

**BEAVERCREEK TOWNSHIP  
AGENDA PACKET  
REGULAR TRUSTEES' MEETING  
MONDAY NOVEMBER 7, 2016  
1:00 P.M.**



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**Agenda: Pages 2-3**

**New Business: Pages 4-5**

- Veterans Day Proclamation

**Administrator: Pages 6-90**

- 2017 Holiday Schedule Page 6
- Service Retirement Policy Pages 7-9
- Job Descriptions Pages 10-70
- Greene County Sheriff's Office: Pages 71-90
  - Monthly/Year to Date Analysis Report

**Human Resources: Pages 91-97**

- Mutual of Omaha Renewal Pages 91-95
- Biweekly Report Pages 96-97

**Zoning: Pages 98-101**

- Biweekly Report

**Information Technology: Pages 102-115**

- Upgrade Time Warner Internet Connection Pages 102-112
- Biweekly Report Pages 113-115

**Road: Pages 116-166**

- Purchase request for Cab & Chassis and Equipment Pages 116-165
- Request to advertise On- Call Road Worker positions Page 116
- Biweekly Report Page 166

**Fire: Pages 167-178**

- Request to Purchase: SCBA Voice Amplifiers and Replacement Parts Pages 167-168
- Biweekly Activity Report Pages 168-172

**Regular Trustees' Meeting**

**Monday, November 7, 2016, at 1:00 p.m.**

**Community Room, Lower Level of Fire Station #61, 2195 Dayton-Xenia Road, Beavercreek, OH 45434**

**Pledge of Allegiance - Moment of Silence**

- Approve Agenda for the November 7, 2016, Meeting
- Approve the November 9, 2016, Payroll in the amount of
- Approval of Bills in the amount of

**Citizens Desiring to Speak (Each Speaker is Limited to 3 Minutes)**

**Old Business:**

- None

**New Business:**

- Veterans Day Proclamation
- Flexible Spending Accounts

**Administrator:**

- 2017 Holiday Schedule
- Service Retirement Policy
- Job Descriptions
- Greene County Sheriff's Office:
  - Monthly/Year to Date Analysis Report
- Request to Schedule Special Meeting:
  - Park Consolidation

**Human Resources:**

- Mutual of Omaha Renewal
- Biweekly Report

**Zoning:**

- Biweekly Report

**Information Technology:**

- Upgrade Time Warner Internet Connection
- Biweekly Report

**Road:**

- Purchase request for Cab & Chassis and Equipment
- Request to advertise On- Call Road Worker positions
- Biweekly Report

**Fire:**

- Request to Purchase: SCBA Voice Amplifiers and Replacement Parts
- Biweekly Activity Report

**Legal Advisor:**

**Trustees:**

**Fiscal Officer:**

**Executive Session:**

- Ohio Revised Code Section 121.22(G)(1) To consider the employment, dismissal, discipline and compensation of a public employee.
- Ohio Revised Code section 121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

**Adjourn**

# PROCLAMATION

## IN HONOR OF VETERANS EMPLOYED BY BEAVERCREEK TOWNSHIP

NOVEMBER 7, 2016

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, on November 11, 2016 Beaver Creek Township will observe Veterans Day, pausing to honor every veteran who has ever worn one of our Nation's service uniforms; and

**WHEREAS**, as we pay tribute to our Veterans, we are mindful that no ceremony can repay the debt we owe each and every day for their service to our Country; and

**WHEREAS**, each time our freedoms have come under assault, our Veterans have responded with resolve, courage and a willingness to sacrifice; and

**WHEREAS**, under the most demanding of circumstances, and in the most dangerous corners of the earth, America's Veterans have served our Country with distinction and valor; and all Veterans deserve our gratitude and praise for their selfless acts and for the duty served to our great Country; and

**WHEREAS**, on this day, Beaver Creek Township wishes to honor employees of the Township who are Veterans and/or are currently active in a Military Reserve unit, namely:

- Micah Blanton – Army
- Steve Dubois – Air Force
- Shawn Fowler – Coast Guard
- Eric McComas – Army National Guard – active reservist
- Rob Negri – Navy
- Ben Northup – Air Force
- John Ostrowske – Air National Guard – active reservist
- Doug Ransdell – Army
- Jeff Terry – Air Force
- Bob Treiber – Army;

And

**WHEREAS**, on this day Beaver Creek Township also wishes to honor employees of the Township whose sons and/or daughters have served or are serving in one of America's military branches, namely:

- Jan Schultz – son is a Marine Corps veteran
- Lt. Steve Weimer – son is a Navy veteran
- Lt. Ed Miller – active duty daughters, one Army & one Navy
- FF Scott Gladney – son is a Navy veteran

Lt. Brian Seabold - (still confirming)

(names will be added in final document)

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of Beavercreek Township, Greene County, Ohio extends its heartfelt gratitude and best wishes for success in their future endeavors to these employees who have served so well; and

**BE IT FURTHER RESOLVED**, that we urge all citizens to pay due respect and gratitude to the Veterans for their sacrifice and service to our Country.

**IN WITNESS WHEREOF**, we have here unto set our hand and caused the SEAL of Beavercreek Township to be affixed this 7<sup>th</sup> day of November, year 2016.

BEAVERCREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Carol Graff, Chair

ATTESTED BY:

\_\_\_\_\_  
Tom Kretz, Vice Chair

\_\_\_\_\_  
Christy L. Ahrens  
Fiscal Officer

\_\_\_\_\_  
Jeff Roberts, Trustee



# BEAVERCREEK TOWNSHIP

851 Orchard Lane  
Beavercreek, Ohio 45434-7220  
(937) 429-4472  
(937) 429-5678 Fax

Trustees - Carol Graff  
Tom Kretz  
Jeff Roberts

Fiscal Officer - Christy L. Ahrens

Administrator - J. Alexander Zaharieff

## BEAVERCREEK TOWNSHIP TRUSTEES GREENE COUNTY, OHIO

RESOLUTION NUMBER: \_\_\_\_\_  
ADOPTION DATE: NOVEMBER 7, 2016

WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved for approval of the following;

WHEREAS, to set the 2017 Township Holiday Schedule per the Beavercreek Township, Greene County Ohio Policy Manual Section IV Number 3 to the following:

- |                        |                             |
|------------------------|-----------------------------|
| January 2, 2017        | New Year's Day 2017         |
| January 16, 2017       | Martin Luther King Jr., Day |
| February 20, 2017      | Presidents Day              |
| May 29, 2017           | Memorial Day                |
| July 4, 2017           | Independence Day            |
| September 4, 2017      | Labor Day                   |
| November 10, 2017      | Veterans Day                |
| November 23 & 24, 2017 | Thanksgiving                |
| December 25, 2017      | Christmas                   |

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beavercreek Township, Greene County, Ohio favorably passed the above Resolution.

THE VOTE WAS AS FOLLOWS:

Carol Graff	_____
Tom Kretz	_____
Jeff Roberts	_____

APPROVED BY:

BEAVERCREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Carol Graff, Chair

\_\_\_\_\_  
Tom Kretz, Vice Chair

\_\_\_\_\_  
Jeff Roberts, Trustee

ATTESTED BY:

\_\_\_\_\_  
Christy L. Ahrens  
Fiscal Officer



**Terminal Leave**- An employee's use of accumulated leave at the end of their service career, in lieu of, and at the same rate as, cash payouts allowed through the collective bargaining agreement, employment resolution, individual employment contract, or Township Personnel Policy.

**Township Administrator** – an Employee of the Board of Trustees who acts as the designee of the Board and manages all day to day operations of the Township, and whose duties are defined within the Ohio Revised Code.

**POLICY:**

**1. Service Retirement**

- 1.1 This policy applies to all full time employees, at their request, at the time of their service retirement. This policy will not add to, or remove from, any benefit an employee is entitled to through a Collective Bargaining Agreement, employment resolution, individual employment contract, or Township Personnel Policy.
- 1.2 The Board will consider an employee's request to use their accumulated leave as terminal leave. The Board will evaluate the following criteria, and at their sole discretion may grant the use of terminal leave. Final approval of terminal leave is dependent upon receipt of a letter of retirement.

**2. Criteria**

- 2.1 The Board will consider the employee's length of service to the Beaver Creek Community, with preference given to more years of service.
- 2.2 The Board will consider the employee's roles within the organization, including leadership or extra responsibilities, with preference given to demonstration of achievement above basic job responsibilities.
- 2.3 Special preference will be given to employees who have served the fire department as volunteer firefighters and emergency medical technicians/paramedics.
- 2.4 The Board will consider the employee's service record, including commendations and discipline, with preference given to employees with exemplary records.
- 2.5 The Board will consider the impact the employee's use of terminal leave will have on the normal, daily operations of the specific department, including staffing and direct replacement of the employee's special skills and abilities.

- 2.6 The Board will consider the financial impact of the employee's use of terminal leave, including the need for hiring, promotion, officer-in-charge or other premium pay, and overtime to cover the absence caused by terminal leave.

### **3.0 Leave Scheduling**

- 3.1 Approved terminal leave will not result in the loss of scheduled leave for any other employee. Once approved, terminal leave will be considered in the calculation of daily staffing for the evaluation of following leave requests.  
Exception: If the employee on terminal leave is permanently replaced, their absence will no longer be considered when evaluating leave requests.

### **4.0 Trustee Determination**

- 4.1 An employee, at the time of their service retirement, may request the use of terminal leave. The Board will not consider the use of terminal leave, except at the specific request of an employee planning to retire from employment.
- 4.2 The Board of Township Trustees reserve the final statutory authority and management right to grant or deny terminal leave to any requesting employee, based upon their evaluation of criteria as outlined herein. Each requesting employee will be given the same due consideration.
- 4.3 The Board of Township Trustees will make their determination at a regular open meeting, or properly announced special meeting. The determination will be formalized in resolution passed by a majority of the Board.

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Township Administrator  
**Department:** Administration  
**Division:** N/A  
**Reports To:** Board of Trustees  
**Pay Classification:** Salary, Exempt.

**Approved:**

**Revised:**

**Reviewed:**

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**Definition:**

Under the general direction of the Township Board of Trustees, the Township Administrator serves as the chief administrative officer for all Township activities including emergency services. Establishes and maintains positive community relations.

**Status:**

Exempt

**Work Schedule:**

This employee works a flexible 40 hour work week.

**Basic Responsibilities:**

Provides professional advice to the Board of Trustees and Department Heads.

Prepares and directs preparation of correspondence, reports, policy statements, legislative drafts, news releases and other communication by and for the Board of Trustees.

Makes presentations to councils, boards, commissions, civic groups and the general public.

Monitors revenues and expenditures to assure sound fiscal control. Works with the Fiscal Officer to: make certain that expenditures are within budgetary guidelines, are authorized and appropriate; prepares annual budget in addition to all financial and administrative reports for the trustees; assures effective and efficient use of budgeted funds, materials, facilities and time.

Works with the Fiscal Office and Department Heads to ensure accuracy in preparing and submitting to the Board a preliminary and final annual Township budget. Administers the adopted appropriations of the Township.

Advises the Board of Trustees of financial conditions and forecasts future revenue and Township needs.

Ensures that resolutions and policies approved by the Board of Trustees are equitably enforced throughout the Township and resolves grievances.

Knowledge of local, state and federal laws and sources of information necessary to complete functions of the job as required.

Supervises all department heads and administrative personnel of the township. Conducts performance evaluations. Serves as the central source of information for trustees about township activities and coordinates information and services from and among township departments. Serves as the administrative resource for department heads regarding general township administration and department operations.

Confers with department heads concerning administrative and operational problems, work plans and strategic plans; makes appropriate decisions and/or recommendations that include feedback from department heads; prepares and implements a long range plan for the township.

Negotiates and develops contracts and agreements for supplies and/or professional services requested on behalf of the Township, including but not limited to: engineering; planning; personnel and legal consultants; purchase and maintenance agreements; property acquisitions; and appraisals. Ability to authorize expenditures up to \$2500.00.

Establishes and maintains cooperative relationships with other governmental agencies, various community groups, and the news media. Serves as the direct point of contact for the local media.

Makes recommendations concerning Joint Economic Development Districts, Community Economic Development Agreements and Tax Increment Financing.

Manages and monitors the application, submission, award, oversight and reimbursement process related to federal, state and local grant applications and coordinates with regional planning and other entities as applicable. Looks for federal and other grant resources.

Must have extensive experience in collective bargaining. Serves as lead negotiator for all collective bargaining agreements and employment contracts including but not limited to: drafting of proposals, counter proposals and management responses; and preparation of technical and legal documents with legal counsel for related arbitration and fact-finding proceedings.

Coordinates bid specifications for competitive bidding with department heads and other persons involved in the process.

Attends all meetings of the Board of Trustees. Prepares the agenda and resolutions for township meetings.

Performs those functions specifically delegated by the Board of Trustees via resolution. Performs all duties prescribed in Section 505.032 of the Ohio Revised Code.

**Essential Functions of the Position:**

1. Ability to prepare and analyze comprehensive reports; ability to carry out assigned projects to their completion; ability to effectively communicate verbally and in writing.
2. Comprehensive knowledge of the principles and practices of public administration, finance, planning, organization and personnel.
3. Must maintain a good attendance record.
4. Follow and understand oral and written instructions.
5. Handle confidential information.
6. Perform duties that may require long hours, including long periods of sitting or standing.
7. Exposure to seasonal weather conditions as required by various construction project inspections with other personnel and in-field meetings. Occasional travel and overnight stay required for meetings, training and educational seminars and conferences as requested.
8. Ability to address groups of assembled persons.
9. Skill in preparing and administering government budgets; skill in planning, directing and administering government programs.
10. Operates various pieces of office machinery, including a computer, copier, fax machine and telephone system.
11. Clear understanding of the chain of command.
12. Ability to evaluate, develop and implement community relations initiatives and programs intended to create excellent public relations within the community of Beavercreek.
13. Ability to prepare informative financial reports.
14. Ability to establish and maintain harmonious working relationships with department heads, governmental officials, other government entities and the public.
15. Proficiency with computers, computer systems, software programs, including, but not limited to, desk top publishing, Microsoft Office Professional, accounting, E-mail, spreadsheets etc. and successfully working in a network environment.
16. Must maintain a work place that is free of harassment, hostile work environment and defamation of character.
17. Proven track record of honesty, integrity and high ethical standards.
18. Demonstrates and models leadership qualities to department staff and inspires teamwork and cooperation with elected officials and township employees. Participates in group decision making when appropriate; supports the group's decisions regardless of personal feelings.
19. Gives others an opportunity to speak and listens to what they have to say. Takes the time to explain things clearly and completely. Offers others the opportunity to ask questions and responds using words they can understand.
20. This position must follow the policies contained within the Township Handbook.
21. Must have a valid Ohio Driver's License.

**Experience and Education:**

Candidates must possess a minimum of an MPA and 5 years of progressively responsible professional work experience in state, county or local government or BA and 10 years of experience as a Township Administrator, Assistant Township Administrator, City Manager or equivalent.

Thorough knowledge of effective managerial practices and methods. Knowledge of public relations techniques required.

Must have significant experience in local government administration and management, public safety services, labor relations, grievances, fact-finding and arbitration procedures, budgeting, community relations, FEMA IS-700 (NIMS), ICS-100 and personnel administration.

**Wage Range:**

105,000 to 135,000 annually DOQ and hours worked

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**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Public Safety Director  
**Department:** Fire  
**Division:** Beaver Creek Township  
**Reports To:** Board of Trustees  
**Pay Classification:** Exempt

**Approved:**

**Revised:**

**Reviewed:**

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**Definition:**

Administers plans, organizes, directs and coordinates the Department of Public Safety in providing law enforcement, crime prevention, fire suppression, fire prevention, safety inspections, emergency/disaster planning and other related services concerned with the preservation of life and property within Beaver Creek Township.

**Work Schedule:**

This employee works a flexible 40 hour work week.

**Basic Responsibilities:**

Provides leadership, short and long-term planning, organizational development, administers, plans, organizes and directs the department's program activities involved with law enforcement, fire suppression, inspections and related programs concerned with the preservation of life and property.

Provides consultation and makes recommendations to the Board of Trustees regarding Departmental programs.

Administers a variety of rules, policies and procedures for the operation of the Fire Department to ensure compliance with State, Federal and local laws, ordinances and policies.

Prepares or directs the preparation of reports, studies and projects related to Fire Department operations.

Assists with developing departmental budget recommendations and manages the appropriate expenditure of allocated funding.

Administers, plans and coordinates the Township's disaster preparedness and hazardous material response activities.

Directs the investigations of citizen complaints regarding misconduct.

Responds to complaints and inquires regarding Fire Department operations and policies.

Makes presentations to councils, boards, commissions, civic groups and the general public.

**Essential Functions of the Position:**

1. Ability to prepare and analyze comprehensive reports; ability to carry out assigned projects to their completion; ability to effectively communicate verbally and in writing.
2. Comprehensive knowledge of the principles, practices and techniques of police and fire administration, principles of municipal management, organizational development and public administration.
3. Ability to supervise, train and manage sworn and non-sworn staff.
4. Ability to plan, assign, direct, coordinate and supervise the Fire Department's varied program activities.
5. Ability to read and interpret federal, state and local laws and court rulings.
6. Ability to create and maintain an effective relationship with the community, Fire Department personnel, members of other Departments and local criminal justice agencies
7. Follow and understand oral and written instructions.
8. Handle confidential information.
9. Perform duties that may require long hours, including long periods of sitting or standing.
10. Exposure to seasonal weather conditions as required by various construction project inspections with other personnel and in-field meetings. Occasional travel and overnight stay required for meetings, training and educational seminars and conferences as requested.
11. Ability to address groups of assembled persons.
12. Ability to prepare concise reports.
13. Interpersonal skills sufficient to deal with irate, aggressive, and abusive individuals in a controlled and professional manner.
14. Clear understanding of the chain of command.
15. Ability to evaluate, develop and implement community relations initiatives and programs intended to create excellent public relations within the community of Beavercreek.
16. Proficiency with computers, computer systems, software programs, including, but not limited to, desk top publishing, Microsoft Office Professional, accounting, E-mail, spreadsheets etc. and successfully working in a network environment.
17. Must maintain a work place that is free of harassment, hostile work environment and defamation of character.
18. Proven track record of honesty, integrity and high ethical standards.
19. Demonstrates and models leadership qualities to department staff and inspires teamwork and cooperation with township employees.
20. Must have a valid Ohio Driver's License.

**Experience and Education:**

Candidates must possess a minimum of a BA in criminal justice, fire science, public administration or a related field and 5 years of progressive experience in management and administration of municipal government.

Must have significant experience in local government, public safety services, FEMA IS-700 (NIMS), ICS-100 and personnel administration.

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DRAFT



**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Human Resource Manager  
**Department:** Administration  
**Division:** N/A  
**Reports To:** Township Administrator  
**Pay Classification:** Salary, Exempt.

**Approved:**  
**Revised:**  
**Reviewed:**

**Definition:**

This employee has overall responsibility for the Human Resource functions within Beaver Creek Township.

**Work Schedule:**

This employee works in a full-time capacity; a minimum of 40 hours per week.

**Basic Responsibilities:**

An employee in this class is responsible for the personnel management function of Beaver Creek Township, and makes recommendations regarding the recruitment, hiring, training, firing, discipline, compensation, and evaluation of Beaver Creek Township employees. Duties are performed under the direction of the Board of Township Trustees, or their designee.

**Essential Functions of the Position:**

- Plans, schedules, and coordinates the work and operations of the Human Resources Office of the Township.
- Directs the recruitment, testing, and selection activities for the Township.
- Conducts wage surveys, performs job task analyses, and updates position descriptions.
- Assesses employee training and development needs, and conducts and/or arranges for appropriate programs.
- Responsible for the implementation and administration of various employee benefit programs.
- Responsible for negotiations with employee labor unions.
- Responsible for employee relations and programs.
- Responsible for the administration of workers' compensation claims.
- Responsible for FMLA notifications, eligibility and records. ~~Coordinates with Fiscal Officer for tracking purposes.~~
- Responsible for the administration of the Township's health care plan.
- Makes policy recommendations concerning the Township's compensation schedule and updates the schedule as necessary.

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- Makes policy recommendations concerning the Township's personnel policies and procedures and employee benefit programs.
- Represents the Township at personnel related hearings and investigations.
- ~~Oversees prevailing wage enforcement as it pertains to building construction.~~
- Enforces employee disciplinary actions.
- Delegates personnel-related work to the Fire Department Office Manager as necessary.
- Responds to complaints from citizens.
- Responds to concerns, questions, and complaints from Township employees.
- Performs other duties as assigned.
- Must possess a valid Ohio Driver's License.

### Qualifications and Abilities:

Graduation from an accredited college or university with a bachelor's degree in Human Resources, Public Administration, or a related field, supplemented by at least four years of responsible experience in executive administrative work; or any combination of training and experience which provides the desired knowledge, skills, and abilities.

This position requires general knowledge of standard office equipment, including: personal computer, calculator, copier, fax machine, telephone, and general office equipment

This person must have the ability to:

- Ability to establish and maintain effective working relationships with Township officials, fellow employees, other Township employees, and the general public.
- Thorough knowledge of all Federal and State labor and employment laws, as well as thorough knowledge of compensation, benefit programs, staffing, and safety practices.
- General knowledge of the occupational hazards and corresponding safety precautions necessary for the safe performance of assigned duties.
- Ability to maintain records efficiently and accurately.
- Ability to understand and execute complex oral and written directions.
- Ability to maintain records, prepare reports, and perform other necessary clerical and/or administrative duties.
- Skill in dealing firmly, tactfully, and courteously with the general public and Township employees.
- Ability to handle confidential information.

DRAFT



**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

<b>Position Title:</b> Zoning Administrator/Inspector	<b>Approved:</b>
<b>Department:</b> Zoning	
<b>Division:</b> N/A	<b>Revised:</b>
<b>Reports To:</b> Township Administrator	
<b>Pay Classification:</b> Salary, Exempt	<b>Reviewed:</b>

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**Definition:**

This employee enforces Township Zoning Resolutions and provides day to day planning and Zoning services.

**Work Schedule:**

This employee works in a full-time capacity, with evening meetings included.

**Status:**

Exempt

**Basic Responsibilities:**

1. Reviews all residential and commercial/industrial development proposals, including Planned Unit Developments; reviews and proposes Zoning, Map and Zoning Resolution Text Amendments. Prepares analysis and makes recommendations to the Board of Zoning Appeals, the Zoning Commission and the Township Trustees.
- ~~2.~~ Conducts site plan reviews, ~~in addition to preparing Zoning Resolution amendments and subdivision regulations.~~
- ~~2.~~3. Investigates and conducts follow-up enforcement for complaints and alleged violations of the Zoning Resolution.
- ~~3.~~4. Conducts research and field inspections related to the provisions of the Zoning Resolution, such as permitted use of properties, yard requirements, signs, and Nuisance conditions, noise producing equipment and activities.
- ~~4.~~5. Enforces the conditions and requirements associated with permits and exception uses, variances and proffered re-zonings.
- ~~5.~~6. Prepares and issues Notices of Violation.
- ~~6.~~7. Prepares reports and maintains investigative files.
- ~~7.~~8. Prepares evidence and testifies in court on Resolution violations.

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9. Attends Greene County Regional Planning Commission meetings to report on zoning issues and advise on issues related to zoning administration.

~~8,10.~~ Works with other Greene County Agencies in the Administration of Beaver Creek Township Planning and Zoning Issues and Projects; such Agencies/Departments may include, but are not limited to Engineering, Sanitary Engineering, Combined Health District, Building Regulation, Solid Waste Management, Parks and Trails, Soil and Water Conservation, Auditor, Recorder, Archives and Development.

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11. Conducts evening and weekend inspections as required.

~~9,12.~~ In addition, the Zoning Administrator sSupervises staff assigned to the Zoning Department.

~~10,13.~~ As a Department Head, the Zoning Administrator manages the budget for the Zoning Department.

14. Must be able to work effectively with other employees of the Township with little supervision, ~~and~~

~~11,15.~~ Must maintain function in a confidentiality when appropriate, and must comply with Public Records Requests in a timely fashion. capacity.

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**Essential Functions of the Position:**

1. Thorough knowledge and understanding of zoning resolutions and regulations.
2. Maintain catalog of site plans as approved by Board of Zoning Appeals, Zoning Commission and Board of Township Trustees.
3. Maintain an accurate Zoning Map.
4. Investigate and enforce all types of zoning violations
5. Maneuver around a construction site, including those with rough terrain.
6. Communicate face-to-face, on the telephone and in writing with members of the public.
7. Read and understand site plans.
8. Visually inspect construction sites, site plans and signs for compliance with township zoning regulations.
9. File site plans, zoning certificates and other zoning records.

10. Complete field inspection of site plans approved by Board of Zoning Appeals, Zoning Commission and Board of Township Trustees.
11. Enforce regulations and prepare reports as needed.
12. Prepare and submit evidence for court cases and files court actions when necessary.
13. Work on specific projects (other duties) assigned by the Township Trustees.

#### Qualifications and Abilities:

Bachelors Degree related to Planning, Public Administration preferred and 2-4 years of experience in a related field. This individual must also demonstrate experience in assigned responsibilities requiring initiative. A Bond is required pursuant to Ohio Revised Code section 519.161.

This person must have knowledge in the areas of:

- Field inspections of new construction and signs
- State law, Nuisance Abatement Program and Property Maintenance Code
- Ability to read with comprehension and write with clarity
- Proficiency with computers, computer systems, software programs, including, but not limited to, ~~GIS are IMS, ARCGIS, Raster based software~~ desk top publishing, ~~Microsoft Word processing, MS Excelspreadsheet, Word, PowerPoint presentation, CAD, and~~ Photoshop, E-mail, etc. and ~~successfully the ability to~~ working in a network environment.
- Strong organizational skills, including the ability to manage multiple tasks
- Ability to originate routine correspondence and maintain complex Zoning records

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Ability to speak before groups
- Work diligently to reflect a positive attitude, high integrity and responsiveness to the concerns of the Township
- Present a clean, professional appearance at all times
- Follow instructions, both verbal and written
- Perform duties that may require long hours, including long periods of sitting or standing
- Demonstrate tact and diplomacy in dealing with co-workers and the general public.

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**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

<b>Position Title:</b> Zoning <del>Clerk</del> —	<b>— Approved:</b>
<b>Department:</b> Zoning	
<b>Division:</b> N/A	<b>Revised:</b>
<b>Reports To:</b> Zoning Administrator	
<b>Pay Classification:</b> Hourly, non-exempt	<b>Reviewed:</b>

**Definition:**

This employee provides Administrative Assistance to the Zoning Administrator, the Township Administrator, and the Beaver Creek Township Trustees.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40 hours per week.

**Status:**

Non-Exempt

**Basic Responsibilities:**

1. Primary duties include daily administrative support to the Zoning Administrator and to the Beaver Creek Township Trustees for zoning matters.
2. This position interacts with the Greene County Regional Planning Commission numerous Greene County agencies.
3. Performs administrative support including transcription, typing/word processing, filing and other duties as required.
4. Responsible for the maintenance of zoning records for the Township.
5. Must be able to work effectively with other employees of the Township with ~~little~~ minimal supervision and must function in a confidential capacity.

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**Essential Functions of the Position:**

1. Provide administrative and clerical support to the Zoning Administrator, Township Administrator, and the Beaver Creek Township Trustees.
2. Must maintain a good attendance record
3. Draft ~~written~~ correspondence and transcribe minutes

4. Word Processing, document development
5. Receives, processes and distributes incoming mail and packages related to zoning issues
6. Maintains zoning records and files
7. Operates various pieces of office machinery, including a computer, copier, fax machine and telephone system
8. Prepares error free and grammatically correct minutes, correspondence, memos, forms, documentation, agendas and other written documents
9. Works on specific projects (other duties) assigned by the Zoning Administrator and Township Trustees Administrator
10. Must attend a minimum of two evening meetings per month.

#### **Qualifications and Abilities:**

Minimum of an Associates Degree in a related field, or considerable demonstrated experience in the role of Zoning Clerk. This individual must also demonstrate experience in assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Proper office procedure and management
- Word processing, transcription, proofreading and writing proficiency required
- Ability to read with comprehension and write with clarity
- Proficiency with Computers, computer systems, software programs, including, but not limited to, desk top publishing, Microsoft Word, E-mail, etc. and successfully working in a network environment
- Proficiency with File, Edit, Insert, View, Format, Tools, Tables, Windows, Data and Help functions with electronic applications such as word processing, electronic spreadsheets, presentation software, email, Internet and databases.
- Strong organizational skills, including the ability to manage multiple tasks.
- Ability to originate routine correspondence; maintain complex Zoning records.

This person must have skills in the following areas:

- Word Processing
- Efficient operations of various office machines
- Communication, both orally and in the written form
- Grammar; proofreading with an eye for excellence
- Record keeping and multi-tasking

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Work diligently to reflect a positive attitude, high integrity and responsiveness to the concerns of the Township
- Present a clean, professional appearance at all times
- Follow instructions, both verbal and written
- Perform duties that may require long hours, including long periods of sitting or standing
- Demonstrate tact and diplomacy in dealing with co-workers and the general public

DRAFT

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Information Technology Operation Manager      **Approved:**  
**Department:** Administration  
**Division:** N/A      **Revised:**  
**Reports To:** Township Administrator  
**Pay Classification:** Salary, exempt      **Reviewed:**

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**Definition:**

This employee has overall responsibility for the Township wide information technology infrastructure and coordinates the Township's information technology planning.

**Work Schedule:**

This employee works on an on call basis.

**Status:**

Non-Exempt

**Work Schedule:**

This employee works in a full-time capacity, a flexible 40+ hours per week.

**Basic Responsibilities:**

Directs, plans and manages the technology infrastructure of Beaver Creek Township; directs and coordinates information systems and telecommunications services; plans, coordinates, and participates in the applications support activities systems, development activities network, and technical services activities. Assists with the development and implementation of goals, objectives, policies, and priorities; manages special projects; and serves as Department Head.

**Essential Functions of the Position:**

1. Develops, organizes, supervises and assesses training programs on new and revised systems, procedures, and applications; and responds to user needs.
2. Forecasts trends and long-term planning for the Township.
3. Oversees the implementation of network security.
4. Anticipates future network needs and identifies proactive solutions to satisfy needs.
5. Oversees the planning and management of the Township's telephone system and manages upgrade efforts.
6. Oversees all IT-related purchasing and budget usage.

7. Represents the Township on system-wide and other external information technology committees.
8. Plans, directs, manages and oversees the activities and operations of the IT Department
9. Plans, directs, manages and oversees security and audit reviews.
10. Negotiates service level agreements with vendors and service providers and monitors service delivery to ensure the agreed targets and standards are met
11. Directs the preparation and implementation of policies, procedures and standards relating to information and telecommunication systems.
12. Responsible for researching and evaluating new technologies.
13. Maintains the Township's network and infrastructure.
14. Maintains and manages current user directory.
15. Oversees the management of help desk activities and resolves escalated issues if necessary.
16. Provides Daily, Monthly, and Yearly Backups of network files/folders.
17. Establishes and maintains baseline reliability parameters for servers, workstations, network infrastructure, and software.
18. Plans and attends educational courses related to the IT Department and its job responsibilities.
19. Work on specific projects (other duties) as assigned.

### **Qualifications and Abilities :**

Bachelors Degree in Computer Science or other related field preferred. Candidates must have current infield certifications and accreditations for industry standards including Network, Systems and Security. Public Safety experience preferred. 5 to 8 years of experience in similar position is required. This individual must also demonstrate experience in assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Complex technical information
- Systems design and implementation in a database environment
- Ability to read with comprehension and write with clarity
- Knowledge of teleprocessing security and communications networks
- Strong organizational skills, including the ability to manage multiple tasks
- Advanced skill in communicating in critical situations, orally and in writing with Township staff, community leaders and general public.

This person must have the ability to:

- Interpret and apply complex technical information
- Ability to speak before groups
- Work diligently to reflect a positive attitude, high integrity and responsiveness to the concerns of the Township
- Present a clean, professional appearance at all times
- Follow instructions, both verbal and written
- Lift ten lbs on a routine basis
- Lift 15 to 30 lbs on an infrequent basis
- Perform duties that may require long hours, including long periods of sitting or standing
- Demonstrate tact and diplomacy in dealing with co-workers and the general public

DRAFT

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Road Superintendent  
**Department:** Maintenance  
**Division:** N/A  
**Reports To:** Township Administrator

**Approved:** March, 2016

**Revised:**

**Pay Classification:** Exempt

**Reviewed:**

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**Definition:**

Manages and coordinates the road maintenance and construction activities of the Beaver Creek Township Maintenance Department. Performs a variety of technical, administrative and supervisory work in planning, organizing, directing and coordinating this department; Also performs related work as required.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Exempt

**Essential Functions of the Position:**

On a day-to-day basis, manages administrative functions of the maintenance department.

Plans, assigns, and supervises the work of the Forman and all other department personnel.

Manages and directs Township-wide maintenance projects such as flood control, weed control, pavement management, new construction, building, grounds and vehicle maintenance, cemetery and park operations.

