**Special Beavercreek Trustee's Meeting**

**Tuesday, December 11, 2012**

Mr. Glaser called the Special Trustee Meeting to order at 1:31 P.M. Those present were Trustees: Robert Glaser, Carol Graff and Dan Paxson. Fiscal Officer, Christy Ahrens was also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, HR Manager Trish Gustafson, Road Foreman John Schroeder, Deputy Fire Chief(s) Scott Dorsten and John Mercs.

The Purpose of this Special Meeting is to meet in Open Session to continue discussions on the 2013 budget/appropriations.

The Trustees were emailed, at this very moment, a revised Beavercreek Township Fire Department Budget for 2013. General discussion occurred regarding procedure. The Budget was not submitted to the Trustees prior to the meeting for their review. Mr. Paxson was upset that procedure continues to not be followed. However, due to their only being a few more pages to review, he agreed to continue with the meeting.

It was promised that after today, the final budget document will be put together and sent to the elected officials with plenty of time for review before approval.

Page 59 – EMS Operations – Discussion occurred regarding the 600% increase for Capital Equipment. The increase is for new cardiac monitors. Mr. Glaser suggested that the Fire Department demonstrate the advantage of these machines to the Trustees at a meeting in the future and possibly coordinate it with the media for health care coverage.

Page 61 – Haz-Mat – General discussion occurred. Ms. Graff stated she would like to see changes made to the document highlighted.

Page 63 – Technical Rescue – All specialty equipment is now in this group. The air bag system will be replaced. General discussion occurred regarding surplus equipment.

Page 65 – Honor Guard – Discussion occurred regarding: formal training for the honor guard; and Overtime. The Trustees were told that this is a volunteer program. No one gets paid to attend an honor guard event.

Page 67 – Fire Training – General discussion occurred regarding: upcoming training for the year especially with high rise rescue operations and elevator training.

Page 69 – EMS Training – General discussion occurred regarding: CPR and CPR Instructor classes; the need for more officers trained to teach to reduce overtime; and providing training to health clubs etc. in CPR and first aid.

Page 71 – Major Capital – Discussion occurred regarding: a direct exhaust extraction; construction of a draft pit; and purchasing new vehicles.

The Township IT Budget was also discussed due to revisions. IT Manager Jeff Terry stated that the Township would need to purchase new servers and therefore needed to increase the budget for capital. The servers are where the Township data is stored. While he thought the project would be $25,000.00, bids are coming back higher and in the $75,000.00 to $100,000.00 range. Mr. Terry also stated that he increased his training as he would like to attend a Citrix class in February of 2013.

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Mr. Glaser stated that the equipment is what it is. This year there have been outages. Mr. Glaser is disappointed that Mr. Terry hasn't taken a more proactive stance in the maintenance of the equipment. He thinks Mr. Terry needs to be more forward thinking and less reactive to situations. Finally, Mr. Glaser stated that the Trustees knew that Mr. Terry did not have Citrix experience when they hired him; however, questioned why it is taking so long to get training on Citrix when it is an integral part of township technology.

Ms. Graff stated that the Trustees know that they have a large capital investment in technology for the township. We want to be on the middle-edge, not the back edge of technology for our system; therefore, don't be afraid to ask for what you think we need. We, the Trustees, can say no. And, if something is not working – let us know – immediately.

Mr. Paxson asked Mr. Terry to dive into Citrix and learn it. Citrix is what the Township uses and we want you to be able to anticipate problems and fix them.

Mr. Zaharieff stated that he will highlight all the changes from the original budget presented and send it to the elected officials with plenty of time to review.

**2012-440** Mr. Paxson made a motion to Adjourn at 2:26 P.M. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Glaser, yes.

Trustee: _____

Fiscal Officer: _____