIPMENT AND OUTFITTING PROJECT

First, Timing of the repair and refit of the existing command vehicles allows for the computers to be on site and ready for installation into the new medic upon its arrival.

Second, by timing the installation of the replacement Data modems, the two computers can be installed in the existing medics that need them at the same time, saving a second installation time for the computers.

Third, the selection of the surface pro 3 tablet computer is a readily available product with little lead time on delivery. Data 911 mobile computers are custom built for each application and usually have a 4-6 week lead time before shipment and require installation. The tablet computers selected will require no additional installation and are ready for use in 1-2 days after delivery.

Project	Project Cost separately	Project Cost when Coordinated	Net difference
Tahoe Refit	\$29,130.00	\$27,630.00	-\$1,500.00
New Medic Outfitting	\$22,257.06	\$12,395.50	-\$9,861.56
New Tahoe Outfitting	\$35,446.06	\$25,584.50	-\$9,861.56
Data Modems	\$1,5578.50	\$13,968.50	-\$1,610.00
Thin client and 2 mobile computers or Tablet	<i>(Thin client and Mobile)</i> \$22,440.28	<i>(Tablet)</i> \$17,726.44	-\$4,713.84
<b>Total</b>	\$124,851.90	\$97,305.94	-\$27,546.96

Return on Investment comparison for computer equipment:

Device	Expected Life	Cost	Cost per Year
Surface	5 Years	\$1,199.00	\$239.80
Thin Client	5 Years	\$452.86	\$90.58
Mobile Computer	10+ Years	\$9,861.56	\$986.16

**\*Note:** We have proven the 10+ year life on the mobile computers through Data 911. Our oldest computer is 11 years old and is now end of support and expected life. It is currently in a reserve medic.

This proposal is also an evaluation process for the field use component to find a mobile technology solution with a lower per year investment cost. The current solution is far more rugged and has held up in our environment, but may not be the most cost effective solution moving forward. Senior staff use in the field will be used as an evaluation for future implementations after the full return on the existing investment has been realized.

Additionally, the fire department has been offered an opportunity to participate in a pilot test of a broadband data system known as FirstNet. The department was offered this participation because of our forward thinking in equipment purchasing that allows this technology to be utilized, that is already in place within our fleet as well as equipment listed in the requests above.

Long Term, Firstnet is intended to replace commercial carriers for public safety such as Verizon Wireless for mobile data by offering a robust, mission critical, nationwide broadband data platform at a cost less than a commercial carrier. Ohio is in the process of negotiating their portion of Firstnet and has selected Beavercreek as one of the pilot locations in Ohio. Beavercreek Fire Department currently has 4

**ATTACHMENT #5.00****COORDINATED APPARATUS EQUIPMENT AND OUTFITTING PROJECT**

modems capable of utilizing this network, and if this request is approved will have 9 additional modems that can be utilized as part of this pilot test.

As part of this pilot, Ohio MARCS would like to install network equipment at one or more Beaver Creek Tower sites. This equipment would be temporary with a definite end date. Any permanent locations selected would open negotiations between Beaver Creek Township and FirstNet. Permanent locations have the potential to reduce long term data costs by leveraging tower and site lease space in exchange for service provided.

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## SPECIAL RESPONSE CONSIDERATIONS



## Beaver Creek Township Fire Department

### Special Report to the Board of Trustees:

# SPECIAL RESPONSE CONSIDERATIONS

## EXECUTIVE SUMMARY

Beaver Creek Township provides fire protection to approximately 21,400 of land, totaling 41.95 square miles with an appraised value of almost \$4.75 billion. Most of the parcels, on which Beaver Creek's homes and businesses sit, are located near public roads and water, both of which are necessary for successful, timely fire protection.

Since 2013, the fire department has actively worked to identify the small percentage of parcels that are not readily accessible to roads and/or water to preplan the necessary steps to provide these homes and businesses the best protection possible-given those constraints.

The specific constraints identified, and being cataloged and prepared for easy access include:

- Greater than 4,400 feet from a fire hydrant
- Homes further than 350 feet from an accessible, navigable road
- Driveways obstructed by gates
- Driveways obstructed by bridges
- Driveways obstructed by sharp (non-negotiable) turns
- Driveways obstructed by steep (non-negotiable) grades
- Driveways obstructed by overhead objects

Currently, there are approximately 13.5 miles of road greater than 4,400 feet from a fire hydrant and 429 parcels with some type of obstruction that may impact the fire department's ability to provide fire protection.