Inspects worksites for progress and completed work. Surveys future projects and recommends corrective action as required. Estimates and prepares requisitions for materials and equipment

Reviews private/public projects relative to their impact on Township road maintenance activities. Reviews and investigates public complaints and requests. Represents the Township in community meetings.

Directs and coordinates training for subordinates.

Responds to emergency situations on an on-call basis as assigned.

Works with the Human Resource Manager to ensure that State and Federal laws and Department policies are met.

Maintains records on projects, budgets, time, and equipment utilization. Assists in preparation and administration of the road maintenance budget, budget controls, and purchasing. Plans and directs training and programs for personnel safety

### **Qualifications and Abilities:**

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Deal with co-workers effectively and professionally.
- Work as a team player.
- Present a clean, professional appearance at all times
- Establish and maintain effective working relationships with other employees and the public.
- Understand and follow oral and written instructions.
- Communicate effectively verbally and in writing.
- Stand, sit, walk, talk or hear, climb, balance, bend, crouch, kneel, reach at all levels, handle and use Maintenance equipment, and possess good hand-eye coordination.
- Lift, carry, push, pull, and/or otherwise move objects weighing up to 10 lbs and occasionally lift and/or move up to 100 lbs.; ascend or descend ladders; walk, stand, crouch on narrow or slippery surfaces.
- Physical strength and agility to perform the essential functions of the job.
- Operate maintenance vehicles without assistance (valid Ohio driver's license required)
- Must maintain a class B Commercial Driver's License.
- May be requested to obtain a class A Commercial Driver's license.
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

### **Experience and Education**

A combination of education and experience equivalent to ten years of experience in road maintenance and construction, including three years at a supervisory level **OR** a Bachelor's degree in Civil Engineering or a related field from an accredited university **AND** four years of professional engineering experience, including three years at a supervisory level.

**Incumbents may perform any combination of the essential functions shown above. This position description is not intended to be an exhaustive list of all duties, knowledge or**

**abilities associated with this classification, but is intended to accurately reflect the principal job elements.**

DRAFT



**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Foreman  
**Department:** Maintenance  
**Division:** Beaver Creek Township  
**Reports To:** Road Superintendent  
**Pay Classification:** Hourly, non-exempt

**Approved:**  
**Revised:**  
**Reviewed:**

**Definition:**

Under general supervision, performs the duties of maintenance and repairs of township roads, vehicles, buildings and grounds.

**Status:**

Non-Exempt

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Essential Functions of the Position:**

Oversees instructions given out by the Road Superintendent and may act in the capacity of the Road Superintendent when so directed( in the Road Superintendent’s absence.) Assists the Road Superintendent with administrative functions as assigned. Recommends discipline to subordinates. Maintains inventory of maintenance supplies and equipment. Assists in Road, Building, Grounds and Equipment repairs. Responds to emergency situations on an on-call basis as assigned.

**Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- High School Education with extensive knowledge of road equipment, power and hand tools.
- Must have a high degree of mechanical ability.
- Training or experience in the operations of all equipment used by the Township.
- Must have plumbing and electrical ability.

- Must be able to work all hours of the day or night.
- Monitors Safety standards and use of safety equipment.
- Knowledge of road construction methods.
- Must have experience in the maintenance of fire apparatus and heavy equipment including preventative maintenance procedures.- Skills in problem solving.
- Knowledge of the operation of personal computers and the use of associated software.
- Supervisory principals and practices

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public.
- Present a clean, professional appearance at all times
- Reason and react quickly and calmly in emergency situations.
- Establish and maintain effective working relationships with other employees and the public.
- Deal with co-workers effectively and professionally.
- Work as a team player.
- Understand and follow oral and written instructions.
- Communicate effectively verbally and in writing.
- Stand, sit, walk, talk or hear, climb, balance, bend, crouch, kneel, reach at all levels, handle and use Maintenance equipment, and possess good hand-eye coordination.
- Lift, carry, push, pull, and/or otherwise move objects weighing up to 10 lbs and occasionally lift and/or move up to 100 lbs.; ascend or descend ladders; walk, stand, crouch on narrow or slippery surfaces.
- Physical strength and agility to perform the essential functions of the job.
- Operate maintenance vehicles without assistance (valid Ohio driver's license required)
- Must maintain a class –B Commercial Driver's License.
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.
- Need to distinguish between shades of color and communicate via radios.
- Work for sustained periods of time maintaining concentrated attention to detail.

**Incumbents may perform any combination of the essential functions shown above. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but is intended to accurately reflect the principal job elements.**

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Mechanic 1  
**Department:** Maintenance  
**Division:** Beaver Creek Township  
**Reports To:** Road Superintendent/Foreman  
**Pay Classification:** Hourly, non-exempt

**Approved:**

**Revised:**

**Reviewed:**

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**Definitions:**

Under general supervision, performs the skilled and unskilled work in repair and maintenance of a variety of passenger automobiles, trucks, heavy equipment and other specialized equipment. May also handle building maintenance duties as assigned in addition to duties assigned to a service worker. Performs related duties as assigned.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Non-Exempt

**Essential Functions of the Position:**

1. General repair work on all motorized vehicles and equipment used in Township operations.
2. Performs welding and fabrication. May order and pick-up parts and other stock items when necessary.
3. Assists in testing equipment and accessories and in record maintenance.
4. Responds to emergency situations on an on-call basis as assigned

**Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- High School Education with knowledge of standard practices and equipment of the automotive trade.

- Must have experience in the maintenance of fire apparatus and heavy equipment.
- Training or experience in the operations of all equipment used by the Township.
- Knowledge of occupational hazards and safety precautions of the trade.
- Skills in the use and care of hand tools and machine tools employed in motor repair and adjustment work.
- Must have a high degree of mechanical aptitude.

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Deal with co-workers effectively and professionally.
- Work as a team player.
- Present a clean, professional appearance at all times
- Establish and maintain effective working relationships with other employees and the public.
- Understand and follow oral and written instructions.
- Communicate effectively verbally and in writing.
- Stand, sit, walk, talk or hear, climb, balance, bend, crouch, kneel, reach at all levels, handle and use Maintenance equipment, and possess good hand-eye coordination.
- Lift, carry, push, pull, and/or otherwise move objects weighing up to 10 lbs and occasionally lift and/or move up to 100 lbs.; ascend or descend ladders; walk, stand, crouch on narrow or slippery surfaces.
- Physical strength and agility to perform the essential functions of the job.
- Operate maintenance vehicles without assistance (valid Ohio driver's license required)
- Must maintain a class B Commercial Driver's License.
- May be requested to obtain a class A Commercial Driver's license.
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

**Incumbents may perform any combination of the essential functions shown above. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but are intended to accurately reflect the principal job elements.**

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Mechanic 2  
**Department:** Maintenance  
**Division:** Beaver Creek Township  
**Reports To:** Road Superintendent/Foreman  
**Pay Classification:** Hourly, non-exempt

**Approved:**

**Revised:**

**Reviewed:**

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**Definition:**

Under direction, is responsible for the repair, modification and maintenance of a variety of Township owned vehicles and equipment. May handle building maintenance as directed. Performs the work of a service worker or mechanic 1 when necessary. May be responsible for supervising a small crew.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Non-Exempt

**Essential Functions of the Position:**

1. Determines defects of automobiles, trucks and general or specialized equipment.
2. Performs skilled automotive maintenance tasks.
3. Performs welding and fabrication.
4. Responsible for ordering parts for stock and may assist in specification writing.
5. Assists in preventive maintenance scheduling.
6. Responsible for testing equipment and accessories.
7. Maintains a thorough record of repairs.
8. Responds to emergency situations on an on-call basis as assigned.
9. Performs related duties as assigned.

### Qualifications and Abilities:

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- High School Education with extensive knowledge of standard practices and equipment of the automotive trade.
- Must have experience in the maintenance of fire apparatus and heavy equipment including preventative maintenance procedures.
- Training or experience in the operations of all equipment used by the Township.
- Considerable knowledge of occupational hazards and safety precautions of the trade.
- Skills in the use and care of hand tools and machine tools employed in motor repair and adjustment work.
- Must have a high degree of mechanical aptitude.

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Deal with co-workers effectively and professionally.
- Work as a team player.
- Present a clean, professional appearance at all times
- Establish and maintain effective working relationships with other employees and the public.
- Understand and follow oral and written instructions.
- Communicate effectively verbally and in writing.
- Stand, sit, walk, talk or hear, climb, balance, bend, crouch, kneel, reach at all levels, handle and use Maintenance equipment, and possess good hand-eye coordination.
- Lift, carry, push, pull, and/or otherwise move objects weighing up to 10 lbs and occasionally lift and/or move up to 100 lbs.; ascend or descend ladders; walk, stand, crouch on narrow or slippery surfaces.
- Physical strength and agility to perform the essential functions of the job.
- Operate maintenance vehicles without assistance (valid Ohio driver's license required)
- Must maintain a class B Commercial Driver's License.
- May be requested to obtain a class A Commercial Driver's license.
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

**Incumbents may perform any combination of the essential functions shown above. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but is intended to accurately reflect the principal job elements.**

DRAFT

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Service Worker 1  
**Department:** Maintenance  
**Division:** N/A  
**Reports To:** Road Superintendent/Foreman  
**Pay Classification:** Hourly, non-exempt

**Approved:**

**Revised:**

**Reviewed:**

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**Definition:**

Assists in the duties of maintenance and repairs of township roads, vehicles, buildings and grounds.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ per week.

**Status:**

Non-Exempt

**Essential Functions of the Position:**

1. Works under the direct supervision and guidance of the Road Superintendent or Foreman.
2. Assists in road, building and ground maintenance.
3. Performs snow and ice removal on all Township roads.
4. Performs other tasks as assigned. Responds to emergency situations on an on-call basis as assigned.

**Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- High School Education with some knowledge of road equipment, power and hand tools.
- Must have a degree of mechanical ability.
- Must be willing to work long hours in different weather conditions.

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Deal with co-workers effectively and professionally.
- Work as a team player.
- Present a clean, professional appearance at all times
- Establish and maintain effective working relationships with other employees and the public.
- Understand and follow oral and written instructions.
- Communicate effectively verbally and in writing.
- Stand, sit, walk, talk or hear, climb, balance, bend, crouch, kneel, reach at all levels, handle and use Maintenance equipment, and possess good hand-eye coordination.
- Lift, carry, push, pull, and/or otherwise move objects weighing up to 10 lbs and occasionally lift and/or move up to 100 lbs.; ascend or descend ladders; walk, stand, crouch on narrow or slippery surfaces.
- Physical strength and agility to perform the essential functions of the job.
- Operate maintenance vehicles without assistance (valid Ohio driver's license required)
- Must maintain a class B Commercial Driver's License.
- May be requested to obtain a class A Commercial Driver's license.
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

**Incumbents may perform any combination of the essential functions shown above. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but is intended to accurately reflect the principal job elements.**

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Service Worker 2  
**Department:** Maintenance  
**Division:** N/A  
**Reports To:** Road Superintendent/Foreman

**Approved:** March, 2016

**Revised:**

**Pay Classification:** Hourly, non-exempt

**Reviewed:**

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**Definition:**

Assists in the duties of maintenance and repairs of township roads, vehicles, buildings and grounds.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Non-Exempt

**Essential Functions of the Position:**

1. Works under the direct supervision and guidance of the Road Superintendent or Foreman.
2. Assists in road, building and equipment repairs.
3. Performs ground maintenance and snow and ice removal on all Township roads.
4. Performs other tasks as assigned.
5. Responds to emergency situations on an on-call basis as assigned.

**Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- High School Education with some extensive of road equipment, power and hand tools.
- Must have a high degree of mechanical ability.

- Must be willing to work long hours in different weather conditions.
- Must be able to operate a backhoe and all other Township equipment.

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Deal with co-workers effectively and professionally.
- Work as a team player.
- Present a clean, professional appearance at all times
- Establish and maintain effective working relationships with other employees and the public.
- Understand and follow oral and written instructions.
- Communicate effectively verbally and in writing.
- Stand, sit, walk, talk or hear, climb, balance, bend, crouch, kneel, reach at all levels, handle and use Maintenance equipment, and possess good hand-eye coordination.
- Lift, carry, push, pull, and/or otherwise move objects weighing up to 10 lbs and occasionally lift and/or move up to 100 lbs.; ascend or descend ladders; walk, stand, crouch on narrow or slippery surfaces.
- Physical strength and agility to perform the essential functions of the job.
- Operate maintenance vehicles without assistance (valid Ohio driver's license required)
- Must maintain a class B Commercial Driver's License.
- May be requested to obtain a class A Commercial Driver's license.
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

**Incumbents may perform any combination of the essential functions shown above. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but is intended to accurately reflect the principal job elements.**



**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO**  
**JOB DESCRIPTION**

**Position Title:** Service Worker 3  
**Department:** Maintenance  
**Division:** N/A  
**Reports To:** Road Superintendent/Foreman

**Approved:** March, 2016

**Revised:**

**Pay Classification:** Hourly, non-exempt

**Reviewed:**

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**Definition:**

Assists in the duties of maintenance and repairs of township roads, vehicles, buildings and grounds. May be responsible for supervision of a small crew.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Non-Exempt

**Essential Functions of the Position:**

1. Works under the direct supervision and guidance of the Road Superintendent or Foreman.
2. Assists in road, building and equipment repairs.
3. Performs ground maintenance and snow and ice removal on all Township roads.
4. Performs other tasks as assigned.
5. Responds to emergency situations on an on-call basis as assigned.

**Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- High School Education with extensive knowledge of road equipment, power and hand tools.
- Must have a high degree of mechanical ability.

- Must be willing to work long hours in different weather conditions.
- Must be able to demonstrate proficient operations of backhoe and all other Township equipment.
- Must have a commercial spray license
- Must have extensive knowledge of cemetery operations

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Deal with co-workers effectively and professionally.
- Work as a team player.
- Present a clean, professional appearance at all times
- Establish and maintain effective working relationships with other employees and the public.
- Understand and follow oral and written instructions.
- Communicate effectively verbally and in writing.
- Stand, sit, walk, talk or hear, climb, balance, bend, crouch, kneel, reach at all levels, handle and use Maintenance equipment, and possess good hand-eye coordination.
- Lift, carry, push, pull, and/or otherwise move objects weighing up to 10 lbs and occasionally lift and/or move up to 100 lbs.; ascend or descend ladders; walk, stand, crouch on narrow or slippery surfaces.
- Physical strength and agility to perform the essential functions of the job.
- Operate maintenance vehicles without assistance (valid Ohio driver's license required)
- Must maintain a class B Commercial Driver's License.
- May be requested to obtain a class A Commercial Driver's license.
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

**Incumbents may perform any combination of the essential functions shown above. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but is intended to accurately reflect the principal job elements.**

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Chief  
**Department:** Fire  
**Division:** N/A  
**Reports To:** Township Administrator  
**Pay Classification:** Salary, Exempt.

**Approved:**

**Revised:**

**Reviewed:**

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**Definition:**

Provides effective and competent emergency and non-emergency services, including but not limited to fire suppression and fire prevention, EMS, disaster planning and implementation, hazardous material management and emergency management programs.

Supervises the Deputy Chiefs, Battalion Chiefs, Fire Lieutenants and Station Officers and other staff and officers in functional capacities. Performs a variety of technical, administrative and supervisory work

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Exempt

**Essential Functions of the Position:**

1. ~~Manages fire scene operations and commands emergency response incidents, or designates a responder. Provides incident command, or designates an incident commander, at all emergency incidents where firefighters are exposed to an Immediately Dangerous to Life and Health (IDLH) environment. While performing the duties of this job, the employee must be able to wear personal protective equipment which may include fire gear and/or SCBA. On a day to day basis, performs administrative functions of the department, the Fire Prevention Bureau or the Department's Administrative Bureau. Supervises subordinate staff in their assigned duties.~~
2. Manages and directs the day-to-day activities of one of the Department's major responsibilities, e.g., fire prevention, budget preparation, personnel and payroll administration, etc.
3. Monitors and observes departmental activities for adherence to professional standards and Township and Department rules and standard operating procedures. Must be able to communicate effectively these standards, rules, and procedures and provide direction of the organization to members of the department.

4. Prepares, in conjunction with Deputy Officers staff, yearly fire department budget including capital items, researches appropriate grant requests and ensures grant applications are submitted, and monitors on a regular basis departmental adherence to approved budget. Submits departmental bills weekly Accounts Payable/Payroll Technician.
5. Ensures all Fire Department records and reports are maintained including all records necessary for maintaining and upgrading our ISO rating.
6. Works with Human Resources Manager to ensure that State and Federal laws and Department policies are met.
7. Develops policies and procedures for the Department.
8. Maintains control of department expenditures. researches, monitors, and approves department purchases of supplies, tools, and equipment to achieve maximum safety and efficiency standards at minimum cost.
9. Supervises the requisition and purchase of equipment and supplies, and the care and maintenance of equipment, apparatus and stations.
10. Directs and coordinates Administrative training for subordinates.
11. Maintains positive public relations in providing information and handling public complaints. Represents the Fire Department at public meetings and hearings.
12. Maintains contact with general public, police and other officials in the performance of Fire Department duties in conformance with State, Federal, County and Township laws and ordinances.

### **Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Methods, mechanics, and theories used in operations, fire suppression, prevention, and investigation activities.
- Emergency medical principals and practices and skill in their application.
- The operation and maintenance of the various types of fire suppression apparatus and equipment used in firefighting, emergency medical apparatus and equipment.
- Fire behavior and the basic principals of hydraulics.
- Supervisory principals and practices.

- Management principles and practices, budgetary procedures and fiscal accountability.
- Long-range planning, including the ability to project future fire department requirements, formulate recommendations, and solicit funding including grant writing.

This person must have the ability to:

- **Communicate effectively**  
Plan and forecast department workload, including equipment and staffing requirements, develop objectives, and arrange resources to assure the accomplishment of objectives.
- Establish and maintain effective fire staff and public relations.
- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Present a clean, professional appearance at all times
- Plan, assign, and direct firefighters both under emergency and routine conditions.
- Reason and react quickly and calmly in emergency situations.
- Establish and maintain effective working relationships with department employees and the public.
- Understand and follow oral and written instructions.
- Write clear, concise, and comprehensive reports.
- Develop and conduct effective training programs.
- Physical strength and agility to perform the essential functions of the job.
- Operate fire vehicles without assistance (valid Ohio driver's license required)
- Ability to meet Departmental physical standards.
- Stand, stoop, sit, crawl, walk, bend
- must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION****Position Title:** Deputy Chief**Department:** Fire**Division:** N/A**Reports To:** Chief**Pay Classification:** Salary, Exempt.**Approved:****Revised:****Reviewed:****Definition:**

Supervises the Battalion Chiefs, Fire Lieutenants and Station Officers directly, and other staff and officers in functional capacities or in one of the administrative bureaus.

Performs a variety of technical, administrative and supervisory work in planning, organizing, directing and coordinating fire suppression, EMS and fire prevention activities in the Fire Department's major bureaus or divisions and/or one of the work shifts.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Exempt

**Essential Functions of the Position:**

1. Manages fire scene operations and commands emergency response incidents. While performing the duties of this job, the employee must be able to wear personal protective equipment which may include fire gear and/or SCBA.
2. On a day to day basis, performs administrative functions of the department, the Fire Prevention Bureau or the Department's Administrative Bureau.
3. Supervises subordinate staff in their assigned duties.
4. Determines the methods of fire administrative needs; directs the budget process for the Department, as well as fund accounts and personnel needs for the Department.
5. Manages and directs the day-to-day activities of one of the Department's major responsibilities, e.g., fire prevention, budget preparation, personnel and payroll administration, etc.
6. Monitors and observes departmental activities for adherence to professional standards and Township and Department rules and standard operating procedures. **Must be able to**

communicate effectively these standards, rules, and procedures and provide direction of the organization to members of the department.

7. Develops operations, training and safety policies and procedures.
8. Recommends discipline for subordinates to the Chief.
9. Works with Human Resources Manager to ensure that State and Federal laws and Department policies are met.
10. Assists the Chief in developing policies and procedures for the Department.
11. Coordinates the maintenance of Department apparatus, stations and equipment with the Township Maintenance Department.
12. Directs and coordinates Administrative training for subordinates.
13. Maintains contact with general public, police and other officials in the performance of Fire Department duties.
14. Carries out duties in conformance with State, Federal, County and Township laws and ordinances.
15. Acts in the capacity of Chief when so directed (in the Chief's absence.)

#### **Peripheral Duties:**

1. Attends conferences and meetings with elected, professional and community representatives to keep abreast of the Fire/EMS fields; serves as Departmental representative at a variety of meetings and functions.
2. Serves as a member of various employee committees.

#### **Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Methods, mechanics, and theories used in fire suppression, prevention, and investigation activities.
- Emergency medical principals and practices and skill in their application.
- The operation and maintenance of the various types of fire suppression apparatus and equipment used in firefighting anti-emergency medical apparatus and equipment.
- Fire behavior and the basic principals of hydraulics.
- Supervisory principals and practices.

This person must have the ability to:

- **Communicate effectively**
- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Present a clean, professional appearance at all times
- Plan, assign, and direct firefighters both under emergency and routine conditions.
- Reason and react quickly and calmly in emergency situations.
- Establish and maintain effective working relationships with the Fire Chief, department employees and the public.
- Understand and follow oral and written instructions.
- Write clear, concise, and comprehensive reports.
- Develop and conduct effective training programs.
- Physical strength and agility to perform the essential functions of the job.
- Operate fire vehicles without assistance (valid Ohio driver's license required)
- Ability to meet Departmental physical standards.
- Stand, stoop, sit, crawl, walk, bend
- must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds

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**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION****Position Title:** Battalion Chief**Department:** Fire**Division:** Beaver Creek Township**Reports To:** Chief/Deputy Chief**Pay Classification:** Salary, Exempt.**Approved:****Revised:****Reviewed:****Definition:**

Supervises Fire Lieutenants and Station Officers directly, and other staff and officers in functional capacities. The Battalion Chief directs and coordinates staff in fire suppression, emergency medical and related disaster efforts. These individuals perform duties in accordance with department policies and procedures.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Exempt

**Essential Functions of the Position:**

1. Responsible for supervising employees, monitoring their hours and entering payroll information.
2. Must exercise judgment in the organization, and also discipline, train and evaluate staff. Monitors and observes departmental activities for adherence to professional standards and Township and Department rules and standard operating procedures. **Must be able to communicate effectively the goals, standards, and direction of the organization to members of the department.**
3. Plans and supervises the training of staff in emergency control; conducts simulation exercises; and conducts safety inspections.
3. Assists the Fire Chief by maintaining discipline and morale.
4. Takes command at the fire scene; controls and directs the physical environment surrounding an emergency scene and organizes employees. **While performing the duties of this job, the employee must be able to wear personal protective equipment which may include fire gear and/or SCBA.**

5. Also performs other administrative duties such as preparing special reports, planning for new equipment and apparatus, and keeping routine records.

### **Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Methods, mechanics, and theories used in fire suppression, prevention, and investigation activities.
- Emergency medical principals and practices and skill in their application.
- The operation and maintenance of the various types of fire suppression apparatus and equipment used in firefighting anti-emergency medical apparatus and equipment.
- Fire behavior and the basic principals of hydraulics.
- Extensive knowledge of management practices and supervision techniques.

This person must have the ability to:

- **Communicate effectively.**
- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Present a clean, professional appearance at all times
- Plan, assign, and direct firefighters both under emergency and routine conditions.
- Reason and react quickly and calmly in emergency situations.
- Establish and maintain effective working relationships with the Fire Chief, Deputy Chiefs, department employees and the public.
- Understand and follow oral and written instructions.
- Write clear, concise, and comprehensive reports.
- Develop and conduct effective training programs.
- Physical strength and agility to perform the essential functions of the job.
- Operate fire vehicles without assistance (valid Ohio driver's license required)
- Ability to meet Departmental physical standards.
- Stand, stoop, sit, crawl, walk, bend
- must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION**

**Position Title:** Lieutenant  
**Department:** Fire  
**Division:** N/A  
**Reports To:** Chief/Deputy Chief/Battalion Chief  
**Pay Classification:** Hourly, non-exempt

**Approved:****Revised:****Reviewed:****Definition:**

Performs supervisory work, and some administrative work as the officer-in-charge of a shift and participates in developing programs for the Fire Department. Directs and evaluates the activities of career and part-time firefighters at the fire station and at the scene of a fire or emergency.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Essential Functions of the Position:**

Supervises the activity of assigned personnel; drives and operates fire and emergency apparatus and equipment; responds as officer-in-charge at the scene of a fire until relieved by the Battalion Chief or Operation's Officer; controls and extinguishes fires; protects life and property; maintains equipment; selects hose and nozzles depending on the type of fire; positions and climbs ladders to gain access to upper levels of buildings or to assist individuals from burning structures; creates openings in buildings for ventilation or entrance; protects property from water or smoke by use of salvage covers; administers emergency medical aid.

Participates as a member of the management team, in the development and coordination of department programs. Supervises the implementation of pre-fire planning, company inspections, building and in-service inspections, and home inspection, and other programs: ensures uniformity of operations and adherence to departmental procedures.

Must be able to communicate effectively departmental standards, rules, and procedures and provide direction for members of their crew.

Makes investigation of fire scene for cause of the fire; makes inspections of fire stations to determine status of equipment, facilities, and personnel; prepares records of shift activities.

Coordinates and implements the training activities of personnel assigned to shift.

Assists in the development of the department's annual budget.

Supervises annual hose and apparatus tests; supervises rescue and other emergency services including ambulance service; keeps a variety of activity records and prepares reports.

**Qualifications and Abilities:**

This individual must demonstrate experience in decision making and assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Methods, mechanics, and theories used in fire suppression, prevention, and investigation activities.
- Emergency medical principals and practices and skill in their application.
- The operation and maintenance of the various types of fire suppression apparatus and equipment used in firefighting anti-emergency medical apparatus and equipment.
- Fire behavior and the basic principals of hydraulics.
- Supervisory principals and practices.

This person must have the ability to:

**Communicate effectively**

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Present a clean, professional appearance at all times
- Plan, assign, and direct firefighters both under emergency and routine conditions.
- Reason and react quickly and calmly in emergency situations.
- Establish and maintain effective working relationships with the Fire Chief, department employees and the public.
- Understand and follow oral and written instructions.
- Write clear, concise, and comprehensive reports.
- Develop and conduct effective training programs.
- Physical strength and agility to perform the essential functions of the job.
- Stand, stoop, sit, crawl, walk, bend
- must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds
- Operate fire vehicles without assistance (valid Ohio driver's license required)

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION****Position Title:** Fire Prevention Specialist**Approved:** March, 2016**Department:** Fire**Division:** N/A**Revised:****Reports To:** Lieutenant/Deputy Chief/Chief**Pay Classification:** Hourly non-exempt**Reviewed:****Definition:**

This is a position permanently assigned to the Fire Prevention Bureau. This individual will provide fire safety inspections with compliance for high-risk occupancies, review, approve, and inspect fire protections systems and maintain the Department's records on those occupancies.

**Work Schedule:**

This employee works in a full time capacity.

**Status:**

Non-Exempt

**Essential Functions of the Position:**

1. Conducts fire safety inspections for specific, prioritized occupancies in Beaver Creek to ensure compliance with laws, ordinances and regulations pertaining to the prevention and control of fires, tracking the maintenance and inspections of existing fire protection systems and work compliance for incomplete company inspections.
2. Conduct fire protection systems acceptance testing, filing and record maintenance and assistance with public education activities.
3. Perform fire investigations when requested. Work with local and state agencies on investigations involving serious injury or fatalities and fires of suspicious or undetermined origin.
4. While performing the duties of this job, the employee must be able to wear personal protective equipment which may include fire gear and/or SCBA.

**Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- State certified fire safety inspector, or equivalent background and knowledge
- Knowledge of code structure, especially NfiPA and BOCA Model Codes, the Ohio Basic Building Code and Ohio Fire Code
- Working knowledge of fire protection systems; design requirements, construction, testing/evaluation and maintenance
- Ability to work with people (e.g. contractors, code officials, private citizens) to synergize life and fire safe solutions for varying types of problems
- Ability to work in varying environments, including business offices and construction sites
- Basic computer operations knowledge

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with people (e.g. contractors, code officials, private citizens) to synergize life and fire safe solutions for varying types of problems
- Present a clean, professional appearance at all times
- Reason and react quickly and calmly in emergency situations.
- Establish and maintain effective working relationships with the Fire Chief, other department employees and the public.
- Understand and follow oral and written instructions.
- Write clear, concise, and comprehensive reports.
- Stand, sit, walk, climb, balance, bend, crouch, kneel, reach at all levels and possess good hand-eye coordination.
- Physical strength and agility to perform the essential functions of the job.
- Operate Township vehicles without assistance (valid Ohio driver's license required)
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION****Position Title:** Career Firefighter**Department:** Fire**Division:** N/A**Reports To:** Chief/Deputy Chief/Battalion Chief/Lieutenant**Pay Classification:** Hourly, non-exempt**Approved:****Revised:****Reviewed:****Definition:**

Performs a variety of life and property protection work through the suppression and prevention of fires and in response to emergency aid calls on a shift. At the scene of a fire, work is performed under hazardous conditions involving smoke, heat and cramped surroundings, generally requiring strenuous physical exertion. At the scene of a medical emergency or accident, firefighters attend to the public under stress conditions involving trauma, suffering and personal tragedies. New employees receive on-the-job training as a Firefighter/EMT.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Non- Exempt

**Essential Functions of the Position:**

1. Drives medic unit fire apparatus and vehicles in all weather and traffic conditions in a safe manner, and as quickly as possible; provides emergency medical treatment in the field and in transit to medical facilities within certification level; disentangles and extricates individuals at the scene of an accident using common and specialized hand and power tools; fills out and maintains medic records.
2. Conducts daily and weekly vehicle and equipment maintenance; repairs or reports needed repairs to an officer; completes and routes forms and reports.
3. Drives apparatus to scene of fire; controls and extinguishes fires and hazardous chemicals using water, chemicals, dry powders and gases; protects life and property by controlling hazardous situations, evacuating people and moving property or protecting with covers; selects hose and nozzle to use and directs to extinguish fires; positions and climbs ladders to gain access to upper levels of buildings or to assist people to exit structures; creates openings in buildings for ventilation or entrance using hand or power tools; fills out and processes fire reports.

4. Inspects businesses, single and multifamily housing for compliance with city and township ordinances; investigates fires to ~~determine probable cause,~~ determine cause and origin.
5. Prepares for, conducts, or participates in training sessions; maintains fire station equipment and grounds including routine housekeeping and maintenance duties such as painting, mopping, cleaning, and general grounds work.
6. Makes presentations to the public on an assigned subject.

### Qualifications and Abilities:

This individual must demonstrate experience in decision making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- EMT-Paramedic certification
- Current CPR certification
- Current ~~Greene County ALS Protocols~~ GMVEMSC Prehospital Paramedic Standing Orders
- Methods, mechanics, and theories used in fire suppression, prevention, and investigation activities.
- Emergency medical principals and practices and skill in their application.
  - The operation and maintenance of the various types of fire suppression apparatus and equipment used in firefighting anti-emergency medical apparatus and equipment.
- Fire behavior and the basic principals of hydraulics.
- valid Ohio driver's license required

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Present a clean, professional appearance at all times
- Reason and react quickly and calmly in emergency situations.
- Establish and maintain effective working relationships with the Fire Chief, other department employees and the public.
- Understand and follow oral and written instructions.
- Write clear, concise, and comprehensive reports.
- Stand, sit, walk, climb, balance, bend, crouch, kneel, reach at all levels, handle and use EMS equipment, and possess good hand-eye coordination.
- Physical strength and agility to perform the essential functions of the job.
- Operate fire vehicles without assistance
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION****Position Title:** EMS Billing Coordinator**Approved:****Department:** Fire**Division:** Beaver Creek Township**Revised:****Reports To:** Chief/Deputy Chief**Pay Classification:** Hourly, non- exempt**Reviewed:****Definition:**

This employee maintains Beaver Creek Township Fire Department's fire & EMS records and provides administrative assistance to the Beaver Creek Township Fire Department's Fire Prevention Bureau.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40 hours per week.

**Status:**

Non-exempt

**Basic Responsibilities:**

Maintains fire and EMS records for the Fire Department, including collecting, indexing, processing, maintaining, and distributing public and confidential records. Responsible for managing relations between the department and its EMS billing agency. Provides administrative support for the Fire Prevention Bureau. Performs administrative and general office duties including scheduling, typing/word processing, filing and other duties as required. Must be able to exercise independent judgment on various matters to relieve the Fire Chief, Deputy Chiefs, and Fire Investigators of administrative and clerical duties. Must be able to work effectively with other employees of the Township with little supervision and must function in a confidential capacity. Schedules and helps to coordinate public education events. Maintains inventory of public education materials including budgeting, purchasing and distributions of materials.

