**Special Beavercreek Trustee's Meeting**

**Monday, May 7, 2012**

Mr. Glaser called the Special Trustee Meeting to order at 1:21 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Dan Paxson. Staff Present: Assistant to the Fiscal Officer, James V. Barone, Administrator Alex Zaharieff, Fire Chief David VandenBos, Deputy Chief Scott Dorsten and Greene County Sheriff's office representative Ms. Debbie Moyer.

The purpose of this Special Meeting is to meet in Open Session to discuss the dispatch service agreement and the PSISN project.

**PSISN Project:**

Fire Chief David VandenBos began the meeting stating that the initial 5 year period with the PSISN interagency agreement is nearing the end and that everything that Beavercreek Township initially bought into is operational and that mobile messaging started on May 1, 2012.

Fire Chief VandenBos recommended the following changes be made before they continue with the agreement:

1) **Guarantee of at least one, top-level system administrator for each Principal Party in the agreement.** Sheriff Fisher has currently accommodated this request; however, I recommend that it be an Agreement requirement, to prevent unexpected changes in the future.
2) **enforce the role of the Technical Committee in the Interagency Agreement.** This group was originally representative of the Principal Parties; however, it was effectively replaced by the "System Administrator" and the "Admin Committee" which did not have representation by all members. The agreement should require that any system administrator, admin team, or other non-agreement work group report to the Technical Committee and require the Technical Committee to agree to policy or implementation recommendations before being presented to the PSISN Board.
3) **Provide each agency with a regularly updated copy of their own system records for their retention and reporting needs**; or Provide recourse for an agency to have the costs associated with maintenance of a legacy system credited to their annual PSISN fees. The PSISN fire records, one of two major components that the fire department joined PSISN to use (the other is Mobile Messaging), is Inadequate for both records retention and system reporting needs. As a result, the fire department has had to maintain a legacy system (Firehouse), redundant to the advertised benefit of PSISN fire records-to "reduce their costs in lieu of operating individual public safety information systems separately".
4) **Allow jurisdictions to withhold payment if deliverables aren't met.** This money wouldn't be forfeited, but rather held in abeyance until the required work is performed or products delivered. This matches the strategy previously used by the Township to help ensure completion of required work.
5) **Give required notice to withdraw from PSISN if requested changes aren't implemented.** There is insufficient time to have these changes made prior to the required notification period. Notice gives us almost 7 months to negotiate these changes prior to the termination effective date. If we fail to reach an agreement, the only system loss we'll experience will be that of Mobile Messaging, unless we negotiate a separate agreement for that service (e.g. through our dispatch Agreement).
6) **Have Law Director Robert Surdyk review the agreement.**

Chief VandenBos went on to state that Sheriff Gene Fischer has deputized deputy Chief Scott Dorsten so they are now able to get administrator rights. He went on to state that they were required to purchase an ASA 5505 when they already had an ASA 5510 and that ASA 5505 has not been programmed, it is currently sitting on a shelf not operational.

**Special Beavercreek Trustee's Meeting**

**Monday, May 7, 2012**

Mr. Paxson stated that when the PSISN project was initially proposed it was supposed to have a records component to it and that we are still maintaining Fire House. Chief VandenBos stated that yes fire records was supposed to replace Fire House, but that is something that he would not recommend right now as there are several hurdles that still must be overcome before that is operational. His recommendation is to maintain Fire House. Ms. Graff stated that if we are keeping Fire House, then we should deduct money from the maintenance fee.

Mr. Glaser asked Ms. Moyer to investigate why the ASA 5505 has not been programmed, and she indicated she would look into it.

Deputy Chief Dorsten gave a presentation on Mobile Messaging and how it works and stated at the moment they were experiencing firewall routing issues that Nathan Hiester is working on resolving. Mr. Paxson asked how the GPS system is working and asked if there was a receiver in the vehicles. Chief VandenBos explained that there was a GPS receiver in the Rocket Modem.

The recommendation from Chief VandenBos is to stick with the system for another year and continue working on it. Mr. Glaser stated that he agrees that it is to their benefit to make this system work as there has been a lot of money expended on this system.

**Dispatch Service Agreement:**

Chief VandenBos addressed the Board on this topic and stated that currently the Beavercreek Township Fire Department receives dispatch services from the City of Beavercreek under a one-year agreement and it is his recommendation at this point that the Board consider completing another single-year contract with the City of Beavercreek until a full understanding of budget cuts has been realized.

Ms. Graff stated that there should not be any more budget cuts coming for the Fire Department at this point. She went on to state that Local Government only affects the General Fund so there isn't any where else to cut from the Fire Department. Chief VandenBos stated that he wanted to see all the budget cuts in the General Fund before committing to a multiyear agreement as he is unsure if further General Fund cuts would impact his budget if there is talk of proportionality distributing costs of some positions amongst other budgets.

Mr. Paxson stated that it would be more beneficial to negotiate a multiyear with the City of Beavercreek at this point that way you know what your dispatch cost will be. General discussion occurred on what the parameters would be for the Administrator to negotiate with the City of Beavercreek, and Chief VandenBos recommended using the Consumer Price Index but making sure there is a floor and a ceiling.

The Board has instructed Administrator Alex Zaharieff and Fire Chief David VandenBos to begin talks with the City of Beavercreek to negotiate a multiyear dispatch service agreement using the Consumer Price Index with a ceiling of not to exceed 3% maximum.

**2012-181** Ms. Graff made a motion to adjourn at 2:37 PM. Mr. Paxson Seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____