Regular Beavercreek Trustee's Meeting

Monday, May 2, 2011

Mr. Glaser called the Regular Trustee Meeting to order at 2:01 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Bob Stone. Fiscal Officer, Christy Ahrens and Legal Advisor Robert Surdyk were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, Deputy Fire Chief(s) Scott Dorsten and John Mercs, IT Manager Jeff Ochester, Zoning Administrator/Inspector Victoria Long, Battalion Chief Young, and Fire Prevention Specialist Randy Grogean. Greene County Sheriff Gene Fisher and Beavercreek Parks and Recreation Director Mike Thonnerieux were also present.

2011-188 Ms. Graff made a motion to approve the Agenda for May 2, 2011 with the following amendments: move Station 64 Update under Sheriff's Request in New Business. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-189 Mr. Stone made a motion to approve the May 4, 2011 Payroll in the amount of $249,849.04. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-190 Ms. Graff made a motion to approve the Bills in the amount of $398,168.85. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
PRE-SCHEDULED SPEAKER: Beavercreek Youth Council – to speak at 3:30 P.M.
OLD BUSINESS: None.

NEW BUSINESS:
Sheriff's Request for Additional Officers for Cruisefest Weekend:
Sheriff Gene Fisher asked the Trustees to put up to two extra Deputy Officers on duty for the weekend of Cruisefest in the area surrounding US 35 and Orchard Lane. General discussion occurred.

2011-191 Mr. Stone made a motion to approve an amount not to exceed $2500.00 for additional Sheriff patrol during Cruisefest. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Station 64 Update:
Transfer of funds & re-appropriation:
2011-192 Ms. Graff made a motion to approve to re-appropriate from Account 2192-930-930-5999 Contingencies, to Account 2192-910-910-5000 Transfers Out in the amount of $1,654,815.33; and WHEREAS, to Transfer from Account 2192-910-910-5000 Transfers Out to Revenue Account 4904-931-0000 Transfers In Fire Station in the amount of $1,654,815.33; and WHEREAS, to appropriate $1,273,278.80 to Account 4904-220-720-5564 Buildings Station 64, and to appropriate $75,197.39 to Account 4904-220-316-5564 Engineering Services Station 64, and to appropriate $306,339.14 to Account 4904-930-930-5564 Contingencies Station 64. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

Truss Design Issue:
Discussion occurred as to whether the email correspondence is sufficient incase there are any problems with the trusses in the future or whether to continue and purchase extra safeguards now to strengthen the trusses. Mr. Stone stated as

long as we have enough documentation that if anything happens, we are not liable; he is fine with not purchasing extra safeguards for the trusses.
The Trustees signed the previously approved Change Order #4 for Station 64.

Gary Snyder from Architectural Resources, Inc (ARC) updated the Trustees on the following items: plumbing, gas, electrical; water service revision; electrical service with DP&L increasing the bill $15,704.00; a change in overhead door systems; radiant heaters; a twenty minute door needing a label; and a two foot error in the Communications Room. The room was suppose to be eight foot in width and was only poured and finished with a six foot width. General discussion occurred regarding this error. The Trustees decided they would like the two foot built on to the building as bid and added as an addendum in the bid process. Mr. Stone had questions regarding DP&L and why we had to move electric and stated that he was not happy that it has been changed and that it comes to the Trustees too late. Ms. Graff questioned what DP&L told us originally. General discussion occurred as to whether we have to approve this now. If it's not approved, it holds up the project and some of the conduit has been put in already. Mr. Glaser was not happy that somewhere someone made a mistake and that the Township has to pay for it. Mr. Snyder said that no one made a mistake. General discussion occurred. The Trustees were not happy with the mismanagement of this issue. Discussion occurred regarding Small Claims Court to get our money back and address this issue after the fact. General discussion occurred on the overhead door sensors and questions and discussion occurred regarding radiant heaters and the rated, twenty minute door.
2011-193 Mr. Stone made a motion to approve Beavercreek Township Fire Department Station 64 Change Order #5 Cost Summary in the amount of $15,500.11; and request that the Township Administrator check for documentation to see if there is any resource to try to collect any money back on this issue. The Trustees want to be kept in the loop on this issue. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

