**Regular Beavercreek Trustee's Meeting**

**Monday, April 30, 2012**

Mr. Glaser called the Regular Trustee Meeting to order at 2:00 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Dan Paxson. Fiscal Officer, Christy Ahrens and Legal Assistant Dawn Frick were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Victoria Long, and HR Manager Trish Gustafson.

**2012-165** Ms. Graff made a motion to approve the Agenda for April 30, 2012 with the following amendments: move Executive Session to below Citizens Desiring to Speak; roll Township Administrator's Review into Executive Session; add MVRPC Discussion under Old Business; and add Station 61 Update under Fire. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-166** Mr. Paxson made a motion to approve the May 2, 2012 Payroll in the amount of $252,615.82. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

**2012-167** Ms. Graff made a motion to approve the Bills in the amount of $90,314.07. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-168** Mr. Paxson made a motion to approve the Regular Meeting Minutes of April 16, 2012. Mr. Glaser seconded. Roll Call: Mr. Paxson, yes; Mr. Glaser, yes, and Ms. Graff, no.

**2012-169** Mr. Paxson made a motion to approve the Special Meeting Minutes of April 16, 2012. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

**2012-170** Ms. Graff made a motion to approve the Special Meeting Minutes of April 23, 2012. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**RESIDENTS/GUESTS DESIRING TO SPEAK**:
Veronica Hull, 664 Sueden Dr, Beavercreek, thanked the Trustees and the Township Parks Department for allowing the Beavercreek High School Junior and Senior girls wanting to participate in the Powder Puff Football game to practice at Victory Park. The Powder Puff Football game is a fundraiser for the Beavercreek High School Football Club and the game will take place on May 10, 2012 at Beavercreek High School.

**OLD BUSINESS:**
TIF:
Township Administrator Alex Zaharieff stated that the Trustees needed to decide whether they are interested in moving forward with this TIF or whether to wait. Zoning Administrator/Inspector Victoria Long briefly described the attorney's opinion regarding the TIF and its possible revocation and implications. Discussion occurred regarding: the reasons why the Township embarked on this topic a year ago; economic times then and now; possible encroachment from other jurisdictions; water and sewer; how there is not business plan for the area in place for the area in question, and how a TIF is funded and possible loss of money to Township.
The Trustees decided to not proceed with the TIF at this point, but asked Ms. Long to stay up to date with the County's information regarding costs to put in sewer and water and what other happenings might occur in this area.

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**2012-171** Mr. Paxson made a motion to go into Executive Session per ORC 121.22(G)(1) to consider the discipline and/or compensation of a public employee at 2:44 P.M. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.
**2012-172** Ms. Graff made a motion to come out of Executive Session at 3:31 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

MVRPC Discussion:
Mr. Glaser brought up the MVRPC Meeting of April 5, 2012 that he attended in which the topic of the Going Places Resolution was discussed. Discussion occurred regarding: Beavercreek Township's exceptions to the Going Places Resolution not being communicated to the MVRPC, Ms. Graff being the representative to the MVRPC, and the failure of the Township's Resolution to make it to the MVRPC.
General discussion occurred regarding: approved Resolutions being sent by the Township Administrator or the Fiscal Office. The Fiscal Office retains Resolutions, once approved, and seemed the choice for distribution. The Board does not want this to happen again.

**NEW BUSINESS:** None.

**ADMINISTRATOR:**
Overtime Policy:
General discussion occurred regarding the proposed Overtime Policy including: monthly reports on overtime to the Board. Mr. Paxson stated that he had met with staff to discuss the policy. Discussion continued regarding: part-time personnel reporting or lack of reporting overtime on payroll and the difficulties involved; and overtime being calculated on a dollar amount based on wages.
**2012-173** Ms. Graff made a motion to modify the current Beavercreek Township Personnel Policy dated October 20, 2008, to include under Section IV Working Hours and Leave Policies, #4. Overtime Policy, which states, "Each Township department will limit their annual overtime expenditures to no more than eight (8) percent of their total annual regular base salary payments for non-exempt employees. Projected overtime costs will be included in each department's annual tax-budget and appropriations. In the event that a department's annual overtime payments reaches the eight (8) percent limit, additional overtime payments will require approval of the Board of Township Trustees. For the purposes of this policy, overtime will include any payment or compensation (including time-off) required for work an employee performs in excess of that required by the Fair Labor Standards Act (FLSA) or contract, work agreement or Township Personnel Manual". Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

Handbook Work Session:
A Special Trustee Meeting will be held on Wednesday, May 16, 2012 at 1:30 P.M., at the Fire Administration Building, for the purpose to meet in open session to discuss possible revisions to the Beavercreek Township Personnel Policy Manual.

City-Township Joint Meeting:
A Special Trustee Meeting will be held on Monday, June 4, 2012 at 6:30 P.M., at the Fire Station 61 Training Room, for the purpose to meet in open session to meet with the Beavercreek City Council to discuss joint ventures with the City of Beavercreek.

