Regular Beavercreek Trustee's Meeting

Monday, December 12, 2011

Mr. Glaser called the Regular Trustee Meeting to order at 2:01 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Bob Stone. Fiscal Officer, Christy Ahrens and Legal Advisor Robert Surdyk were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, Deputy Fire Chief(s) Scott Dorsten and John Mercs, IT Manager Jeff Terry, Zoning Administrator/Inspector Victoria Long, and HR Manager Trish Gustafson. Trustee Elect Dan Paxson, Gussie Jones, and Bob Darden were also present.

2011-465 Mr. Stone made a motion to approve the Agenda for December 12, 2011 with the following amendments: move Executive Session to under Residents Desiring to Speak; under Administrator, Mr. Glaser wants to move the Greene County Township Association Meeting to January 10, 2012 and pass a resolution to stay under $500.00 total for the event; under Administrator add Doug Hull email of December 7, 2011; under Human Resources, Mr. Glaser stated that he sent an email cancelling the Special Meeting for the Handbook, and that as Chair of the Board of Trustees he was exercising his right to cancel the meeting unless the other two Trustees overruled him; under Road add Acceptance of Roadway. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-466 Ms. Graff made a motion to approve the December 14, 2011 Payroll in the amount of $426,518.13. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-467 Mr. Stone made a motion to approve the Bills in the amount of $87,625.60. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

2011-468 Ms. Graff made a motion to go into Executive Session at 2:06 P.M. per ORC 121.22(G)(1) to consider the discipline of a public employee or official. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-469 Ms. Graff made a motion to come out of Executive Session at 3:09 P.M. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-470 Ms. Graff made a motion that in consideration of the deliberations that took place in Executive Session that the Beavercreek Township Board of Trustees is denying the grievance of the firefighter and upholding the decision of the Fire Chief. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

ADMINISTRATOR:

Cash-In-Lieu of Benefits Waiver:

Fiscal Officer Christy Ahrens asked questions regarding the policy that the Township Administrator answered. The form will be turned into the Fiscal Office for filing. Ms Graff asked a question and it was answered.

2011-471 Mr. Stone made a motion to approve the Cash-In-Lieu of Medical Benefits policy and authorize the Township Administrator to add the policy to the Township Handbook. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, no.

Greene County Township Association Meeting:

Mr. Glaser stated that the meeting has been changed to January 10, 2012 at 6:30 P.M. in the basement of Station 61. Ms. Graff asked the Township Administrator to tell Michelle Grogean, Fire Department Office Manager, so that she can plan accordingly.

Doug Hull Email of December 7, 2011:
General discussion occurred. Mr. Glaser asked the Township Administrator to work with legal counsel to put together a response to this email. Both the Fiscal Officer and the Township Administrator stated that they did not receive the email being discussed. The email was produced, where it showed that it was only sent to the three Trustees. Mr. Glaser forwarded the email to the Fiscal Officer and the Township Administrator.

HUMAN RESOURCES:
Mr. Glaser stated that he cancelled the Special Trustee Meeting for Tuesday, December 13, 2011 because the Handbook was not sent to the elected officials with enough time to review the document. General discussion occurred. The Trustees set a Special Trustee Meeting to be held Thursday, January 12, 2012 at 1 P.M. to discuss possible revisions to the Beavercreek Township Personnel Policy Manual.

OLD BUSINESS: None.
NEW BUSINESS: None.

ROAD:
Proposal for 2 Regular Part-Time Employees:
2011-472 Ms. Graff made a motion to approve the Job Description for a Regular Part Time Maintenance Worker. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.
2011-473 Mr. Stone made a motion to approve the reclassification of Seasonal Part Time Employees Bradley D. Fogle and Maxwell S. Group to Regular Part Time Employees in the Beavercreek Township Road Department effective December 22, 2011 at a starting rate of $8.75 per hour. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Short Presentation on Sign Retro Reflectivity:
Road Superintendent Tim Parks updated the Trustees on the Sign Retro Reflectivity program and that this program requires a Township to choose a method of sign retro reflectivity by 2012. Mr. Parks presented the five methods available. General discussion occurred regarding: how to re-sign Township signs – with a GPS in the meter that stores and records the place of the sign and the reflectivity number; and sign color – white on green. The Trustees would like Mr. Parks to discuss with surrounding Townships what they are going to do and try to develop a co-op in order to possibly get a grant. Mr. Parks stated that he knows Xenia Township has a meter and a possible Joint Agreement might be worked out.