**Essential Functions of the Position:**

1. Maintain all EMS records including quality control, HIPAA compliance, and release of records
2. Perform a wide variety of technical work, including: billing, reviewing, verifying, filing, and recording information on EMS records
3. Responsible for database management and quality control of data entry to ensure accurate data collection
4. Prepare all fire and EMS records for transmission to billing and various state agencies while maintaining confidentiality and compliance with state and federal regulations

5. Maintain constant contact with the EMS billing agency to insure accuracy and maximum revenue collection
6. Maintain a variety of statistical records and prepare basic statistical reports to ensure the department is maintaining revenue trends
7. Assist in the training of new personnel in data entry procedures
8. Assist in implementation of new policies and procedures to enhance and advance processing of EMS data.
9. Process and verify all EMS overpayments for reimbursement including maintaining overpayment budget.
10. Provide a wide variety of general and/or specialized office or technical support for the Fire Prevention Bureau.
11. Schedule and/or arrange inspections, appointments and meetings for the Fire Prevention Bureau
12. Schedule public education events, including organizing and distributing supplies, and managing public education budget
13. Prepare a variety of documents, including: reports, memos, correspondence, forms, notes, etc.
14. Assist in receiving, cataloging, organizing and maintaining construction plans for review
15. Screen incoming calls and visitors, answers their concerns and/or directs them appropriately, occasionally accepts emergency calls and relays the information.
16. Receives, processes and distributes incoming and outgoing mail and packages
17. Assist the members of the Fire Prevention Bureau with maintenance and release all records: fire, haz-mat, fire prevention, inspections and others
18. Operates various pieces of office machinery, including a computer, copier, fax machine and telephone system
19. Works on specific projects (other duties) assigned by the Fire Chief and/or Deputy Chiefs

### **Qualifications and Abilities:**

Minimum of a High School Diploma or equivalent with preference of an Associates Degree in a related field, or considerable demonstrated experience in the role of Administrative Assistant, Secretary or Clerk with background in emergency services or public works related functions. This individual must also demonstrate experience in decision making and assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Proper office procedure and management
- Computers, computer systems, software programs, including, but not limited to, desk top publishing, Microsoft Office Professional, accounting, E-mail, records management software, etc.

This person must have skills in the following areas:

- Word Processing
- Efficient operations of various office machines
- Communication, both orally and in the written form
- Grammar; proofreading with an eye for excellence
- Record keeping and multi-tasking
- Spreadsheet usage
- Basic data and statistical analysis
- Filing, records and document management

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public
- Present a clean, professional appearance at all times
- Follow instructions, both verbal and written
- Perform duties that may require long hours, including long periods of sitting or standing
- Operate an automobile without assistance (valid Ohio driver's license required)

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**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION****Position Title:** Office Manager**Department:** Fire**Division:** Beaver Creek Township**Reports To:** Chief/Deputy Chief**Pay Classification:** Hourly, non-exempt**Approved:****Revised:****Reviewed:**

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**Definition:**

This employee provides support to the Beaver Creek Township Fire Department's Chief and Deputy Chiefs.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40+ hours per week.

**Status:**

Non-Exempt

**Basic Responsibilities:**

Provides administrative support for the Fire Chief and Deputy Chiefs. Performs administrative and general office duties including answering phone calls, scheduling, typing/word processing, filing and other duties as required. Must be able to exercise independent judgment on various matters relieving the Fire Chief, Deputy Chiefs and Human Resource Manager of administrative and clerical duties. Must be able to work effectively with other employees of the Township with little supervision and must function in a confidential capacity.

**Essential Functions of the Position:**

1. Assists in scheduling and/or arranging appointments, meetings, etc.
2. Drafts written correspondence
3. Word Processing, document development
4. Screens incoming calls and visitors, answers their concerns and/or directs them appropriately, occasionally accepts emergency calls and relays the information.
5. Receives, processes and distributes incoming mail and packages.
6. Responsible for the maintenance of records for the Fire Department.

7. Operates various pieces of office machinery, including a computer, copier, fax machine and telephone system.
8. Assists the Deputy Chief of Administration with Payroll
9. Works on specific projects (other duties) assigned by the Fire Chief and/or Deputy Chiefs
10. Drafts and coordinates a Firefighter Newsletter
11. Prepares updates to the Township's Website.
12. Maintains current bios for all Fire Department Employees
13. Provides assistance to the Human Resource Manager as needed.

**Qualifications and Abilities:**

Minimum of a High School Diploma or equivalent with preference of an Associates Degree in a related field, or considerable demonstrated experience in the role of Administrative Assistant, Secretary or Clerk with background in emergency services or public works related functions. This individual must also demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Proper office procedure and management
- Computers, computer systems, software programs, including, but not limited to, desk top publishing, Microsoft Office Professional, accounting, E-mail, etc.

This person must have skills in the following areas:

- Word Processing
- Efficient operations of various office machines
- Communication, both orally and in the written form
- Grammar; proofreading with an eye for excellence
- Record keeping and multi-tasking

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Demonstrate tact and diplomacy in dealing with co-workers and the general public
- Work diligently to reflect an attitude of service and responsiveness to the concerns of others
- Present a clean, professional appearance at all times
- Follow instructions, both verbal and written
- Perform duties that may require long hours, including long periods of sitting or standing
- Must possess a Notary License
- Operate an automobile without assistance (valid Ohio driver's license required)

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**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION****Position Title:** Part Time Fire Prevention Specialist**Approved:**, 2016**Department:** Fire**Division:** N/A**Revised:****Reports To:** Lieutenant/Deputy Chief/Chief**Pay Classification:** Hourly non-exempt**Reviewed:****Definition:**

This is a position permanently assigned to the Fire Prevention Bureau. This individual will provide fire safety inspections with compliance for high-risk occupancies, review, approve, and inspect fire protections systems and maintain the Department's records on those occupancies.

**Work Schedule:**

This employee works in a part time time capacity.

**Status:**

Non-Exempt

**Essential Functions of the Position:**

1. Conducts fire safety inspections for specific, prioritized occupancies in Beaver Creek to ensure compliance with laws, ordinances and regulations pertaining to the prevention and control of fires, tracking the maintenance and inspections of existing fire protection systems and work compliance for incomplete company inspections.
2. Conduct fire protection systems acceptance testing, filing and record maintenance and assistance with public education activities.
3. Perform fire investigations when requested. Work with local and state agencies on investigations involving serious injury or fatalities and fires of suspicious or undetermined origin.
4. While performing the duties of this job, the employee must be able to wear personal protective equipment which may include fire gear and/or SCBA.

**Qualifications and Abilities:**

This individual must demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must meet the following minimum qualifications:

- State certified fire safety inspector, or equivalent background and knowledge
- Knowledge of code structure, especially NfiPA and BOCA Model Codes, the Ohio Basic Building Code and Ohio Fire Code
- Working knowledge of fire protection systems; design requirements, construction, testing/evaluation and maintenance
- Ability to work with people (e.g. contractors, code officials, private citizens) to synergize life and fire safe solutions for varying types of problems
- Ability to work in varying environments, including business offices and construction sites
- Basic computer operations knowledge

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with people (e.g. contractors, code officials, private citizens) to synergize life and fire safe solutions for varying types of problems
- Present a clean, professional appearance at all times
- Reason and react quickly and calmly in emergency situations.
- Establish and maintain effective working relationships with the Fire Chief, other department employees and the public.
- Understand and follow oral and written instructions.
- Write clear, concise, and comprehensive reports.
- Stand, sit, walk, climb, balance, bend, crouch, kneel, reach at all levels and possess good hand-eye coordination.
- Physical strength and agility to perform the essential functions of the job.
- Operate Township vehicles without assistance (valid Ohio driver's license required)
- Remain free from any physical and/or mental impairment that would affect the activities required for this position.

**BEAVERCREEK TOWNSHIP, GREENE COUNTY, OHIO  
JOB DESCRIPTION****Position Title:** Privacy Officer**Approved:**, 2016**Department:** Fire**Division:** N/A**Revised:****Reports To:** Fire Chief**Pay Classification:** Hourly non-exempt**Reviewed:****Definition:**

The Privacy Officer oversees all activities related to the development, implementation, and maintenance of Beaver Creek Township's policies and procedures covering the privacy of patient health information.

**Work Schedule:**

This employee works in a full-time capacity, totaling 40 hours per week.

**Basic Responsibilities:**

This person serves as the key compliance officer for all federal and state laws that apply to the privacy of patient information, including the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

This individual is tasked with the responsibility of ensuring that all of the organization's patient information privacy policies and procedures related to the privacy of, and access to, patient health information are followed.

**Essential Functions of the Position:**

1. Develop policies and procedures on staff training related to the privacy of patient health information and protected health information;
2. Develop policies on the security of health care information including computer and password security and patient data integrity;
3. Defines levels of staff access to PHI and minimum necessary requirement for staff based on the required job responsibilities;
4. Oversees, directs, delivers, and ensures the delivery of initial and ongoing privacy training and orientation to all staff members, employees, volunteers, students and trainees.
5. Serves as the contact person for the dissemination of PHI to other health care providers;

6. Serves as the contact person for patient complaints and requests;
7. Processes patient requests for access to and amendment of health information and consent forms;
8. Processes all patient accounting requests;
9. Ensures the capture and storage of patient PHI for the minimum period required by law;
10. Ensures ambulance service compliance with all applicable Privacy Rule requirements and works with legal counsel and other managers to ensure the company maintains appropriate privacy and confidentiality notices and forms and materials.
11. Cooperates with the state and federal government agencies charged with compliance reviews, audits and investigations.

### **Qualifications and Abilities:**

Minimum of a High School Diploma or equivalent with a working knowledge of the Privacy Rule required. This individual must also demonstrate experience in decision-making and assigned responsibilities requiring initiative.

This person must have knowledge in the areas of:

- Applicable federal and state privacy laws and monitors changes in privacy practices for the ambulance industry to ensure current organizational compliance.
- Computers, computer systems, software programs, including, but not limited to, desk top publishing, Microsoft Office Professional, E-mail, etc.

This person must have skills in the following areas:

- Word Processing **Reading and writing**
- Operations of various office machines
- Communication, both orally and in the written form
- Grammar; proofreading with an eye for excellence
- Record keeping and multi-tasking

This person must have the ability to:

- Handle stressful situations that may arise in day-to-day operations
- Work well with co-workers and the public

- Present a clean, professional appearance at all times
- Follow instructions, both verbal and written
- Perform duties that may require long hours, including long periods of sitting or standing

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October 2016  
Monthly Report

Incident Address Venue	Incident Date And Time	Incident Number	Incident Type
BEAVERCREEK TWP	10/09/2016 00:33:00	2016-00027866	911 Hang Up
BEAVERCREEK TWP	10/17/2016 07:12:18	2016-00028655	911 Hang Up
BEAVERCREEK TWP	10/26/2016 21:11:48	2016-00029513	911 Hang Up
Type Totals: 3			
BEAVERCREEK TWP	10/02/2016 21:56:25	2016-00027281	Alarm - Business/Bank
BEAVERCREEK TWP	10/04/2016 23:43:18	2016-00027499	Alarm - Business/Bank
BEAVERCREEK TWP	10/07/2016 07:57:03	2016-00027708	Alarm - Business/Bank
BEAVERCREEK TWP	10/08/2016 22:29:56	2016-00027861	Alarm - Business/Bank
BEAVERCREEK TWP	10/11/2016 20:43:14	2016-00028126	Alarm - Business/Bank
BEAVERCREEK TWP	10/15/2016 11:51:49	2016-00028524	Alarm - Business/Bank
BEAVERCREEK TWP	10/15/2016 23:54:29	2016-00028566	Alarm - Business/Bank
BEAVERCREEK TWP	10/18/2016 11:36:26	2016-00028771	Alarm - Business/Bank
BEAVERCREEK TWP	10/19/2016 07:24:08	2016-00028841	Alarm - Business/Bank
BEAVERCREEK TWP	10/22/2016 06:42:07	2016-00029114	Alarm - Business/Bank
BEAVERCREEK TWP	10/29/2016 21:19:19	2016-00029746	Alarm - Business/Bank
BEAVERCREEK TWP	10/31/2016 17:21:11	2016-00029910	Alarm - Business/Bank
Type Totals: 12			
BEAVERCREEK TWP	10/29/2016 18:19:41	2016-00029739	Alarm - Holdup/Panic
Type Totals: 1			
BEAVERCREEK TWP	10/02/2016 08:05:24	2016-00027237	Alarm - Residential
BEAVERCREEK TWP	10/05/2016 01:58:20	2016-00027513	Alarm - Residential
BEAVERCREEK TWP	10/05/2016 09:16:36	2016-00027526	Alarm - Residential
BEAVERCREEK TWP	10/08/2016 12:30:42	2016-00027801	Alarm - Residential
BEAVERCREEK TWP	10/09/2016 17:11:55	2016-00027918	Alarm - Residential
BEAVERCREEK TWP	10/10/2016 14:50:54	2016-00028000	Alarm - Residential
BEAVERCREEK TWP	10/12/2016 06:29:00	2016-00028167	Alarm - Residential
BEAVERCREEK TWP	10/12/2016 10:31:10	2016-00028194	Alarm - Residential
BEAVERCREEK TWP	10/12/2016 13:57:08	2016-00028222	Alarm - Residential
BEAVERCREEK TWP	10/12/2016 14:06:10	2016-00028223	Alarm - Residential
BEAVERCREEK TWP	10/15/2016 08:05:16	2016-00028493	Alarm - Residential
BEAVERCREEK TWP	10/15/2016 10:33:21	2016-00028512	Alarm - Residential
BEAVERCREEK TWP	10/17/2016 11:34:00	2016-00028687	Alarm - Residential
BEAVERCREEK TWP	10/18/2016 01:12:54	2016-00028746	Alarm - Residential

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Incident Address Venue	Incident Date And Time	Incident Number	Incident Type
BEAVERCREEK TWP	10/20/2016 05:09:10	2016-00028943	Alarm - Residential
BEAVERCREEK TWP	10/21/2016 01:13:35	2016-00029008	Alarm - Residential
BEAVERCREEK TWP	10/22/2016 19:20:33	2016-00029173	Alarm - Residential
BEAVERCREEK TWP	10/28/2016 19:02:10	2016-00029644	Alarm - Residential
		Type Totals: 18	
BEAVERCREEK TWP	10/25/2016 09:10:59	2016-00029351	Animal Complaint
BEAVERCREEK TWP	10/31/2016 20:38:12	2016-00029923	Animal Complaint
		Type Totals: 2	
BEAVERCREEK TWP	10/23/2016 05:14:43	2016-00029211	Assault
		Type Totals: 1	
BEAVERCREEK TWP	10/01/2016 23:39:45	2016-00027222	Assist
BEAVERCREEK TWP	10/07/2016 21:48:06	2016-00027767	Assist
BEAVERCREEK TWP	10/10/2016 15:31:13	2016-00028006	Assist
BEAVERCREEK TWP	10/16/2016 12:00:37	2016-00028600	Assist
BEAVERCREEK TWP	10/17/2016 19:07:37	2016-00028712	Assist
BEAVERCREEK TWP	10/19/2016 12:07:44	2016-00028867	Assist
BEAVERCREEK TWP	10/30/2016 18:54:27	2016-00029815	Assist
BEAVERCREEK TWP	10/31/2016 03:13:55	2016-00029835	Assist
		Type Totals: 8	
BEAVERCREEK TWP	10/16/2016 23:51:00	2016-00028644	Burglary
		Type Totals: 1	
BEAVERCREEK TWP	10/05/2016 22:02:04	2016-00027582	Business Check
BEAVERCREEK TWP	10/06/2016 23:03:28	2016-00027689	Business Check
BEAVERCREEK TWP	10/06/2016 23:07:29	2016-00027690	Business Check
BEAVERCREEK TWP	10/08/2016 00:02:50	2016-00027772	Business Check
BEAVERCREEK TWP	10/09/2016 09:23:25	2016-00027878	Business Check
BEAVERCREEK TWP	10/09/2016 09:33:51	2016-00027880	Business Check
BEAVERCREEK TWP	10/09/2016 09:58:04	2016-00027883	Business Check
BEAVERCREEK TWP	10/09/2016 10:09:03	2016-00027885	Business Check
BEAVERCREEK TWP	10/09/2016 10:35:31	2016-00027890	Business Check
BEAVERCREEK TWP	10/09/2016 10:38:33	2016-00027891	Business Check
BEAVERCREEK TWP	10/09/2016 10:44:35	2016-00027892	Business Check
BEAVERCREEK TWP	10/09/2016 14:09:01	2016-00027908	Business Check

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<u>Incident Address Venue</u>	<u>Incident Date And Time</u>	<u>Incident Number</u>	<u>Incident Type</u>
BEAVERCREEK TWP	10/09/2016 19:45:30	2016-00027926	Business Check
BEAVERCREEK TWP	10/10/2016 10:02:03	2016-00027973	Business Check
BEAVERCREEK TWP	10/11/2016 00:45:17	2016-00028035	Business Check
BEAVERCREEK TWP	10/11/2016 00:47:12	2016-00028036	Business Check
BEAVERCREEK TWP	10/11/2016 00:49:22	2016-00028037	Business Check
BEAVERCREEK TWP	10/11/2016 00:52:15	2016-00028038	Business Check
BEAVERCREEK TWP	10/11/2016 00:53:44	2016-00028039	Business Check
BEAVERCREEK TWP	10/11/2016 01:03:22	2016-00028042	Business Check
BEAVERCREEK TWP	10/12/2016 04:04:51	2016-00028158	Business Check
BEAVERCREEK TWP	10/12/2016 04:22:59	2016-00028160	Business Check
BEAVERCREEK TWP	10/12/2016 04:25:35	2016-00028161	Business Check
BEAVERCREEK TWP	10/12/2016 04:27:08	2016-00028162	Business Check
BEAVERCREEK TWP	10/12/2016 04:29:33	2016-00028163	Business Check
BEAVERCREEK TWP	10/12/2016 04:31:31	2016-00028164	Business Check
BEAVERCREEK TWP	10/12/2016 04:34:43	2016-00028165	Business Check
BEAVERCREEK TWP	10/12/2016 04:59:55	2016-00028166	Business Check
BEAVERCREEK TWP	10/13/2016 02:34:19	2016-00028275	Business Check
BEAVERCREEK TWP	10/13/2016 10:41:04	2016-00028301	Business Check
BEAVERCREEK TWP	10/13/2016 11:05:18	2016-00028303	Business Check
BEAVERCREEK TWP	10/13/2016 20:04:59	2016-00028348	Business Check
BEAVERCREEK TWP	10/15/2016 07:14:16	2016-00028480	Business Check
BEAVERCREEK TWP	10/15/2016 07:19:55	2016-00028481	Business Check
BEAVERCREEK TWP	10/15/2016 13:07:36	2016-00028531	Business Check
BEAVERCREEK TWP	10/15/2016 13:13:46	2016-00028533	Business Check
BEAVERCREEK TWP	10/16/2016 09:20:35	2016-00028588	Business Check
BEAVERCREEK TWP	10/16/2016 16:02:54	2016-00028613	Business Check
BEAVERCREEK TWP	10/18/2016 10:18:59	2016-00028762	Business Check
BEAVERCREEK TWP	10/19/2016 09:24:34	2016-00028847	Business Check
BEAVERCREEK TWP	10/19/2016 11:52:09	2016-00028863	Business Check
BEAVERCREEK TWP	10/20/2016 08:51:01	2016-00028959	Business Check
BEAVERCREEK TWP	10/22/2016 10:27:58	2016-00029118	Business Check
BEAVERCREEK TWP	10/22/2016 12:37:11	2016-00029135	Business Check
BEAVERCREEK TWP	10/22/2016 13:18:16	2016-00029139	Business Check

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<u>Incident Address Venue</u>	<u>Incident Date And Time</u>	<u>Incident Number</u>	<u>Incident Type</u>
BEAVERCREEK TWP	10/22/2016 13:39:15	2016-00029141	Business Check
BEAVERCREEK TWP	10/22/2016 14:44:25	2016-00029150	Business Check
BEAVERCREEK TWP	10/22/2016 20:09:55	2016-00029179	Business Check
BEAVERCREEK TWP	10/23/2016 13:49:25	2016-00029231	Business Check
BEAVERCREEK TWP	10/23/2016 14:00:41	2016-00029233	Business Check
BEAVERCREEK TWP	10/23/2016 14:24:45	2016-00029236	Business Check
BEAVERCREEK TWP	10/23/2016 19:32:38	2016-00029254	Business Check
BEAVERCREEK TWP	10/24/2016 09:02:52	2016-00029277	Business Check
BEAVERCREEK TWP	10/25/2016 01:53:01	2016-00029323	Business Check
BEAVERCREEK TWP	10/25/2016 01:58:19	2016-00029324	Business Check
BEAVERCREEK TWP	10/25/2016 02:08:18	2016-00029325	Business Check
BEAVERCREEK TWP	10/25/2016 02:17:06	2016-00029326	Business Check
BEAVERCREEK TWP	10/25/2016 02:20:06	2016-00029327	Business Check
BEAVERCREEK TWP	10/25/2016 21:27:08	2016-00029414	Business Check
BEAVERCREEK TWP	10/26/2016 00:55:18	2016-00029427	Business Check
BEAVERCREEK TWP	10/26/2016 01:50:42	2016-00029428	Business Check
BEAVERCREEK TWP	10/26/2016 01:52:11	2016-00029430	Business Check
BEAVERCREEK TWP	10/26/2016 01:54:10	2016-00029431	Business Check
BEAVERCREEK TWP	10/26/2016 02:00:09	2016-00029434	Business Check
BEAVERCREEK TWP	10/26/2016 02:02:53	2016-00029436	Business Check
BEAVERCREEK TWP	10/27/2016 18:54:10	2016-00029571	Business Check
BEAVERCREEK TWP	10/29/2016 00:53:39	2016-00029662	Business Check
BEAVERCREEK TWP	10/29/2016 00:55:46	2016-00029663	Business Check
BEAVERCREEK TWP	10/29/2016 00:59:13	2016-00029664	Business Check
BEAVERCREEK TWP	10/29/2016 01:03:21	2016-00029665	Business Check
BEAVERCREEK TWP	10/29/2016 01:11:49	2016-00029667	Business Check
BEAVERCREEK TWP	10/30/2016 09:07:26	2016-00029778	Business Check
		Type Totals: 72	
BEAVERCREEK TWP	10/03/2016 15:49:09	2016-00027370	Civil Other
BEAVERCREEK TWP	10/04/2016 08:38:46	2016-00027431	Civil Other
BEAVERCREEK TWP	10/04/2016 10:50:31	2016-00027449	Civil Other
BEAVERCREEK TWP	10/08/2016 15:06:37	2016-00027821	Civil Other
BEAVERCREEK TWP	10/13/2016 08:25:57	2016-00028289	Civil Other

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Incident Address Venue	Incident Date And Time	Incident Number	Incident Type
BEAVERCREEK TWP	10/17/2016 08:51:44	2016-00028664	Civil Other
BEAVERCREEK TWP	10/17/2016 20:19:16	2016-00028724	Civil Other
BEAVERCREEK TWP	10/19/2016 09:52:35	2016-00028849	Civil Other
BEAVERCREEK TWP	10/21/2016 09:15:46	2016-00029029	Civil Other
		Type Totals: 9	
BEAVERCREEK TWP	10/10/2016 09:52:20	2016-00027971	Community Policing
		Type Totals: 1	
BEAVERCREEK TWP	10/06/2016 16:32:59	2016-00027667	Crash - Assist Only
BEAVERCREEK TWP	10/07/2016 08:50:23	2016-00027713	Crash - Assist Only
BEAVERCREEK TWP	10/11/2016 16:52:35	2016-00028104	Crash - Assist Only
BEAVERCREEK TWP	10/21/2016 18:22:02	2016-00029080	Crash - Assist Only
BEAVERCREEK TWP	10/26/2016 17:08:02	2016-00029502	Crash - Assist Only
		Type Totals: 5	
BEAVERCREEK TWP	10/04/2016 21:52:03	2016-00027495	Crash - Personal Injury
		Type Totals: 1	
BEAVERCREEK TWP	10/13/2016 20:19:11	2016-00028351	Crash - Property Damage
BEAVERCREEK TWP	10/14/2016 03:40:53	2016-00028370	Crash - Property Damage
BEAVERCREEK TWP	10/21/2016 09:36:32	2016-00029033	Crash - Property Damage
BEAVERCREEK TWP	10/29/2016 11:24:06	2016-00029714	Crash - Property Damage
BEAVERCREEK TWP	10/31/2016 19:34:34	2016-00029914	Crash - Property Damage
		Type Totals: 5	
BEAVERCREEK TWP	10/16/2016 22:19:17	2016-00028642	Crash - Unknown Injuries
		Type Totals: 1	
BEAVERCREEK TWP	10/30/2016 15:55:44	2016-00029807	Criminal Damaging
		Type Totals: 1	
BEAVERCREEK TWP	10/01/2016 07:06:45	2016-00027168	Detail - Other
BEAVERCREEK TWP	10/01/2016 18:18:03	2016-00027210	Detail - Other
BEAVERCREEK TWP	10/02/2016 06:53:09	2016-00027236	Detail - Other
BEAVERCREEK TWP	10/14/2016 17:53:31	2016-00028430	Detail - Other
BEAVERCREEK TWP	10/15/2016 07:29:11	2016-00028482	Detail - Other
BEAVERCREEK TWP	10/15/2016 07:50:51	2016-00028485	Detail - Other
BEAVERCREEK TWP	10/15/2016 07:56:25	2016-00028489	Detail - Other
BEAVERCREEK TWP	10/15/2016 07:59:09	2016-00028490	Detail - Other

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<u>Incident Address Venue</u>	<u>Incident Date And Time</u>	<u>Incident Number</u>	<u>Incident Type</u>
BEAVERCREEK TWP	10/16/2016 07:35:04	2016-00028579	Detail - Other
BEAVERCREEK TWP	10/16/2016 07:57:02	2016-00028580	Detail - Other
BEAVERCREEK TWP	10/17/2016 14:59:46	2016-00028699	Detail - Other
		Type Totals: 11	
BEAVERCREEK TWP	10/11/2016 07:33:55	2016-00028056	Detail - School
BEAVERCREEK TWP	10/14/2016 08:17:29	2016-00028376	Detail - School
BEAVERCREEK TWP	10/14/2016 13:56:40	2016-00028412	Detail - School
BEAVERCREEK TWP	10/19/2016 13:52:04	2016-00028878	Detail - School
BEAVERCREEK TWP	10/20/2016 14:17:02	2016-00028977	Detail - School
BEAVERCREEK TWP	10/25/2016 07:30:14	2016-00029341	Detail - School
BEAVERCREEK TWP	10/25/2016 13:49:28	2016-00029379	Detail - School
BEAVERCREEK TWP	10/28/2016 07:29:05	2016-00029600	Detail - School
		Type Totals: 8	
BEAVERCREEK TWP	10/08/2016 10:09:31	2016-00027793	Detail - Traffic
		Type Totals: 1	
BEAVERCREEK TWP	10/03/2016 16:17:53	2016-00027378	Disabled Vehicle
BEAVERCREEK TWP	10/03/2016 19:04:22	2016-00027386	Disabled Vehicle
BEAVERCREEK TWP	10/03/2016 19:47:57	2016-00027389	Disabled Vehicle
BEAVERCREEK TWP	10/16/2016 14:05:16	2016-00028606	Disabled Vehicle
BEAVERCREEK TWP	10/16/2016 20:43:36	2016-00028634	Disabled Vehicle
BEAVERCREEK TWP	10/18/2016 21:47:52	2016-00028813	Disabled Vehicle
BEAVERCREEK TWP	10/21/2016 20:24:12	2016-00029087	Disabled Vehicle
BEAVERCREEK TWP	10/22/2016 14:09:00	2016-00029146	Disabled Vehicle
BEAVERCREEK TWP	10/28/2016 02:45:21	2016-00029591	Disabled Vehicle
BEAVERCREEK TWP	10/29/2016 01:47:10	2016-00029671	Disabled Vehicle
		Type Totals: 10	
BEAVERCREEK TWP	10/07/2016 09:34:44	2016-00027716	Disturbance
BEAVERCREEK TWP	10/08/2016 21:57:10	2016-00027858	Disturbance
		Type Totals: 2	
BEAVERCREEK TWP	10/05/2016 14:20:37	2016-00027551	Domestic Violence
BEAVERCREEK TWP	10/07/2016 20:49:01	2016-00027764	Domestic Violence
BEAVERCREEK TWP	10/09/2016 17:30:19	2016-00027920	Domestic Violence
		Type Totals: 3	

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<u>Incident Address Venue</u>	<u>Incident Date And Time</u>	<u>Incident Number</u>	<u>Incident Type</u>
BEAVERCREEK TWP	10/06/2016 10:14:41	2016-00027634	Extra Patrol
BEAVERCREEK TWP	10/07/2016 23:17:04	2016-00027770	Extra Patrol
BEAVERCREEK TWP	10/09/2016 14:06:29	2016-00027907	Extra Patrol
BEAVERCREEK TWP	10/10/2016 21:45:05	2016-00028018	Extra Patrol
BEAVERCREEK TWP	10/12/2016 02:07:49	2016-00028151	Extra Patrol
BEAVERCREEK TWP	10/12/2016 10:49:00	2016-00028200	Extra Patrol
BEAVERCREEK TWP	10/12/2016 11:16:54	2016-00028206	Extra Patrol
BEAVERCREEK TWP	10/15/2016 04:57:55	2016-00028475	Extra Patrol
BEAVERCREEK TWP	10/18/2016 01:06:29	2016-00028745	Extra Patrol
BEAVERCREEK TWP	10/18/2016 10:39:48	2016-00028764	Extra Patrol
BEAVERCREEK TWP	10/18/2016 12:09:59	2016-00028774	Extra Patrol
BEAVERCREEK TWP	10/18/2016 12:13:24	2016-00028775	Extra Patrol
BEAVERCREEK TWP	10/18/2016 19:54:21	2016-00028803	Extra Patrol
BEAVERCREEK TWP	10/22/2016 00:15:09	2016-00029098	Extra Patrol
BEAVERCREEK TWP	10/27/2016 01:41:41	2016-00029525	Extra Patrol
BEAVERCREEK TWP	10/27/2016 23:43:18	2016-00029581	Extra Patrol
BEAVERCREEK TWP	10/28/2016 08:16:03	2016-00029602	Extra Patrol
BEAVERCREEK TWP	10/29/2016 13:11:28	2016-00029719	Extra Patrol
BEAVERCREEK TWP	10/30/2016 14:46:52	2016-00029803	Extra Patrol
		Type Totals: 19	
BEAVERCREEK TWP	10/06/2016 14:57:18	2016-00027661	Follow Up
BEAVERCREEK TWP	10/13/2016 16:27:12	2016-00028326	Follow Up
BEAVERCREEK TWP	10/14/2016 18:29:14	2016-00028436	Follow Up
BEAVERCREEK TWP	10/14/2016 18:34:55	2016-00028432	Follow Up
BEAVERCREEK TWP	10/14/2016 22:58:08	2016-00028454	Follow Up
BEAVERCREEK TWP	10/15/2016 21:54:03	2016-00028557	Follow Up
BEAVERCREEK TWP	10/17/2016 11:01:25	2016-00028681	Follow Up
BEAVERCREEK TWP	10/17/2016 19:25:05	2016-00028721	Follow Up
BEAVERCREEK TWP	10/26/2016 08:32:28	2016-00029448	Follow Up
BEAVERCREEK TWP	10/30/2016 10:00:50	2016-00029788	Follow Up
		Type Totals: 10	
BEAVERCREEK TWP	10/08/2016 03:37:38	2016-00027779	Found Property
BEAVERCREEK TWP	10/17/2016 15:56:08	2016-00028703	Found Property

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<u>Incident Address Venue</u>	<u>Incident Date And Time</u>	<u>Incident Number</u>	<u>Incident Type</u>
BEAVERCREEK TWP	10/30/2016 09:13:05	2016-00029782	Found Property
		Type Totals: 3	
BEAVERCREEK TWP	10/13/2016 16:09:14	2016-00028328	Fraud/Forgery
BEAVERCREEK TWP	10/24/2016 14:44:22	2016-00029305	Fraud/Forgery
		Type Totals: 2	
BEAVERCREEK TWP	10/01/2016 13:09:44	2016-00027200	Harrassment
BEAVERCREEK TWP	10/28/2016 11:11:29	2016-00029616	Harrassment
		Type Totals: 2	
BEAVERCREEK TWP	10/03/2016 08:13:38	2016-00027316	House Check
BEAVERCREEK TWP	10/03/2016 08:21:24	2016-00027317	House Check
BEAVERCREEK TWP	10/03/2016 08:57:01	2016-00027321	House Check
BEAVERCREEK TWP	10/03/2016 09:04:43	2016-00027324	House Check
BEAVERCREEK TWP	10/04/2016 08:55:48	2016-00027433	House Check
BEAVERCREEK TWP	10/04/2016 09:14:28	2016-00027434	House Check
BEAVERCREEK TWP	10/04/2016 12:54:41	2016-00027456	House Check
BEAVERCREEK TWP	10/07/2016 08:43:30	2016-00027712	House Check
BEAVERCREEK TWP	10/07/2016 12:22:03	2016-00027728	House Check
BEAVERCREEK TWP	10/09/2016 08:38:56	2016-00027876	House Check
BEAVERCREEK TWP	10/09/2016 09:23:30	2016-00027879	House Check
BEAVERCREEK TWP	10/22/2016 14:22:31	2016-00029148	House Check
BEAVERCREEK TWP	10/26/2016 09:55:53	2016-00029457	House Check
BEAVERCREEK TWP	10/29/2016 10:48:53	2016-00029711	House Check
BEAVERCREEK TWP	10/30/2016 08:58:23	2016-00029775	House Check
		Type Totals: 15	
BEAVERCREEK TWP	10/13/2016 11:18:34	2016-00028306	Juvenile Complaint
BEAVERCREEK TWP	10/30/2016 01:31:07	2016-00029764	Juvenile Complaint
		Type Totals: 2	
BEAVERCREEK TWP	10/03/2016 10:31:48	2016-00027333	Miscellaneous
BEAVERCREEK TWP	10/10/2016 09:20:46	2016-00027967	Miscellaneous
BEAVERCREEK TWP	10/14/2016 01:40:14	2016-00028367	Miscellaneous
		Type Totals: 3	
BEAVERCREEK TWP	10/13/2016 23:18:40	2016-00028362	Noise Complaint
		Type Totals: 1	