The fire department is using a four-part process to provide the best fire protection possible.

## PREPLAN

The fire department has used community knowledge, GIS data and historical information to identify parcels for further inspection. Initially there were 1,060 parcels flagged as having a potential problem. These have been reviewed and narrowed down to the current 429 which are being documented for further investigation. The types of obstructions were reviewed and grouped into the categories listed above. Each of the remaining 429 addresses is being revisited for the purpose of getting accurate distance and location information for obstructions.

As of the date of this report, 136 of the properties have been added to GIS and will be included in the next print update. Also, 5 property owners have requested that we stay off of their property and not perform an on-site assessment.

**SPECIAL RESPONSE CONSIDERATIONS****TRAINING**

Approximately 15% of the Township's (both incorporated and unincorporated) road mileage is greater than 1100 feet (one fire engine's hose lay) from a fire hydrant, but less than 4400 feet (four engines' hose lay) which is not far enough to necessarily require a tanker operation. As a result, the fire department has trained all crews on long-relay water supply operations. This training will be completed annually, along with tanker operations training. The information collected during the training has also been incorporated into the incident management manual to expedite future emergency operations.

**COMPUTER AIDED DISPATCH (CAD)**

A critical factor in responding to the locations with known obstructions and preplanned information regarding special response considerations is the timely recognition of the location and access to the related information.

This process begins with the CAD system. The CAD response quadrants have been overlaid with data corresponding to the fire department's wall maps and response books. As a result, the crews will have access to the grid/page number of the dispatched incident 3 different ways.

First, the information is relayed verbally by the dispatchers at the time crews are notified of a call. Second, the information is presented on their "rip & run" sheets that print the relevant call information. Third, the information is available in their units on their CAD mobile displays.

**RESPONSE**

The grid/page number presented by CAD as noted above refers to a wall map grid that also corresponds to a page in the GIS map book located in every vehicle. The wall map provides a quick, out-the-door view of the general incident location and preliminary information regarding special response considerations-including water supply availability.

The GIS map book (which is taking the place of the old street directory, hydrant book, and city address book) provides more detailed information regarding address locations, water supply information, commercial buildings, named places, USNG coordinates and any special data collected for the area. As GIS based building surveys and preplans are completed for buildings, they can be added and referenced from the map book.

The map layers that are used in the map book can also be added to PSISN for availability in the CAD mobile system. PSISN and New World Systems just successfully added the fire department's first layer-the district layer reference above), and the other preplan and water supply layers are being prepared for addition to the system.

SPECIAL RESPONSE CONSIDERATIONS

Example 1: Rip & Run Report

This rip & run sheet (which is also notified during the dispatch announcement) shows the incident address in District: 143. The crews can then check grid 143 on the wall map and page 143 in the GIS map book for additional information.

# Rip and Run Report

**Location Information:**

Location: 3848 WESTWIND DR  
Additional Location Information:  
Common Name:  
Cross Streets  
WALNUT GROVE LN / DEAD END  
Venue: BEAVERCREEK  
Phone: (937) 414-5171  
Station: BVF 64

Quadrant: 641

District: 143



**Call Information:**

Call Number: 498  
Priority: 1  
Caller: ELMORE, JOE  
Call Date/Time: 02/23/2015 11:39:34  
Dispatch Date/Time: 02/23/2015 11:42:59  
Arrive Date/Time:  
Clear Date/Time:  
Enroute Date/Time:  
Latest Unit Cleared Date/Time:

Call Type: FRES-RESIDENTIAL FIRE  
Status: In Progress

Source: Telephone  
Assigned To: BPD-DISPATCH POSITION 2

Incident Number(s)  
2015-00000888 BEAVERCREEK TOWNSHIP FIRE DEPARTMENT

Units Sent: 1  
L61

**Alerts:**

- Location Alerts
- Person Alerts
- Vehicle Alerts

**Narrative:**

Narrative Time  
02/23/15 11:41:33  
02/23/15 11:41:42

Narrative  
Nature Of Call: LOOKS LIKE SMOKE COMING FROM ROOF-CALLER LIVES  
Nature Of Call: LOOKS LIKE SMOKE COMING FROM ROOF-CALLER LIVESAT 2223 SOUTHWAY



