**Regular Beavercreek Trustee's Meeting**

**Monday, February 20, 2012**

Mr. Glaser called the Regular Trustee Meeting to order at 2:00 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Dan Paxson. Fiscal Officer, Christy Ahrens and Legal Advisor Robert Surdyk were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, and Zoning Administrator/Inspector Victoria Long.

**2012-052** Ms. Graff made a motion to approve the Agenda for February 20, 2012 with the following amendments: add Letter to Middle School under Old Business, Add Innovation Fund Discussion under New Business, add Tax Incentive Revenue Council for City of Beavercreek under Administrator, add Park Consolidation under Road, and add Trustee Time after Fiscal Officer as a continuing item on future agendas. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-053** Mr. Paxson made a motion to approve the February 22, 2012 Payroll in the amount of $264,804.74. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

**2012-054** Ms. Graff made a motion to approve the Bills in the amount of $292,518.60. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

The Special Meeting Minutes for January 12, 2012 were asked to be held.

**2012-055** Mr. Paxson made a motion to approve the Regular Meeting Minutes of January 23, 2012. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

**2012-056** Ms. Graff made a motion to approve the Regular Meeting Minutes of February 6, 2012; however, she objected to the verbatim part of the minutes, but that the minutes themselves are accurate and she will vote to approve. Mr. Paxson seconded. Mr. Paxson stated that he did not have any problem with the verbatim part of the minutes. Mr. Glaser stated that there are times when verbatim minutes are needed for clarification and did not have a problem with the minutes. Ms. Ahrens stated that verbatim minutes are sometimes necessary when she is involved with discussion in the meeting. Ms. Graff rescinded her motion.

**2012-057** Ms. Graff made a motion to approve the Regular Meeting Minutes of February 6, 2012. Mr. Paxson seconded. Discussion occurred regarding rules and procedures for Minutes. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**RESIDENTS/GUESTS DESIRING TO SPEAK**: None.

**OLD BUSINESS:**

MVRPC Speaker – Going Places:

It was stated that there are many resolutions going around regarding this topic. Ms. Graff has one from the City of Beavercreek that she thinks has things in it that are unnecessary, and thinks the Regional Planning Resolution is more reasonable. Mr. Paxson stated that he liked the Resolution the City of Beavercreek passed. Mr. Glaser stated that he is against the document as presented by MVRPC and that he liked the Resolution the City of Beavercreek passed as well.

**2012-058** Mr. Paxson made a motion to approve **Resolution 2012-058**, WHEREAS, the Miami Valley Regional Planning Commission (MVRPC) serves as

a forum where regional partners identify priorities, develop public policy, and implement collaborative strategies; and WHEREAS, the MVRPC's Board of Directors, of which Beavercreek Township is a member, serves as the policy and decision making body through which local governments guide the MVRPC's regional transportation planning activities for the Dayton Metropolitan Area; and WHEREAS, the MVRPC's Board of Directors endorsed the 3-phase Regional Land Use Planning proposal, known as Going Places – An Integrated Land Use Vision for the Miami Valley Region, which outlines an overall approach to a region-based land use planning initiative in January 2007; and WHEREAS, Going Places officially began in July 2007, with Phase I – Existing Condition Assessment; and WHEREAS, the MVRPC's Board of Directors appointed the members of the Steering Committee and Planning Advisory Committee in February 2008; and WHEREAS, Phase II – Future Landscape Exploration of Going Places, which officially began in June 2009, resulted in the creation of seven alternative future land use scenarios 1) Asset-Based Development 2) Business-As-Usual Development 3) Infill/Conservation Development 4) Radial Corridor Development 5) Unrestricted Development 6) Mixed Themes Development and 7) Jobs and Destination Development; and WHEREAS, Out of the seven alternative future land use scenarios, the MVRPC staff developed a Preferred Future Land Use Scenario – the Concentrated Development Vision, which combines the Asset-Based, Infill/Conservation, and Mixed-Themes Development scenarios and incorporates the perceived vision of regional stakeholders; and WHEREAS, Beavercreek Township has reviewed the content of the Preferred Future Land Use Scenario.
NOW, THEREFORE, BE IT RESOLVED**,** by the Beavercreek Township Board of Trustees of Beavercreek Ohio that the Township of Beavercreek will continue to be active participants and partners in the pursuit of a regional vision for growth that is intended to promote quality development within our community.

