Regular Beavercreek Trustee's Meeting

Monday, January 24 2011

Mr. Glaser called the Regular Trustee Meeting to order at 2:01 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Bob Stone. Fiscal Officer, Christy Ahrens and Legal Advisor Robert Surdyk were also present. Staff present: Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, Deputy Fire Chief(s) Scott Dorsten and John Mercs, and IT Manager Jeff Ochester.

2011-021 Mr. Stone made a motion to approve the Agenda for January 24, 2011 with the following amendments: add Chamber Award under New Business, add Resolution on Com Van under Fire; and add Dunlevey Agreement under Legal Advisor. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-022 Ms. Graff made a motion to approve the January 26, 2011 Payroll in the amount of $278,876.65. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-023 Mr. Stone made a motion to approve the purchase request to OTARMA for Renewal Liability Insurance for 2011 in the amount of $90,158.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-024 Ms. Graff made a motion to approve the Bills in the amount of $506,454.72. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-025 Ms. Graff made a motion to approve the Special Meeting Minutes of January 6, 2011. Mr. Glaser seconded. Roll Call: Ms. Graff, yes; Mr. Glaser, yes, and Mr. Stone, abstain.

2011-026 Mr. Stone made a motion to approve the Regular Meeting Minutes of January 10, 2011. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK:
Terry Trale, 1122 Anthony Road, Beavercreek Township, spoke to the Trustees regarding the zip code and mail problems within the unincorporated part of the Township. Ms. Trale stated that half of her road has a zip code of 45434 and the other half of the road has 45385 as their zip code. The residents would like the whole street to have the zip code 45434. Ms. Graff gave several comments. Mr. Glaser stated that the Board of Trustees supports changing the zip code in the Township and asked the Fiscal Officer to provide a copy of the Minutes that the Trustees discussed this topic. Ms. Trale also discussed the new school, zoning, and wanting to stay in the Township, not be part of the City.

Bob Darden, Beavercreek Township Park Board, notified the Trustees that Beavercreek City Council will discuss the Park Consolidation Presentation, tonight at 6 P.M. Also, on January 31, 2011 the second design briefing on Owen's Place will be presented at 5:30 P.M. in the basement of Beavercreek Township Fire Station 61.

OLD BUSINESS: None.
NEW BUSINESS:
Discussion on Sheriff's Contract & County Request for Funds:
Mr. Glaser stated that the Trustees received an email regarding the County Administration taking money from the Sheriff's Fund and putting it into the County General Fund. Ms. Graff gave a history to the police protection provided by the

Greene County Sheriff's Department. General discussion occurred regarding: specific police funds and how does this money go to the County General Fund and not back to Township residents; paying for actual costs now and monthly billing. Mr. Surdyk stated that the code allows the money to go to the General Fund if the Sheriff does not use the money.
General discussion occurred regarding amending the Sheriff's contract including: four year contract and a fixed amount to pay yearly.
Mr. Surdyk recommended keeping the contract renewal on an Annual basis. He will draft something to send to the County Prosecutor's Office, and ask why the money Sheriff's fund should not go back to the Beavercreek Township taxpayers since they paid for it and should get protection from it.

Chamber Award:
Mr. Stone reminded the Trustees and Department Heads that the Chamber of Commerce is looking for candidates and that any Department Head can nominate an employee to receive this award. Discussion occurred on how the same department should not win the award each year. General discussion occurred.

ROAD:
Debris Management:
Road Superintendent Tim Parks updated the Trustees on the Debris Management meeting he attended, where the goal was for each entity to put plans together that fit into one county plan. General discussion occurred. Mr. Parks recommended that the Township and the City of Beavercreek continue working together to put a plan together. The Trustees agreed to have Mr. Parks continue working on a joint plan with the City of Beavercreek for Beavercreek Township as a whole.

Snow Report:
Mr. Parks stated that the department has done snow removal seventeen times and that over the course of the season to date has used: 400 Tons of salt, 3000 gallons of Ice Bite, 533 man hours for a total of just under $55,000.00, and there is still six weeks of the season to go. We are ahead of last year, even at this point.