Purchase Request to Cover Our Share of the Rotary Park Bike Path:
2011-474 Mr. Stone made a motion to approve the purchase request to the City of Beavercreek for matching funds for the bike path in Rotary Park in the amount of $57,000.00. Ms. Graff seconded. Discussion occurred regarding where the money was coming from and the use of the Land Acquisition Fund. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Update on the Library Roof Leaks:
Mr. Parks stated that roof repairs were made last week and that everything was paid for and covered under warranty. There are still a couple of issues with the skylights, but he will look into that next week.

Acceptance of Roadway:
Mr. Parks stated that he has accepted the roadway in Spring Ridge, Section 2, A; adding less than a quarter of a mile to the Township Road total. In 2011, Beavercreek Township added 1.979 miles of road.

The Trustees took a five minute break.

FIRE:
Uniform Coats:
2011-475 Ms. Graff made a motion to approve the purchase request to All American Fire Equipment, Inc for 5.11 Responder Parkas in an amount not to exceed $17,875.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

SCBA Cylinder Testing:
2011-476 Mr. Stone made a motion to approve the purchase request to Warren Fire for Hydro testing on SCBA cylinders in the amount of $3855.66. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Equipment for New Medic and Shift Commander Vehicle:
General discussion occurred regarding costs associated with technology equipment for the new staff car and new medic unit.

2011-477 Mr. Stone made a motion to approve the purchase request to P&R Communications for Wireless Headset Unit in the amount of $1560.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.
2011-478 Mr. Stone made a motion to approve the purchase request to Motorola Solutions for Mobile Radios for Medic and Tahoe in the amount of $13,400.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.
2011-479 Mr. Stone made a motion to approve the purchase request to Public Safety Concepts for Lighting, Installation, and Command Console for the Tahoe in the amount of $12,613.10. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.
2011-480 Mr. Stone made a motion to approve the purchase request to HUBDATA 911 for Mobile Computer System (HUBDATA911) for the medic and Tahoe in the amount of $16,746.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.
2011-481 Ms. Graff made a motion to approve the purchase request to WS Electronics for Radio Intercom Unit for the Tahoe in the amount of $2200.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.
2011-482 Ms. Graff made a motion to approve the purchase request to Public Safety Concepts for Installation of technology equipment for the Medic in the amount of $2500.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.
2011-483 Ms. Graff made a motion to approve the purchase request to CDWG for Rocket Modems and Printer for the Tahoe and Medic in the amount of $3800.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

FISCAL OFFICER:
Temporary Appropriations:
2011-484 Mr. Stone made a motion to approve **Resolution 2011-484**, WHEREAS, the Board of Trustees of Beavercreek Township in Greene County, Ohio, met in regular session on the 12th day of December, 2011, at the

Regular Beavercreek Trustee's Meeting

Monday, December 12, 2011

Fire Administration Building located at 851 N. Orchard Lane, in Beavercreek, Ohio with the following present: Robert Glaser, Carol Graff, and Robert Stone;

Mr. Stone made a motion to adopt the following Resolution:

BE IT RESOLVED THAT, the Board of Trustees of Beavercreek Township, Greene County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2012, the following sums be and the same are hereby set aside and temporarily appropriated for several purposes for which expenditures are to be made for and during said fiscal year, as follows:

General Fund	2,477,017.00
Motor Vehicle License Tax	24,247.00
Gasoline Tax	114,041.00
Road and Bridge	982,288.00
Cemetery	22,558.00
Police	808,910.00
Fire	11,427,259.00
Permissive Motor Vehicle	41,671.00
EMS Medic Services	3,253,135.00
Accumulated Leave Balances	241,539.00
Bond	66,250.00
Land Acquisition/Improvement	1,763,271.00
New Ambulance	1,150,000.00
Advanced Life Support Fire Engine	1,600,000.00
Fire Stations	1,086,633.00
Private Purpose Trust	5,873.00
Total	25,064,692.00

Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Amend Certificate of Estimated Resources:
2011-485 Mr. Stone made a motion to approve **Resolution 2011-485**, WHEREAS, to amend the Certificate of Estimated Resources and approve to reduce appropriations in Fund 2281, EMS Medic Services, in the amount of $150,000.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Reminder: The next Regular Board of Trustees Meeting will be held on Tuesday, December 27, 2011 at 2:00 P.M.

2011-486 Mr. Stone made a motion to Adjourn at 4:03 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____