The Township of Beavercreek is in general agreement that a regional vision for growth could provide a benefit to the Miami Valley and to the citizens of Beavercreek, but strongly urges the MVRPC Board of Directors to consider and implement the following statements into the plan now and in all future considerations of the Going Places Initiative:
Section I: The Going Places Initiative recognizes and respects the right of an individual property owner to dictate, within the parameters of the local jurisdictions' land use and zoning guidelines and laws, the highest and best use of their property, free from the influences of other outside special interests.
Section II: Remove the Density and Diversity map and amend the final sentence of the
'Principles' section of "The Concentrated Development Vision" to state: "The preservation of agricultural land, green space and parkland would be a priority, upon agreement by the property owner, as well as encouraging more connection and cooperation between the regions' communities."
Section III: The Going Places Initiative shall be a guide for growth and shall not be binding on local governments.
Section IV: The Board of Trustees recognizes that a regional land use vision, must consider market factors, private investment and the ever changing dynamics of the marketplace as a driver for the type, location, and intensity of development.
Section V: No part of the Going Places Initiative shall be incorporated, directly or indirectly, into the evaluation and scoring process for grant requests related to federal transportation money. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Ms. Graff asked about the motion to endorse the vision, since she was assuming that by passing the resolution above that was the Board's intention.

**2012-059** Ms. Graff made a motion to endorse the Going Places vision with the stipulations in place in the Resolution passed above. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

TIF:

Fiscal Officer Christy Ahrens stated that, although the TIF was not on the agenda until March 5th, she wished to make a statement for the record that there is a problem with the letter which was sent to the school districts regarding the TIF. There are parcels that are incorrect as listed and attached to the letter. Zoning Inspector Victoria Long stated that the parcels are correct. Ms. Ahrens specified that one parcel was split, one was put together, and one is exempt. Ms. Ahrens stated that she had spoken to the County Auditor who affirmed that there problems with incorrect parcel numbers listed. She requested that in the future, that when she is asked to sign something like this, that she be given a copy beforehand and have the opportunity to discuss and review it before she signs it. She will not automatically sign anything in the future. In the case of the letter, it was brought before her, she didn't have time to review it, and she assumed that the Zoning Inspector/Administrator and the Township Administrator had reviewed it. She then found out that there were problems with the parcel numbers. In future she respectfully requests that if the Fiscal Officer's signature is required on a document that it is presented to her beforehand, with time to review it, and then she's prepared when it is presented to the Trustees in a meeting.

Mr. Glaser said that Ms. Long needed to talk with County Auditor, David Graham, who had approached him and told him there was a problem. Ms. Ahrens had made inquiries, and Mr. Graham approached Mr. Glaser to say there was a problem. There are three lots and the numbers are wrong on the parcels, therefore, they need to be corrected. Discussion occurred regarding: creating an amended letter to the school districts, and scheduling a new meeting two weeks after the amended letter is approved, to meet the legal requirements.

EMS Billing Report:

Fire Chief VandenBos stated that Mr. Surdyk had reviewed the RFQ for EMS Billing and that changes had been made according to his specifications, including kick back reports. Chief VandenBos also stated that he was still in the process of getting information and feedback from other jurisdictions as Mr. Paxson had requested. Chief VandenBos stated he would have the final RFQ for presentation to the Trustees at the next Regular Trustee Meeting.

Letter to Middle School:

Mr. Glaser referenced a legal opinion provided by Mr. Robert Surdyk regarding the Beavercreek Youth Council Dance request. Mr. Surdyk's opinion stated that when allowing the fire station to be used for a dance assembly, that the Township requires the group organizing the event and conducting the dance to obtain a liability policy with limits of no less than $1 million designating the township and its employees as additional insured parties. The Trustees asked Township Administrator Alex Zaharieff to send a letter to Beavercreek City Council asking for a liability policy to cover the Township incase of an incident.

