Regular Beavercreek Trustee's Meeting

Monday, January 10, 2011

Mr. Glaser called the Regular Trustee Meeting to order at 2:11 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Bob Stone. Fiscal Officer, Christy Ahrens and Legal Advisor Robert Surdyk were also present. Staff present: Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, Deputy Fire Chief(s) Scott Dorsten and John Mercs, IT Manager Jeff Ochester and HR Manager Trish Gustafson.

2011-002 Mr. Stone made a motion to approve the Agenda for January 10, 2011 with the following amendments: move Executive Session below Residents Desiring to Speak; add Discussion on Stakeholder Lunches, Clarification on Lofino Donation, and Confirm Meeting for Land Use Plan with Zoning Commission under New Business; add Main Line Lease under Legal Advisor; and add Inventory and Miami Valley Military Affairs Association under Fiscal Officer. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-003 Ms. Graff made a motion to approve the January 12, 2011 Payroll in the amount of $248,322.56. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-004 Mr. Stone made a motion to approve the Bills in the amount of $558,261.14. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-005 Ms. Graff made a motion to approve the Special Meeting Minutes of December 8, 2010. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-006 Mr. Stone made a motion to approve the Regular Meeting Minutes of December 13, 2010. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-007 Ms. Graff made a motion to approve the Special Meeting Minutes of December 21, 2010. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

2011-008 Mr. Stone made a motion to approve the Regular Meeting Minutes of December 27, 2010. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

2011-009 Mr. Stone made a motion to go into Executive Session at 2:15 P.M. per ORC 121.22 (G)(1) Compensation and (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-010 Mr. Stone made a motion to come out of Executive Session at 2:45 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

OLD BUSINESS:

PSISN - Modification:

Fire Chief VandenBos was not in the meeting room, so this topic was placed on hold.

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NEW BUSINESS:
IRS Mileage:
2011-011 Ms. Graff made a motion to approve the IRS Mileage Rates for 2011 at $0.51 cents per mile for business miles driven to match the federal standard. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

Discuss Park District Funding:
Ms. Ahrens stated that the Board had asked her to put this topic on the Agenda to clear up how the Park District will receive its funding from the Township in 2011. General discussion occurred regarding in lieu of giving a lump sum check to the Park District for their spending that they come before the Trustees for approval of specific items to paid for directly out of the General Fund and out of the Park District line item. The Park District does not have any problems coming before the Board and following the process listed above.

OLD BUSINESS:
PSISN – Modification:
Fire Chief VandenBos stated that he sent an email to Eric Spicer regarding the modification but has not heard anything back yet. Discussion occurred regarding: the revised agreement seems to be an old issue. Mr. Glaser stated that they want a modification to the contract and the approval of the Board. Chief VandenBos did not recommend signing it until we have more information. Legal Advisor Bob Surdyk agreed. Mr. Glaser and Chief VandenBos will investigate the situation further.

Com Van:
Mr. Glaser stated that the Com Van issue is still open. Chief VandenBos stated that we purchased the vehicle. General discussion occurred. The Trustees stated that they would like to be notified when items discussed at an Open Meeting are resolved after the meeting.

NEW BUSINESS:
Garnishment:
Ms. Graff asked HR Manager Trish Gustafson to discuss the Garnishment issue. Ms. Gustafson stated that she has never done a wage garnishment and stated that the Finance Department should do it. Fiscal Officer Christy Ahrens stated that she has copies of when the HR Manager has done wage garnishments in the past. General discussion occurred.
2011-012 Mr. Stone made a motion to have Payroll Technician, Deb White, fill out the wage garnishment form, and have Trustee Glaser come in to sign. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Discussion on Stakeholders Lunches:
Discussion occurred on whether to pay and how to pay for Stakeholders lunches during the interviewing process for a Part-Time Township Administrator. The Trustees agreed that lunch should be provided for the Stakeholders but that the Trustees will bring their own lunch when they interview. Coffee and doughnuts should also be provided for the applicants.

Clarification on the Lofino Donation:
Mr. Stone stated that the event last Friday went well and the next step is for the Township Legal Advisor to review the contract. General discussion occurred regarding: the option for demolition included in the contract; and to make sure there is no ramifications if we do not do anything in five years. General discussion occurred.

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Confirm Meeting for Land Use Plan with Zoning Commission:
The Beavercreek Township Board of Trustees will conduct a Special Meeting at the Beavercreek Township Fire Administration Building, 851 Orchard Lane on **Wednesday January 26, 2011 at 7:00 PM.**
The Purpose of this Special Meeting is to meet in **Open Session** with the Beavercreek Township Zoning Commission to discuss the Beavercreek Township Land Use Plan.

