Regular Beavercreek Trustee's Meeting

Monday, September 19, 2011

Mr. Glaser called the Regular Trustee Meeting to order at 2:00 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Bob Stone. Fiscal Officer, Christy Ahrens and Legal Advisor Robert Surdyk were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, Deputy Fire Chief(s) Scott Dorsten and John Mercs, Zoning Administrator/Inspector Victoria Long, and HR Manager Trish Gustafson.

2011-371 Mr. Stone made a motion to approve the Agenda for September 19, 2011 with the following amendments: add Health and Fitness Report under Administrator and add 2012 AFG Grant under Fire. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-372 Ms. Graff made a motion to approve the September 21, 2011 Payroll in the amount of $265,030.89. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-373 Mr. Stone made a motion to approve the Bills in the amount of $241,204.31. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

OLD BUSINESS: None.

NEW BUSINESS:
Valley Springs Farm Road:
Zoning Administrator/Inspector Victoria Long introduced a request to include Valley Springs Farm Road in the Miami Valley Regional Planning Commission's (MVRPC) Long Range Transportation Plan. This request is in conjunction with the US35 and Valley Road interchange. It is conceptual at this point; there is no funding; and we are not asking the Trustees to fund this. It is merely a request to add it to the MVRPC Long Range Plan and it needs to be turned in this week. The Township Zoning Commission is in favor of this and recommends that you put it on the Long Range Transportation Plan.

Robert Ware, a Planning Consultant for Valley Springs Farm, spoke to the Trustees regarding this connector road and answered questions posed by the Trustees. The Trustees would like to have ODOT look at adding this connector to the US35 Valley interchange study, so that the engineering might be included.

2011-374 Mr. Stone made a motion to approve adding the Valley Springs Farm Road connector to the MVRPC Long Range Transportation Plan and that we jointly, with the property owner, bring this connector road to ODOT for consideration in the Engineering study. Ms. Graff seconded. Discussion occurred. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

ADMINISTRATOR:
Township Group Health Benefits:
Township Administrator Alex Zaharieff spoke to the Trustees regarding two issues to discuss regarding Health Savings Accounts (HSA). First, there is a two month gap between this year and next year due to our current renewal cycle and how to fund each of these years. Second, after checking with Legal Advisor Robert Surdyk, elected officials may not have money deposited into an HSA as it would be considered an increase in salary. Elected officials could have an HSA but the Township could not fund it. Mr. Zaharieff stated that United Healthcare is willing to

extend our renewal date so that if we stayed with United Healthcare, our new plan would not begin until January 2012. General discussion occurred regarding: elected officials and an HSA, the two month extension, and Union percentage versus health care percentage increase.
The Trustees all agreed that discussions regarding HSA's need to start early in 2012 so that employees know that change is coming regarding healthcare in 2013.

2011-375 Ms. Graff made a motion to approve the 2012 Insurance Renewal for the following plans as outlined: United Healthcare's Second Revised Renewal at the rate increase of 15% (This is with the understanding that our current contract with United Healthcare will continue through December 31, 2011 in order to roll our plan year to the Township's Fiscal Calendar.); a change from Dental Care Plus to Superior Dental Care with a rate increase of 4.66 percent; a change from Standard Insurance to Mutual of Omaha Life Insurance with a premium decrease of 24.73%; and to stay with the Vision Service Plan with a 0% increase. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

General presentation and discussion occurred regarding the Cash in Lieu of Benefits Waiver option. Discussion occurred regarding: the decrease in Township usage and cost of healthcare; the number of employees that might exercise this option; the fact that elected officials could not take this option; and the Trustees asked to have Legal review this Waiver to see if it conflicts in any way with the Union Contract. This Cash in Lieu of Benefits Waiver will come back before the Board for a possible vote on October 3, 2011.

Dispatch Service Agreement:
Ms. Graff asked Mr. Zaharieff what the Township has gained in this revised Agreement. Mr. Zaharieff stated that the Township now has protection for review, so we can question calls through a quality assurance and improvement process; we will have a medical director assigned to the Dispatch Center to be used only on EMS calls; and we will be in compliance with the NFPA standard. General discussion occurred regarding: the fee we're being charged versus a fee for service. Mr. Glaser had several questions regarding Number 3 (a), (b), and (e). The Trustees agreed that 3 (e) should be a statement on its own and not under Number 3. Mr. Glaser stated that there are no figures in this Agreement and therefore he is concerned with the additions and how much money could be spent with the additions. Mr. Zaharieff stated that this is just a discussion and he is more than willing to take any and all input from the Trustees. Discussion occurred regarding: payments, Montgomery County Regional Dispatch, and the need for caps on additions in order to budget. The Trustees stated that under Number 12, the Township will provide training two or three times a year only. The Administrator and committee will meet with City representatives to express our concerns. The Trustees would also like Legal Advisor, Robert Surdyk, to review the document.

IT Manager Position:
This item was moved on the Agenda to after Fiscal Officer.