**NEW BUSINESS:**

Going Places Vote:

Mr. Glaser stated that he had concerns but they were taken care of when the vote was made earlier in the meeting.

District 11 Public Works Integrating Committee – Nominees:

General discussion occurred regarding who would like to be listed as a nominee for the committee.

**2012-060** Ms. Graff made a motion that Beavercreek Township endorses Scott Miller of Xenia Township, for the District 11 Public Works Committee. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

Mr. Glaser stated that it is not Beavercreek Township's decision to make; however, it is our nomination to the Greene County Township Association for the position. The Trustees asked the Administrator to prepare a letter for the Trustees to sign, to present at the Greene County Ohio Township Meeting on March 13, 2012.

Innovation Fund Discussion:
Mr. Glaser stated that he had received an email regarding the Innovation Fund. He stated that the Trustees have been researching partners for grants but that, at this time, there is nothing to pull together in consideration of this Fund, and therefore, there is nothing to be brought before the Trustees. Ms. Graff stated that if the Township can borrow money and get a loan, why not. Chief VandenBos stated that everything has led up to a feasibility study. Mr. Paxson asked what the project was for. Mr. Glaser stated that nothing had been nailed down, but the Marcs System had been discussed. Discussion occurred regarding the Marcs Radio System. Mr. Glaser passed the gavel to Ms. Graff.
**2012-061** Mr. Glaser made a motion that he be authorized by the Board of Trustees to continue to pursue this project until such time as it is brought forward for a vote by the Board of Trustees. Ms. Graff seconded. Mr. Paxson had several questions regarding a Master Plan for Communications for the Fire Department: if one exists or why one doesn't; how does the Township enter into agreements regarding Communications without a plan; no discussion of this in past Minutes; and Nathan Heister's presentation regarding the Marcs System. Mr. Glaser stated that the Marcs System is not the issue, and that there is no written plan on Communications. Roll Call: Mr. Glaser, yes; Ms. Graff, yes; and Mr. Paxson, no.

**ADMINISTRATOR:**
Tax Incentive Revenue Council for the City of Beavercreek:
Township Administrator Alex Zaharieff stated that the City is in the process of arranging their Tax Incentive Revenue Council (TIRC) and that they would like two representatives of the Township to attend the first meeting potentially on March 1, 2012. Mr. Zaharieff stated that the Fiscal Officer had requested that one representative be from the Fiscal Office.
**2012-062** Ms. Graff made a motion that the two representatives to the Tax Incentive Revenue Council for the year of 2012 are: Bob Glaser, Chair and Carol Graff, Vice Chair, of Beavercreek Township Board of Trustees. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.
Mr. Zaharieff also stated that he sent plants to Jeff Terry's wife.

**ROAD:**
Heating and Air Request for Proposal:
**2012-063** Mr. Paxson made a motion to approve a Request for Proposals to provide Preventative Maintenance and Inspection Services of Heating and Air Conditioning Equipment for Beavercreek Township, Greene County, Ohio for a Period of Three Years. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Library Skylight Repair Purchase Request:
**2012-064** Mr. Paxson made a motion to approve the Alloyed Sheet Metal and Insulation Co. Inc Proposal for the Library Skylights and approve the purchase request to Alloyed Sheet Metal and Insulation Co, Inc for insulation of the skylights in the amount of $1800.00. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Salt Purchase Request:
**2012-065** Ms. Graff made a motion to approve the purchase request to Cargill Inc. for 200 Tons of Salt at $65.29 per Ton for a total amount of $13.058.00. Mr.

Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

Park Consolidation:

A Special Trustee Meeting was set for Monday, March 12, 2012 at 1:30 P.M. at the Fire Administration Building for the purpose of discussing Park Consolidation.

**FIRE:**

Safer Grant:

Fire Chief VandenBos requested permission from the Trustees to prepare information for the "Staffing for Adequate Fire & Emergency Response" (SAFER) grant. General discussion occurred.