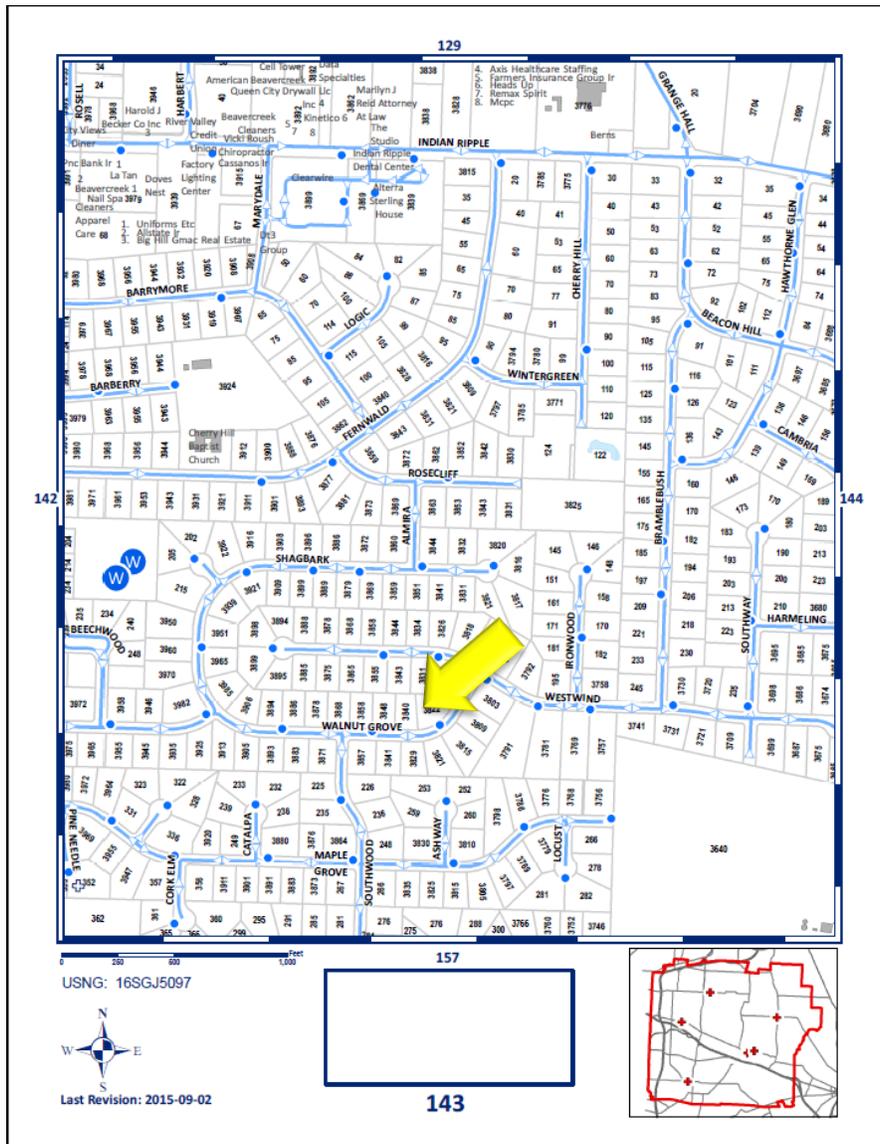
SPECIAL RESPONSE CONSIDERATIONS

Example 3: GIS Map Book

Each responding apparatus has a copy of the GIS Map Book. The District number identified by CAD and the dispatch announcement corresponds to a page in the map book. Below is a copy of page 143.

There is no address point for 3848 Westwind (the dispatched address). The incident was called in by a neighbor, so the address was likely estimated and would get the crews in the area quickly-but the actual address for the incident does not exist. The likely address was 3844 and is highlighted.

The map clearly shows the hydrant located across the street. Also, the blue road lines indicate the area has hydrants within 1100' of the incident, and the white arrows point crews in the direction of the closest hydrant.



SPECIAL RESPONSE CONSIDERATIONS

Example 4: GIS Map Book

For areas with special response considerations, the crews will be presented with additional information. In the example below:

**Red squares** indicate special response locations like long lanes (L) and gates (G). Locations that are being verified have a simple maltese cross.

**Double-dashed gray lines**, indicate private drives/long lanes with red arrowheads marking 1100 feet of driveway length.

**Gray Road lines** indicate more than 4400 feet to the nearest hydrant (likely a tanker operation), with white arrows indicating direction of the closest hydrant.

**Green Road lines** indicate the nearest hydrant is between 1100 and 4400 feet, with white arrows indicating the direction of the closest hydrant. The bars behind the green arrow heads indicate how many engines are required for the relay operation (one for the arrow, one additional for each bar).

