**Regular Beavercreek Trustee's Meeting**

**Monday, January 9, 2012**

Mr. Glaser called the Regular Trustee Meeting to order at 2:00 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Dan Paxson. Fiscal Officer, Christy Ahrens and Legal Advisor Robert Surdyk were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, Deputy Fire Chief(s) Scott Dorsten and John Mercs, and Zoning Administrator/Inspector Victoria Long.

**2012-007** Mr. Paxson made a motion to approve the Agenda for January 9, 2012 with the following amendments: add Criteria for Township Meetings under New Business, add Overtime and Attendance of Full-Time Firefighters at Township Trustee meetings under Fire, and add Executive Session per ORC 121.22(G)(1) to consider the discipline of a public employee after Fiscal Officer. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

**2012-008** Ms. Graff made a motion to approve the January 11, 2012 Payroll in the amount of $263,862.11. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-009** Mr. Paxson made a motion to approve the Bills in the amount of $90,958.42. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

The Regular Meeting Minutes for December 27, 2011 were held over due to discussion on the Fire Resolution regarding Holidays for shifted part-time firefighters. Ms. Graff did not like the how the resolution, prepared by the Fire Department, was stated in the Minutes.

**2012-010** Ms. Graff made a motion to approve the Special Meeting Minutes of January 3, 2012. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**RESIDENTS/GUESTS DESIRING TO SPEAK**: None.

**OLD BUSINESS:**

MVRPC Speaker – Going Places:

Don Spang, Executive Director of MVRPC and Martin Kim from MVRPC spoke to the Trustees regarding Going Places, An Integrated Land Use Vision for the Miami Valley Region. A power point presentation was delivered by Mr. Kim. Questions were asked an answered. General discussion occurred regarding: how MVRPC was formed; Mr. Glaser's worry that the City of Dayton is overshadowing the rest of the region; the wording in the Vision that seems to say Dayton, as a City, is the primary area of concern; and the Concentrated Development Plan.

The Trustees took a five minute break at 2:56 P.M. and re-convened at 3:02 P.M.

**NEW BUSINESS:**

Criteria for Township Meetings:

Mr. Glaser proposed that any meetings had by staff, between staff, needed to be recorded in some way. He suggested a form be created to give the name of the meeting, date, time, list of attendees and the purpose and value added to the Township of the meeting. Mr. Glaser stated that is will let everyone know the meeting took place, who was at the meeting, and that the discussion was pertinent to Township business. Mr. Paxson stated he thought it was a great idea to have a Township form created for this and suggested that a conclusion or assignments as a result of the meeting be added to the form as well. Ms. Graff asked what Mr.

Glaser considered a meeting. Discussion occurred. Mr. Glaser asked for a motion.
**2012-011** Mr. Paxson made a motion to approve the development of a Township Meeting Form for any scheduled meeting, including staff meetings and any other meeting that might come up due to an incident or happening. The Form is to have: the Name of the Meeting; Date, Time and Duration; Attendees; Purpose and Value to Township; and Conclusion or Assignments as a Result of the Meeting. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

**ADMINISTRATOR:**
Contract with Legal Advisor:
General discussion occurred regarding contracts with Legal firms that the Township uses. The Trustees would like the same wording used in Surdyk's contract be used in the Taft contract as well. This topic will be held until the next meeting to approve all Township Legal Contracts at once.

**ROAD:**
Phillips Park Pond Maintenance Agreement:
**2012-012** Mr. Paxson made a motion to approve the Agreement and the purchase request to The Lake Doctor for Phillips Park Pond Maintenance in the amount of $1400.00. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Purchase Request for Road Salt:
**2012-013** Ms. Graff made a motion to approve the purchase request to Cargill Inc. for 200 tons of road salt at $65.29/ton for a total amount of $13,058.00. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**FIRE:**
ISO Update:
Fire Chief VandenBos spoke to the Trustees stating that ISO was a national organization designed to grade fire departments. The grading is from one (1) to ten (10), with one (1) being the best class. In 1997, the Beavercreek Fire Department was rated a split three (3) and nine (9): the three (3) rating for the incorporated area of the Township, and the nine (9) rating for the unincorporated area of the Township. In 2011, we were rated a split three (3) and eight (8)b. There is improvement. The eight (8)b has to do with the water source. General discussion occurred

Overtime:
Mr. Paxson stated that he would like to address the topic of Overtime in the Fire Department. He handed out a worksheet he created showing Overtime by Category for years 2007-2011. Mr. Paxson stated he was very concerned with the jump in overtime in the categories of Operations, Prevention, and Public Education. He asked what was generating the overtime and who approves it and stated that the Township is paying a lot of extra money into pensions with this overtime. General discussion occurred. Mr. Paxson will email his questions to the Township Administrator who will forward on to the Fire Chief regarding specific individuals and projects he is concerned with. Mr. Glaser asked that this topic be put on the Agenda for the next Trustee meeting for the Administrator or Chief to discuss.

Attendance of Full-Time Firefighters at Trustee Meetings:
Mr. Paxson stated that he did not think it was appropriate to have full-time firefighters attend Trustee meetings while on duty, stating that taxpayers expect

firefighters to be on duty, ready to go, not at meetings. Ms. Graff stated that it doesn't take away from the job they do and it lets them know what's going on in the Township.
Mr. Paxson made a motion to not allow on duty firefighters to be at Township Trustee Meetings. There was no second.
Mr. Glaser asked Mr. Paxson to reconsider the motion as he, Mr. Glaser, had questions such as: where the firefighters are coming from. Mr. Paxson stated that a firefighter's job is time sensitive. Mr. Glaser needs more time to think about it as he can see both sides. Mr. Paxson stated that it is about responsibility to the public.

**FISCAL OFFICER:**
Inventory:
General discussion occurred regarding: inventory, scanning labels for inventory and employee scan cards.
**2012-014** Ms. Graff made a motion to approve **Resolution 2011-014**, WHEREAS, the Ohio Revised Code Section 505.04 states the Board of Township Trustees shall make an Inventory on the second Monday of January, each year, of all the materials, machinery, tools, and other Township supplies in its possession. The Inventory shall be a public record and shall be made in duplicate, one copy of which shall be fixed with the Fiscal Officer of the Board and one copy with the County Engineer. WHEREAS, the Board of Trustees of Beavercreek Township does hereby define materials, machinery, tools, and other supplies as non-expendable and which have a cost of at least $500.00 as a single unit. WHEREAS, the Board of Trustees of Beavercreek Township does hereby request that anything owned by Beavercreek Township that fits the definition above be included in the Beavercreek Township Inventory list. Mr. Glaser seconded. Roll Call: Ms. Graff, yes; Mr. Glaser, yes; and Mr. Paxson, abstain.

**2012-015** Ms. Graff made a motion to go into Executive Session per ORC 121.22(G)(1) to consider the discipline of a public employee at 3:51 P.M. Mr. Glaser seconded. Roll Call: Ms. Graff, yes; Mr. Glaser, yes; and Mr. Paxson, yes.

**2012-016** Ms. Graff made a motion to come out of Executive Session at 4:17 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-017** Ms. Graff made a motion to approve the Chair of the Board of Trustees, Robert Glaser, to represent the Board of Trustees at any upcoming mediation. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-018** Ms. Graff made a motion to Adjourn at 4:18 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____