Leave Request Form:
Mr. Zaharieff presented two options for a Leave Request Form. Once the form is adopted it will be incorporated into the Employee Handbook. General discussion occurred regarding: the difference in forms, and how this works with a Part Time Township Administrator.

2011-376 Mr. Stone made a motion to approve the Beavercreek Township Leave form and authorize the Township Administrator to add the form to the Beavercreek

Township Handbook. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Xenia Township Ladder Request:
Mr. Zaharieff stated that Xenia Township would like to use one of our ladders for a site to site test to see if they can improve their IT network. The Trustees agreed that Xenia Township could use the ladder for this request.

Township Administrator Six-Month Evaluation:
The Board of Trustees will have this evaluation at the end of the October 3, 2011 Regular Trustee Meeting.

Health and Fitness Report:
Mr. Zaharieff gave the Trustees are report on the usage of the Township paid gym membership. For firefighters, 1899 hours on duty were logged in at Fitworks. Off duty a total of 1124 hours were logged over the last year. Forty-five Township employees utilize this gym membership, which is roughly forty-five percent of Township employees.

HUMAN RESOURCES:
The Cash in Lieu of Insurance Policy was already discussed. However, Ms. Gustafson stated that she had spoken with Mr. Tracy of Comp Management and that he does not do any consulting outside of Comp Management.

ZONING:
2011-377 Ms. Graff made a motion to approve **Resolution 2011-377**, WHEREAS, Article 21 of the Beavercreek Township Zoning Resolution permits the Board of Trustees to create a Zoning Commission for Beavercreek Township; and WHEREAS, The Beavercreek Township Trustees having considered available applicants for said Zoning Commission; NOW, THEREFORE, BE IT RESOLVED THAT, after due consideration of all the evidence presented, the Beavercreek Township Board of Trustees voted to appoint Robert Gustin to the Beavercreek Township Zoning Commission to complete an unfinished term expiring on 3/31/2012 or until a suitable replacement is appointed. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-378 Mr. Stone made a motion to approve **Resolution 2011-378**, WHEREAS, Article 21 of the Beavercreek Township Zoning Resolution permits the Board of Trustees to create a Zoning Commission for Beavercreek Township; and WHEREAS, The Beavercreek Township Trustees having considered available applicants for said Zoning Commission; NOW, THEREFORE, BE IT RESOLVED THAT, after due consideration of all the evidence presented, the Beavercreek Township Board of Trustees voted to appoint Rebecca Caudill as an alternate member of the Beavercreek Township Zoning Commission for a term expiring on 3/31/2016 or until a suitable replacement is appointed. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

ROAD:
Purchase Request for Rotary Park Deficit:
General discussion occurred regarding the Rotary Park Deficit.
2011-379 Ms. Graff made a motion to approve the purchase request to the City of Beavercreek for the Rotary Park Deficit in an amount not to exceed $82,241.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

FIRE:
Surplus of Township Property:

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2011-380 Mr. Stone made a motion to approve **Resolution 2011-380**, WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio finds the Beavercreek Township Fire Department equipment listed in Exhibit A, as not needed for public use, and declares the equipment obsolete, or unfit for use for which it was acquired, EXHIBIT A: 1 Stove, 1 Gas clothes dryer, 2 Forced air furnaces, 3 File cabinets, 2 Garage style heaters, 1 Outdoor A/C unit, 3 Office desks, 7 Metal storage lockers, 3 Book shelves, 1 Wall HVAC unit, 1 Couch, 7 Mattresses, 1 Phase converter, and 2 Miscellaneous enclosure cabinets. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Station 64 Update:
Chief VandenBos stated that the old Station 64 has been demolished and is in the process of being hauled away. The only things left to be completed at the new station is grading and landscaping. We are still waiting for the permanent occupancy permit, as well. Discussion occurred regarding balances on the Station 64 project for the contractor and architect. Chief VandenBos will provide the Trustees an update of expenses.
2012 Assistance to Firefighters Grant (AFG):
Chief VandenBos stated that the AFG is out and due at the end of the week. The Fire Department is working to finish the grant application for a light signal emergency system. General discussion occurred.

FISCAL OFFICER:
Depository Agreements:
2011-381 Mr. Stone made a motion to designate, based upon the recommendation of Fiscal Officer Christy L. Ahrens, the following banks as depositories for Beavercreek Township's active and interim funds for the period beginning October 1, 2011 to and including September 30, 2013: PNC Bank, Key Bank, Huntington National Bank and JP Morgan Chase Bank**.** Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-382 Ms. Graff made a motion to go into Executive Session per ORC 121.22 (G)(1) to consider the employment and compensation of a public employee, at 4:11 P.M. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-383 Mr. Stone made a motion to come out of Executive Session at 4:36 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes

2011-384 Mr. Stone made a motion to authorize the Township Administrator to offer Jeffery Terry the Information Technology Manager position at a starting salary of $74,000.00 plus the nine years of credit for vacation accumulation. Employee benefits shall not include medical other than dental. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes

2011-385 Ms. Graff made a motion to Adjourn at 4:38 P.M. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____