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<u>Incident Address Venue</u>	<u>Incident Date And Time</u>	<u>Incident Number</u>	<u>Incident Type</u>
BEAVERCREEK TWP	10/12/2016 00:33:29	2016-00028148	Open Door/Window
		Type Totals: 1	
BEAVERCREEK TWP	10/14/2016 08:42:54	2016-00028381	Overdose
		Type Totals: 1	
BEAVERCREEK TWP	10/06/2016 10:32:02	2016-00027636	Radar/Lidar Post
BEAVERCREEK TWP	10/10/2016 09:18:15	2016-00027966	Radar/Lidar Post
BEAVERCREEK TWP	10/14/2016 14:21:59	2016-00028415	Radar/Lidar Post
BEAVERCREEK TWP	10/15/2016 13:02:21	2016-00028530	Radar/Lidar Post
BEAVERCREEK TWP	10/15/2016 13:22:38	2016-00028534	Radar/Lidar Post
BEAVERCREEK TWP	10/16/2016 11:42:49	2016-00028599	Radar/Lidar Post
BEAVERCREEK TWP	10/16/2016 13:58:55	2016-00028604	Radar/Lidar Post
BEAVERCREEK TWP	10/19/2016 14:32:07	2016-00028886	Radar/Lidar Post
BEAVERCREEK TWP	10/20/2016 12:23:10	2016-00028973	Radar/Lidar Post
BEAVERCREEK TWP	10/25/2016 07:46:21	2016-00029343	Radar/Lidar Post
BEAVERCREEK TWP	10/28/2016 07:57:58	2016-00029601	Radar/Lidar Post
BEAVERCREEK TWP	10/29/2016 12:16:14	2016-00029715	Radar/Lidar Post
BEAVERCREEK TWP	10/30/2016 14:03:55	2016-00029801	Radar/Lidar Post
		Type Totals: 13	
BEAVERCREEK TWP	10/05/2016 12:46:56	2016-00027546	Request Officer
BEAVERCREEK TWP	10/06/2016 09:14:00	2016-00027627	Request Officer
BEAVERCREEK TWP	10/07/2016 09:01:15	2016-00027721	Request Officer
BEAVERCREEK TWP	10/07/2016 09:11:00	2016-00027719	Request Officer
BEAVERCREEK TWP	10/07/2016 22:02:04	2016-00027769	Request Officer
BEAVERCREEK TWP	10/15/2016 16:14:29	2016-00028544	Request Officer
BEAVERCREEK TWP	10/16/2016 19:31:34	2016-00028628	Request Officer
BEAVERCREEK TWP	10/17/2016 13:48:09	2016-00028695	Request Officer
BEAVERCREEK TWP	10/26/2016 10:06:26	2016-00029458	Request Officer
BEAVERCREEK TWP	10/31/2016 15:57:51	2016-00029905	Request Officer
		Type Totals: 10	
BEAVERCREEK TWP	10/24/2016 19:50:00	2016-00029314	Robbery
		Type Totals: 1	
BEAVERCREEK TWP	10/22/2016 16:10:08	2016-00029160	SORN
		Type Totals: 1	

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Incident Address Venue	Incident Date And Time	Incident Number	Incident Type
BEAVERCREEK TWP	10/10/2016 14:56:19	2016-00028001	Street / Road Obstruction
BEAVERCREEK TWP	10/16/2016 21:47:55	2016-00028640	Street / Road Obstruction
		Type Totals: 2	
BEAVERCREEK TWP	10/15/2016 04:23:48	2016-00028473	Suicide Attempt / Suicidal Subj
		Type Totals: 1	
BEAVERCREEK TWP	10/08/2016 01:17:51	2016-00027776	Suspicious Person
BEAVERCREEK TWP	10/12/2016 19:06:13	2016-00028249	Suspicious Person
BEAVERCREEK TWP	10/21/2016 23:39:24	2016-00029096	Suspicious Person
BEAVERCREEK TWP	10/25/2016 20:18:14	2016-00029408	Suspicious Person
BEAVERCREEK TWP	10/27/2016 23:48:16	2016-00029582	Suspicious Person
		Type Totals: 5	
BEAVERCREEK TWP	10/03/2016 23:24:23	2016-00027405	Suspicious Vehicle
BEAVERCREEK TWP	10/12/2016 16:58:36	2016-00028241	Suspicious Vehicle
BEAVERCREEK TWP	10/12/2016 19:38:31	2016-00028254	Suspicious Vehicle
BEAVERCREEK TWP	10/19/2016 16:14:00	2016-00028898	Suspicious Vehicle
BEAVERCREEK TWP	10/21/2016 08:00:03	2016-00029019	Suspicious Vehicle
BEAVERCREEK TWP	10/30/2016 06:20:42	2016-00029770	Suspicious Vehicle
		Type Totals: 6	
BEAVERCREEK TWP	10/02/2016 13:58:38	2016-00027259	Theft
BEAVERCREEK TWP	10/13/2016 04:34:15	2016-00028277	Theft
BEAVERCREEK TWP	10/13/2016 06:24:36	2016-00028278	Theft
BEAVERCREEK TWP	10/13/2016 07:28:14	2016-00028282	Theft
BEAVERCREEK TWP	10/13/2016 07:55:19	2016-00028287	Theft
BEAVERCREEK TWP	10/13/2016 15:33:57	2016-00028324	Theft
BEAVERCREEK TWP	10/15/2016 12:04:54	2016-00028526	Theft
BEAVERCREEK TWP	10/22/2016 04:39:24	2016-00029112	Theft
BEAVERCREEK TWP	10/24/2016 09:21:59	2016-00029279	Theft
BEAVERCREEK TWP	10/24/2016 10:08:30	2016-00029287	Theft
BEAVERCREEK TWP	10/24/2016 11:10:08	2016-00029294	Theft
BEAVERCREEK TWP	10/25/2016 09:48:46	2016-00029361	Theft
		Type Totals: 12	
BEAVERCREEK TWP	10/11/2016 21:48:03	2016-00028129	Traffic Complaint
BEAVERCREEK TWP	10/15/2016 12:45:04	2016-00028528	Traffic Complaint

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Incident Address Venue	Incident Date And Time	Incident Number	Incident Type
BEAVERCREEK TWP	10/24/2016 12:40:16	2016-00029300	Traffic Complaint
BEAVERCREEK TWP	10/29/2016 16:53:28	2016-00029735	Traffic Complaint
		Type Totals: 4	
BEAVERCREEK TWP	10/02/2016 21:45:44	2016-00027279	Traffic Stop
BEAVERCREEK TWP	10/03/2016 09:34:53	2016-00027328	Traffic Stop
BEAVERCREEK TWP	10/03/2016 12:38:03	2016-00027346	Traffic Stop
BEAVERCREEK TWP	10/03/2016 14:24:46	2016-00027361	Traffic Stop
BEAVERCREEK TWP	10/03/2016 15:53:55	2016-00027371	Traffic Stop
BEAVERCREEK TWP	10/04/2016 08:33:49	2016-00027430	Traffic Stop
BEAVERCREEK TWP	10/04/2016 12:27:26	2016-00027452	Traffic Stop
BEAVERCREEK TWP	10/04/2016 22:42:50	2016-00027497	Traffic Stop
BEAVERCREEK TWP	10/05/2016 22:47:28	2016-00027585	Traffic Stop
BEAVERCREEK TWP	10/05/2016 22:55:59	2016-00027587	Traffic Stop
BEAVERCREEK TWP	10/07/2016 03:00:29	2016-00027699	Traffic Stop
BEAVERCREEK TWP	10/08/2016 13:43:35	2016-00027807	Traffic Stop
BEAVERCREEK TWP	10/08/2016 14:19:20	2016-00027812	Traffic Stop
BEAVERCREEK TWP	10/09/2016 02:50:57	2016-00027869	Traffic Stop
BEAVERCREEK TWP	10/09/2016 03:04:26	2016-00027870	Traffic Stop
BEAVERCREEK TWP	10/09/2016 15:51:26	2016-00027915	Traffic Stop
BEAVERCREEK TWP	10/10/2016 08:57:21	2016-00027963	Traffic Stop
BEAVERCREEK TWP	10/10/2016 09:22:29	2016-00027968	Traffic Stop
BEAVERCREEK TWP	10/10/2016 12:11:42	2016-00027983	Traffic Stop
BEAVERCREEK TWP	10/11/2016 11:14:00	2016-00028075	Traffic Stop
BEAVERCREEK TWP	10/12/2016 07:05:00	2016-00028168	Traffic Stop
BEAVERCREEK TWP	10/12/2016 10:21:40	2016-00028192	Traffic Stop
BEAVERCREEK TWP	10/12/2016 14:24:06	2016-00028225	Traffic Stop
BEAVERCREEK TWP	10/12/2016 15:44:29	2016-00028232	Traffic Stop
BEAVERCREEK TWP	10/13/2016 07:35:33	2016-00028283	Traffic Stop
BEAVERCREEK TWP	10/13/2016 11:57:16	2016-00028307	Traffic Stop
BEAVERCREEK TWP	10/13/2016 13:30:00	2016-00028317	Traffic Stop
BEAVERCREEK TWP	10/13/2016 14:01:47	2016-00028319	Traffic Stop
BEAVERCREEK TWP	10/14/2016 08:22:00	2016-00028378	Traffic Stop
BEAVERCREEK TWP	10/14/2016 14:02:56	2016-00028413	Traffic Stop

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<u>Incident Address Venue</u>	<u>Incident Date And Time</u>	<u>Incident Number</u>	<u>Incident Type</u>
BEAVERCREEK TWP	10/15/2016 01:53:06	2016-00028461	Traffic Stop
BEAVERCREEK TWP	10/15/2016 02:10:39	2016-00028463	Traffic Stop
BEAVERCREEK TWP	10/15/2016 05:05:40	2016-00028477	Traffic Stop
BEAVERCREEK TWP	10/15/2016 07:46:10	2016-00028483	Traffic Stop
BEAVERCREEK TWP	10/15/2016 11:31:07	2016-00028522	Traffic Stop
BEAVERCREEK TWP	10/16/2016 09:54:40	2016-00028594	Traffic Stop
BEAVERCREEK TWP	10/16/2016 15:39:34	2016-00028611	Traffic Stop
BEAVERCREEK TWP	10/16/2016 16:25:04	2016-00028615	Traffic Stop
BEAVERCREEK TWP	10/16/2016 21:15:34	2016-00028635	Traffic Stop
BEAVERCREEK TWP	10/19/2016 13:21:53	2016-00028876	Traffic Stop
BEAVERCREEK TWP	10/19/2016 13:58:28	2016-00028880	Traffic Stop
BEAVERCREEK TWP	10/19/2016 14:16:39	2016-00028884	Traffic Stop
BEAVERCREEK TWP	10/20/2016 03:40:59	2016-00028940	Traffic Stop
BEAVERCREEK TWP	10/20/2016 07:46:45	2016-00028950	Traffic Stop
BEAVERCREEK TWP	10/21/2016 13:20:05	2016-00029056	Traffic Stop
BEAVERCREEK TWP	10/22/2016 12:31:00	2016-00029133	Traffic Stop
BEAVERCREEK TWP	10/22/2016 14:59:13	2016-00029152	Traffic Stop
BEAVERCREEK TWP	10/23/2016 12:13:10	2016-00029226	Traffic Stop
BEAVERCREEK TWP	10/23/2016 20:48:31	2016-00029256	Traffic Stop
BEAVERCREEK TWP	10/25/2016 03:06:02	2016-00029330	Traffic Stop
BEAVERCREEK TWP	10/25/2016 13:56:03	2016-00029380	Traffic Stop
BEAVERCREEK TWP	10/25/2016 14:09:07	2016-00029382	Traffic Stop
BEAVERCREEK TWP	10/25/2016 18:51:20	2016-00029405	Traffic Stop
BEAVERCREEK TWP	10/26/2016 11:53:57	2016-00029467	Traffic Stop
BEAVERCREEK TWP	10/26/2016 13:55:56	2016-00029478	Traffic Stop
BEAVERCREEK TWP	10/26/2016 14:20:56	2016-00029482	Traffic Stop
BEAVERCREEK TWP	10/26/2016 15:43:38	2016-00029491	Traffic Stop
BEAVERCREEK TWP	10/26/2016 15:54:12	2016-00029493	Traffic Stop
BEAVERCREEK TWP	10/26/2016 16:08:58	2016-00029498	Traffic Stop
BEAVERCREEK TWP	10/27/2016 14:09:28	2016-00029553	Traffic Stop
BEAVERCREEK TWP	10/27/2016 15:41:00	2016-00029558	Traffic Stop
BEAVERCREEK TWP	10/27/2016 15:52:28	2016-00029560	Traffic Stop
BEAVERCREEK TWP	10/27/2016 16:08:12	2016-00029564	Traffic Stop

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Incident Address Venue	Incident Date And Time	Incident Number	Incident Type
BEAVERCREEK TWP	10/29/2016 01:25:13	2016-00029669	Traffic Stop
BEAVERCREEK TWP	10/29/2016 04:13:51	2016-00029688	Traffic Stop
BEAVERCREEK TWP	10/29/2016 12:19:24	2016-00029716	Traffic Stop
BEAVERCREEK TWP	10/29/2016 17:31:12	2016-00029738	Traffic Stop
BEAVERCREEK TWP	10/30/2016 14:41:04	2016-00029802	Traffic Stop
BEAVERCREEK TWP	10/30/2016 19:52:56	2016-00029816	Traffic Stop
BEAVERCREEK TWP	10/31/2016 07:32:48	2016-00029843	Traffic Stop
BEAVERCREEK TWP	10/31/2016 12:18:58	2016-00029880	Traffic Stop
BEAVERCREEK TWP	10/31/2016 12:39:34	2016-00029884	Traffic Stop
BEAVERCREEK TWP	10/31/2016 13:09:51	2016-00029888	Traffic Stop
BEAVERCREEK TWP	10/31/2016 13:55:22	2016-00029889	Traffic Stop
		Type Totals: 74	
BEAVERCREEK TWP	10/13/2016 07:52:47	2016-00028284	Trespassing
		Type Totals: 1	
BEAVERCREEK TWP	10/02/2016 18:02:54	2016-00027270	Warrant
BEAVERCREEK TWP	10/15/2016 08:47:31	2016-00028495	Warrant
		Type Totals: 2	
BEAVERCREEK TWP	10/21/2016 13:48:48	2016-00029060	Weapons / Shots Fired
		Type Totals: 1	
BEAVERCREEK TWP	10/03/2016 01:34:26	2016-00027305	Welfare Check
BEAVERCREEK TWP	10/13/2016 08:14:58	2016-00028294	Welfare Check
BEAVERCREEK TWP	10/22/2016 15:38:11	2016-00029156	Welfare Check
		Type Totals: 3	
		: 371	

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Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
911 Hang Up	1	2	2	3	1	3	1	0	2	3			18
Abandoned/Junk Vehicle	0	0	1	0	0	1	2	1	1	0			6
Abduction/Kidnapping	0	0	0	0	0	0	0	0	0	0			0
Alarm - Business/Bank	7	8	13	6	14	14	12	5	15	12			106
Alarm - Holdup/Panic	2	2	1	3	2	2	0	6	1	1			20
Alarm - Residential	17	16	10	15	17	16	21	10	16	18			156
Animal Complaint	1	2	1	1	2	1	1	0	2	2			13
Arson	0	0	0	1	0	0	0	0	0	0			1
Assault	0	1	2	0	0	2	0	0	0	1			6
Assist	5	9	12	6	5	6	8	9	11	8			79
Assist Other Agency	0	0	0	0	1	1	1	0	0	0			3
Assisted Patrol	0	0	0	0	0	0	0	0	0	0			0
Breaking & Entering	0	0	0	0	1	4	1	0	0	0			6
Burglary	1	0	0	1	1	1	0	0	1	1			6
Business Check	138	149	126	56	64	89	36	78	45	72			853
Child Endangering	0	1	0	0	0	1	0	0	0	0			2
Civil Complaint	0	1	0	1	0	2	0	0	1	0			5
Crash - Entrapment	0	0	0	0	0	0	0	0	0	0			0
Civil - Other	1	1	8	3	3	5	4	1	8	9			43
Civil TPO	0	0	1	0	0	0	0	1	1	0			3
Community Policing	0	0	1	1	0	0	0	0	0	1			3
Crash - Assist Only	3	8	6	10	6	5	5	8	4	5			60
Crash - Entrapment	0	0	0	0	0	0	0	1	1	0			2
Crash - Hit Skip	0	0	1	0	1	0	2	0	0	0			4
Crash - Personal Injury	0	3	0	1	1	2	0	0	1	1			9
Crash - Private Property	1	0	0	0	0	2	0	0	1	0			4
Crash - Property Damage	0	2	2	3	4	0	1	2	0	5			19
Crash - Unknown Injuries	0	4	0	2	0	0	0	1	0	1			8
Criminal Damaging	1	2	0	3	0	0	2	0	2	1			11
Dead Body	1	0	1	0	0	0	0	0	0	0			2
Deliver Message	0	0	0	0	0	0	0	1	2	0			3
Detail - Other	1	3	2	2	8	6	2	0	5	11			40
Detail - School	8	10	13	14	14	5	0	14	13	8			99

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Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Detail - Traffic	2	2	0	0	0	6	5	2	0	1			18
Disabled Vehicle	16	22	13	10	6	11	12	13	9	10			122
Disturbance	0	0	2	1	0	3	0	2	2	2			12
Domestic Dispute	2	0	0	0	0	2	0	1	0	0			5
Domestic Violence	1	0	1	0	1	1	3	0	0	3			10
Drug Activity	0	2	1	0	1	1	2	1	1	0			9
Escort	1	0	0	0	0	0	1	0	0	0			2
Extra Patrol	31	59	62	49	48	42	21	28	21	19			380
Fight	0	0	0	1	1	0	0	0	0	0			2
Fireworks	0	0	0	0	0	1	4	0	0	0			5
Follow Up	8	1	6	3	6	2	5	4	1	10			46
Found Property	0	0	1	1	0	2	0	1	2	3			10
Fraud/Forgery	2	1	2	2	2	1	4	2	1	2			19
Harrassment	1	0	2	1	1	0	2	1	0	2			10
House Check	68	80	87	23	21	15	17	0	8	15			334
Hunting Complaint	0	0	0	0	0	0	0	0	0	0			0
Intoxicated Subject	0	0	0	0	1	0	0	2	0	0			3
Juvenile Complaint	0	0	1	0	0	0	3	0	2	2			8
K9 Request	0	1	0	1	0	0	0	0	0	0			2
Liquor/Alcohol Violation	0	0	0	0	1	0	0	0	0	0			1
Littering/Dumping	1	0	0	0	1	0	0	0	0	0			2
Lockout Assistance	1	0	0	0	1	2	1	2	0	0			7
Lost Property	0	0	1	0	0	0	0	0	0	0			1
Menacing	0	0	0	0	0	0	0	0	0	0			0
Mental	0	0	0	0	0	0	0	0	0	0			0
Miscellaneous	0	0	1	1	1	1	1	0	1	3			9
Missing Person	1	0	0	0	1	0	0	1	0	0			3
Neighbor Problem	0	0	0	1	1	0	0	0	0	0			2
Noise Complaint	0	1	1	0	0	0	1	0	0	1			4
Open Door/Window	2	1	4	0	4	0	1	1	1	1			15
Overdose	0	0	1	2	0	0	0	0	0	1			4
Panhandling	0	0	0	0	0	0	0	2	0	0			2
Parking Violation	1	1	1	1	1	3	0	2	2	0			12

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Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Peace Officer	2	0	2	1	2	2	0	4	0	0			13
Pedestrian/Hitch Hiker	0	0	0	0	0	0	1	0	1	0			2
Protection Order Violation	0	0	0	0	0	0	0	0	0	0			0
Radar/Lidar Post	5	6	2	4	2	4	2	15	3	13			56
Radar/Lidar Request	0	0	0	0	0	0	0	0	0	0			0
Recovered Stolen Property	0	0	0	0	0	0	0	0	0	0			0
Request Officer	4	6	4	5	6	10	7	6	9	10			67
Request Supervisor	0	0	0	0	0	0	0	0	0	0			0
Robbery	0	0	0	0	0	0	0	0	0	1			1
School Bus Violation	0	0	0	0	0	0	0	0	0	0			0
Sex Offense	0	0	0	0	0	0	0	0	0	0			0
Shooting / Stabbing	0	0	0	0	0	0	0	0	0	0			0
Solicitor	0	0	1	4	0	0	1	6	1	0			13
SORN	0	0	0	2	0	3	6	0	0	1			12
Speed Trailer	0	0	0	0	0	0	0	0	0	0			0
Street / Road Obstruction	3	2	1	5	1	4	2	6	3	2			29
Suicide Attempt / Suicidal Subj	2	0	0	1	0	0	0	0	0	1			4
Suspicious Person	7	2	4	7	6	4	6	6	9	5			56
Suspicious Vehicle	12	6	3	8	8	11	4	7	7	6			72
Test Call	0	0	0	0	0	0	0	0	0	0			0
Theft	3	5	1	7	8	9	4	10	6	12			65
Traffic Complaint	7	5	7	8	6	1	11	3	5	4			57
Traffic Enforcement Request	0	0	0	0	0	0	0	0	0	0			0
Traffic Stop	59	66	60	44	51	49	57	76	61	74			597
Traffic Stop - Suspicious	0	0	0	0	0	0	0	0	0	0			0
Trespassing	1	0	0	0	2	1	0	2	1	1			8
Unknown Problem	0	0	0	0	0	0	0	0	0	0			0
Unwanted Subject	0	0	0	0	1	2	1	1	0	0			5
Vehicle Maintenance	1	1	1	0	1	0	0	0	0	0			4
Warrant	1	2	2	2	4	4	3	5	4	2			29
Weapons / Shots Fired	3	2	0	0	2	3	1	1	0	1			13
Welfare Check	2	2	3	2	5	5	4	4	3	3			33
<b>TOTAL</b>	<b>438</b>	<b>500</b>	<b>481</b>	<b>329</b>	<b>349</b>	<b>373</b>	<b>292</b>	<b>355</b>	<b>297</b>	<b>371</b>	<b>0</b>	<b>0</b>	<b>3785</b>

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Incident Type	2010	2011	2012	2013	2014	2015	2016
911 Hang Up	24	27	30	29	18	28	18
Abandoned/Junk Vehicle	8	7	9	3	2	5	6
Abduction/Kidnapping	1	1	0	0	0	0	0
Alarm - Business/Bank	159	175	170	180	154	124	106
Alarm - Holdup/Panic	3	1	4	7	3	7	20
Alarm - Residential	204	192	168	207	164	173	156
Animal Complaint	17	28	21	21	21	23	13
Arson	0	0	0	0	0	0	1
Assault	6	6	6	5	5	5	6
Assist	100	89	114	93	107	97	79
Assist Other Agency	2	4	5	4	5	3	3
Assisted Patrol	0	0	0	0	1	0	0
Breaking & Entering	9	27	10	16	10	6	6
Burglary	7	6	3	6	12	9	6
Business Check	20	34	2372	2683	2172	1837	853
Child Endangering	5	2	0	3	1	4	2
Civil Complaint	4	1	5	6	7	4	5
Crash - Entrapment	1	0	2	1	0	48	0
Civil Other	0	0	0	0	0	0	43
Civil TPO	0	0	0	0	0	1	3
Community Policing	0	0	0	0	0	3	3
Crash - Assist Only	0	0	0	0	0	43	60
Crash - Entrapment	0	0	0	0	0	2	2
Crash - Hit Skip	6	8	9	6	10	11	4
Crash - Personal Injury	25	30	25	24	25	10	9
Crash - Private Property	9	2	6	2	2	1	4
Crash - Property Damage	58	48	55	52	42	39	19
Crash - Unknown Injuries	18	16	18	18	21	7	8
Criminal Damaging	35	49	33	25	13	16	11
Dead Body	3	1	4	2	2	1	2
Deliver Message	1	2	1	2	1	5	3
Detail - Other	56	134	111	111	147	51	40

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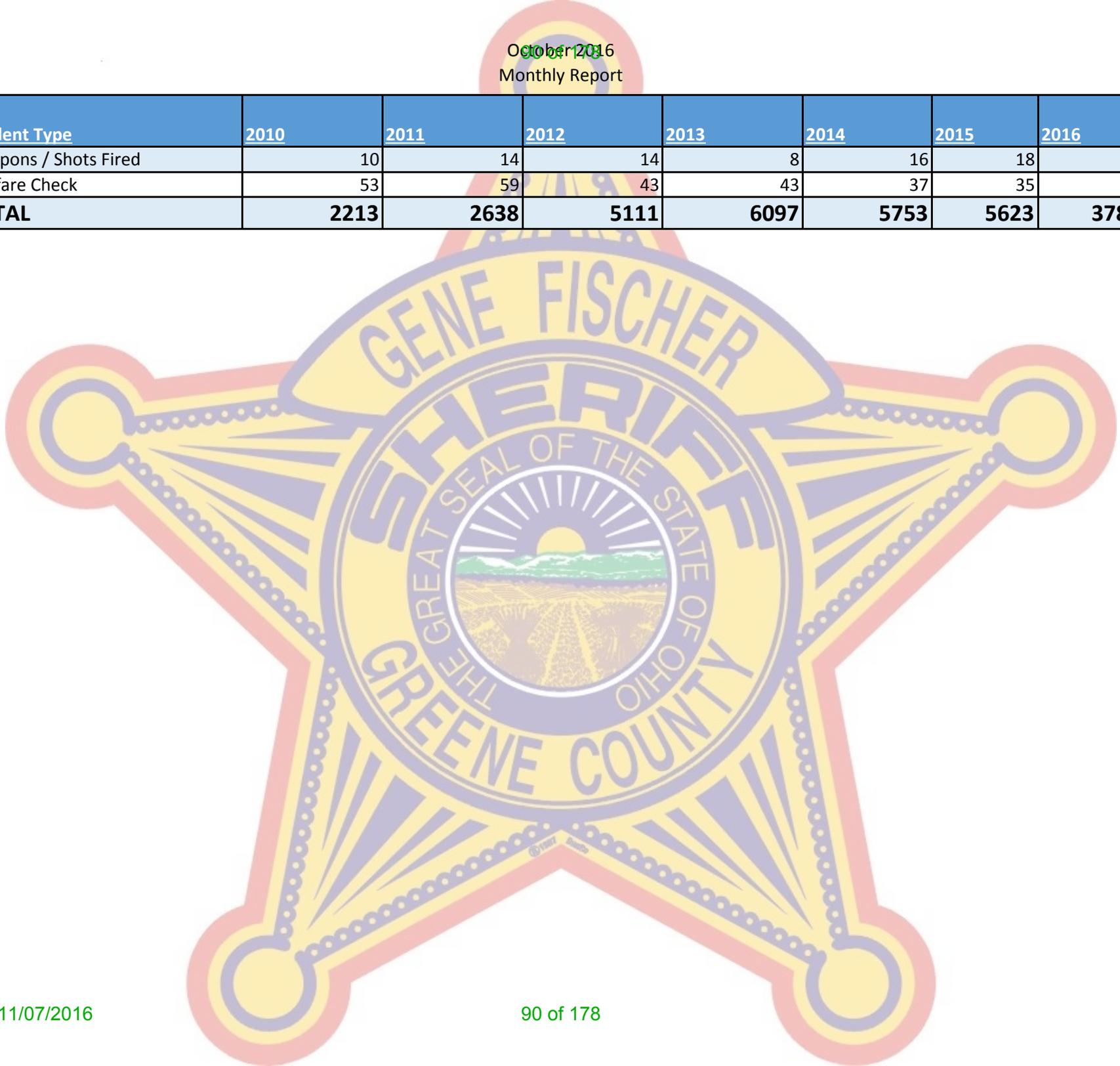
Incident Type	2010	2011	2012	2013	2014	2015	2016
Detail - School	0	0	1	1	21	50	99
Detail - Traffic	7	10	32	36	48	12	18
Disabled Vehicle	225	250	220	152	227	140	122
Disturbance	9	11	11	14	15	13	12
Domestic Dispute	24	14	8	3	16	5	5
Domestic Violence	6	12	9	11	7	9	10
Drug Activity	2	6	7	8	17	12	9
Escort	2	5	1	0	0	2	2
Extra Patrol	11	13	52	141	354	415	380
Fight	3	5	3	4	3	5	2
Fireworks	6	7	10	5	3	5	5
Follow Up	55	61	60	78	61	72	46
Found Property	12	8	11	23	10	9	10
Fraud/Forgery	15	15	16	12	21	27	19
Harrassment	25	25	22	23	15	12	10
House Check	9	8	386	858	704	828	334
Hunting Complaint	3	1	2	0	1	1	0
Intoxicated Subject	6	4	5	7	13	9	3
Juvenile Complaint	30	22	22	20	17	20	8
K9 Request	0	0	2	3	1	4	2
Liquor/Alcohol Violation	0	0	0	1	0	0	1
Littering/Dumping	2	2	5	3	1	1	2
Lockout Assistance	8	4	10	6	7	9	7
Lost Property	5	1	4	1	2	3	1
Menacing	0	0	0	0	0	1	0
Mental	3	3	1	0	1	4	0
Miscellaneous	52	52	42	37	46	11	9
Missing Person	4	6	8	13	7	5	3
Neighbor Problem	0	16	4	7	9	1	2
Noise Complaint	7	10	10	28	14	6	4
Open Door/Window	29	26	19	19	11	12	15
Overdose	1	0	0	1	3	4	4

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Incident Type	2010	2011	2012	2013	2014	2015	2016
Panhandling	0	0	6	1	3	2	2
Parking Violation	16	2	10	12	11	9	12
Peace Officer	21	22	13	17	14	18	13
Pedestrian/Hitch Hiker	1	0	0	0	1	2	2
Protection Order Violation	3	17	13	15	7	1	0
Radar/Lidar Post	0	0	0	0	0	76	56
Radar/Lidar Request	0	0	0	0	0	2	0
Recovered Stolen Property	0	0	0	1	0	0	0
Request Officer	25	62	50	73	66	72	67
Request Supervisor	0	0	1	0	1	0	0
Robbery	1	1	1	0	0	0	1
School Bus Violation	1	0	1	0	0	1	0
Sex Offense	2	1	2	1	0	1	0
Shooting / Stabbing	0	0	0	0	1	0	0
Solicitor	4	5	1	4	3	7	13
SORN	4	5	2	3	7	7	12
Speed Trailer	0	0	0	0	0	2	0
Street / Road Obstruction	26	40	23	33	29	42	29
Suicide Attempt / Suicidal Subj	2	5	5	6	5	9	4
Suspicious Person	53	78	79	64	61	61	56
Suspicious Vehicle	146	154	117	106	111	143	72
Test Call	0	0	2	0	1	2	0
Theft	66	97	90	95	66	60	65
Traffic Complaint	111	99	105	76	62	50	57
Traffic Enforcement Request	0	0	0	0	0	1	0
Traffic Stop	310	460	329	485	607	688	597
Traffic Stop - Suspicious	0	0	0	1	0	0	0
Trespassing	1	5	10	6	5	2	8
Unknown Problem	1	0	0	1	1	0	0
Unwanted Subject	2	9	8	5	11	5	5
Vehicle Maintenance	0	1	2	0	1	18	4
Warrant	12	15	20	20	26	19	29

October 2016  
Monthly Report

<u>Incident Type</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Weapons / Shots Fired	10	14	14	8	16	18	13
Welfare Check	53	59	43	43	37	35	33
<b>TOTAL</b>	<b>2213</b>	<b>2638</b>	<b>5111</b>	<b>6097</b>	<b>5753</b>	<b>5623</b>	<b>3785</b>





## **Renewal Information and Exhibits**

Prepared For:

### **Beavercreek Township**

Group ID: G000AK4R

Renewal Effective Date: January 1, 2017



Thank you for choosing Mutual of Omaha as Beaver Creek Township's benefits provider. It has been our pleasure to provide Beaver Creek Township with group benefits and services that are unique to its needs. Mutual of Omaha is committed to providing unparalleled service that will meet the needs of our customers.