**2012-066** Ms. Graff made a motion to go out, apply, and accept the SAFER Grant, if awarded, to fund the hiring of six additional fulltime firefighters. Mr. Paxson seconded. General discussion occurred regarding: how the Township would pay for the six additional firefighters after the grant money ran out; that the grant pays for two years, the Township is required to pay compensation for the third year, roughly $600,000.00; and is there a need for firefighters currently. Chief VandenBos stated that the Township Fire Department is currently understaffed. Ms. Graff asked the Chief to project out how the Township could keep the six firefighters and how he would handle the finance of those positions.
Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

Dispatch Contract Fee:

**2012-067** Mr. Paxson made a motion to approve the purchase request to the City of Beavercreek for the 2011 Dispatch Services Contract Fee in the amount of $176,393.98. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Annual Radio Service Fee:

**2012-068** Ms. Graff made a motion to approve the purchase request to W.S. Electronics for the 2012 (OPS) Radio Service Contract in the amount of $11,299.17. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-069** Mr. Paxson made a motion to approve the purchase request to W.S. Electronics for the 2012 (I-OP) Radio Service Contract in the amount of $30,070.00. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

**2012-070** Ms. Graff made a motion to approve the purchase request to W.S. Electronics for the 2012 Dispatch Radio Service Contract in the amount of $877.03. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-071** Ms. Graff made a motion to re-appropriate from Account 2191-930-930-0000 Contingencies Police, to Account 2191-210-360-0000 Contracted Services Police in the amount of $2,600.00. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

**2012-072** Ms. Graff made a motion to approve the purchase request to W.S. Electronics for the 2012 Law Enforcement Radio Service Contract in the amount of $2583.91. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Glaser, yes.

FDIC:

Discussion occurred regarding Overtime in conjunction with Fire employees attending this FDIC conference in St. Louis. After discussion, Chief VandenBos stated that overtime could be as much as $8000.00 or more in total overtime costs

for this training. Discussion occurred on having a couple of our salaried employees go to the conference and come back and train the rest of our staff. General discussion occurred.

**2012-073** Ms. Graff made a motion to approve the purchase request to Fire Department Personnel for Reimbursement for daily Exhibit Passes in the amount of $450.00. Mr. Glaser seconded. Mr. Paxson continued discussion regarding overtime. The motion was amended to approve the $450.00 but that personnel could not be on overtime while using these passes, and did not pertain to personnel staying for the week. Roll Call: Ms. Graff, yes; Mr. Glaser, yes; and Mr. Paxson, yes.

**2012-074** Ms. Graff made a motion to approve the purchase request to the PNC credit card for Hotel and Parking fees for FDIC in the amount of $4186.95. Mr. Glaser seconded. Roll Call: Ms. Graff, yes; Mr. Glaser, yes; and Mr. Paxson, no.

**2012-075** Ms. Graff made a motion to approve the purchase request to Fire Department Personnel for Food Reimbursement for six attendees to FDIC in the amount of $1364.00. Mr. Glaser seconded. Roll Call: Ms. Graff, yes; Mr. Glaser, yes; and Mr. Paxson, no.

**2012-076** Ms. Graff made a motion to approve the purchase request Pennwell/FDIC for FDIC Registration for six full conference attendees and Hot Classes in the amount of $5660.00. Mr. Glaser seconded. Roll Call: Ms. Graff, yes; Mr. Glaser, yes; and Mr. Paxson, no.

**2012-077** Ms. Graff made a motion to approve the purchase request to the PNC credit card for Registration to the 2012 FDIC in the amount of $275.00. Mr. Glaser seconded. Roll Call: Ms. Graff, yes; Mr. Glaser, yes; and Mr. Paxson, yes.

**LEGAL ADVISOR:** Mr. Glaser asked Mr. Surdyk to provide a report to the Elected Officials on the Assignment of Duties for Minutes.

**FISCAL OFFICER:** Nothing.

**TRUSTEE TIME:**
Ms. Graff stated that she put together a report regarding the lectures she attended at the Ohio Township Association Conference in Columbus, OH.
Ms. Graff made comments regarding the information she received from her public record request.

**2012-078** Mr. Paxson made a motion to Adjourn at 3:56 P.M. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____