Dispatch Service Agreement & PSISN Work Session:

Mr. Zaharieff reminded the Trustees that there is a Special Meeting on Monday, May 7, 2012 at 1:00 P.M. to discuss the Dispatch Service Agreement and PSISN Agreement.

**ZONING:**
Schedule Hearing Date for Land Use Plan:
A Special Trustee Meeting will be held on Thursday, June 7, 2012 at 7:00 P.M., at the Fire Administration Building, for the purpose to meet in open session to discuss the Township Land Use Plan.

**INFORMATION TECHNOLOGY:**
Status of Township's Controlled Access Upgrade:
Mr. Terry updated the Trustees on the Controlled Access Upgrade, stating there are several companies with viable solutions to this issue and would like to schedule a Special Trustee Meeting to discuss the issue further.
A Special Trustee Meeting will be held on Tuesday, May 22, 2012 at 1:30 P.M., at the Fire Administration Building, for the purpose to meet in open session to discuss Beavercreek Township's Controlled Access Upgrade.

**ROAD:**
Purchase Request for a Utility Vehicle for the Cemetery:
**2012-174** Mr. Paxson made a motion to approve the purchase request for the purchase of a John Deere Gator 6x4 off the State of Ohio STS Contract #7751501208 from Koening Equipment Inc. in the amount of $8538.83. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Purchase Request to replace Ford Taurus:
**2012-175** Ms. Graff made a motion to approve the purchase request for the purchase of a Chevrolet Malibu off the State of Ohio Contract $RS900712 from Coughlin Auto in the amount of $16,590.00. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

Service Agreement for Breathing Air Maintenance:
**2012-176** Mr. Paxson made a motion to accept and approve the purchase request for a One Year Service Agreement with Pro Air in the amount of $1605.00, and have the Township Administrator execute the Agreement. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Purchase Request for Repairs to Station 63 Dry Sprinkler System:
**2012-177** Ms. Graff made a motion to approve the repair of Station 63 Dry Sprinkler System from Advance Backflow and Fire Protection in an amount not to exceed $5000.00 and to have the Township Administrator execute the necessary paper work. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**FIRE:**
Station 61 Update:
Fire Chief VandenBos stated that two Trustees have reviewed the issues pertaining to Station 61 and that he is still waiting on receiving another bid on the projects.

Employee Acceptance of Pension (Offer):
Firefighter Sanders has notified the Township that he has accepted a pension from the Ohio Police and Fire Pension and his last day will be May 9, 2012. The Department will be bringing a request to fill his position at a future Trustee meeting.

EMS RFP Recommendation:

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**2012-178** Ms. Graff made a motion to approve the RFP from Med3000 and begin negotiating a contract, as well as sending a letter of cancellation of services to ADPI, pending a signed contract from Med3000. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes. Mr. Barone asked to work with Ms. Rochelle Fuller in setting up the steps for deposits, and Chief VandenBos agreed.

LGIF:
Mr. Glaser spoke to the Trustees regarding the possible funding opportunities in the form of a loan application with two other Townships and MARCS. Discussion occurred regarding: the loan being with Cedarville and Miami Township; a zero percent loan to be paid back over ten years; Beavercreek Township would borrow $100,000.00. Trustee Paxson stated that there has been no information in the Trustee packet regarding this loan application and that he knows nothing about it; therefore, he would like time to review the information. Discussion occurred regarding: there is no Master Plan for Communications in the Fire Department and no meeting Minutes regarding this topic. Mr. Glaser stated that this keeps our application active with the State; the State decides in June 2012 and then the Trustees can decide to accept or decline the loan. Discussion continued regarding: Mr. Paxson being given no information regarding this topic; Nathan Heister's plan presented to the Trustees in 2011; changing radios and portables and changing to a new Communications System entirely.

**2012-179** Ms. Graff made a motion to approve the Loan Application to Local Government Innovation Fund with our partners Cedarville Township, Miami Township and Ohio MARCS. Mr. Glaser seconded. Mr. Paxson reiterated that he was provided no information regarding this topic prior to today's meeting. Ms. Graff asked that Lt. Hiester provide to the Board the presentation regarding this topic that was presented at a Trustees meeting in December 2011, at the next Trustee meeting. Roll Call: Ms. Graff, yes; Mr. Glaser, yes; and Mr. Paxson, no.

**TRUSTEES:**
Ms. Graff stated that the Beavercreek Youth Council Dance, held at Station 61, was a great success with 175 sixth, seventh, and eighth graders attending and thirty-five chaperones. The firefighters help was most appreciated and the Beavercreek Youth Council appreciates the support as all the money raised will go to the 911 Memorial Fund.

**FISCAL OFFICER:** None.
Discussion occurred regarding going into Executive Session regarding investigation of charges or complaints against a public employee or official. Mr. Glaser stated that he had been instructed by Legal Advisor Bob Surdyk that the Board could not go into Executive Session to discuss an elected official.
**2012-180** Ms. Graff made a motion to Adjourn at 4:40 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____