Each renewal period, we analyze current benefit and rate structures to determine the appropriate rates for continued group insurance protection for your valued employees. This process includes recalculation of the premium rates to reflect factors like:

- Plan features
- Demographics
- Experience
- Any adjustments to our underlying rate structure

Based on our review, please find below the renewal rates for Beaver Creek Township's benefit plans. We appreciate your business and look forward to the continued opportunity to meet your group insurance needs.

**Renewal Contact Information**

Kathryn Kalain  
Sr Renewal Executive  
Cincinnati Group Office  
800/209-5291  
Kathy.Kalain@mutualofomaha.com



## BEAVERCREEK TOWNSHIP

### LIFE AND AD&D

Rate Guarantee Period - January 1, 2017 to January 1, 2018

Additional Value Added Services Included - Travel Assistance/Identity Theft Assistance

#### Life

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$442.75	\$442.75	\$0.00

#### Class Description

All Eligible Employees

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
82	\$4,025,000	\$0.11	\$0.11

#### AD&D

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$120.75	\$120.75	\$0.00

#### Class Description

All Eligible Employees

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
82	\$4,025,000	\$0.03	\$0.03



# Mutual of Omaha Life Contract Update

## Why did Mutual of Omaha update the life contracts?

To ensure that you and your employees are insured with modern, best-in-class provisions that lead the industry, we continually look for ways to improve the products and services we offer. With your renewal, you will receive updated life contracts that offer our latest language and benefit provisions:

- **Easy to Read and Administer**

We know insurance isn't always easy to understand. Our new contracts include clear language that is easy to read, understand and administer, even for someone new to insurance. We clearly state what is going to happen, when and how it should happen, and what's next, making the insurance process simpler for you and your employees

- **Seamless Continuation Options**

From the day an employee ceases active work, our new continuation options work together to keep an employee insured for as long as possible, on both basic and voluntary plans.

- For injured or ill employees, a minimum of 12 months continuation is available.
- For those who become totally disabled, a seamless transition to waiver of premium occurs.
- Employees who return to work part-time due to injury or illness may shift to continuation for partial disability after 12 months.
- Continuation for layoff, leave of absence and other types of policyholder-supported leave are available.

Continuation options are important. There are 50 to 100 continuation situations per 1,000 lives insured, yet there are only 2.88 deaths per 1,000 lives insured.\* We can work with you to keep your employees insured when they need it most, in a way that aligns with your HR policies and with the administration of any disability insurance plan.

- **Annual Increase Amounts for Voluntary Plans**

Flexible annual increase options are available with the new contract to allow your employees to secure additional insurance every year as their financial protection needs change. Options of one to five times the minimum election on the plan with no medical underwriting, up to the guarantee issue amount, are available. If you do not already have an annual increase option available on your plan, contact your sales representative for more information.

- **Flexible AD&D Benefits**

AD&D can be automatically included with life insurance on basic or voluntary plans, or offered to the employee/member as an elective benefit on voluntary plans. In addition to basic benefits, additional benefit options are available, including dependent education, child care and travel benefits, among others. If you would like to enhance your AD&D benefit, or if you do not already have AD&D on your plan, contact your sales representative for more information.

## Which contracts will be impacted by the update?

Basic and voluntary term life contracts for all policyholders will be upgraded at time of renewal (unless the update is requested prior to the renewal date), beginning with renewals in the second half of 2012. Your sales and service team will work with you to ensure a positive upgrade experience.

## Will this affect rates?

There is no rate change as a result of the new contract language. The contract update is a part of our ongoing service to you.

## Will benefits or claims be affected by the update?

There will be no change in how benefits are paid for claims submitted prior to the effective date of the upgrade, for either living benefits or death benefits. The new contract provisions are effective as soon as the new contract becomes effective for your group.

\*Mutual of Omaha Internal Data, 2010

Mutual of Omaha

"I make a motion to approve the Mutual of Omaha Life and AD&D renewal as presented with a 0% increase for plan year January 1, 2017-December 31, 2017 and authorize the Township Administrator to sign for the Board."

**BEAVERCREEK TOWNSHIP  
HUMAN RESOURCES DEPARTMENT**

851 Orchard Lane, Beavercreek, Ohio 45434  
Ph: (937) 426-1213 Fax: (937) 306-5150

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**BI-WEEKLY ACTIVITY REPORT  
November 7, 2016**

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**JOB TASKS:**

1. 6 Workers' Compensation claims for 2016  
7 claims filed in 2015
2. Prepare bi-weekly report
3. Review bills
4. Work on BWC appeal
5. File documents
6. Schedule Medwork appointments
7. Work on wellness initiative through MMO
8. Work on certifications for respirator use
9. Work on hiring
10. Draft service retirement policy
11. Add dependents to insurance plans
12. Finalize assessment center
13. Work on off duty injuries
14. Review applications/resumes
15. Work on job descriptions
16. Work on AD&D renewal
17. Work on health screenings

**BEAVERCREEK TOWNSHIP  
HUMAN RESOURCES DEPARTMENT**

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18. Work on employee issue

19. Work on wellness credits

**Life Insurance:**

Our broker has confirmed that the life portion of the Township's Life and AD&D plan was changed three years ago to no longer restrict benefits in the event of an act of terrorism.

**MEETINGS AND OTHER ACTIVITIES:**

Meet with the TA on multiple issues

Meet with Chief VandenBos on multiple issues

Meetings with Jan Schultz on multiple issues

Meetings with DC Mercs on multiple township issues

Meeting with MMO and the Employer's Association

# BEAVERCREEK TOWNSHIP ZONING DEPARTMENT

851 Orchard Lane, Beavercreek, Ohio 45434  
Ph.: (937) 306-0065 Fax: (937) 427-6574



## BI-WEEKLY REPORT

FOR THE TRUSTEES MEETING OF MONDAY, NOVEMBER 07, 2016

ACTIVITY FROM THU, OCTOBER 20, 2016 THROUGH WED, NOVEMBER 02, 2016

**PERMITS:** Two single-family dwelling permits were issued in this period. Other permits issued were for one accessory detached garage and one deck. Also, one temporary tent permit (2 tents), and one Parks Permit were issued. Last year, we issued the 85th house permit on Nov. 20th. This year to date we have a 5% increase over 2015 in single-family dwelling permits (85 vs. 81), and a 16% increase in total Zoning actions (277 vs. 252), not counting Parks Permits.

The following chart compares numbers of Zoning Permits issued for the last six years. Numbers through 2015 are totals for each year. 2016 numbers are year-to-date, through November 02. The revenue line is the amount generated by Zoning Department fees.

	2010	2011	2012	2013	2014	2015	2016
Single family dwellings	62	37	47	26	61	96	85
Driveways	32	22	32	27	57	94	83
Additions	4	9	1	3	10	5	7
Fences	16	19	14	20	22	13	15
Pools (including fence)	2	4	8	11	5	7	4
Signs	6	7	7	4	9	7	3
Rights of Way	3	0	7	1	2	3	4
Accessory Decks & Covered Patio	14	16	26	15	8	14	20
Accessory Structures	13	13	14	14	13	15	26
Commercial Structures	1	0	7	2	0	0	0
Commercial Addition	2	0	2	1	1	2	3
Commercial Accessory Structures	1	0	1	2	5	2	3
Temporary Tents Permits	13	13	13	13	14	12	15
Exemption Certificate	0	1	2	3	2	6	1
Use Compliance Certificates	1	2	1	1	1	3	2
Cell Tower Co-location	0	0	0	0	2	0	1
Temporary Use Permits (Real Estate Sales)	0	0	0	0	2	0	0
Political Signs	1	5	2	19	4	7	6
Parks Permits	0	0	0	0	0	18	94
<b>Total</b>	<b>171</b>	<b>148</b>	<b>184</b>	<b>162</b>	<b>218</b>	<b>304</b>	<b>372</b>
<b>Revenue</b>	<b>\$14,274.80</b>	<b>\$24,094.65</b>	<b>\$15,843.80</b>	<b>\$11,735.00</b>	<b>\$15,910.00</b>	<b>\$29,380.00</b>	<b>\$36,754.55</b>

**PENDING:** Two Specific Site Plan Applications are in progress.

**BEAVERCREEK TOWNSHIP  
ZONING DEPARTMENT**

851 Orchard Lane, Beavercreek, Ohio 45434  
Ph.: (937) 306-0065 Fax: (937) 427-6574

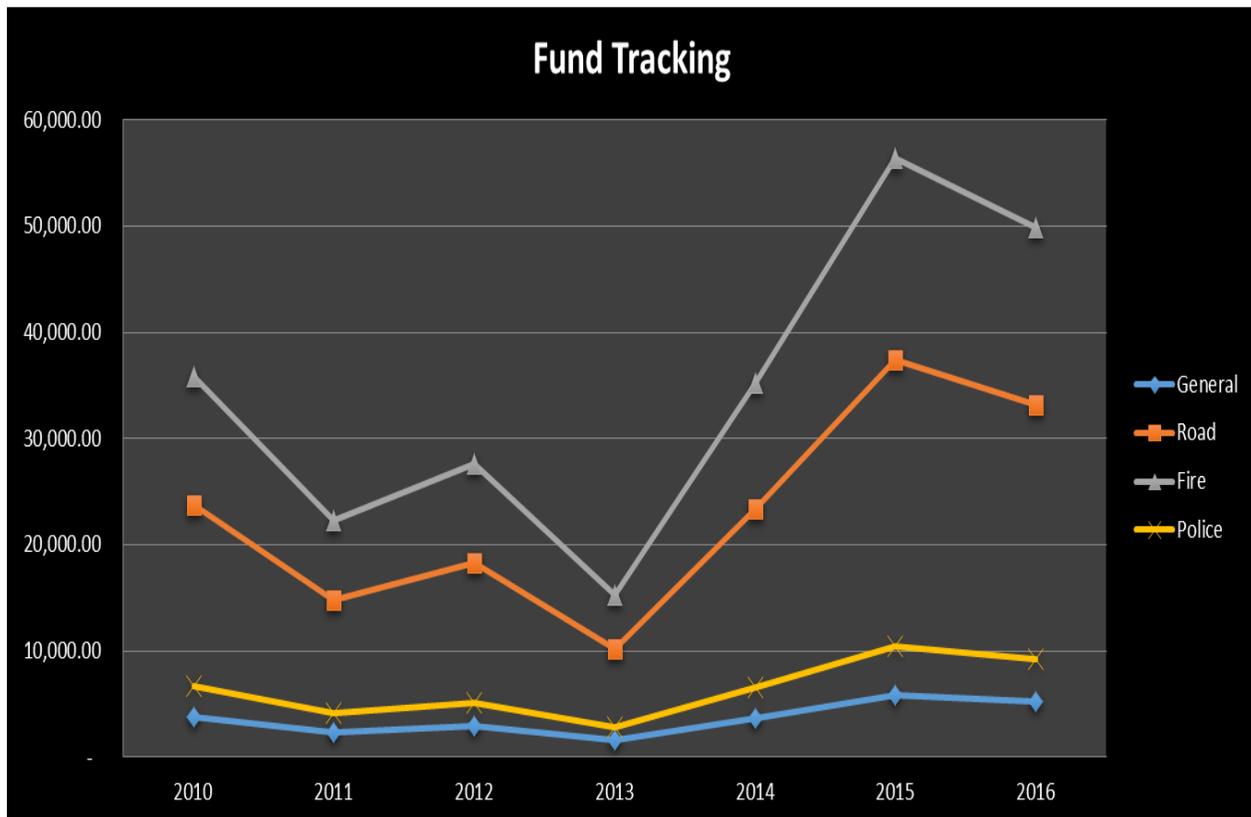


**REVENUE PROJECTIONS**

The following chart shows estimated **additional** Township revenue generated by new home construction, by Fund. For 2010 through 2015 the amounts are based on final year-end Zoning Permit totals. The numbers for this year are year-to-date based on permits issued through 11-02-16, using 2014 Tax Levy rates and an estimated average NEW HOME property value of **\$350,000**. **Note:** Receipt of revenues will follow two years after they are generated, e.g. revenue generated in 2016 will be disbursed to the Township in 2018.

Fund	2010	2011	2012	2013	2014	2015	2016
General	3,736.25	2,327.50	2,878.75	1,592.50	3,675.00	5,880.00	5,206.25
Road	23,790.06	14,820.04	18,330.05	10,140.03	23,400.06	37,440.10	33,150.09
Fire	35,818.75	22,313.32	27,598.05	15,267.01	35,231.56	56,370.49	49,911.37
Police	6,622.76	4,125.65	5,102.78	2,822.81	6,514.19	10,422.70	9,228.43
Total	69,967.82	43,586.51	53,909.63	29,822.35	68,820.81	110,113.29	97,496.14

The following graph is simply an illustration of the revenue data in the chart above.



# BEAVERCREEK TOWNSHIP

## ZONING DEPARTMENT

851 Orchard Lane, Beavercreek, Ohio 45434  
 Ph.: (937) 306-0065 Fax: (937) 427-6574



### MEETINGS & OTHER ACTIVITIES:

1. Consulted with TA and Ohio University staff to assess progress of planning for the Russ Research Center. A meeting in Athens is being planned.
2. Continued formal and informal training of Zoning Assistant for assumption of new duties (Novak recommendation).
3. Issued two Zoning Compliance letters, consulted with property owner about a third.
4. Conferred with resident and Road Superintendent re: Bexley Hills drainage issues.
5. Attended Safe Routes to School meeting at Coy/Trebein schools 10/20.
6. Attended Safe Routes to School planning committee mtg. 10/24 & 10/31.
7. Attended Trustees regular meeting 10/24.
8. With TA, met with Valley Springs Farm owners about various issues, plans 10/25.
9. Attended RPCC full Commission mtg. 10/25.
10. Attended Water/Wastewater Advisory Committee mtg. 10/26.
11. Discussed Specific Site Plan submittal with Developer 11/01.
12. Convened & chaired meeting of the Employee Recognition Program Comm. 11/01.
13. With L. Brown, attended all-day Zoning Inspectors workshop at OTA 11/02.

**Following are some highlights of additional Zoning tasks performed by Laurie Brown, Zoning Assistant** (tasks outside her job description)

1. Spent approximately 1 hour preparing Trustee Meeting Minutes.
2. Issued 1 Parks Permits;
3. Responded to multiple Zoning Complaints, conducted follow-up investigations, reporting.
4. Assisted with preparation of Zoning Department bi-weekly report;
5. Consulted with ZA, TA, HR Manager & IT Manager re: Zoning Dept. reorganization.
6. Arranged Safe Routes to School Planning Committee meetings.
7. With ZA, attended Safe Routes to School Planning Committee meetings 10/24 & 10/31.
8. With ZA, attended all-day Zoning Inspectors workshop at OTA 11/02.

**BEAVERCREEK TOWNSHIP  
ZONING DEPARTMENT**

851 Orchard Lane, Beavercreek, Ohio 45434  
Ph.: (937) 306-0065 Fax: (937) 427-6574



**BUILD-OUT DATA**

The following chart shows build-out percentages and remaining shovel-ready home sites, by subdivision. This chart is a work-in-progress – we will continually update it according to available data, and will perform field checks as time allows.

PUD	# Homes Approved	Completed	% Completed	Shovel Ready
Spring Meadows	136	91	71%	45
Spring Ridge	111	101	77%	10
The Conservancy	62	59	95%	3
Rolling Meadows	24	23	96%	1
Dorset Downs	37	32	86%	5
Nathaniel's Grove	475	0	0%	0
Wolf Ridge	14	13	93%	1
<b>Stonehill Village</b>				
Spindletop	156	144	91%	12
Liberty Hill	162	141	87%	21
Claiborne Greens	166	62	37%	53
The Narrows	26	25	96%	1
<b>River West</b>				
Scarborough	75	13	17%	25
Bexley Hills	77	52	68%	15
River Reserve	244	0	0%	0
Stone Farm Est.	26	25	96%	1
Country Club of the North	311	241	77%	70
Hunters' Pointe	344	344	100%	0
Hickory Hollow Est.	44	44	100%	0
Wood Ridge Est.	44	10	23%	34
Arlington/The Colony	154	141	92%	13
Woodland Hills Estates	45	44	98%	1
Beaver Hills Estates	53	53	100%	0
Windemere	77	77	100%	0
Totals	2863	1735	61%	311

**BEAVERCREEK TOWNSHIP**  
**INFORMATION TECHNOLOGY DEPARTMENT**

851 Orchard Lane, Beavercreek, Ohio 45434  
 Ph: (937) 306.5049 Fax: (937) 426-8780




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**Agenda Items for Nov 7, 2016**  
**Regular Board of Trustees' Meeting**  
 (Report period 20 Oct – 03 Nov 16)

- 1. Equipment Upgrade (Sheriff Substation)**
  - 2. Biweekly Activity Report**
- 

**1. Upgrade Time Warner Internet Connection**

- 1.1 The reason for the upgrade is to support the body cameras and docking station recently purchased by the Greene County Sheriff's Department.
  - 1.1.1 The equipment requires a static IP address to access and download data to the cloud. The current configuration/broadband speed does not allow for this.
    - 1.1.1.1 This connection was installed in 2012, replacing a costly T1 line (approximately \$900 whereas the Time Warner Cable Modem cost \$59.99 monthly)
  - 1.1.2 The upgrade would increase the broadband speed on the modem from 7M by 768K to 15M by 2M—Up and Download speeds
  - 1.1.3 The terms of the contract would remain the same but the monthly cost would increase from \$59.99 to \$109.99 monthly
    - 1.1.3.1 Time Warner has agreed to wave the installation fee as well as a \$20 monthly fee for the static IP address
    - 1.1.3.2 There is currently enough money in the Sheriff's budget to cover this year and will be included in next years budget
  - 1.1.4 Master Contract (reviewed by legal in 2012) and upgrade contract are attached
  - 1.1.5 This is a 2 year contract and shall be renewed for successive terms unless 30 days notice is given (see **Special Terms** in Master Contract)

**MOTION**

**I MAKE A MOTION TO APPROVE TIME WARNER CABLES UPGRADE AGREEMENT AS PRESENTED, NOT TO EXCEED \$1320.00 ANUALLY FOR A TWO YEAR TERM AND AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO SIGN FOR THE BOARD**



**Business Class Customer Service Order**

Account Executive: Jenifer Baker  
 Phone: (866) 967-7510 ext:1232333  
 Cell Phone:  
 Fax: (704) 945-5050  
 Email: jenifer.baker@twcable.com

<b>Business Name</b>	Beavercreek Township	<b>Customer Type:</b>
<b>Federal Tax ID</b>	<b>Tax Exempt Status</b>	<b>Tax Exempt Certificate #</b>
*****0000	State	29007736
<b>Billing Address</b>	<b>Account Number</b>	
1981 Dayton Xenia Rd Beavercreek OH 45434		
<b>Billing Contact</b>	<b>Billing Contact Phone</b>	<b>Billing Contact Email Address</b>
Alex Zaharieff	(937) 429-4472	azaharieff@beavercreektownship.org
<b>Authorized Contact</b>	<b>Authorized Contact Phone</b>	<b>Authorized Contact Email Address</b>
Alex Zaharieff	(937) 429-4472	azaharieff@beavercreektownship.org
<b>Technical Contact</b>	<b>Technical Contact Phone</b>	<b>Technical Contact Email Address</b>
Jeff Terry	(937) 306-5049	jterry@beavercreektownship.org

<b>Internet and Video Order Information For 2195 Dayton Xenia Rd Beavercreek OH 45434</b>	
<b>Service Type</b>	<b>Customer Requested Due Date</b>
High Speed Internet (HSD)	

<b>Monthly Recurring Charge At 2195 Dayton Xenia Rd , Beavercreek OH 45434</b>				
Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
BC Wireless	1	\$9.95	\$9.95	24 Months
Broadband HSD- 7M x 768K - 2Yr	1	\$85.99	\$85.99	24 Months
Broadband Internet Promo	1	(\$26.04)	-\$26.04	24 Months
<b>*Total</b>			<b>\$69.90</b>	
*Prices do not include taxes and fees.				

**J. Alexander Zaharieff**  
 e-Signed 2012-04-03 10:52AM EDT  
 jterry@beavercreektownship.org  
 Beavercreek Township  
 Township Administrator

**Jenifer Baker**  
 e-Signed 2012-04-03 10:52AM EDT  
 jenifer.baker@twcable.com  
 Time Warner Cable  
 Account Consultant



One Time Charge At 2195 Dayton Xenia Rd , Beavercreek OH 45434

Description	Quantity	Sales Price	Total
HSD Install Fee	1	\$99.95	\$99.95
HSD Install Fee Discount	1	(\$24.95)	-\$24.95
<b>Total</b>			<b>\$75.00</b>

\*Prices do not include taxes and fees.

**J. Alexander Zaharieff**  
 e-Signed 2012-04-03 10:52AM EDT  
 jterry@beavercreektownship.org  
 Beavercreek Township  
 Township Administrator

**Jenifer Baker**  
 e-Signed 2012-04-03 10:52AM EDT  
 jenifer.baker@twcable.com  
 Time Warner Cable  
 Account Consultant



**Special Terms**

The services, products, prices and terms identified on this Service Order constitute Time Warner Cable's offer to provide such services on such terms. Until Customer has accepted this offer by signing as appropriate below, Time Warner Cable reserves the right to rescind this offer at any time, at its sole discretion.

The Agreement shall be renewable for successive terms unless at least thirty (30) days prior to the expiration of the then-current term, either party notifies the other party of such party's intent not to renew this Agreement. Agreement term and corresponding monthly billing will commence on actual service installation date. Agreement locks in rate for the Time Warner Cable Business Class services for term of contract. Cable television and Work-at-home services are subject to annual price change.

**Electronic Signature Disclosure**

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

\_\_\_\_\_  
Authorized Signature for Time Warner Cable

\_\_\_\_\_  
Authorized Signature for Customer

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

**J. Alexander Zaharieff**  
e-Signed 2012-04-03 10:52AM EDT  
jterry@beavercreektownship.org  
Beavercreek Township  
Township Administrator

**Jenifer Baker**  
e-Signed 2012-04-03 10:52AM EDT  
jenifer.baker@twcable.com  
Time Warner Cable  
Account Consultant



## Service Agreement

This Time Warner Cable Business Class Service Agreement ("Service Agreement") in addition to the Time Warner Cable Business Class Terms and Conditions ("Terms and Conditions") and any Time Warner Cable Business Class Service Orders (each, a "Service Order"), constitute the Master Agreement by and between customer identified below ("Customer") and Time Warner Cable ("TWC" or "Operator") and is effective as of the date last signed below.

### Time Warner Cable Information

Time Warner Cable Inc.		Contact: Jenifer Baker
Street: 1015 Olentangy River Rd		Telephone: (866) 967-7510 1232333
City: Columbus		Facsimile: (704) 945-5050 ext:
State: OH		
Zip Code: 43212		

### Customer Information

Customer Name (Exact Legal Name): Beavercreek Township			Federal ID No: *****0000	
Billing Address: 1981 Dayton Xenia Rd	Suite:	City: Beavercreek	State: OH	Zip Code: 45434
Billing Contact Name: Alex Zaharieff	Phone: (937) 429-4472		E-mail: azaharieff@beavercreektownship.org	
Authorized Contact Name: Alex Zaharieff	Phone: (937) 429-4472		E-mail: azaharieff@beavercreektownship.org	

### Agreement

THIS SERVICE AGREEMENT HEREBY INCORPORATES BY REFERENCE THE TERMS AND CONDITIONS (AVAILABLE AT WWW.TWCBC.COM/LEGAL), A COPY OF WHICH WILL BE PROVIDED TO CUSTOMER UPON REQUEST. BY EXECUTING THIS SERVICE AGREEMENT BELOW, CUSTOMER ACKNOWLEDGES THAT: (1) CUSTOMER ACCEPTS AND AGREES TO BE BOUND BY THE TERMS AND CONDITIONS, INCLUDING SECTION 21 THEREOF, WHICH PROVIDES THAT THE PARTIES DESIRE TO RESOLVE DISPUTES RELATING TO THE TIME WARNER CABLE BUSINESS CLASS SERVICES AGREEMENT THROUGH ARBITRATION; AND (2) BY AGREEING TO ARBITRATION, CUSTOMER IS GIVING UP VARIOUS RIGHTS, INCLUDING THE RIGHT TO TRIAL BY JURY.

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

#### Electronic Signature Disclosure

Authorized Signature for Time Warner Cable Inc.	Authorized Signature for Customer
By:	By:
Name (printed):	Name (printed):
Title:	Title:
Date:	Date:

**J. Alexander Zaharieff**  
 e-Signed 2012-04-03 10:52AM EDT  
 jterry@beavercreektownship.org  
 Beavercreek Township  
 Township Administrator

**Jenifer Baker**  
 e-Signed 2012-04-03 10:52AM EDT  
 jenifer.baker@twcable.com  
 Time Warner Cable  
 Account Consultant

Signature: J. Alexander ZahariEFF  
J. Alexander ZahariEFF (Apr 3, 2012)

Email: jterry@beavercreektownship.org

Title: Township Administrator

Company: Beavercreek Township

Signature: Jenifer Baker  
Jenifer Baker (Apr 3, 2012)

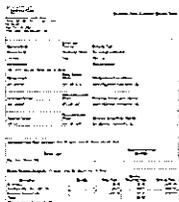
Email: jenifer.baker@twcable.com

Title: Account Consultant

Company: Time Warner Cable

**J. Alexander ZahariEFF**  
e-Signed 2012-04-03 10:52AM EDT  
jterry@beavercreektownship.org  
Beavercreek Township  
Township Administrator

**Jenifer Baker**  
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jenifer.baker@twcable.com  
Time Warner Cable  
Account Consultant



# Beavercreek Township -hsd, wireless

EchoSign Document History

April 03, 2012

Created:	March 28, 2012
By:	Jenifer Baker (jenifer.baker@twcable.com)
Status:	SIGNED
Transaction ID:	LHQ26Q5I4T2V3P

## “Beavercreek Township -hsd, wireless” History

-  Document created by Jenifer Baker (jenifer.baker@twcable.com)  
 March 28, 2012 - 5:11 PM EDT - 70.61.50.68
  
-  Document emailed to J. Alexander Zaharieff (jterry@beavercreektownship.org) for signature  
 March 28, 2012 - 5:11 PM EDT
  
-  Document viewed by J. Alexander Zaharieff (jterry@beavercreektownship.org)  
 March 29, 2012 - 3:53 PM EDT - 64.56.106.66
  
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 April 03, 2012 - 10:52 AM EDT - 64.56.106.66
  
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 April 03, 2012 - 10:52 AM EDT
  
-  Document viewed by Jenifer Baker (jenifer.baker@twcable.com)  
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-  Document esigned by Jenifer Baker (jenifer.baker@twcable.com)  
 April 03, 2012 - 10:52 AM EDT - 70.61.50.68
  
-  Signed document emailed to Jenifer Baker (jenifer.baker@twcable.com) and J. Alexander Zaharieff (jterry@beavercreektownship.org)  
 April 03, 2012 - 10:52 AM EDT

## You must use this as your coversheet

1. Sign your document if needed
2. Use this coversheet with your document & fax to  
**1 888 634 4320**

*Problem faxing to this number? Try*

*1 202 315 3320*

To: Molly Savarese From: jterry@beavercreektownship.org  
Date: 11/03/2016 10:36AM PDT Re: Beavercreek Fire Dept - upgrade add  
static

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Account Executive: Molly Savarese  
 Phone: 513 386-5155 Ext:  
 Cell Phone: 859 444-8782  
 Fax: 513 618-6339  
 Email: molly.savarese@twcable.com

**Business Class Customer Service Order**

**Order # 8171750**

Customer Information: Customer Code		
<b>Business Name</b>	Beavercreek Fire Dept	<b>Customer Type:</b>
<b>Federal Tax ID</b>	<b>Tax Exempt Status</b>	<b>Tax Exempt Certificate #</b>
*****0000	State	29007736
<b>Billing Address</b>		<b>Account Number</b>
<b>Attention To:</b>		
851 Orchard Ln DAYTON OH 45434		
<b>Billing Contact</b>	<b>Billing Contact Phone</b>	<b>Billing Contact Email Address</b>
Tina Bair	(937) 429-4472	tbair@beavercreektownship.org
<b>Authorized Contact</b>	<b>Authorized Contact Phone</b>	<b>Authorized Contact Email Address</b>
Alex Zaharieff	(937) 429-4472	azaharieff@beavercreektownship.org
<b>Technical Contact</b>	<b>Technical Contact Phone</b>	<b>Technical Contact Email Address</b>
Jeff Terry	(937) 306-5049	jterry@beavercreektownship.org

<b>Internet and Video Order Information For</b> 2195 Dayton Xenia Rd Beavercreek OH 45434
<b>Service Type</b>
IPs (Internet Addresses) High Speed Internet (HSD)



Current Services and Monthly charges At 2195 Dayton Xenia Rd , Beaver creek OH 45434			
Description	Quantity	Sales Price	Monthly Recurring Total
HSD Modem	1	\$0.00	\$0.00
<b>*Total</b>			<b>\$0.00</b>
*Prices do not include taxes and fees.			

New and Revised Services and Monthly Charges At 2195 Dayton Xenia Rd , Beaver creek OH 45434				
Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
1 Static IP	1	\$0.00	\$0.00	24 Months
Business Internet 15M x 2M Promotion	1	\$109.99	\$109.99	24 Months
<b>*Total</b>			<b>\$109.99</b>	
*Prices do not include taxes and fees.				