ROAD: No report.

FIRE:
Membership for the Volunteer Firefighters Dependents' Fund:
2011-013 Ms. Graff made a motion to appoint HR Manager Trish Gustafson and Deputy Fire Chief John Mercs, per ORC 146, to sit on the Volunteer Firefighters Dependents' Fund Board. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

Contract to Purchase New Ladder Truck:
Deputy Chief Dorsten presented information regarding purchasing a new ladder truck. Discussion occurred regarding: the contract and the trade in; budget and buying engines; and equipment necessary for maintaining the new engine.

2011-014 Mr. Stone made a motion to re-appropriate from Account 2192-930-930-5999 Contingencies, to Account 2192-220-750-5900 Motor Vehicles in the amount of $783,900.00. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

2011-015 Ms. Graff made a motion to approve the Agreement between Central State Fire Apparatus and Beavercreek Township, with Mr. Glaser to sign; and the purchase request to Central State Fire Apparatus for one Cobra 101' Platform Ladder Truck in the amount of $780,000.00; minus a $130,000.00 trade in; and a purchase request to Central State Fire Apparatus for a Performance Bond for the Ladder Truck in the amount of $3900.00. Mr. Stone seconded. Discussion occurred. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

American Red Cross Lease Agreement:
2011-016 Mr. Stone made a motion to approve the Lease Agreement between the Board of Trustees of Beavercreek Township and the Dayton Area Chapter, American Red Cross, to permit the Red Cross to use the training room at Fire Station 61 as a community satellite training location for CPR, First Aid and Babysitter training at no cost to the Red Cross. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Station 64 Update: Everything is moving along.

INFORMATION TECHNOLOGY:
Greene County Borrowed Equipment Extension:
IT Manager Jeff Ochester updated the Trustees on a piece of equipment that the Township is loaning to the Greene County Sheriff's Department. At the time, the Sheriff's Department is not in a position to purchase new equipment, and our equipment is a spare and one we won't be using in the near future. Chief VandenBos recommended letting the Sheriff buy the piece of equipment out of the Township Sheriff Fund (2191).

2011-017 Ms. Graff made a motion to approve the recommendation to purchase the piece of equipment for the Greene County Sheriff's Department out of the

Township Greene County Sheriff's Fund (2191) for continued use in the Sheriff Substation. Mr. Stone seconded. Roll Call: Ms. Graff, yes; Mr. Stone, yes; and Mr. Glaser, yes.

OUPS (Ohio Utility Protection Services) Fees:
Mr. Ochester updated the Trustees on the Ohio Utility Protection Services Fees stating that in the past we have paid $10.00 to the State so that we are notified when someone is going to dig near our utility or Township owned wires. The fee will increase to $11.00 to $15.00 for this continued protection.

LEGAL ADVISOR:
Main Line Lease:
Legal Advisor Bob Surdyk spoke to the Trustees regarding the lease and suggested that the Trustees let Main Line bring a new lease before the Board for review and go from there. General discussion occurred regarding: what the owner intends to store on the property; and finalizing through the City before coming before the Trustees for review.

FISCAL OFFICER:
Inventory:
2011-018 Mr. Stone made a motion to approve **Resolution 2011-018**, WHEREAS, the Ohio Revised Code Section 505.04 states the Board of Township Trustees shall make an Inventory on the second Monday of January, each year, of all the materials, machinery, tools, and other Township supplies in its possession. The Inventory shall be a public record and shall be made in duplicate, one copy of which shall be fixed with the Fiscal Officer of the Board and one copy with the County Engineer. WHEREAS, the Board of Trustees of Beavercreek Township does hereby define materials, machinery, tools, and other supplies as non-expendable and which have a cost of at least $500.00 as a single unit. WHEREAS, the Board of Trustees of Beavercreek Township does hereby request that anything owned by Beavercreek Township that fits the definition above be included in the Beavercreek Township Inventory list. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Miami Valley Military Affairs:
2011-019 Mr. Stone made a motion to approve renewing the 2011 Annual Dues for the Miami Valley Military Affairs Association for the four elected officials. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Fiscal Officer Christy Ahrens stated that the new UAN system update is in place; however, she asks that people be patient as reports in this system are different from past updates.

2011-020 Mr. Stone made a motion to Adjourn at 3:51 P.M. Ms. Graff seconded. Roll Call: Mr. Stone, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____