ADMINISTRATOR:
Trustees' Meeting Room Phase II Modifications:
IT Manager Jeff Ochester spoke to the Trustees regarding the suggested upgrades to the Trustees' Meeting Room. The total cost for Phase II is anticipated to be $17,545.00 and includes: audio recording upgrade, video and component upgrade; computer access upgrade; and furniture, cabinet, and room modifications. Mr. Stone thought the plan was well thought out but was not sure it would be prudent at this time, with these economic conditions to spend this money. Mr. Ochester stated that the project could be broken down into phases, but that audio does need to be addressed. Ms. Graff agreed that recording is important, but also does not agree with spending the money at this point. Mr. Glaser stated that projects that are done in phases sometimes never get finished and that if you're going to do it; do it all. He does not like spending the money either, but states that realistically it is for the benefit of the citizens and that we should go ahead with the project. His only concerns were for access to the recordings and record retention. General discussion occurred regarding: benefits of implementing upgrades; estate tax money; expenses that continue after initial purchases; and the idea the Township should try to go paperless should be incorporated into the plan. Mr. Ochester will start with the audio process and would like till the next meeting to bring back laptop options. Mr. Zaharieff stated he would prefer using I Pad's for elected officials to use, especially for email. Mr. Stone stated he would support moving forward if we are going to incorporate going paperless.
A Special Trustee Meeting was set for Wednesday, May 4, 2011 at 2:00 P.M. to meet in Open Session to discuss Information Technology modifications to the Beavercreek Township Meeting Room and to meet in Executive Session pursuant

to Ohio Revised Code Section 121.22(G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and pursuant to Ohio Revised Code section 121.22(G)(1)to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
The Trustees took a five minute recess.

PRE-SCHEDULED SPEAKERS: Beavercreek Youth Council Report
Ms. Felecia Hall and Mr. Ryan Rushing spoke on behalf of the Beavercreek Township Youth Council and wished to thank the Trustees and the Fire Department especially Battalion Chief David Young's crew for all of their help and support with the 911 Memorial Dance that was held on April 9, 2011 at Fire Station 61. The Dance was attended by over 275 middle school students and the Beavercreek Youth Council was able to donate $1,550.00 to the Greene County 911 Fund. The Board of Trustees appreciated the thank you and agreed that this was a great community effort.

ADMINISTRATOR CONTINUED:
Community Development Block Grant (CDBG):
Discussion occurred regarding filing a joint application for a Community Development Block Grant with the City of Beavercreek.
2011-194 Ms. Graff made a motion to approve the expenditure of $10,000.00 toward the Lofino Senior Center Parking Lot Lighting Project in conjunction with a jointly filed Community Development Block Grant with the City of Beavercreek, with a local share of $20,000.00 to match $40,000.00 in CDBG funds. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

Lofino Agreement:
Ms. Graff stated that she had asked Mr. Thonnerieux, Director of Beavercreek City Parks and Recreation, to send her financial information regarding this Agreement. Although not thrilled with all the wording in the Agreement, all documents indicate that at this time the City is paying $17,500.00 toward taxes each year. Therefore, if we entered into this Agreement it would save the City $7000.00. General discussion occurred. Mr. Glaser and Ms. Graff would like to table this issue as both Agreements are linked and asked that this topic be added to the Agenda for the next Regular Trustee Meeting.

Communication Van Agreement:
Mr. Zaharieff stated that some modifications were made to the Agreement to increase the cost to cover Township expenses. General discussion occurred regarding: union minimum for planned events and updates on the van.
2011-195 Ms. Graff made a motion to approve Resolution 2011-195, an Agreement for Use of Communication Van between the Board of Trustees of Beavercreek Township and Wright State University whereas, the sum of $200.00 per hour, for a minimum of three (3) hours, for the Communications Van and Township personnel to operate the Communication Van and its equipment; and whereas, the sum of $600.00 if WSU should cancel its request for the Communication Van less than twenty-four (24) hours before the date and time when WSU initially requested said Communication Van to be made available. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

GovDeals Update:
Mr. Zaharieff stated that to date, forty-eight (48) items or lots of items have been sold on Govdeals.com and that the Township has received $10,152.10 for the items sold. The Township still has two of the Luverne Engines on the auction site and their current bids are: for the 1997 Luverne Engine - $12,100.00; and for the

1996 Luverne Engine - $13,000.00. The auction for these two items will end on May 3, 2011.
PSISN Agreement:
2011-196 Ms. Graff made a motion to approve **Resolution 2011-196**, the Modification to Interagency Agreement Greene County Public Safety Information Sharing Network, "Ticket Writer", as recommended by Legal Counsel. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

Draft Organizational Structure for Township:
Ms. Graff had concerns. Discussion occurred regarding: grey boxes on the chart and lines with the Greene County Sheriff and the Fiscal Officer. The topic was tabled and asked to be added to the Agenda for the next Regular Trustee Meeting.

Joint Township and City Meeting:
Mr. Zaharieff stated that City Council would like to schedule a joint meeting as part of their annual meetings with both the Township and School District. Two dates were suggested by Council. The Township Administrator will notify the City Manager that Monday, June 20, 2011 at 5:00 P.M. at the City offices will work for the Trustees.