**Special Terms**

--	--

**Electronic Signature Disclosure**

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

\_\_\_\_\_  
Authorized Signature for Time Warner Cable Enterprises LLC

\_\_\_\_\_  
Authorized Signature for Customer

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed



## 2. Biweekly\_Report (4 wk. period)

### 2.1 IT Projects/Management:

- 2.1.1 Upgrade Citrix environment (in-work, No changes on status)
  - 2.1.1.1 Trying to get a three-way meeting setup with Citrix and EMC and hammer out the bottlenecks between the two systems. Still having serious performance issues on the new farm with any type of load on the system. (still trying to coordinate this call)
  - 2.1.1.2 If we cannot isolate problem with the assistance of their engineers, I would strongly suggest we contract with MTM for a deep health check of our environment ( would still recommend having MTM come in)
- 2.1.2 Voicemail Upgrade--Complete
  - 2.1.2.1 Updated Maintenance Departments main line greeting and options
  - 2.1.2.2 Updated Fire Prevention Bureaus main line and greeting
  - 2.1.2.3 Still tweaking phones and automated system for Fire Admin and Township Admin.
- 2.1.3 Increase network bandwidth
  - 2.1.3.1 Time Warner has completed their work, waiting on DataYard
  - 2.1.3.2 Hope to have update by Monday's meeting
- 2.1.4 Research and deploy video conferencing between all Fire Stations (on hold for Citrix Migration)
  - 2.1.4.1 Video still very choppy and buffers frequently. Researching options to increase bandwidth, see meetings 1.3.1
- 2.1.5 Equipment Inventory, Surplus (Gov Deals) and Repurpose IT equipment
  - 2.1.5.1 Gathering and prepping equipment
- 2.1.6 Hot/Warm site planning, station 64(hold)

### 2.2 Network Administration:

- 2.2.1 Server Updates, Changes, Creations and/or Deletions
  - 2.2.1.1 Patched /Rebooted all servers physical/virtual (in-progress)
  - 2.2.1.2 Verified Backups are current and running
  - 2.2.1.3 Windows 7 updates running extremely slow
    - 2.2.1.3.1 Downloaded Microsoft patches that addressed and fixed these issues
- 2.2.2 Social Media—Township/Fire Website, Facebook, Twitter, YouTube
  - 2.2.2.1 Postings:
    - 2.2.2.1.1 Regular Beaver creek Board of Trustees meeting for 24 Oct 16 (packet and video)
    - 2.2.2.1.2 BZA Meeting Cancellation
    - 2.2.2.1.3 Special Meeting Notices

- 2.2.2.1.4 Road Closure—Indian Ripple
- 2.2.2.1.5 Issue 14 and 15 Tax Levy
- 2.2.2.2 Web Site Updates: (Drupal)
  - 2.2.2.2.1 None this period
- 2.2.3 Active Directory (User/Group account management)
  - 2.2.3.1 Unlocked/Reset accounts / passwords
  - 2.2.3.2 Added/Deleted users To/From Security Groups
  - 2.2.3.3 Reviewed Spam/Web filters
    - 2.2.3.3.1 Forwarded legitimate emails caught in filters
    - 2.2.3.3.2 Deleted/Whitelisted domains as appropriate
    - 2.2.3.3.3 Purged junk mail from DataYard filter
    - 2.2.3.3.4 Removing approximately 800-900 daily and over 2K on Mondays
- 2.3 **Meetings:**
  - 2.3.1 Department Heads Meeting
- 2.4 **Training:**
  - 2.4.1 None this period
- 2.5 **Miscellaneous / Outages:**
  - 2.5.1 Installed and configured Sheriffs Body Camera Docking/Data station.
    - 2.5.1.1 Waiting on upgrade of TWC cable modem to complete task
    - 2.5.1.2 Updated Sheriff's workstation
      - 2.5.1.2.1 Windows and Antivirus updates way behind
        - 2.5.1.2.1.1 Contacted Greene County IT staff and coordinated fix for Antivirus
        - 2.5.1.2.1.2 Working on possible solutions with them (logon credentials) so we can update system monthly
  - 2.5.2 Reset database owner account password for SCBA test computer/database
    - 2.5.2.1 Could not access equipment database
  - 2.5.3 Assisted BC Young in setting up iTunes account for Blue Card Training iPads
  - 2.5.4 Researched and ordered 2 laptops for Fire Departments Aegis Training and dispatch needs
    - 2.5.4.1 Laptops will be configured with all prerequisites and given to DC Dorsten
  - 2.5.5 Passed on information requested by Back to Business IT
  - 2.5.6 Setup logon account to ATT for Ms Tina Bair
    - 2.5.6.1 Setup account with ATT business so Ms. Bair can access monthly invoices in a timely manner avoiding late charges
  - 2.5.7 Public Records request completed (emails) given to Fiscal Office

2.5.7.1 Local 2857 is requesting all records pertaining to the Order-In Grievance with Grievant John Corcoran filed in September 2015. Also, Local 2857 is requesting all records pertaining to Grievance 16-001 filed in February 2016. We would like all those requested records in an electronic file sent to this email address

2.5.8 No outages this period

**2.6 Awareness Items:**

2.6.1 None this period

**2.7 Purchases:**

2.7.1 3 ea spare hard drives for the AX4-5i SAN

2.7.1.1 Been receiving soft errors on a couple of the drives

I look forward to meeting with you at the 08 November meeting and answering any questions/concerns you may have on the preceding information. In the meantime, if you have any questions you can contact me via email or cell @ 937.212.1379

Jeff Terry | Information Technology  
Beavercreek Township  
jterry@beavercreektownship.org  
937.306.5049

To: Alex Zaharieff, Township Administrator  
 From: Tim Parks, Road Superintendent  
 Date: November 2, 2016  
 Reference: November 7, Trustees Meeting

Please find documentation for the following Road Department agenda items for Monday's meeting:

- 1) Purchase request for Single Axle Cab & Chassis and Equipment
- 2) Request to advertise for On-Call Road Workers
- 3) Bi- weekly report

1. Purchase of single axle cab & chassis and for replacement of dump truck with equipment
  - 1.1. Project Necessity; Near Future Need
  - 1.2. Project Requirement: Identified in equipment replacement survey (recommended by Novak Consultants) as a priority replacement. See attached sheet.
  - 1.3. Identified in the 2016 Budget as a capital need 2031-330-750-0000 Motor Vehicles
  - 1.4. This will be a replacement of a 2001 International dump truck that is currently used as a reserve and as an additional truck during cleanup operations in the winter season.
  - 1.5. Quotes
    - 1.5.1. The Cab & Chassis is under ODOT invitation 023-16
    - 1.5.2. The Equipment is under National Joint Powers Alliance (NJPA) contract number 080114-HPI the Township's member number is 39869
  - 1.6 Specifications- see attached
  - 1.7 Other cost considerations
    - 1.7.1 Estimated life is 15 years
    - 1.7.2 Normal maintenance
  - 1.8 Disposition of existing vehicle will be provided at a time after delivery and acceptance of new vehicle

I make a motion to approve purchase request (08283) to Stoops Freightliner for a 2016 Freightliner M2 Cab & Chassis under ODOT contract 023-16, in an amount of \$78,506; and authorize the Township Administrator to sign for the Board.

I make a motion to approve purchase request (08285) to Henderson Products for dump body and related equipment with installation under NJPA contract #080114-HPI, in the amount of \$58,990; and authorize The Township Administrator to sign for the Board.

2. On-Call Road Worker
  - 2.1 Request to advertise on web-site and social media for On-Call Road Workers for the winter season. We will have two returning from last season.
  - 2.2 I make a motion to approve to advertise on the Township web-site and social media for On-Call Road Workers for the winter season.
3. Bi-weekly

Type of Vehicle	Make	Model	Year	Unit #	Age	Miles/Hours	Service	Reliability	M&R Cost	Condition	Total Score
Light Truck	Chevy	Silverado	2008		9	9	2	1	1	2	24
T-55	Ford	F-250	2011		5	3	2	1	1	2	14
5280	Ford	F-250	2013		3	1	1	1	1	1	8
5281	Ford	F-250	2013		3	4	1	1	1	1	11
t-56	Dodge	Ram 2500	1999		17	9	3	2	2	4	37
	Dodge	Dakota	2005		11	8	1	1	1	4	26
Medium Duty	GMC 3500	1 ton Dump	1997		19	5	5	1	1	3	34
T-58	Ford	F-550 1 ton dump	2010		6	2	5	1	1	1	16
T-51	Frieghtliner	Dump	2012		4	4	5	1	1	1	16
T-52	International	Dump	2001		15	10	5	1	1	3	35
T-53	International	Dump	2008		9	7	5	1	1	1	24
T-54	International	Dump	2005		11	10	5	1	1	2	30
	Ford	34' Bucket Truck	2006		10	31	1	1	1	2	46
	Johnston	Sweeper	1995		21	13	4	3	2	3	46
Off-road Equipment	Case	Loader	1998		18	6	4	1	1	2	32
	Case	Backhoe	2002		14	6	2	1	1	1	25
	Cat	Excavator	2012		4	3	2	1	1	1	12
	Case	Skid Steer	1999		17	3	2	1	1	2	26
	Sewer jet		2005		11	0	1	1	1	1	15
	Crafco	crack sealer	2002		14	4	1	2	1	1	23
	Bandit	Chipper	2002		14	3	1	1	1	1	21
	Toro	Twister	2004		12	1	1	2	2	2	20
	Duropatcher		2007		9	2	1	1	1	1	15
	John Deere	Gator 6x4	2012		4	1	2	1	1	1	10
	Bobcat	52" Mower	2005		11	7	1	2	1	3	25
*	Bobcat	61" mower	2009		7	4	1	1	1	1	15
*	Bobcat	52" mower	2011		5	2	1	1	1	1	11
*	Exmark	48" mower	2010		6	2	1	1	1	2	13
	Snapper	61" Mower	2002		14	1	1	1	1	2	20
*	Ferris	36" Walk behind	2009		7	7	1	1	1	1	18
	New Holland	TN65	2000		16	10	2	1	1	2	32
	New Holland	TS100	1999		17	11	2	1	1	2	34

Point	Condition	Action
0-17	Excellent	Do not replace
18-22	Good	Reevaluate in one year
23-27	Satisfactory	Qualifies for replacement
28+	Poor	Needs priority replacement

## Off-road Equipment

Factor	Points	Description
Age	1	Each year of chronological age
Miles/Hours	1	For every 10,000 Miles of usage
	1	For every 250 hours
	1	For every year of life
Type of Service	1	Standard duties as equipped for factory
	2	Standard duties when used with Attachment ( Backhoe, bush hog)
	3	Multiple duties based on season ( snow, mowing)
	4	Extreme duty in harmful conditions ( Dust, Salt loading, water)
	5	Heavy construction including Snow Plowing and removal
Reliability	1	In shop one time in three months' time period, no major breakdowns or road calls
	2	In shop one time within three months time period , 1 major breakdow or road call
	3	In shop more than once within three months 1 major breakdown or road call
	4	In shop more tha twice within one month time period one or more breakdowns
	5	In shop more than twice monthly with two or more breakdowns
M&R Costs	1	Maintenance costs are less or equal to 20% of replacement cost
	2	Maintenance cost are 21% - 40 % of replacement cost
	3	Maintenance cost 41% - 60% of replacement cost
	4	Maintenace cost are 61% - 80% of replacement cost
	5	Maintenace cost greater than 81% of replacement cost
Condition	1	Good condition, fully functional
	2	Fair condition, functional
	3	Minor damage weak operating system
	4	Severe damage, components not functioning
	5	Extreme damage, inoperable.

Medium and Heavy Duty Trucks

Factor	Points	Description
Age	1	Each year of chronological age
Miles/Hours	1	For every 5,000 Miles of usage
	1	For every 250 hours
Type of Service	1	Standard duties as equipped for factory
	2	Standard duties when used with occasional off-road usage Standard load hauling and some towing
	3	Any vehicle that pulls trailers frequently, hauls heavy loads, long idle periods, and has frequent off road use
	4	Any vehicle involved in snow removal
	5	Extreme service, Plowing, Heavy Loads off road frequently, and heavy towing
Reliability	1	In shop one time in three months' time period, no major breakdowns or road calls
	2	In shop one time within three months time period, 1 major breakdown or road call
	3	In shop more than once within three months 1 major breakdown or road call
	4	In shop more than twice within one month time period one or more breakdowns
	5	In shop more than twice monthly with two or more breakdowns
M&R Costs	1	Maintenance costs are less or equal to 20% of replacement cost
	2	Maintenance cost are 21% - 40 % of replacement cost
	3	Maintenance cost 41% - 60% of replacement cost
	4	Maintenance cost are 61% - 80% of replacement cost
	5	Maintenance cost greater than 81% of replacement cost
Condition	1	Good condition, fully functional
	2	Fair condition, functional, minor imperfections to body or paint
	3	Minor damage to body or paint from 15' or more, damage to add on equipment, worn interior and weak or noisy drive train
	4	Previous accident, damage that was repaired, poor body condition, rust holes, bad interior, major damage to add on equipment
	5	Extreme damage, inoperable systems or drive components and major rust and body cracking

## Light Trucks

Factor	Points	Description
Age	1	Each year of chronological age
Miles/Hours	1	For every 10,000 Miles of usage
	1	For every 250 hours
Type of Service	1	Standard duties as equipped for factory
	2	Standard duties when used with occasional off-road usage
	3	Any vehicle that pulls trailers frequently, hauls heavy loads and has frequent off road use
	4	Any vehicle involved in snow removal
	5	Police, Fire and rescue
Reliability	1	In shop one time in three months' time period, no major breakdowns or road calls
	2	In shop one time within three months time period , 1 major breakdow or road call
	3	In shop more than once within three months 1 major breakdown or road call
	4	In shop more tha twice within one month time period one or more breakdowns
	5	In shop more than twice monthly with two or more breakdowns
M&R Costs	1	Maintenance costs are less or equal to 20% of replacement cost
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	5	Maintenace cost greater than 81% of replacement cost
Condition	1	Good condition, fully functional
	2	Fair condition, functioanl, minor imperfections to body or paint
	3	Minor damgage to body or paint from 15' or more, damage to add on equipment, worn interior and weak or noise drive train
	4	Previous accidnet, damage that was repaired, poor body condition, rust holes, bad interior, majr damage to add on equipment
	5	Extreme damage, inoperable.



121 of 178  
**Ohio Department of Transportation**

Central Office • 1980 West Broad Street • Columbus, OH 43223

John Kasich, Governor • Jerry Wray, Director

August 31, 2016

Beavercreek Township  
Attn: Alex Zaharieff  
851 Orchard Lane  
Beavercreek, Ohio 45434-7220

Invitation: 023-16  
Commodity: Single & Tandem Axle Cab & Chassis

Dear Customer:

The Single & Tandem Axle Cab & chassis referred to in your letter dated August 24, 2016 was awarded to Stoops Freightliner.

COMPANY

Stoops Freightliner (Quality)
7800 Center Pt 70 Blvd
Dayton, OH 45424
Gary Schmaltz
937-236-4092

A copy of this letter is being mailed to the awarded vendor to notify them of our approval of your request to purchase the referenced equipment/materials. This procedure shall be in accordance with Section 5513.01 (B) of the Ohio Revised Code. The ODOT Cooperative Purchasing Program permits political subdivisions to purchase the exact items specified in the Invitation to Bid. Options added to the Departments specified equipment must be purchased in conformance with the Ohio Revised Code and local competitive bidding requirements.

Any further actions regarding this Invitation are the responsibility of the Political Subdivision and the Vendor. All actions must comply with the specific requirements of the Invitation. If you experience any problems or need further assistance, please feel free to contact Jim Schurch at (614) 644-7870 or (800) 459-3778.

Respectfully,

Thomas P. Pannett, P.E., Esq., MBA  
Administrator, Office of Contract Sales  
Division of Construction Management



# BEAVERCREEK TOWNSHIP

851 Orchard Lane  
Beaver Creek, Ohio 45434-7220  
(937) 429-4472  
(937) 429-5678 Fax

Trustees - Carol Graff  
Tom Kretz  
Jeff Roberts

Fiscal Officer - Christy L. Ahrens

Administrator - J. Alexander Zaharieff

August 24, 2016

Beaver Creek Township request to participate in ODOT bid 023-16 Single & Tandem Cab and Chassis and Light Duty Chassis, through Stoops Freightliner (Quality) 7800 Center Pt 70 Blvd Dayton, Ohio 45424. Please feel to contact my Road Superintendent at 937-429-3672 if you need additional information.

Alex Zaharieff

A handwritten signature in black ink, appearing to read 'Alex Zaharieff', written over a horizontal line.

Township Administrator  
Beaver Creek Township



**OHIO DEPARTMENT OF TRANSPORTATION**  
CENTRAL OFFICE - 1980 WEST BROAD STREET - COLUMBUS, OH 43223  
JOHN R. KASICH, GOVERNOR - JERRY WRAY, DIRECTOR

July 26, 2016

AUG 1 2016

Stoops Freightliner (Quality)  
7800 Center Pt 70 Blvd  
Dayton, OH 45424

AUG 1 2016

Re: 023-16  
Single & Tandem Axle Cab and Chassis and Light Duty Chassis

Dear Vendor:

Your bid proposal as submitted has been accepted by the Ohio Department of Transportation.

This Invitation permits multiple awarded vendors to provide Single & Tandem Axle Cab and Chassis and Light Duty Chassis. The contract will be in effect from August 1, 2016 to April 30, 2017.

A purchase shall only take place upon the issuance of an official purchase order or the use of a payment card. There is no guarantee that purchase orders will be issued or that products will be ordered against issued purchase orders.

Thank you for bidding on our invitation. Jim Schurch is available for any assistance necessary to ensure that a quality partnership exists between your company and our Department. If you have any questions, please call (614) 644-7870 or (800) 459-3778.

Respectfully,

Jerry Wray  
Director  
Ohio Department of Transportation

JW:jas

c: file

*Jim. Schurch @ Dot.  
Ohio. Gov*

CENTRAL OFFICE - 1980 WEST BROAD STREET - COLUMBUS, OH 43223  
JOHN R. KASICH, GOVERNOR - JERRY WRAY, DIRECTOR



# BEAVERCREEK TOWNSHIP

851 Orchard Lane  
Beavercreek, Ohio 45434-7220  
(937) 429-4472  
(937) 429-5678 Fax

Trustees - Carol Graff  
Tom Kretz  
Jeff Roberts

Fiscal Officer - Christy L. Ahrens

Administrator - J. Alexander Zaharieff

## BEAVERCREEK TOWNSHIP TRUSTEES GREENE COUNTY, OHIO

RESOLUTION NUMBER: 2016-321  
ADOPTION DATE: AUGUST 15, 2016

WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved for approval of the following:

WHEREAS, Section 5513.01 (B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies or other articles.

WHEREAS, The Township Administrator hereby request authority in the name of Beavercreek Township to participate in the Ohio Department of Transportation's contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01.

WHEREAS, The Township Administrator is hereby authorized to agree in the name of Beavercreek Township to be bound by all Ohio Department of Transportation contract terms and conditions and to assume all responsibility for placing orders and vendor payments.

WHEREAS, The Township Administrator is hereby authorized to agree in the name of Beavercreek Township to directly pay vendors, under each contract of the Ohio Department of Transportation in which Beavercreek Township participates, for items it received pursuant to the contract.

WHEREAS, Beavercreek Township agrees to be responsible for resolving all claims or disputes arising out of its participation in cooperative purchasing program under Section 5513.01(B) of Ohio Revised Code. Beavercreek Township releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims or actions, arising out of its participation in cooperative purchasing program which Beavercreek Township may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on part of ODOT or its employees.

This Agreement does not obligate either Beavercreek Township or the State to indemnify or hold the other harmless with respect to any claim or demand asserted by a third parties against

**Prepared for:**  
Ben Northup  
Beavercreek Township  
1981 Dayton Xenia Rd  
Beavercreek, OH 45434  
Phone: 937-429-3672

**Prepared by:**  
Gary Schmaltz  
STOOPS FREIGHTLINER  
7800 CENTER POINT 70 BLVD  
DAYTON, OH 45424  
Phone: (937) 236-4092

*A proposal for*  
**Beavercreek Township**

*Prepared by*  
**STOOPS FREIGHTLINER**  
*Gary Schmaltz*

*Oct 21, 2016*

**Freightliner M2 106**



Components shown may not reflect all spec'd options and are not to scale

Application Version 9.0.007  
Data Version PRL-14M.046  
Beavercreek Twp M2-106 4X2 39K



10/21/2016 11:40 AM

Page 1 of 33

Prepared for:  
Ben Northup  
Beavercreek Township  
1981 Dayton Xenia Rd  
Beavercreek, OH 45434  
Phone: 937-429-3672

Prepared by:  
Gary Schmaltz  
STOOPS FREIGHTLINER  
7800 CENTER POINT 70 BLVD  
DAYTON, OH 45424  
Phone: (937) 236-4092

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**Prepared for:**  
 Ben Northup  
 Beavercreek Township  
 1981 Dayton Xenia Rd  
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 Phone: 937-429-3672

**Prepared by:**  
 Gary Schmaltz  
 STOOPS FREIGHTLINER  
 7800 CENTER POINT 70 BLVD  
 DAYTON, OH 45424  
 Phone: (937) 236-4092

**QUOTATION**

**M2 106 CONVENTIONAL CHASSIS**

SET BACK AXLE - TRUCK	16,000# FLAT LEAF FRONT SUSPENSION
CUM L9 300 HP @ 2000 RPM, 2200 GOV RPM, 860 LB/FT @ 1300 RPM	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	3900MM (154 INCH) WHEELBASE
RS-23-160 23,000# R-SERIES SINGLE REAR AXLE	7/16X3-9/16X11-1/8 INCH STEEL FRAME
30,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD	(11.11MMX282.6MM/0.437X11.13 INCH) 120KSI
DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	1600MM (63 INCH) REAR FRAME OVERHANG
	BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW

			<b>PER UNIT</b>		<b>TOTAL</b>
VEHICLE PRICE	<b>TOTAL # OF UNITS (1)</b>	\$	78,306	\$	78,306
EXTENDED WARRANTY		\$	200	\$	200
DEALER INSTALLED OPTIONS		\$	0	\$	0
<b>CUSTOMER PRICE BEFORE TAX</b>		\$	<b>78,506</b>	\$	<b>78,506</b>

**TAXES AND FEES**

TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

**TRADE-IN**

<b>TRADE-IN ALLOWANCE</b>	\$	(0)	\$	(0)
---------------------------	----	-----	----	-----

<b>BALANCE DUE</b>	<b>(LOCAL CURRENCY)</b>	\$	<b>78,506</b>	\$	<b>78,506</b>
--------------------	-------------------------	----	---------------	----	---------------

Prices are based on the Ohio Department of Transportation contract #023-16 and are valid on orders submitted before April 30, 2017.

APPROVAL: Please indicate your acceptance of this quotation by signing below:

Customer: X \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_.



**Prepared for:**  
Ben Northup  
Beavercreek Township  
1981 Dayton Xenia Rd  
Beavercreek, OH 45434  
Phone: 937-429-3672

**Prepared by:**  
Gary Schmalz  
STOOPS FREIGHTLINER  
7800 CENTER POINT 70 BLVD  
DAYTON, OH 45424  
Phone: (937) 236-4092

## QUOTATION DETAILS

### EXTENDED WARRANTY

TOWING: 1 YEAR/UNLIMITED				
MILES/KM EXTENDED TOWING	\$	200	\$	200
COVERAGE \$550 CAP FEX APPLIES				



Financing that works for you.

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## S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear	Retail Price
<b>Price Level</b>				
PRL-14M	M2 PRL-14M (EFF:10/05/15)			STD
<b>Data Version</b>				
DRL-046	SPECPRO21 DATA RELEASE VER 046			N/C
<b>Vehicle Configuration</b>				
001-172	M2 106 CONVENTIONAL CHASSIS	5,759	3,503	\$98,616.00
004-218	2018 MODEL YEAR SPECIFIED			N/C
002-004	SET BACK AXLE - TRUCK			STD
019-002	STRAIGHT TRUCK PROVISION			STD
003-001	LH PRIMARY STEERING LOCATION			STD
<b>General Service</b>				
AA1-002	TRUCK CONFIGURATION			STD
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)			STD
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE			N/C
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-010	DIRT/SAND/ROCK COMMODITY			N/C
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			STD
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			STD
995-091	MEDIUM TRUCK WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 16000.0 lbs			
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 23000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 39000.0 lbs			
<b>Truck Service</b>				
AA3-018	FRONT PLOW/END DUMP BODY			N/C
A88-99D	EXPECTED TRUCK BODY LENGTH : 10.0 ft			

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A89-99D	BRAKING-EXPECTED CAB TO BODY CLEARANCE : 4.0 in			
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in			
<b>Engine</b>				
101-22P	CUM L9 300 HP @ 2000 RPM, 2200 GOV RPM, 860 LB/FT @ 1300 RPM	640	30	\$12,448.00
<b>Electronic Parameters</b>				
79A-065	65 MPH ROAD SPEED LIMIT			N/C
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
79K-015	PTO MODE ENGINE RPM LIMIT - 2100 RPM			N/C
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM			N/C
79Q-003	PTO RPM WITH CRUISE RESUME SWITCH - 800 RPM			N/C
79S-009	PTO MODE CANCEL VEHICLE SPEED - 0 MPH			N/C
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND			N/C
79V-001	ENABLE REGENERATION IN PTO MODE			N/C
80G-002	PTO MINIMUM RPM - 700			N/C
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH			N/C
<b>Engine Equipment</b>				
99C-017	2016 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION			N/C
99D-010	NO 2008 CARB EMISSION CERTIFICATION			N/C
13E-001	STANDARD OIL PAN			STD
105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD
133-004	ONE PIECE VALVE COVER			STD
014-102	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER AND UNDER HOOD BLEND AIR DOOR			\$147.00
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			STD
292-098	(2) ALLIANCE MODEL 1231, GROUP 31, 12 VOLT MAINTENANCE FREE 2250 CCA THREADED STUD BATTERIES			\$41.00
290-017	BATTERY BOX FRAME MOUNTED			STD
281-001	STANDARD BATTERY JUMPERS			STD
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-001	NON-POLISHED BATTERY BOX COVER			STD
293-060	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH WITH LOCKING PROVISION MOUNTED OUTBOARD DRIVER SEAT	8		\$244.00
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2		\$111.00
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE			STD
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR			STD
131-013	AIR COMPRESSOR DISCHARGE LINE			STD
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
128-076	CUMMINS EXHAUST BRAKE INTEGRAL WITH VARIABLE GEOMETRY TURBO WITH ON/OFF DASH SWITCH	20		N/C
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25	\$852.00
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH			STD
239-020	10 FOOT 00 INCH (120 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT			N/C
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP			N/C
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK	35	10	\$105.00
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			\$17.00
23Z-002	NON-POLISHED ALUMINUM DIESEL EXHAUST FLUID TANK COVER	15	5	\$153.00
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			STD
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			STD
242-011	ALUMINUM AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD(S)			N/C
273-018	HORTON DRIVEMASTER ADVANTAGE ON/OFF FAN DRIVE			N/C

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Data Code	Description	Weight Front	Weight Rear	Retail Price
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			STD
110-003	CUMMINS SPIN ON FUEL FILTER			STD
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER			N/C
266-013	1100 SQUARE INCH ALUMINUM RADIATOR	20		N/C
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-016	RADIATOR DRAIN VALVE			STD
168-998	NO RADIATOR/OIL PAN GUARD	-5		N/C
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4		\$99.00
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			N/C
134-001	ALUMINUM FLYWHEEL HOUSING			STD
132-004	ELECTRIC GRID AIR INTAKE WARMER			STD
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH			N/C

#### Transmission

342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	200	60	\$6,785.00
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#### Transmission Equipment

343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV			N/C
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES			N/C
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84L-000	LOAD BASED SHIFT SCHEDULE AND VEHICLE ACCELERATION CONTROL RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED VOCATIONAL USAGE			STD
84N-000	NEUTRAL AT STOP - DISABLED, FUELSNSE - DISABLED			STD
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES			STD
85E-015	MAXIMUM ENGINE SPEED FOR PTO ENGAGEMENT 1200 RPM - ALLISON 5TH GEN TRANSMISSIONS			N/C
85F-040	MAXIMUM ENGINE SPEED FOR PTO OPERATION 2300 RPM - ALLISON 5TH GEN TRANSMISSIONS			N/C
85G-139	MAXIMUM OUTPUT SPEED FOR PTO ENGAGEMENT 3500 RPM - ALLISON 5TH GEN TRANSMISSIONS			N/C
85H-139	MAXIMUM OUTPUT SPEED FOR PTO OPERATION 3500 RPM - ALLISON 5TH GEN TRANSMISSIONS			N/C
353-023	VEHICLE INTERFACE WIRING CONNECTOR WITHOUT BLUNT CUTS, AT END OF FRAME			\$47.00
34C-001	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED			\$38.00
362-035	CUSTOMER INSTALLED CHELSEA 277 SERIES PTO			N/C
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION			N/C
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN			STD
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED			N/C
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013			N/C
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK			STD
346-013	TRANSMISSION OIL CHECK AND FILL WITH CROSSOVER TO CLEAR LH PTO AND DIRECT MOUNT PUMP			\$69.00
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)			STD

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<b>Front Axle and Equipment</b>				
400-1A9	DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	190		\$1,945.00
402-030	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	10		N/C
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-023	CONMET CAST IRON FRONT BRAKE DRUMS			STD
427-001	FRONT BRAKE DUST SHIELDS	5		\$84.00
409-021	SKF SCOTSEAL PLUS XL FRONT OIL SEALS			STD
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS			STD
536-012	TRW TAS-85 POWER STEERING	40		N/C
539-003	POWER STEERING PUMP			STD
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR			STD
40T-001	ORGANIC SAE 80/90 FRONT AXLE LUBE			STD
<b>Front Suspension</b>				
620-004	16,000# FLAT LEAF FRONT SUSPENSION	260		\$684.00
619-004	GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION			N/C
62H-998	NO FRONT SUSPENSION SPRING BRACKET OPTIONS			STD
410-998	NO FRONT SHOCK ABSORBERS	-30		N/C
<b>Rear Axle and Equipment</b>				
420-051	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE		180	\$709.00
421-614	6.14 REAR AXLE RATIO			\$84.00
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			STD
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	-20	-20	(\$405.00)
452-001	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE		20	\$774.00
878-018	(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR VALVE FOR SINGLE DRIVE AXLE			N/C
87B-004	BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH			N/C

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	423-033	MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			\$102.00
	433-002	NON-ASBESTOS REAR BRAKE LINING			STD
	434-011	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)			N/C
	451-023	CONMET CAST IRON REAR BRAKE DRUMS			STD
	425-002	REAR BRAKE DUST SHIELDS			\$61.00
	440-021	SKF SCOTSEAL PLUS XL REAR OIL SEALS			STD
	426-074	HALDEX GOLDSEAL LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS			STD
	428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS			STD
	41T-001	ORGANIC SAE 80/90 REAR AXLE LUBE			STD
<b>Rear Suspension</b>					
N	622-1DF	30,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD		230	(\$954.00)
	621-001	SPRING SUSPENSION - NO AXLE SPACERS			N/C
	431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP			STD
	623-005	FORE/AFT CONTROL RODS			N/C
<b>Brake System</b>					
	018-002	AIR BRAKE PACKAGE			STD
	490-100	WABCO 4S/4M ABS WITHOUT TRACTION CONTROL			STD
	871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
	904-001	FIBER BRAID PARKING BRAKE HOSE			STD
	412-001	STANDARD BRAKE SYSTEM VALVES			STD
	46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM			STD
	413-002	STD U.S. FRONT BRAKE VALVE			STD
	432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE			STD
	480-083	WABCO SS-1200 PLUS AIR DRYER WITH INTEGRAL AIR GOVERNOR AND HEATER			STD
	479-003	AIR DRYER MOUNTED INBOARD ON LH RAIL			N/C
	460-093	STEEL AIR BRAKE RESERVOIRS; CUSTOMER ACCEPTS TANKS MOUNTED PERPENDICULAR TO RAIL	10	10	\$227.00
	607-001	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD			\$63.00

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477-008	BW DV-2 AUTO DRAIN VALVE WITH HEATER - WET TANK			\$73.00
<b>Trailer Connections</b>				
296-027	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR COMBINATION STOP/TURN, CENTER PIN POWERED THROUGH IGNITION WITH STOP SIGNAL PREWIRE PACKAGE			\$221.00
297-001	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME	5	5	\$891.00
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT			STD
32A-002	UPGRADED BULKHEAD MULTIPLEXING UNIT			STD
30L-998	NO HIGH CURRENT TRAILER/BODY CABLE			STD
<b>Wheelbase &amp; Frame</b>				
545-390	3900MM (154 INCH) WHEELBASE			N/C
546-102	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI	-30	290	\$672.00
548-803	BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW			N/C
552-030	1600MM (63 INCH) REAR FRAME OVERHANG			STD
55W-006	FRAME OVERHANG RANGE: 61 INCH TO 70 INCH			N/C
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 88.45 in			
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 84.45 in			
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 246.39			
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 88.45 in			
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 52.5 in			N/C
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 93.82 in			N/C
553-001	SQUARE END OF FRAME			STD
550-001	FRONT CLOSING CROSSMEMBER			STD
559-003	LIGHTWEIGHT HEAVY DUTY ALUMINUM ENGINE CROSSMEMBER	-12		\$51.00
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
565-001	STANDARD SUSPENSION CROSSMEMBER			STD
<b>Chassis Equipment</b>				
556-1AN	THREE-PIECE 14 INCH STEEL CENTER BUMPER WITH FLEXIBLE PLASTIC ENDS			STD
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15		\$96.00

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Data Code	Description	Weight Front	Weight Rear	Retail Price
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE			STD
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS			STD
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS			STD
<b>Fuel Tanks</b>				
204-195	60 GALLON/227 LITER RECTANGULAR ALUMINUM FUEL TANK - LH	30		\$210.00
218-005	RECTANGULAR FUEL TANK(S)			STD
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS			STD
212-007	FUEL TANK(S) FORWARD			STD
664-001	PLAIN STEP FINISH			STD
205-001	FUEL TANK CAP(S)			STD
122-1H4	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR AND 12 VOLT PREHEATER	-5		\$30.00
216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD
<b>Tires</b>				
093-1RJ	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES	100		\$570.00
094-0DH	MICHELIN XDE M/S 11R22.5 14 PLY RADIAL REAR TIRES		28	(\$60.00)
<b>Hubs</b>				
418-056	CONMET PRESET PLUS IRON FRONT HUBS			STD
450-056	CONMET PRESET PLUS IRON REAR HUBS			STD
<b>Wheels</b>				
502-579	MAXION WHEELS 10041 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS	66		\$270.00
505-524	MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS			N/C
496-011	FRONT WHEEL MOUNTING NUTS			STD
497-011	REAR WHEEL MOUNTING NUTS			STD
498-011	NYLON WHEEL GUARDS FRONT AND REAR ALL INTERFACES			\$34.00
<b>Cab Exterior</b>				

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STOOPS FREIGHTLINER  
7800 CENTER POINT 70 BLVD  
DAYTON, OH 45424  
Phone: (937) 236-4092

