Regular Beavercreek Trustee's Meeting

Monday, September 6, 2011

Mr. Glaser called the Regular Trustee Meeting to order at 2:00 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Bob Stone. Fiscal Officer, Christy Ahrens was also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, Deputy Fire Chief(s) Scott Dorsten and John Mercs, Zoning Administrator/Inspector Victoria Long, and HR Manager Trish Gustafson.

2011-354 Mr. Stone made a motion to approve the Agenda for September 6, 2011 with the following amendments: add Chamber Meeting Update under Administrator; delete Trash Service Agreement under Road; and move Station 64 Update under Old Business. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-355 Ms. Graff made a motion to approve the September 8, 2011 Payroll in the amount of $253,122.59. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-356 Mr. Stone made a motion to approve the Bills in the amount of $31,599.99. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-357 Ms. Graff made a motion to approve the Special Meeting Minutes of August 4, 2011. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-358 Mr. Stone made a motion to approve the Regular Meeting Minutes of August 22, 2011. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

OLD BUSINESS: None.

NEW BUSINESS:
Station 64 Update:
Mr. Gary Snyder of Architectural Resources Corporation (ARC) updated the Trustees on progress at Station 64 regarding: demolition, landscaping, temporary occupancy permit, and that the building should be completed by mid-to-late October. Discussion occurred regarding the seismic work done at Station 64, CBC didn't do the work a local contractor did; items in the contract regarding liability; and whether the seismic fee was in the bid due to the fact that Greene County keeps adding fees. Discussion regarding the CBC fees occurred. The mileage rate was set in the contract as billed; however, discussion occurred regarding soil boring testing. General discussion occurred regarding: testing fees, additional money the Township had to spend to add soil, and invoices.

2011-359 Ms. Graff made a motion to approve the purchase request to MER Engineers for the Inspection Fee in an amount not to exceed $2640.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-360 Mr. Stone made a motion to approve the purchase request to CBC Engineers and Associates for testing fees in the amount of $1499.57. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

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ADMINISTRATOR:
IT Manager:
2011-361 Ms. Graff made a motion to approve a conditional offer for the Township IT Manager position to Jeffery H. Terry and authorize the Township Administrator to negotiate salary and benefits. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

Insurance Work Session:
2011-362 Mr. Stone made a motion to schedule a Special Trustee Meeting for Monday, September 12, 2011 at 2:00 P.M. at the Beavercreek Fire Administration Building, 651 Orchard Lane, to discuss insurance options for the Township. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Library Update:
Township Administrator Alex Zaharieff updated the Trustees on the Library and the modifications that are going to be made to the entry of the Library. The outside will look the same, only the inside is changing. The Library is funding all of the modification. Ms. Graff gave an overview of changes from the Library Board's perspective. The Library Board still needs to approve the modifications and City permits need to be obtained.

Chamber Meeting Update:
Mr. Zaharieff stated that he and the City Manager have been asked to be available at the next Beavercreek Chamber Executive Board Meeting to discuss and answer questions regarding the Rt. 35 Interchange Project. General discussion occurred.

HUMAN RESOURCES:
BWC History:
Ms. Gustafson stated that she understood there were three issues the Trustees would like addressed regarding the Bureau of Worker's Comp. The first issue was that the Township should consider John Tracy to review the Township's BWC claims. Ms. Gustafson stated that Mr. Tracy works for Comp Management and that she does not feel that it is necessary to employ another individual to review claims when we already pay Frank Gates. The second issue posed the question of how many claims had there been in the last year. Ms. Gustafson stated four. The third issue concentrated on the Frank Gates report. General discussion occurred on the reports.

Salary Continuation:
Discussion occurred regarding salary continuation versus a BWC claim, claim time, and salary savings. General discussion occurred regarding what Mr. Tracy would do, if hired. He would be hired as an individual consultant, if needed, to review our claims.

ZONING:
Zoning Commission Member Resignation:
Ms. Long stated that she had received a letter from Andrew Litke stating that he is being transferred through his job to a new location. Two people have pulled applications to fill the position, but neither has returned them yet.

INFORMATION TECHNOLOGY:
Replacement Web Filter Purchases:
2011-363 Mr. Stone made a motion to approve the purchase request to MNJ Technologies for Barracuda Web Filter in the amount of $5653.21. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

ROAD:

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Chip Seal:
Road Superintendent Tim Parks stated that the chip seal is ninety-five percent completed, with only touch up needed. This should be our last paving push for this year.

Road Mileage Report:
Mr. Parks stated that next year's Township Mileage might put our mileage over forty miles. In 1980 there were 16.67 miles in the unincorporated area of Beavercreek Township. To date in 2011 there are 39.52 miles in the unincorporated area of the Township.

FIRE:
Recognition of Donation from DP&L:
Chief VandenBos stated that the Fire Department has received a $500.00 donation from Dayton Power & Light for being a location for distributing ice to the community.

Approval of Purchases:
2011-364 Ms. Graff made a motion to approve the purchase request to Warren Fire for ten (10) SCBA Cylinders in the amount of $9750.00. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-365 Mr. Stone made a motion to approve the purchase request to Taylor Chevrolet for a new staff car (2011 Chevy Tahoe) in the amount of $29,500.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Discussion occurred regarding the new and old towers at Station 64.
2011-366 Ms. Graff made a motion to approve the purchase request to Tessco Technologies for tower site antennas, cabling, and hardware under state contract in the amount of $6890.55. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-367 Ms. Graff made a motion to approve the purchase request to Tessco Technologies for tower site antennas, cabling, and hardware for items not on GSA or state contract in the amount of $7714.44. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-368 Mr. Stone made a motion to approve the purchase request to Tessco Technologies for replacement microwave links for Station 62 and 64 in the amount of $15,431.47. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

The Trustees were informed that a Personal Injury lawsuit has been filed through OTARMA and that there will be more information available at the next Regular Trustee Meeting.

2011-369 Mr. Stone made a motion to Adjourn at 3:29 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____