IT Position:
Mr. Zaharieff recapped the issue of the current IT Manager leaving for a new job and the need for the Township to decide how to proceed with filling this vacancy. Mr. Zaharieff recommended moving forward with replacing the IT Manager's position. He stated that a committee has been established to help with any issues that might come up; however, at this point he is looking for a motion to move forward.
2011-197 Mr. Stone made a motion to accept the Township Administrator's recommendation to move forward till fill the IT Manager position. Ms. Graff seconded. Discussion occurred regarding: pay rate; Tier 2 or Tier 3 - $65,000.00 - $75,000.00, with experience and certifications; outsourcing versus in-house; and decrease the salary and open the position to more people, advertise Tier 1 to Tier 3. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Mr. Glaser passed the gavel to Ms. Graff as he had to leave for another commitment.

Cruisefest Nationals 2011 Update:
Mr. Zaharieff stated that the court denied the request by Xenia Township to deny camping at Kil Kare and asked that the Trustees add an Executive Session to the end of this meeting to discuss the issue.

ZONING:
BZA Appointment:
2011-198 Mr. Stone made a motion to appoint Susan Crabill as an alternate member of the Beavercreek Township Board of Zoning Appeals for a term expiring on March 31, 2016 or until a suitable replacement is appointed. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

INFORMATION TECHNOLOGY:
IT Manager Comment:
Mr. Jeff Ochester thanked the Board of Trustees for their support throughout his years of service and has enjoyed the time he spent at the Township.

Mr. Stone reminded the Trustees and Department Heads that the Chamber of Commerce is looking for candidates and that any Department Head can nominate

an employee to receive this award. Discussion occurred on how the same department should not win the award each year. General discussion occurred.

ROAD:
448 & Chip Seal Bids:
Road Superintendent Tim Parks updated the Trustees on the bids we received back that were favorable to the Township. With the favorable bids, Mr. Parks has added the south end of Factory Road to Indian Ripple into the project.

Seasonal Employees:
2011-199 Mr. Stone made a motion to approve the hiring of the following individuals as Seasonal Employees in the Beavercreek Township Road Department: Mr. Bradley D. Fogle 1572 Forestdale Avenue Beavercreek, Ohio 45432 at a rate of $8.50 per hour; Mr. Maxwell S. Group 3711 Knollwood Drive Beavercreek, Ohio 45432 at a rate of $8.50 per hour; Ms. Lauren L. Miller 2904 Dayton-Xenia Road Beavercreek, Ohio 45434 at a rate of $9.00 per hour and Ms. Allyson R. Morris 803 McBee Road Bellbrook, Ohio 45305 at a rate of $8:50 per hour. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

10 Hour Schedule:
Mr. Parks stated that starting May 12, 2011 the Road Department will begin their ten hour work schedule which is Monday through Thursday from 6:30 A.M. to 5:00 P.M.

Wetlands ATV Storage:
Mr. Parks stated that the signed Agreement with the Wetlands for the ATV Storage is in the Fiscal Office, that the Township has no liability, and that the Wetland's ATV is currently in the barn.

Renewal Air Testing Agreement:
2011-200 Mr. Stone made a motion to approve **Resolution 2011-200**, NFPA Compliant Service Agreement with Pro Air Inc in the amount of $1555.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

FIRE:
Lease Agreement with the American Red Cross:
2011-201 Mr. Stone made a motion to approve the Lease Agreement between the Board of Trustees of Beavercreek Township and the Dayton Area Red Cross for the dates of July 16, August 20, August 27, and November 12, 2011. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

Application for Station 64 Water Bill Reduction:
2011-202 Mr. Stone made a motion to approve the Application for Adjustment of Water/Sewer Bill for the property at Fire Station 64 on Indian Ripple. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

Purchases:
2011-203 Mr. Stone made a motion approve the purchase request to W.S. Electronics for the 2011 Radio Maintenance Fee in the amount of $47,133.90. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

LEGAL ADVISOR:
OTARMA:
Legal Advisor Bob Surdyk spoke to the Trustees regarding the OTARMA contract and the fact that he represents OTARMA and other members of the group and recommends your approval of the contract.

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2011-204 Mr. Stone made a motion to approve the Intergovernmental Contract for the Administration of the Ohio Township Association Risk Management Authority (OTARMA) as presented. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

FISCAL OFFICER: No report.

2011-205 Mr. Stone made a motion to go into Executive Session per ORC 121.22 (G)(3) pending litigation at 5:03 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

2011-206 Mr. Stone made a motion to come out of Executive Session at 5:13 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

2011-207 Mr. Stone made a motion to Adjourn at 5:13 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____