Data Code	Description	Weight Front	Weight Rear	Retail Price
829-071	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB			STD
650-008	AIR CAB MOUNTS			\$118.00
678-998	NO GRAB HANDLES			(\$51.00)
646-011	STATIONARY PAINTED FULL GRILLE FOR CHASSIS WITHOUT INTEGRAL FRONT FRAME EXTENSIONS	5		\$345.00
65X-001	ARGENT SILVER HOOD MOUNTED AIR INTAKE GRILLE			STD
644-004	FIBERGLASS HOOD			STD
727-1AH	SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED	4		\$136.00
726-001	SINGLE ELECTRIC HORN			STD
728-001	SINGLE HORN SHIELD			N/C
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME			STD
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD
312-043	INTEGRAL HEADLIGHT/MARKER ASSEMBLY			STD
302-047	LED AERODYNAMIC MARKER LIGHTS			\$37.00
294-1AY	INTEGRAL LED STOP/TAIL/BACKUP LIGHTS			\$136.00
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE			\$330.00
797-001	DOOR MOUNTED MIRRORS			STD
796-001	102 INCH EQUIPMENT WIDTH			STD
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS			N/C
729-001	STANDARD SIDE/REAR REFLECTORS			STD
768-043	63X14 INCH TINTED REAR WINDOW			STD
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS			STD
654-027	RH AND LH ELECTRIC POWERED WINDOWS, PASSENGER SWITCHES ON DOOR(S)	4		\$218.00
663-029	1-PIECE TINTED CURVED BONDED WINDSHIELD WITH HEATED WIPER BLADE PARK AREAS			\$338.00
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED			STD
<b>Cab Interior</b>				
707-1AM	OPAL GRAY CLOTH INTERIOR			STD
706-013	MOLDED PLASTIC DOOR PANEL			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
708-013	MOLDED PLASTIC DOOR PANEL			STD
772-006	BLACK MATS WITH SINGLE INSULATION			STD
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING			STD
694-010	IN DASH STORAGE BIN			STD
742-007	(2) CUP HOLDERS LH AND RH DASH			STD
680-006	GRAY/CHARCOAL FLAT DASH			STD
860-004	SMART SWITCH EXPANSION MODULE			\$189.00
700-002	HEATER, DEFROSTER AND AIR CONDITIONER			STD
701-001	STANDARD HVAC DUCTING			STD
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			STD
170-015	STANDARD HEATER PLUMBING			STD
130-033	DENSO HEAVY DUTY AIR CONDITIONER COMPRESSOR			STD
702-002	BINARY CONTROL, R-134A			STD
739-033	STANDARD INSULATION			STD
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES			STD
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM			STD
324-011	DOMED DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF			\$68.00
655-005	LH AND RH ELECTRIC DOOR LOCKS			\$99.00
284-023	(1) 12 VOLT POWER SUPPLY IN DASH			\$16.00
756-1J3	BASIC HIGH BACK AIR SUSPENSION DRIVER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30		\$212.00
760-1DC	BASIC HIGH BACK NON SUSPENSION PASSENGER SEAT			STD
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS			STD
758-036	VINYL WITH VINYL INSERT DRIVER SEAT			STD
761-036	VINYL WITH VINYL INSERT PASSENGER SEAT			STD
763-101	BLACK SEAT BELTS			STD
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10		\$478.00
540-015	4-SPOKE 18 INCH (450MM) STEERING WHEEL			STD
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD

### Instruments & Controls

732-004	GRAY DRIVER INSTRUMENT PANEL			STD
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Data Code	Description	Weight Front	Weight Rear	Retail Price
734-004	GRAY CENTER INSTRUMENT PANEL			STD
870-001	BLACK GAUGE BEZELS			STD
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM			STD
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES			STD
198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS			STD
721-001	97 DB BACKUP ALARM		3	\$60.00
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
811-042	ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED			STD
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
148-003	PROGRAMMABLE RPM CONTROL - ELECTRONIC ENGINE			STD
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			\$9.00
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			STD
372-035	(1) DASH MOUNTED PTO SWITCH WITH INDICATOR LAMP	5		\$71.00
73B-998	NO LANE DEPARTURE WARNING SYSTEM			STD
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD
679-001	OVERHEAD INSTRUMENT PANEL			\$76.00
746-1B3	AM/FM/WB RADIO WITH BLUETOOTH AND MICROPHONE, FRONT USB PORT, FRONT AND REAR AUXILIARY INPUTS AND J1939	10		\$398.00
747-001	DASH MOUNTED RADIO			N/C
750-002	(2) RADIO SPEAKERS IN CAB			N/C
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF	2		N/C
748-006	POWER AND GROUND WIRING PROVISION OVERHEAD			\$23.00
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION			\$92.00

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Data Code	Description	Weight Front	Weight Rear	Retail Price
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER			STD
817-008	STANDARD VEHICLE SPEED SENSOR WITH ADDITIONAL SIGNAL FOR CUSTOMER USE LOCATED BETWEEN DRIVER AND PASSENGER SEATS			\$25.00
812-001	ELECTRONIC 3000 RPM TACHOMETER			STD
8D1-998	NO DIRECT CONNECT			STD
162-011	IDLE LIMITER, ELECTRONIC ENGINE			STD
329-012	FOUR ON/OFF ROCKER SWITCHES IN THE DASH WITH INDICATOR LIGHTS AND WIRE ROUTED TO CHASSIS AT BACK OF CAB, LABEL OPT			\$113.00
81Y-001	PRE-TRIP LAMP INSPECTION, ALL OUTPUTS FLASH, WITH SMART SWITCH			\$12.00
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			STD
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY			STD
304-038	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH AND SINGLE CONNECTOR AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LIGHTS, LOW BEAMS OFF WITH HIGH BEAMS			\$148.00
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR			STD
299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE			STD
298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS			STD
869-998	NO MISCELLANEOUS GAUGES			STD
<b>Design</b>				
065-000	PAINT: ONE SOLID COLOR			STD
<b>Color</b>				
980-2CV	CAB COLOR A: N0131EA YELLOW ELITE SS			N/C
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
98K-998	NO FUEL TANK CABINET PAINT			STD
962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
964-6Z7	BUMPER PAINT: FP24812 ARGENT SILVER DUPONT FLEX			STD
963-003	STANDARD E COAT/UNDERCOATING			STD

**Certification / Compliance**

996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			STD
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**Secondary Factory Options**

998-001	CORPORATE PDI CENTER IN-SERVICE ONLY			N/C
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**Sales Programs**

NO SALES PROGRAMS HAVE BEEN SELECTED

**TOTAL VEHICLE SUMMARY**

**Adjusted List Price**

Adjusted List Price \*\* \$129,900.00

**Weight Summary**

	Weight Front	Weight Rear	Total Weight
Factory Weight*	7432 lbs	4379 lbs	11811 lbs
Total Weight*	7432 lbs	4379 lbs	11811 lbs

**ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE**

**Other Factory Charges**

PMU-017	2016 OBD/2010 EPA/CARB/GHG17 ESCALATOR	\$300.00
P73-2FT	STANDARD DESTINATION CHARGE	\$2,000.00

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**Extended Warranty**

WAG-010	TOWING: 1 YEAR/UNLIMITED MILES/KM EXTENDED TOWING COVERAGE \$550 CAP FEX APPLIES	\$200.00
	Currency Exchange Rate	1.0000
	Total Extended Warranty (Local Currency)	\$200.00

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

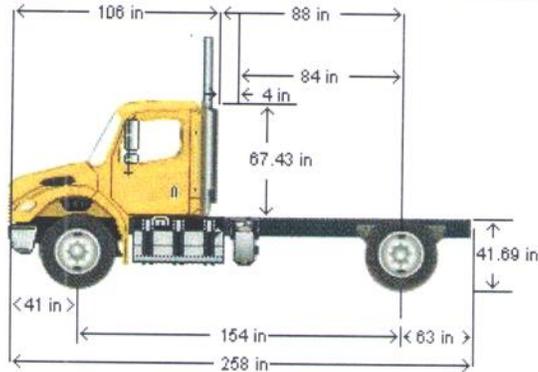
(\*\*) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.



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**DIMENSIONS**



**VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS**

Model .....	M2106
Wheelbase (545) .....	3900MM (154 INCH) WHEELBASE
Rear Frame Overhang (552) .....	1600MM (63 INCH) REAR FRAME OVERHANG
Fifth Wheel (578) .....	NO FIFTH WHEEL
Mounting Location (577) .....	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in) .....	0
Maximum Rearward Position (in) .....	0
Amount of Slide Travel (in) .....	0
Slide Increment (in) .....	0
Desired Slide Position (in) .....	0.0
Cab Size (829) .....	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682) .....	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016) .....	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE



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**TABLE SUMMARY - DIMENSIONS**

Dimensions	Inches
Bumper to Back of Cab (BBC)	106.3
Bumper to Centerline of Front Axle (BA)	40.7
Min. Cab to Body Clearance (CB)	4.0
Back of Cab to Centerline of Rear Axle(s) (CA)	88.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	84.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	0.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	4.0
Back of Cab to End of Frame	151.4
Cab Height (CH)	67.4
Wheelbase (WB)	154.0
Frame Overhang (OH)	63.0
Overall Length (OAL)	257.7
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	41.7

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



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**T U R N I N G   R A D I U S**



Turning radius graphic and data provided for general estimate purposes only. For specific figures regarding your configuration, please contact your CAE representative.

	Left Turn	Right Turn	Tolerance
Wall to Wall Diameter (ft)	49.8	40.8	+/- 3.0
Curb to Curb Diameter (ft)	48.3	39.1	+/- 3.0
Turning Radius (ft)	23.6	19.0	+/- 1.5

**VEHICLE SPECIFICATIONS SUMMARY - TURNING RADIUS**

Model .....	M2106
Cab Size (829).....	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Wheelbase (545) .....	3900MM (154 INCH) WHEELBASE
Front Tires (093).....	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES
Width (in) .....	12.5
Front Axle (400).....	DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE
Kingpin Intersection (in) .....	71
Bumper (556) .....	THREE-PIECE 14 INCH STEEL CENTER BUMPER WITH FLEXIBLE PLASTIC ENDS
Width (in) .....	93.5
Bumper Miter to Front Axle (in) .....	21.458
Primary Steering Location (003) .....	LH PRIMARY STEERING LOCATION
Steering Gear (536) .....	TRW TAS-85 POWER STEERING
Dual Steering Gear .....	NONE
Ram.....	NONE
Rear Axle (420) .....	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE
Axle Spacing (624) .....	NO AXLE SPACING

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



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**F R A M E R B M**

**VEHICLE SPECIFICATIONS SUMMARY - FRAME RBM**

Wheelbase (545) .....3900MM (154 INCH) WHEELBASE  
 Frame Rails (546)..... 7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI(546)  
     Yield Strength (psi) ..... 120000  
     Section Modulus (per rail) (cu in) ..... 21.6  
     RBM (per rail) (lbf-in) ..... 2590000  
 Inner Frame Reinforcement (547).....NO INNER FRAME REINFORCEMENT  
 Outer Frame Reinforcement (548) ..BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW

**TABLE SUMMARY - FRAME RBM**

Item	Description / Value
Wheelbase	3900MM (154 INCH) WHEELBASE
Frame	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI
Inner Frame Reinforcement	NO INNER FRAME REINFORCEMENT
Outer Frame Reinforcement	BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW
Yield Strength (psi)	120000
Section Modulus - per rail (cu. in.)	21.6
Frame RBM - per rail (lbf-in)	2592000

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**G V W R**

**VEHICLE SPECIFICATIONS SUMMARY - GVWR**

Model .....	M2106
Cab Size (829).....	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Expected Front Axle(s) Load (lbs).....	16000.0
Expected Pusher Axle(s) Load (lbs).....	0.0
Expected Rear Axle(s) Load (lbs).....	23000.0
Expected Tag Axle(s) Load (lbs).....	0.0
Expected GVW (lbs).....	39000
Expected GCW (lbs).....	0.0
Front Axle (400).....	DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE
Front Suspension (620).....	16,000# FLAT LEAF FRONT SUSPENSION
Front Hubs (418).....	CONMET PRESET PLUS IRON FRONT HUBS
Front Disc Wheels (502).....	MAXION WHEELS 10041 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS
Front Tires (093).....	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES
Front Brakes (402).....	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
Steering Gear (536).....	TRW TAS-85 POWER STEERING
Rear Axle (420).....	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE
Rear Suspension (622).....	30,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD
Rear Hubs (450).....	CONMET PRESET PLUS IRON REAR HUBS
Rear Disc Wheels (505).....	MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS
Rear Tires (094).....	MICHELIN XDE M/S 11R22.5 14 PLY RADIAL REAR TIRES
Rear Brakes (423).....	MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
Pusher / Tag Axle (443).....	NO PUSHER OR TAG AXLE
Pusher / Tag Suspension (626).....	NO PUSHER OR TAG SUSPENSION
Pusher / Tag Hubs (449).....	NO PUSHER OR TAG HUBS
Pusher/Tag Disc Wheels (509).....	NO PUSHER/TAG DISC WHEELS
Pusher / Tag Tires (095).....	NO PUSHER/TAG TIRES
Pusher / Tag Brakes (456).....	NO PUSHER/TAG BRAKES



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**TABLE SUMMARY - GVWR**

	Front	Rear
<b>Axle Component Weight Ratings</b>		
Axles	16000	23000
Suspension	18000	30000
Hubs	23000	26000
Brakes	18000	24999
Wheels	20000	29600
Tires	18180	23360
Power Steering	18000	N/A
GAWR (per axle)	16000	23000
GAWR (per axle system)	18000	23000
Expected Load (per axle system)	16000	23000
<b>Vehicle GVWR Summary</b>		
Calculated GVWR	39000	
Expected GVWR	39000	
All weights displayed in pounds		

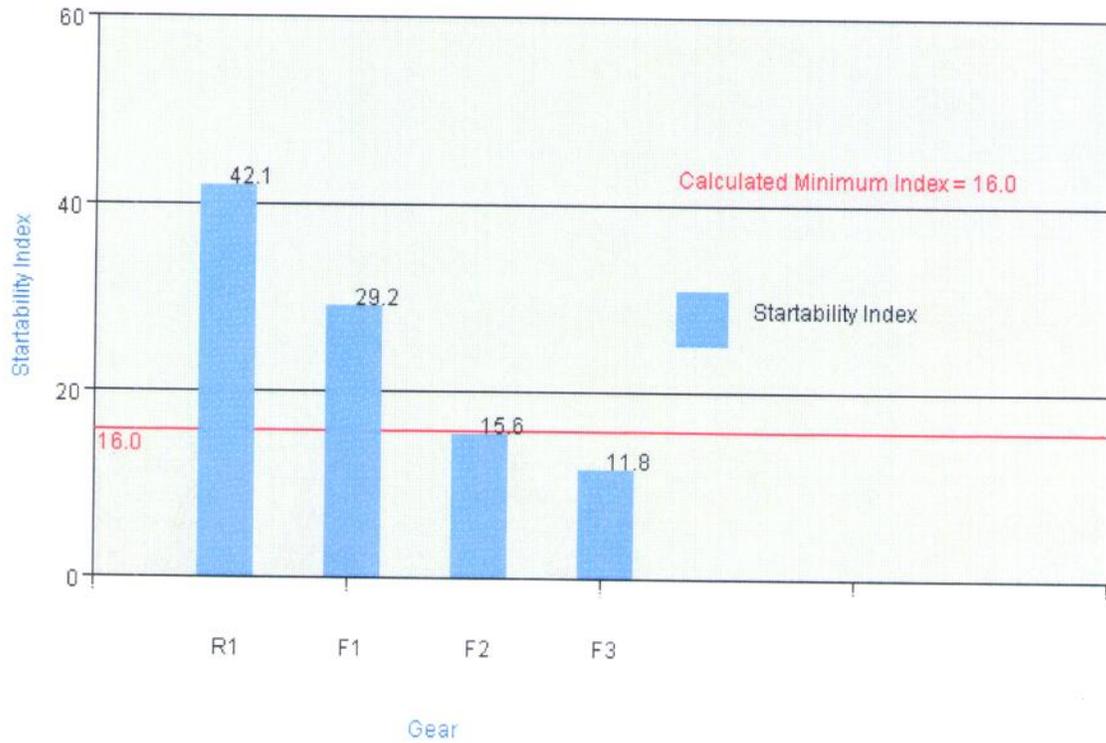
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### STARTABILITY



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**VEHICLE SPECIFICATIONS SUMMARY - STARTABILITY**

Model .....	M2106
Cab Size (829).....	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Expected Front Axle(s) Load (lbs).....	16000.0
Expected Pusher Axle(s) Load (lbs).....	0.0
Expected Rear Axle(s) Load (lbs).....	23000.0
Expected Tag Axle(s) Load (lbs).....	0.0
Expected GVW (lbs).....	39000
Expected GCW (lbs).....	0.0
Engine (101).....	CUM L9 300 HP @ 2000 RPM, 2200 GOV RPM, 860 LB/FT @ 1300 RPM
Torque at Clutch Engagement (lbs-ft) .....	500
Transmission (342).....	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION
Gear Ratio: Forward 1 .....	3.49
Gear Ratio: Forward 2 .....	1.86
Gear Ratio: Forward 3 .....	1.41
Gear Ratio: Reverse 1 .....	5.03
Gear Ratio: Reverse 2 .....	N/A
Gear Ratio: Reverse 3 .....	N/A
Auxiliary Transmission (352).....	NO AUXILIARY TRANSMISSION
Low Gear Ratio.....	N/A
High Gear Ratio.....	N/A
Transfer Case (373).....	NO TRANSFER CASE
Low Gear Ratio.....	N/A
High Gear Ratio.....	N/A
Rear Axle (420).....	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE
Number of Speeds.....	1
Rear Axle Gear Ratio(s).....	6.14 REAR AXLE RATIO
Rear Tires (094).....	MICHELIN XDE M/S 11R22.5 14 PLY RADIAL REAR TIRES
Revolutions per Mile .....	498
Vehicle Service (A85).....	UTILITY/REPAIR/MAINTENANCE SERVICE
Startability Factor.....	8
Terrain (AA5).....	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS
Startability Factor.....	0
Most Severe Grade Expected (AB1).....	MAXIMUM 8% EXPECTED GRADE
Startability Factor.....	8
Road Surface (AB5). SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE	
Startability Factor.....	0
Suggested Torque Converter Stall Ratio.....	1.77

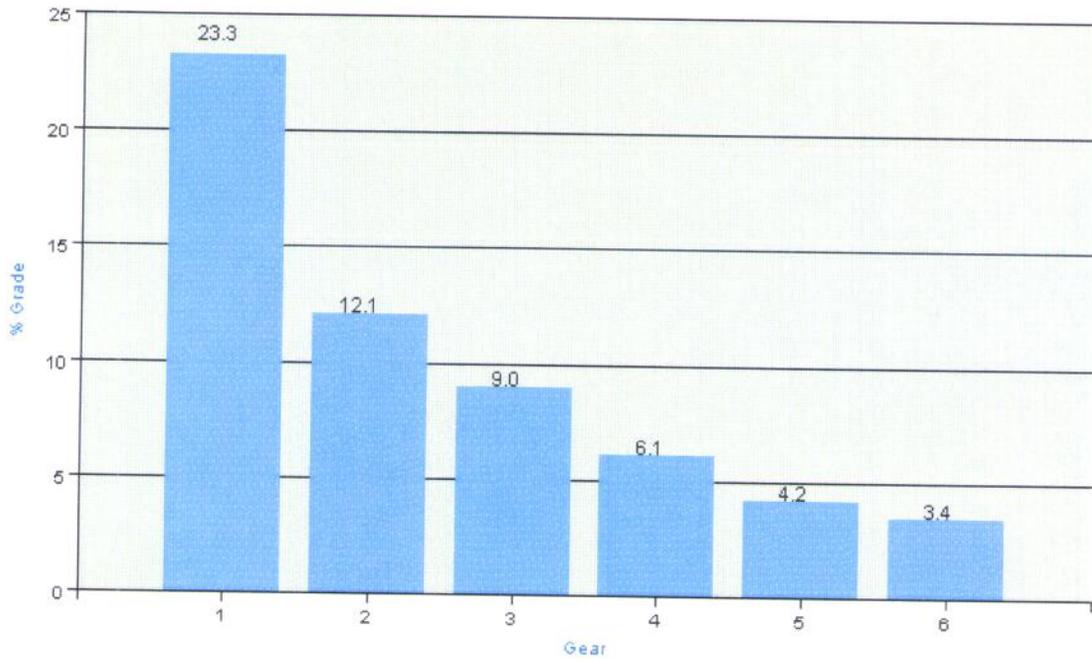
Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



Prepared for:  
Ben Northup  
Beavercreek Township  
1981 Dayton Xenia Rd  
Beavercreek, OH 45434  
Phone: 937-429-3672

Prepared by:  
Gary Schmalz  
STOOPS FREIGHTLINER  
7800 CENTER POINT 70 BLVD  
DAYTON, OH 45424  
Phone: (937) 236-4092

### GRADEABILITY



Desired Gradeability at Peak Torque = 0.5



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**VEHICLE SPECIFICATIONS SUMMARY - GRADEABILITY**

Model .....	M2106
Cab Size (829).....	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Desired Gradeability at Peak Torque (%).....	0.5
Desired Gradeability at Cruise Speed(%).....	0.3
Desired Cruise Speed (mph) .....	65.0
Expected Front Axle(s) Load (lbs).....	16000.0
Expected Pusher Axle(s) Load (lbs).....	0.0
Expected Rear Axle(s) Load (lbs) .....	23000.0
Expected Tag Axle(s) Load (lbs).....	0.0
Expected GVW (lbs) .....	39000
Expected GCW (lbs).....	0.0
Engine (101).....	CUM L9 300 HP @ 2000 RPM, 2200 GOV RPM, 860 LB/FT @ 1300 RPM
Peak Torque (lbs-ft) .....	860
RPM at Peak Torque .....	1300
Peak Torque (Multi-torque High) (lbs-ft) .....	860
RPM at Peak Torque (Multi-torque High) .....	1300
Multi-torque.....	NO
Transmission (342).....	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION
Rear Axle (420) .....	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE
Number of Speeds.....	1
Rear Axle Gear Ratio(s).....	6.14 REAR AXLE RATIO
Rear Tires (094) .....	MICHELIN XDE M/S 11R22.5 14 PLY RADIAL REAR TIRES
Revolutions per Mile .....	498
Trailer Width (in) .....	0.0
Trailer Height (ground to top) (ft).....	8.0
Body Width (in).....	96.0
Body Height (ground to top) (ft).....	8.0
Roof Mounted Aero Device (784).....	NO AIR SHIELD OR BRACKETS
Road Surface (AB5). SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE	
Auxiliary Transmission (352).....	NO AUXILIARY TRANSMISSION
High Gear Ratio.....	N/A
Low Gear Ratio.....	N/A
Transfer Case (373).....	NO TRANSFER CASE
High Gear Ratio.....	N/A
Low Gear Ratio.....	N/A
Trailer Configuration (AA2) .....	NO TRAILER SPECIFIED



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**TABLE SUMMARY - GRADEABILITY**

Transmission Gear	Transmission Gear Ratio	Overall Gear Ratio	Vehicle Speed (MPH)	HP Available for Grade	Max Grade (%)
1	3.49	21.43	7.3	177.0	23.3
2	1.86	11.42	13.7	173.0	12.1
3	1.41	8.66	18.1	169.6	9.0
4	1.00	6.14	25.5	162.1	6.1
5	0.75	4.60	34.0	150.2	4.2
6	0.65	3.99	39.2	140.7	3.4
Desired Gradeability at Peak Torque			0.5		
Rear Axle Ratio			6.14		
Gross HP Available at Peak Torque			212		
RPM at Peak Torque			1300		

\*Blue background represents value input by user.

Transmission Gear	Transmission Gear Ratio	Overall Gear Ratio	Vehicle Speed (MPH)	HP Available for Grade	Max Grade (%)
1	3.49	21.43	12.1	207.0	16.4
2	1.86	11.42	22.7	198.1	8.4
3	1.41	8.66	30.0	189.3	6.1
4	1.00	6.14	42.2	167.3	3.8
5	0.75	4.60	56.3	128.1	2.2
6	0.65	3.99	65.0	94.7	1.4
Desired Gradeability at Cruise Speed			0.3		
Desired Cruise Speed			65.0		
Rear Axle Ratio			6.14		
Gross HP Available at Cruise Speed			290		
RPM at Cruise Speed			2153		

\*Blue background represents value input by user.

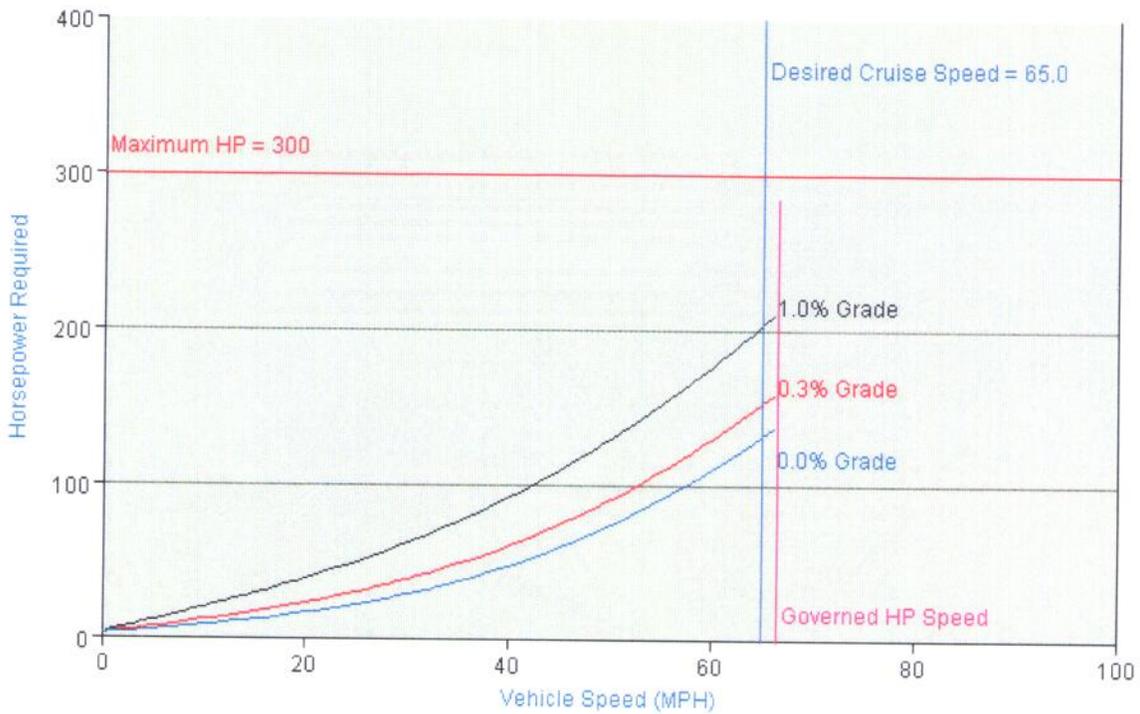
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### SPEEDABILITY



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**VEHICLE SPECIFICATIONS SUMMARY - SPEEDABILITY**

Model .....	M2106
Cab Size (829).....	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Desired Cruise Speed (mph) .....	65.0
Expected Front Axle(s) Load (lbs).....	16000.0
Expected Pusher Axle(s) Load (lbs).....	0.0
Expected Rear Axle(s) Load (lbs) .....	23000.0
Expected Tag Axle(s) Load (lbs).....	0.0
Expected GVW (lbs) .....	39000
Expected GCW (lbs) .....	0.0
Engine (101).....	CUM L9 300 HP @ 2000 RPM, 2200 GOV RPM, 860 LB/FT @ 1300 RPM
Governed RPM.....	2200
HP at Governed RPM.....	285
RPM at Max HP .....	2000
Max HP.....	300
HP at Governed RPM (High Torque).....	285
RPM at Max HP (High Torque) .....	2000
Max HP (High Torque).....	300
Multi-torque.....	NO
Transmission (342).....	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION
Rear Axle (420) .....	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE
Number of Speeds.....	1
Rear Axle Gear Ratio(s).....	6.14 REAR AXLE RATIO
Rear Tires (094) .....	MICHELIN XDE M/S 11R22.5 14 PLY RADIAL REAR TIRES
Revolutions per Mile .....	498
Trailer Width (in) .....	0.0
Trailer Height (ground to top) (ft).....	8.0
Body Width (in) .....	96.0
Body Height (ground to top) (ft).....	8.0
Roof Mounted Aero Device (784).....	NO AIR SHIELD OR BRACKETS
Road Surface (AB5). SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE	
Auxiliary Transmission (352).....	NO AUXILIARY TRANSMISSION
High Gear Ratio.....	N/A
Low Gear Ratio.....	N/A
Transfer Case (373).....	NO TRANSFER CASE
High Gear Ratio .....	N/A
Low Gear Ratio.....	N/A



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**TABLE SUMMARY - SPEEDABILITY**

Top Gear Speedability	At Max Power Speed	At Desired Cruise Speed
Top Gear Vehicle Speed (mph)	60.4	65.0
Engine RPM	2000	2153
Gross Power Available (HP)	300	N/A
Power (HP) Required for:		
Level Road	112	133
0.3% Grade	132	154
1.0% Grade	179	204
*Blue background represents value input by user.		

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



Home > Cooperative Purchasing > Contracts > Fleet > Roadway Maintenance: Asphalt, Snow & Ice > Henderson Products Inc.



## Henderson Products Inc.



Overview

[Contract Documentation](#)

[Pricing](#)

[Marketing Materials](#)

[NJPA Contact Information](#)

### HOW TO PURCHASE

Our step-by-step guide



### Vendor Contact Info

Janet Tobin

Direct Phone: 563-927-7267

[jtobin@hendersonproducts.com](mailto:jtobin@hendersonproducts.com)

[www.hendersonproducts.com](http://www.hendersonproducts.com)

**Contract#:** 080114-HPI

**Category:** Roadway Maintenance, Asphalt, Snow & Ice

**Description:** Snow/Ice Removal Equipment & Accessories

**Maturity Date:** 10/21/2018

Henderson Products, Inc. is a leading manufacturer of heavy-duty truck equipment for the municipal and construction markets. With over 55 years of manufacturing and engineering excellence, Henderson has a wide variety of full-featured product lines: dump bodies, combination bodies, sand/salt spreaders, precision cast spinners, snow plows, hitches, wings, underbody scrapers, liquid application systems, live bottom bodies and professional grade brine making systems. Registered trademarks associated with Henderson Products, Inc. include: Henderson, MuniBody, SnowFoe, BlackBelt, First Response System & BrineXtreme. Sales, installation, service and parts may be coordinated through our nationwide distributor network (over 120 locations) or Henderson owned distribution centers.

Contract Award  
RFP #080114

**FORM D**



**Formal Offering of Proposal**  
(To be completed Only by Proposer)

**SNOW AND ICE HANDLING EQUIPMENT WITH RELATED ACCESSORIES, SERVICES, AND SUPPLIES**

In compliance with the Request for Proposal (RFP) for SNOW AND ICE HANDLING EQUIPMENT WITH RELATED ACCESSORIES, SERVICES, AND SUPPLIES the undersigned warrants that I/we have examined this RFP and, being familiar with all of the instructions, terms and conditions, general specifications, expectations, technical specifications, service expectations and any special terms, do hereby propose, fully commit and agree to furnish the defined equipment/products and related services in full compliance with all terms, conditions of this RFP, any applicable amendments of this RFP, and all Proposer's Response documentation. Proposer further understands they accept the full responsibility as the sole source of responsibility of the proposed response herein and that the performance of any sub-contractors employed by the Proposer in fulfillment of this proposal is the sole responsibility of the Proposer.

Company Name: HENDERSON PRODUCTS INC Date: AUG 6 2014

Company Address: 1085 SOUTH 3RD STREET PO BOX 40

City: MANCHESTER State: IA Zip: 52057

Contact Person: GLENN BECK Title: VP SALES & MARKETING

Authorized Signature (ink only):  GLENN BECK  
(Name printed or typed)

Form E



Contract Acceptance and Award

(To be completed only by NJPA)

NJPA 080114 SNOW AND ICE HANDLING EQUIPMENT WITH RELATED ACCESSORIES, SERVICES, AND SUPPLIES

HENDERSON PRODUCTS, INC.  
Proposer's full legal name

Your proposal is hereby accepted and awarded. As an awarded Proposer, you are now bound to provide the defined product/equipment and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your Response, and any exceptions accepted or rejected by NJPA on Form C.

The effective start date of the Contract will be October 21, 20 14 and continue for four years from the board award date. This contract has the consideration of a fifth year renewal option at the discretion of NJPA.

National Joint Powers Alliance (NJPA)

NJPA Authorized signature:

NJPA Executive Director

Dr. Chad Coquette

(Name printed or typed)

Awarded this

21<sup>st</sup>

day of

October

, 20

14

NJPA Contract Number # 080114-HPI

NJPA Authorized signature:

NJPA Board Member

Scott Vernon

(Name printed or typed)

Executed this

21<sup>st</sup>

day of

October

, 20

14

NJPA Contract Number # 080114-HPI

Proposer hereby accepts contract award including all accepted exceptions and NJPA clarifications identified on FORM C.