Girl Scout Project:
Mr. Parks stated that he met with the Girl Scout troop, regarding the project in Phillips Park/Rotary Park to put in markers for distance. This project is equivalent to the Boy Scouts Eagle Project. Mr. Parks will continue working with the group and expect them to make a presentation before the Board by the end of February or beginning of March. This project will be a nice addition to the two parks.

Purchase:
2011-027 Mr. Stone made a motion to approve the purchase request to Road Solutions for Ice-Bite in the amount of $6100.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-028 Ms. Graff made a motion to approve the purchase request to Cargill for 150 Tons of Salt in the amount of $9700.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

FIRE:
Staffing Levels and Hiring:
Fire Chief VandenBos stated that he would be bringing a modified Authorized Staffing Level and Hiring Resolution before the Board at the next Regular Trustee Meeting, but would like to answer any questions regarding the issue. The reason for changing the Staffing Level is due to Battalion Chief Kip Smith's retirement. General discussion occurred.
Service Agreement for Backup Generator at Station 62:

2011-029 Mr. Stone made a motion to approve **Resolution 2011-029**, the Proposal for Preventative Maintenance from Buckeye Power Sales Inc. for two periodic services to be performed each year and annual maintenance, in the amount of $870.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Resolution for Modification to Dispatch Agreement:
General discussion occurred regarding the paragraph regarding termination in the Resolution presented before the Board. Changes will be made to the resolution and brought back before the Board at the Special Trustee Meeting on Monday, January 31, 2011.

Resolution to Surplus Fire Department Property:
General discussion occurred regarding: surplus items and the Zoning car.
2011-030 Mr. Stone made a motion to approve **Resolution 2011-030**, WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio finds the Beavercreek Township Fire Department equipment listed in Exhibit A, as not needed for public use, and declares the equipment obsolete, or unfit for the use for which it was acquired. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Resolution to Accept Bids:
2011-031 Ms. Graff made a motion to approve **Resolution 2011-031**, WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved for approval of the following:
WHEREAS, Section 505.10 of the Ohio Revised Code permits the Trustees of Beavercreek Township to sell and convey property which it finds is not needed for public use, is obsolete and unfit for the use for which it was acquired; and,
WHEREAS, The Trustee of Beavercreek Township have been advised by the Fire Department for Beavercreek Township that the items set forth in Exhibit A, attached hereto, are not needed for public use; and,
WHEREAS, according to section 505.10 of the Ohio Revised Code, the Trustees of Beavercreek Township may sell said items, by sealed bid, when the Board is of the opinion that each item has a fair market value in excess of two thousand five hundred dollars.
NOW, THEREFORE, BE IT RESOLVED THAT:
1. The Board of Trustees of Beavercreek Township hereby declare that since the items set forth in Exhibit A, attached to this Resolution , have a fair market value in excess of two thousand five hundred dollars and are no longer needed for public use, said items are to be sold by sealed bid to the highest bidder. Said equipment listed in Exhibit A is to be sold in "*as-is"* condition. Beavercreek Township will not offer or imply any warranty on any of the listed equipment.
2. All bids must be submitted to the Beavercreek Township Administrative Office **1981 Dayton-Xenia Rd. Beavercreek, OH 45434** no later than **3:30 P.M. March 4, 2011.** All Bids must be delivered in a sealed envelope clearly labeled **Surplus Fire Department Vehicle Bid.** Each item must be bid separately. All bids must contain the following information: The name and address of the bidder, the amount of bid for each individual item , the VIN # number listed in Exhibit A and description of the vehicle for which each bid is being submitted *(example: 1997 Ford truck and VIN#)*, and a business hours phone number of the bidder.
3. Notice that said items are to be sold by sealed bid shall be given as required by Section 505.10 of the Ohio Revised Code including the posting of said notice on the Beavercreek Township's website at **Beavercreektownship.org** under *surplus equipment*.

4. All bids are to be opened **10:00 A.M. March 7, 2011** in a public meeting at the **851 Orchard Ln. Beavercreek, OH 45434 in the Township Meeting Room.**
5. Some or all of the items described in Exhibit A will be sold to the highest bidder, except that the Beavercreek Township Board of Trustees reserves the right to reject any and /or all bids.
Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

FDIC Conference Fees:
2011-032 Ms. Graff made a motion to approve the purchase request to various vendors for travel expenses for FDIC Conference in the amount of $3539.60. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-033 Ms. Graff made a motion to approve the purchase request to FDIC for FDIC Costs in the amount of $3170.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

Update to Station 64:
Gary Snyder, of Architectural Resources Corporation, updated the Trustees on the Station 64 new build, stating that things are moving along nicely. General discussion occurred regarding the weather.

2011-034 Mr. Stone made a motion to approve **Resolution 2011-034**, the Dayton Power and Light Company Grant for Electric Right of Way and Easement, as prepared by Judge Engineering Company, for Parcel I.D. No. B42 0003 0022 0 0073 00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, abstain.

Edward Galaska, from CBC Engineers spoke to the Trustees regarding his company's involvement with the Station 64 new build. Questions were asked and answered.

2011-035 Mr. Stone made a motion to approve the purchase request to CBC Engineers & Associates for CBC Engineering Fees in the amount of $8000.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Com Van:
Mr. Glaser stated this was a follow-up to previous discussions regarding this issue. General discussion occurred on the Resolution and why it didn't get approved and signed off on before the Township purchased the van from Fairborn. A Memorandum of Understanding needs to be created describing what the van is to be used for and brought before the Trustees at the next Regular Trustee Meeting.

PSISN Agreement:
Chief VandenBos presented background information for the PSISN Agreement. General discussion occurred.

LEGAL ADVISOR:
2011-036 Mr. Stone made a motion to approve **Resolution 2011-036**, WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, Ohio desires to employ the law firm of Taft, Stettinius & Hollister LLP, 110 N. Main Street, Suite 900, Dayton, Ohio 45402 to provide such legal services. For those individuals authorized by the Township to provide legal services, said firm shall be paid at the rates of $200.00 per hour for attorneys and $110.00 per hour for paralegals. Ms. Graff seconded. General discussion occurred. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

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Monday, January 24 **2011**

2011-037 Mr. Stone made a motion to approve **Resolution 2011-037**, WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, Ohio desires to employ the law firm of Dunlevey, Mahan & Furry, 110 North Main Street, Dayton, Ohio 45402 to provide such legal services. Said firm shall be paid at the rate of $200.00 per hour for services rendered by attorneys, and $120.00 per hour for services rendered by paralegals. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-038 Mr. Stone made a motion to approve **Resolution 2011-038**, WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, Ohio desires to employ the law firm of Surdyk, Dowd & Turner Co., L.P.A., 1 Prestige Place, Suite 700, Miamisburg, Ohio 45342 to provide such legal services. Said firm shall be paid at the rate of $185.00 per hour for services rendered by shareholders, $175.00 per hour for other attorney and $85.00 per hour for services rendered by paralegals. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

FISCAL OFFICER:
Internet Access to the UAN Computer:
Assistant to the Fiscal Officer, James Barone updated the Trustees regarding the UAN computer and possible Internet access. IT Manager Jeff Ochester also explained keeping the UAN separate and how it would save the Township to use the existing system. General discussion occurred. Questions were asked and answered. The Board would like a Resolution prepared regarding this issue and brought back before the board at the next Trustee Meeting.

General discussion occurred regarding electronic signatures. The Fiscal Office will investigate this topic and bring it to the Trustees in the future.

The Beavercreek Township Board of Trustees will conduct a Special Meeting at the Beavercreek Township Fire Administration Building, 851 Orchard Lane on **Thursday, January 27, 2011 at 10:00 AM.** The Purpose of this Special Meeting is to meet in **Executive Session** to conduct interviews for the position of Beavercreek Township Administrator.

The Beavercreek Township Board of Trustees will conduct a Special Meeting at the Beavercreek Township Fire Administration Building, 851 Orchard Lane on **Friday January 28, 2011 at 8:30 AM.**
The Purpose of this Special Meeting is to meet in **Executive Session** to conduct interviews for the position of Beavercreek Township Administrator.

The Beavercreek Township Board of Trustees will conduct a Special Meeting at the Beavercreek Township Fire Administration Building, 851 Orchard Lane on **Monday, January 31, 2011 at 9:30 AM.**
The Purpose of this Special Meeting is to meet in **Executive Session** to conduct interviews for the position of Beavercreek Township Administrator.

2011-039 Mr. Stone made a motion to Adjourn at 3:52 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____