Vendor Name Henderson Products Inc

Vendor Authorized signature:

Glenn Beck

(Name printed or typed)

Title: VP Sales & Marketing

Executed this

23<sup>rd</sup>

day of

October

, 20

14

NJPA Contract Number # 080114-HPI



BEAVERCREEK TOWNSHIP  
ATTN: TIM PARKS

2016 SINGLE AXLE EQUIPMENT QUOTE

REVISED 10/27/16

***HENDERSON PRODUCTS-OH IS PLEASED TO PROVIDE YOU WITH THE  
FOLLOWING QUOTE***

*HENDERSON PRODUCTS IS A DIVISION OF HENDERSON MANUFACTURING AND THUS ALLOWS US  
THE ABILITY TO FOCUS ON A SPECIFIC PRODUCT LINE, HENDERSON. OUR OHIO FACILITY ONLY  
INSTALLS HENDERSON PRODUCTS AND THEREFORE WE ARE ABLE TO OFFER A SUPERIOR  
INSTALLATION AND SERVICE TO OUR CUSTOMERS.*

**SNOW PLOW**

- **HENDERSON MODEL RSP 10'x 42" REVERSABLE SNOW PLOW**
- **TRIP EDGE MOLDBOARD** WITH ADJUSTABLE MOLDBOARD ATTACK ANGLE
- ENTIRE PLOW IS CONTINUOUSLY WELDED
- (5) COMPRESSION TYPE TRIP SPRINGS WITH 5 POSITION ADJUSTMENT
- 8 FULL LENGTH VERTICAL RIBS CONTINUOUSLY WELDED
- INTEGRAL SHIELD MOLDBOARD FOR REDUCED BLOW BACK
- 4"x4"x3/8" STEEL TUBE PUSH FRAME FOR ADDED STRENGTH
- 4"x4"x3/4" FULLY GUSSETED BOTTOM ANGLE
- 4"x2"x10" NITRIDED DOUBLE ACTING REVERSING CYLINDERS WITH COMPRESSION RELIEF VALVE (SAME AS LIFT CYLINDER ON HITCH)
- RUBBER SNOW DEFLECTOR WITH STAINLESS BACKER BAR AND PLOW MARKERS
- 5/8"X8"X10' STANDARD HIGHWAY PUNCH CUTTING EDGE
- MOLDBOARD AND PUSH FRAME POWDERCOATED MATTE BLACK
- PARKING JACK
- PIN AND LOOP HITCH RING WITH OSCILLATOR BAR ALLOWING PLOW TO CONFORM TO THE ROAD
- BUILT IN LEVEL-LIFT WITH NO MOVING PARTS
- INSTALLED

**SNOW PLOW HITCH**

- **HENDERSON MODEL HFF-LP-QCP FRONT FRAME SNOW PLOW HITCH**
- HENDERSON PIN AND LOOP QUICK HITCH
- HENDERSON FULL 5/8" STEEL SIDE PLATES MOUNTED FLUSH TO THE FRAME FOR MAXIMUM STRENGTH
- LIFT BEAM FOLDS FLAT WHEN NOT IN USE
- FACTORY BUMPERS REINSTALLED
- 5 POSITION TELESCOPING LIFT ARM
- 4" DOUBLE ACTING NITRIDED LIFT CYLINDER TO MATCH PLOW ANGLE CYLINDERS
- BUILT IN LEVEL LIFT WITH NO MOVING PARTS
- PAINTED AND INSTALLED
- SNOW PLOW HITCH INSTALLED 100% TO YOUR SPECIFICATIONS-NO EXCEPTIONS

**CENTRAL HYDRAULIC SYSTEM**

- **FORCE AMERICA LOAD SENSE HYDRAULIC SYSTEM**
- "HOT SHIFT" PTO
- FORCE AMERICA 5100EX ELECTRIC SPREADER CONTROLLER
- FORCE AMERICA VALVE ENCLOSURE WITH 35 GALLON OIL TANK
- DUAL AXIS AIR CONTROLS FOR PLOW, AIR LEVER FOR HOIST (PEDESTAL MOUNT)
- HENDERSON STEEL FLOOR PLATE
- ALL WEATHERHEAD "RHINO-GUARD" HOSES AND FITTING WITH STAINLESS STEEL QUICK COUPLERS-REAR QUICK COUPLERS TO BE MOUNTED IN REAR CORNER POST OF BODY
- ALL PRESSURE HOSES SAE 100R2
- ALL FITTINGS JIC STYLE
- MID-STATE STAINLESS STEEL REAR HYDRAULIC TUBES MOUNTED WITH POLY BUSHINGS-FLARED FITTINGS, NO COMPRESSION FITTINGS
- MID-STATE STAINLESS STEEL FRONT HYDRAULIC TUBES MOUNTED WITH POLY BUSHINGS-FLARED FITTINGS, NO COMPRESSION FITTINGS
- HYDRUALIC SYSTEM TO BE FULLY TESTED AND PROPERLY CALIBRATED
- INSTALLED 100% TO YOUR SPECIFICATIONS-NO EXCEPTIONS

**DUMP BODY**

- **HENDERSON MODEL MARK E 10' STAINLESS STEEL DUMP BODY**
- CROSSMEMBERLESS FLOOR-UNIBODY DESIGN
- ENTIRE BODY IS CONTINUOUSLY WELDED
- SLOPED LOWER MATERIAL SHEDDING RUB RAIL.
- 10' LONG
- 7' WIDTH
- 30" SIDES
- 38 " AIR LATCH TAILGATE
- NO COAL DOOR IN TAILGATE
- DOUBLE WELD ON BRACES ON TAILGATE
- 1/4" AR400 STEEL FLOOR 200,000 PSI TENSILE STRENGTH
- SLOPED BOX TOP RAIL 4"x5" SEAMLESS AND BOXED
- SINGLE WELD ON SIDE BRACE
- 5" SIDE TO FLOOR RADIUS-FORMED NOT WELDED
- ONE PIECE FRONT CORNER POST 7 GAUGE STAINLESS STEEL
- 22"X86" CONTINUOUSLY WELDED STAINLESS STEEL FULL CAB SHIELD
- HENDERSON POWDERCOATED STEEL PULL OUT LADDER WITH 2 STEPS ON DRIVERS SIDE
- 1 1/2" STAINLESS STEEL GRIP STRUT WALK RAIL ON BOTH SIDES OF BODY
- (2) 17" STAINLESS GRAB HANDLES
- **GRIP STRUT INSIDE STEP WELDED INSIDE DUMP BODY ON DRIVERS SIDE**
- ALL LED FMVSS # 108 MARKER LIGHTS
- INSTALLED AND NOT PAINTED

**HOIST**

- **HENDERSON MODEL CS FRONT TELESCOPIC HOIST**
- 29 TON CAPACITY
- FULL DOUBLE ACTING (POWER UP/POWER DOWN)
- GREASABLE PIVOTS-ZERKS ON ALL PINS
- 9" MOUNTING HEIGHT
- 6"x8"x1/2" STRUCTURAL ANGLE WITH 2" 303 STAINLESS STEEL PINS
- GREASEABLE REAR PINS
- INSTALLED
- BODY AND HOIST INSTALLED 100% TO YOUR SPECIFICATIONS-NO EXCEPTIONS

**ELECTRICAL SYSTEM**

- **WHELEN LED SYSTEM**
- **WHELEN R1 AMBER LIGHT BAR MOUNTED ON CAB ROOF WITH STAINLESS MOUNTING PLATE**
- (2) LED AMBER OVAL STROBE LIGHTS CUT INTO REAR POST
- (2) LED OVAL STOP/TAIL/TURN CUT INTO REAR POST
- 4" LED SPREADER LIGHT
- MODEL SK-10 BODY UP LIGHT
- WHELEN BACK UP ALARM
- ALL ONE PIECE WIRING FROM POWER SOURCE TO ELECTRICAL ITEM
- ALL WIRING RIGID MOUNTED ON STAINLESS STEEL AND ZIP TIED EVERY 8"
- ALL WIRING WILL BE PROPERLY RUN TO AVOID SHARP EDGES AND PINCH POINTS
- ALL WIRING WILL BE PROPERLY FUSED WITH NO BUTT JOINTS OR SPLICES
- FACTORY REAR CHASSIS LIGHTS TO BE REINSTALLED OUTSIDE OF PINTLE PLATE
- HENDERSON PDP POWER DISTRIBUTION CENTER
- ALL LED FMVSS # 108 MARKER LIGHTS
- SNOW PLOW LIGHTS WITH STAINLESS STEEL BRACKETS MOUNTED TO HOOD
- ALL ONE PIECE WIRING WITH COPY OF WIRING SCHEMATIC

**SPREADER**

- **HENDERSON MODEL RTS 304 STAINLESS STEEL REPLACEMENT TAILGATE SPREADER**
- 6" AUGER- DIRECT DRIVE
- 1/4" END PLATES
- EASY EMPTY CLEAN OUT PAN PROVIDES ACCESS TO THE AUGER
- 18" POLY SPINNER DISC
- ALL 304 STAINLESS STEEL MOUNTING HARDWARE
- INSTALLED 100% TO YOUR SPECIFICATIONS-NO EXCEPTIONS

**PRE WET SYSTEM**

- HENDERSON MODEL PWS-E PRE WETTING SYSTEM
- 75 GALLON FRAME MOUNTED TANK
- 3 GPM ELECTRIC PUMP
- PRE WET SYSTEM TO BE CONTROLLED THROUGH FORCE 5100EX SPREADER CONTROLLER
- VARIABLE ORIFICE SPRAY HOSE ON SPINNER PLATE
- TESTED AND INSTALLED

**PINTLE PLATE**

- ¾" PINTLE PLATE TRIPLE WELDED AND GUSSETED
- (2) 1" D RINGS
- 20 TON PINTLE HOOK
- 7 WAY TRAILER PLUG

**MISCELLANEOUS**

- CHROME EXHAUST ELBOW
- WOOD SIDE BOARDS PAINTED COLOR OF YOUR CHOICE
- FLEET ENGINEERING POLY FENDERS WITH STAINLESS STEEL BRACKETS
- STAINLESS STEEL SHOVEL HOLDER ON DRIVER AND PASSENGER SIDE
- HENDERSON QUICK RELEASE FULL REAR MUD FLAPS
- RED & WHITE REFLECTIVE TAPE BOTH SIDES AND TAILGATE
- CHASSIS AND UNDERSIDE OF BODY WILL BE UNDERCOATED

**TOTAL PACKAGE PRICE \$58,990.00**

**INSTALLATION AND WARRANTY**

- **2 FULL YEAR WARRANTY ON ALL EQUIPMENT**
- ALL MOUNTING TO BE 100% TO YOUR SPECIFICATIONS-NO EXCEPTIONS
- PRE-BUILD MEETING AT OUR FACILITY REQUIRED PRIOR TO START OF BUILD
- HENDERSON TRUCK EQUIPMENT WILL HANDLE ALL TRANSPORTATION AND REPAIRS TO VEHICLE FOR WARRANTY AND SERVICE WORK IN A TIMELY MANNER
- ALL EQUIPMENT WILL BE INSTALLED BY A SINGLE BODY COMPANY BY OUR EMPLOYEES AT OUR FACILITY.
- ALL EQUIPMENT IS ENGINEERED BY A SINGLE MANUFACTURER, HENDERSON PRODUCTS INC.
- INSTALLATION OF COMPONENTS WILL NOT BE SUBCONTRACTED BY THE BODY COMPANY TO OTHERS
- NO WELDING TO BE DONE ON CHASSIS FRAME BETWEEN FRONT OF MOST FORWARD SPRING HANGER AND REAR OF REARMOST SPRING HANGER.
- COPY OF CENTRAL HYDRAULIC SYSTEM SCHEMATIC WILL BE FURNISHED UPON COMPLETION
- COPY OF WIRING SCHEMATIC WILL BE FURNISHED UPON COMPLETION
- PARTS AND SERVICE MANUALS FOR ALL COMPONENTS WILL BE FURNISHED UPON COMPLETION
- VEHICLE TO BE CERTIFIED TO MEET ALL FEDERAL MOTOR VEHICLE SAFETY STANDARDS
- HENDERSON TO CONDUCT OPERATOR TRAINING SESSION AT YOUR FACILITY AFTER DELIVERY OF COMPLETED TRUCK
- SNOW AND ICE CONTROL REFERENCES AVAILABLE UPON REQUEST

**HENDERSON PRODUCTS-OHIO**  
**PAUL SACKETT-OHIO SALES REP**  
 937-710-3362 CELL  
 PSACKETT@HENDERSONPRODUCTS.COM

CONTRACT ACCEPTANCE: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_ PURCHASE ORDER #: \_\_\_\_\_



**HENDERSON PRODUCTS – OH**  
**NJPA CONTRACT HOLDER/CONTRACT #080114-HPI**

• PH: 419-617-7509 • FAX: 563-927-7002 • [hendersonproducts.com](http://hendersonproducts.com)

**BI-WEEKLY ACTIVITY REPORT FOR ROAD/MAINTENANCE DEPARTMENT****November 3, 2016****Calls for Service:****Training:****Accomplishment/Information:**

- Attended several meetings with developer on Bexley Hills
- Assisting Finance as needed
- Attended meeting with Administrator on park consolidation
- Attended staff meeting
- Attended meeting with Administrator on Retire/Rehire policy
- Attended meeting with Soil and Water and resident on drainage issue
- Fall road inspection with County Club of the North
- Inspection of Emergency Access installation in Bexley Hills section 1- area sodded and fence replaced outside of access.
- Checking on Library roofing contractors- all work is completed awaiting inspection by Durolast
- Completed motor vehicle license grant to Green County Engineers Office
- Began working on 2017 Budget
- Completed Trustee packet for November 7
- Reviewed several driveway permits
- Checking on developments- A great deal of time has been spent in the active sites on inspection
  - Bexley Hills 3A- Walk through for 100% punch list- work continues slowly
  - Bexley Hill 3B- Emergency access completed, awaiting street signs
  - Spring Ridge 3B-Checking on erosion control
  - Wood Ridge section 1- Working with developer on bond/maintenance release
  - Clairborne Greens 2B- checking on erosion control
  - Clairborne Green 3- continued working on water and storm
  - Spring Meadows section 5- checking on erosion control
  - Nathans Grove – working on sewer
  - River Reserve- Curb in place, working on grading for base asphalt, working on off site sewer connections
- Poured footers in Cemetery
- Continued asphalt repairs in Windmere
- Planted Cherry Trees at Library and Administration building
- Began switching trucks over for winter operations
- Seasonal employees are done for the year
- Continued mowing Township Facilities

**Awareness Items:**

- LED project- all building are completed except for special order item - still awaiting parts
- Ladder 62 awaiting parts
- Attending media day, truck rodeo and training with City of Beavercreek – November 10

To: **Alex Zaharieff, Township Administrator**  
 From: **David VandenBos, Fire Chief**  
 Date: **2016-11-03**  
 Re: **Fire Department Agenda Items for 2016-11-07 Biweekly Trustees' Meeting**

- 1) **Request to Purchase: SCBA Voice Amplifiers and Replacement Parts**
  - 2) **Biweekly Activity Report**
- 

1) **Request to Purchase: SCBA Voice Amplifiers and Replacement Parts**

1.1) The fire department is requesting to purchase 15 replacement voice amplifiers and other repair parts listed on the attached quotation for the self-contained breathing apparatus (SCBA) at a total cost of \$15,252.25 from Finley Fire Equipment.

1.2) This request fills a current need.

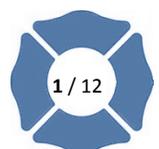
1.3) This purchase will achieve compliance with NFPA 1852: Standard on Selection, Care, and Maintenance of Open-Circuit Self-Contained Breathing Apparatus 2013 edition, for repair of failed components during annual maintenance and testing of equipment. It will also maintain compliance with NFPA 1981: Standard on Open-Circuit Self-Contained Breathing Apparatus (SCBA) for Emergency Services, 2002 edition, under which the current SCBA units were purchased.

1.4) Cost Center/Program Area: **SCBA** (5714)  
 Object Code: **Operating Supplies** (420)  
 Fire Department Budget, Note 5714-430 (p. 57)

1.5) The SCBA is worn by firefighters to provide breathable air when in an immediately dangerous to life and health (IDLH) environment which include fires, hazardous material spills, confined spaces, and other oxygen deprived atmospheres. Currently the fire department has 73 SCBAs in inventory distributed on fire apparatus throughout the department. Major components of the SCBA include the frame, waist and shoulder straps, hoses, regulators, electronics, and facemasks.

In order to communicate more effectively, the use of a voice amplifier has become standard in the fire service. The use of this device allows firefighters to communicate more clearly both face to face and by use of a two way radio. A different version of voice amplifier was purchased with the SCBA units in 2006. All of those units have failed and the 15 voice amplifiers requested replace the last of the 2006 version with the updated version. The original version has been replaced with an improved version in 2008. Voice amplifiers are replaced as they fail and cannot be repaired.

The additional parts on the list replace parts of the SCBA that no longer pass visual inspection or performance testing. Since Beavercreek Township Fire Department is a certified maintenance site, the repairs can be made by trained on duty personnel with no additional labor costs. The



maintenance testing and subsequent repairs are completed in accordance with manufacturer recommendations as well as NFPA 1852 as referenced above.

**1.6) Quotations:**

- 1.6.1) Finley Fire Equipment ([Attachment 01.61](#))
- 1.6.2) Warren Fire Equipment ([Attachment 01.62](#))
- 1.6.3) Vendor is not sole source, however only two vendors are authorized distributors in Ohio. Quotations were obtained from both.
- 1.6.4) These items currently are not on Ohio State Term Schedule or General Services Administration Schedule.

**1.7) Specifications**

- 1.7.1) ([Attachment 01.71](#))
- 1.7.2) ([Attachment 01.72](#))

**1.8) Other Cost Considerations**

- 1.8.1) The expected life span of the voice amplifiers is five years with existing units of the same type currently exceeding eight years. The life expectancy of the replacement parts is dependent on the exposure of the SCBA unit as a whole; however, these parts are only replaced on an as-needed basis when they fail a test or inspection. The SCBA units are expected to last until 2021 when support will end.

1.8.2) n/a

1.8.3) n/a

**1.9) Disposal: n/a**

**1.10) I make a motion to approve the following:**

**Purchase Request 07883 to Finley Fire Equipment for 15 SCBA voice Amplifiers and parts for SCBA repair in the amount of \$15,252.25 and to authorize the Township Administrator to sign for the Board.**

**2) Biweekly Activity Report**

- 2.1) **Senior Staff Meeting:** Senior staff met to discuss items of importance or concern, including continuation into the second round of Blue Card Training for the department, maintenance issues with fire department apparatus, payroll, and Standards of Cover recommendations.
- 2.2) **Open Department Meeting:** The fire department held its monthly open staff meeting. Items of shared interest and concern were discussed, including data collection standards, 2017 budget planning, and Standards of Cover recommendations.
- 2.3) **Labor-Management Meeting:** The monthly meeting was cancelled due to a lack of agenda items.
- 2.4) **Standards of Cover:** The fire department standard of cover analysis is substantially complete. The Board's comments from the special meeting are being incorporated into a final draft of the document.



**2.5) Live Burn Training:** The fire department in completed its annual live burn training with the Xenia City fire department burn trailer.

**2.6) Explorer Meeting:** The new explorer program held their first training meeting this period with three members attending.

**Public Outreach:** The fire department had non-incident contact with the community at the following events:

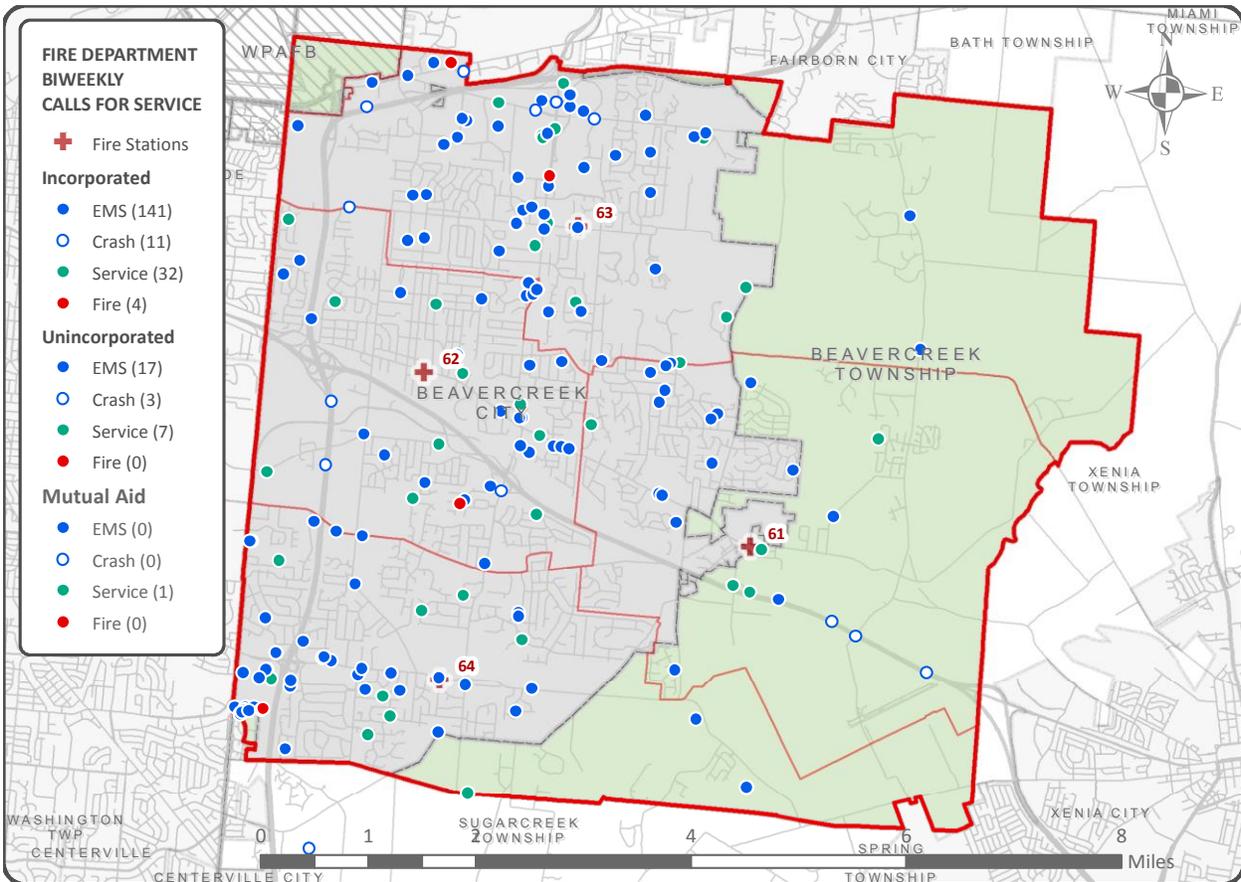
- Station 61 Trebein Elementary, public education
- FPB Beavercreek Senior Center Health Fair, public education
- Station 61 Boy Scouts, Beavercreek Church of the Brethren, public education
- Station 64 Heartsaver CPR and First Aid
- Station 63 Gala of Hope Fund Raiser, medic stand-by
- Station 63 Aley Church Health Fair, public education
- Station 61 Paws First Aid Class
- Station 62 Main Elementary, public education
- Station 62 Inspire Center for Learning, public education
- Station 61 BHS Football, medic standby
- Station 61 Gunner Listerman 5K Run, medic standby
- Station 62 Christian Life Center Trunk or Treat, public education
- Station 64 Arrowbrook Baptist Church, public education
- Station 63 University Baptist Church Trunk or Treat, public education



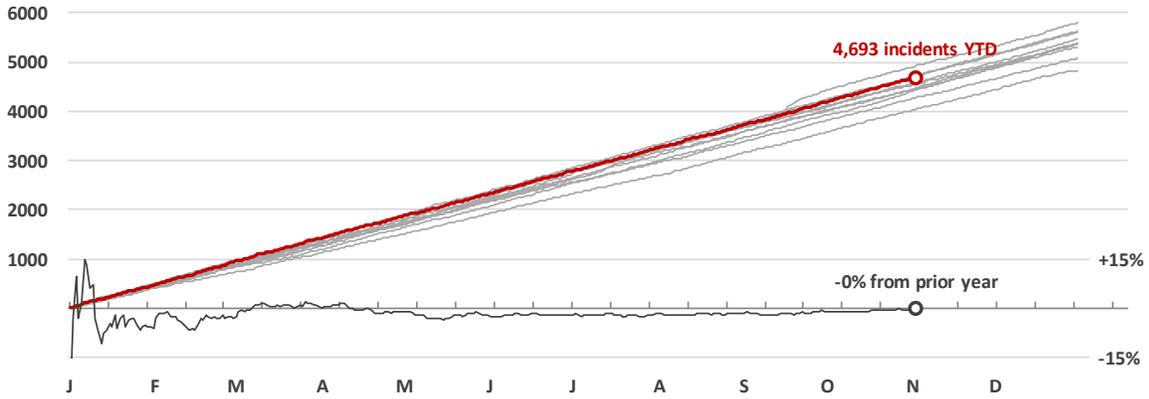
## 2.7) Biweekly Incident Activity

### Biweekly Calls for Service Activity Report: Incorporated and Unincorporated

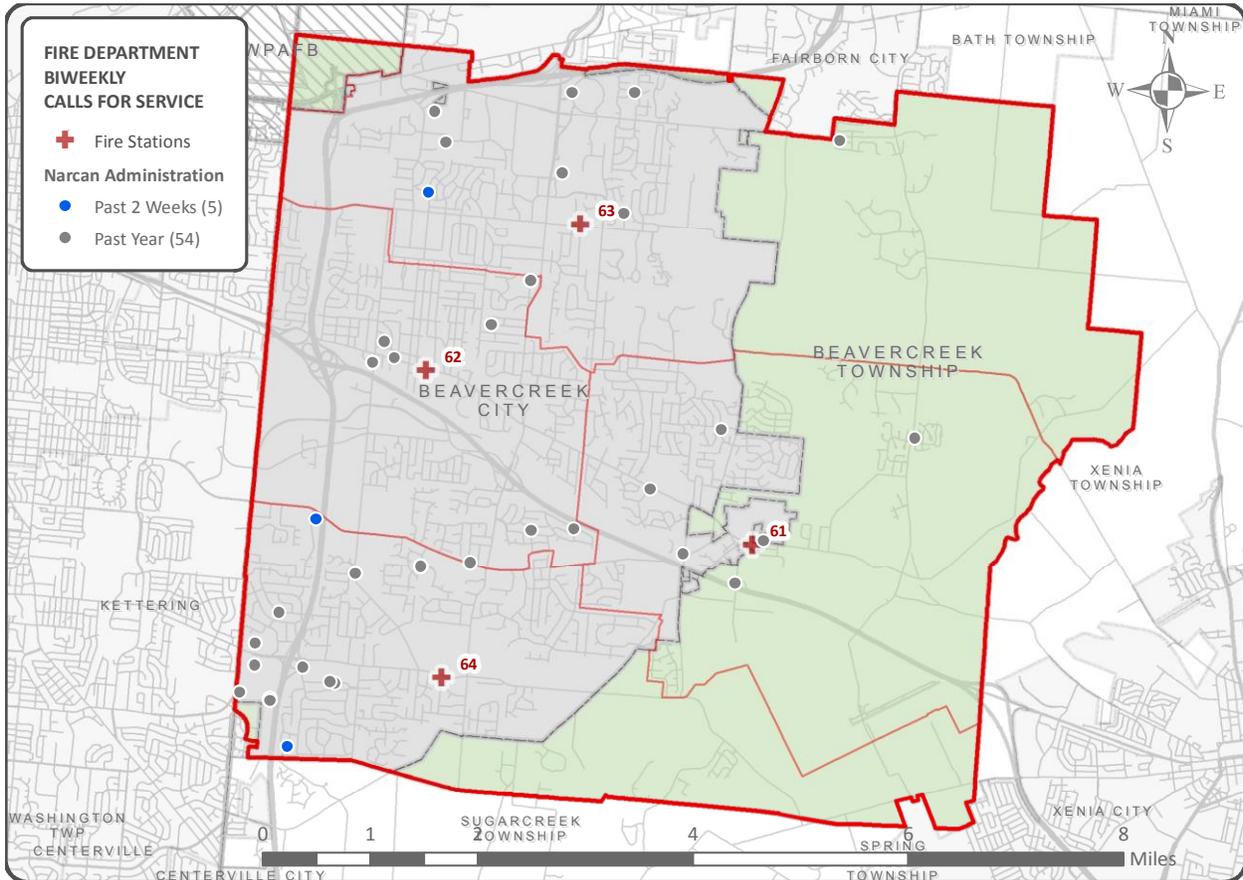
Call for Service Type	History   Trend	Inc   Uninc	0 50 100 150 200 250					10-Year over Year	YTD   Projected		
3: Medical		158	0	72%					3,963	3,481	+8%
7: False Alarm		17	0	8%					343	301	+6%
3: Crash		14	0	6%					346	296	+1%
6: Good Intent		11	0	5%					290	259	+9%
5: Service		6	0	3%					128	116	+4%
4: Hazard		7	0	3%					124	108	+7%
1: Fire		4	0	2%					98	88	+5%
2: Explosion		0	0	0%					11	7	-40%
8: Severe Weather		0	0	0%					1	1	-19%
9: Special		2	0	1%					39	36	-3%
<b>Total</b>		<b>219</b>	<b>0</b>	<b>100%</b>				<b>0%</b>	<b>5,343</b>	<b>4,693</b>	<b>+7%</b>



There have been 4,693 incidents this year, which is -0% from this time last year

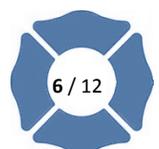


The past two weeks were 01% slower than average, with 0 hours slower than 99%, and 0 hours busier than 99% of the year.



### Biweekly Training Activity Report

Training Type	Biweekly History   Trend   Current	0	250	500	750	1,000	10-Year over Year History	YTD	
EMS	 ▲	74		16.0%				2,432	2,225
Firefighting	 ▲	48		10.3%				1,040	991
Driver/Operator	 ▲	22		4.7%				1,275	1,092
Rescue	 ▲	0		0.0%				1,286	1,106
Officers	 ▲	58		12.5%				1,479	1,386
Daily Drills	 ▲	10		2.1%				576	543
Haz-Mat	 ▼	0		0.0%				455	107
NIMS	 ▼	252		54.4%				2,482	2,477
Fire Prevention	 ▲	0		0.0%				42	42
Instructors	 ▼	0		0.0%				38	38
Dispatch	 ▼	0		0.0%				28	20
<b>Total</b>	 ▼	<b>462</b>		<b>100.0%</b>				<b>11,132</b>	<b>10,025</b>







# EPIC 3

COMMUNICATION SYSTEM

## LOUDER, CLEARER COMMUNICATIONS



Answering the market request for communication and intelligibility improvements, Scott Safety introduces the EPIC 3—the smartest, most durable and safest voice amplification communication system in the market. The EPIC 3 audible and visual operational indications make this system the safest in the market, earning STI scores above .65 and providing louder, clearer and more effective communication than other voice amplifiers in the market. The EPIC 3 best-in-class battery life, at over 50 hours, more than doubles that of the most popular models in the market.

Submitted for NFPA 1981/2013 approvals, the EPIC 3 passed the heat and flame test, high heat and flame test, radiant heat test and the 30-minute tumble test, and holds IP 66 and 67 ratings. The EPIC 3 is backwards compatible to work with NFPA 1981, 2002 and 2007 SCBA.

### PRODUCT HIGHLIGHTS

- Automatic Shutoff Amplifier reduces costs of battery replacement and improves equipment readiness
- Intrinsically safe for use with commercially available alkaline and NiMH AAA batteries
- Durable, rugged design is robust enough to withstand day-to-day rigors, even in the most extreme applications
- Ribbed, textured surface establishes more secure handling even with wet-gloved hands
- On/Off button with tactile surface makes it easy to recognize activation with a gloved hand or in a noisy environment
- Angled directional speaker projects an amplified voice in the direction the user is facing
- Upgradeable to include radio interface and talk-around, multi-channel functionality
- NFPA- and NIOSH-approved (NFPA approvals 2002/2007, submitted for 2013 approval)

**SCOTT**  
SAFETY



# EPIC 3

COMMUNICATION SYSTEM



## RELATED PRODUCTS



AV-3000 HT FACEPIECE



AIR-PAK X3 SCBA

EPIC 3 ORDERING INFORMATION	
DESCRIPTION	PART NUMBER
EPIC 3 Voice Amplifier (Individually Packaged)	201275-01
EPIC 3 Voice Amplifier (Package of 25)	201275-0125

BATTERY LIFE	
TYPE	BATTERY LIFE
Alkaline AAA*	Greater than 50 hours
Nickel Metal Hydride Rechargeable AAA*	Greater than 40 hours

\*specific batteries are required for intrinsic safety

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Monroe Corporate Center • P.O. Box 569 • Monroe, NC 28111  
 Telephone: 800.247.257 • Fax: 704.291.8390  
 www.scottsafety.com • sh-sales@tycointl.com

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## Attachment 01.72

# EPIC 3

COMMUNICATION SYSTEM

## LOUDER, CLEARER COMMUNICATIONS



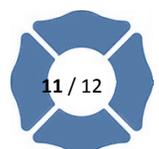
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**SCOTT**  
SAFETY



# EPIC 3

COMMUNICATION SYSTEM

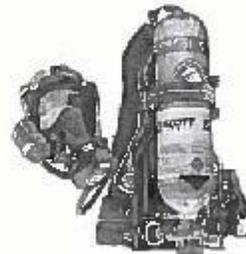
APPROVED AS TO FORM  
*Stephanie Hayden*  
 STEPHANIE HAYDEN  
 ASSISTANT PROSECUTOR  
 GREENE COUNTY, OHIO 4/1/15



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\*Specific batteries are marked for intrinsic safety.

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