Regular Beavercreek Trustee's Meeting

Monday, October 14, 2013

Ms. Graff called the Regular Trustee Meeting to order at 2:00 P.M. Those present were Trustees: Carol Graff, Dan Paxson, and Candy Prystaloski, Legal Advisor Dawn Frick was also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amrhein, and HR Manager Trish Gustafson.

2013-312 Ms. Prystaloski made a motion to approve the Agenda for October 14, 2013. Mr. Paxson seconded. Roll Call: Mrs. Prystaloski, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2013-313 Mr. Paxson made a motion to approve the October 16, 2013 Payroll in the amount of $258,447.30. Mrs. Prystaloski seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

2013-314 Mrs. Prystaloski made a motion to approve the Bills in the amount of $116,609.93. Mr. Paxson seconded. Roll Call: Mrs. Prystaloski, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2013-315 Mr. Paxson made a motion to approve the Special Meeting Minutes of September 30, 2013. Mrs. Prystaloski seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

2013-316 Mr. Paxson made a motion to approve the Regular Meeting Minutes of September 30, 2013. Mrs. Prystaloski seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

2013-317 Mrs. Prystaloski made a motion to approve the Special Meeting Minutes of October 3, 2013. Mr. Paxson seconded. Roll Call: Mrs. Prystaloski, yes; Mr. Paxson, yes; and Ms. Graff, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
OLD BUSINESS: None.
NEW BUSINESS: None.
ADMINISTRATOR:

<u>2014 Holiday Schedule:</u>

2013-318 Mr. Paxson made a motion to approve **Resolution 2013-318**, WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved for approval of the following;

WHEREAS, to set the 2014 Township Holiday Schedule per the Beavercreek Township, Greene County Ohio Personnel Policy Book Section IV Number 9 to the following:

January 1, 2014	New Year's Day 2014
January 20, 2014	Martin Luther King Jr., Day
May 26, 2014	Memorial Day
July 4, 2014	Independence Day
September 1, 2014	Labor Day
November 11, 2014	Veterans Day
November 27 &28, 2014	Thanksgiving
December 25 & 26, 2014	Christmas

Mrs. Prystaloski seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

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2014 Meeting Schedule:

2013-319 Mrs. Prystaloski made a motion that The Beavercreek Township Board of Trustees will conduct Regular Meetings for calendar year 2014 every other Monday in accordance with the Ohio Sunshine Law and Open Meetings Act. All meetings will be held at **2:00 PM** at the Beavercreek Township Fire Administration Building, 851 Orchard Lane, Beavercreek, Ohio, unless adjusted through public notice otherwise, or as indicated.
Mr. Paxson Seconded. Roll Call: Mrs. Prystaloski, yes; Mr. Paxson, yes; and Ms. Graff, yes.

INFORTATION TECHNOLOGY:

Share-Point Migration Software:

2013-320 Mr. Paxson made a motion to approve a purchase order to AvePoint Public Sector, Inc. for SharePoint Migration Software plus one year premium support in the amount of $3,495.00 and authorize the Township Administrator to sign for the Board. Mrs. Prystaloski Seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

ROAD:

Purchase Request Ladder 61:

Discussion occurred on the electrical swivel on the Ladder 61 turn table having a short in it and the fact that it is out of warranty. All American will remove and install the new swivel at no cost and return it to the vendor for evaluation and consideration to cover all or partial cost of the part under warranty.

2013-321 Mr. Paxson made a motion to approve the purchase request to All-American Fire Equipment for an electrical swivel for Ladder 61 in the amount of $5,200.00. Mrs. Prystaloski Seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

Annual Road Report:

Mr. Parks explained that there was no new roads added to the report and there is a total of 40.743 miles of road located within Beavercreek Township.

2013-322 Mrs. Prystaloski made a motion to approve the annual report of Beavercreek Township roads for 2013 as presented. Mr. Paxson Seconded. Roll Call: Mrs. Prystaloski, yes; Mr. Paxson, yes; and Ms. Graff, yes.

FIRE:

Discussion occurred on the surplus of equipment that was discussed at the regular meeting held September 30, 2013. Mrs. Prystaloski went to see all the equipment being discussed and has assured the Board of Trustees that none of the equipment in question has a useful life any longer. She suggested maybe calling a theater group to see if they had any use for any of the old uniforms. Mr. Paxson thanked Chief VandenBos for the thorough list that he provided and also for providing the dates of service wherever he could. Chief VandenBos explained that once the equipment was surplussed, that which had a value would be put on Gov-Deals and that which had no value would be discarded.

2013-323 Mrs. Prystaloski made a motion to approve Resolution **2013-323** WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved for approval of the following:

WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and

WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio finds the Beavercreek Township Fire Department equipment listed in the FireHouse "BTFD Surplus Items" report (attached), as not needed for public use, and declares the equipment obsolete, or unfit for use for which it was acquired.
Mr. Paxson Seconded. Roll Call: Mrs. Prystaloski, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Purchase Request Fire Gloves:

2013-324 Mr. Paxson made a motion to approve the purchase request to Phoenix Safety Outfitters for fire gloves in the amount of $3,408.00 and to authorize the Township Administrator to sign for the Board. Mrs. Prystaloski Seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

Purchase Request Fire Boots:

2013-325 Mr. Paxson made a motion to approve the purchase request to Phoenix Safety Outfitters for fire boots in the amount of $5,025.00 and to authorize the Township Administrator to sign for the Board. Mrs. Prystaloski Seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

Purchase Request for Hoods and Work Gloves:

2013-326 Mr. Paxson made a motion to approve the purchase request to Witmer Public Safety for hoods and work gloves in the amount of $1,520.00 and to authorize the Township Administrator to sign for the Board. Mrs. Prystaloski Seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

Annual PSISN Maintenance Agreement:

Discussion occurred on the PSISN agreement, where Ms. Graff asked where the Township was in regards to the PSISN agreement. Chief VandenBos explained that it is operational at this time and they have met all the conditions with the 10.2 release; however, what they promised was not delivered and that the Township is still using the FireHouse software. Chief VandenBos is currently speaking with the County on adding a CAD level only to the agreement because the CAD is working exactly as they need it to, but the records management isn't functioning as they promised. Ms. Graff asked if they have saved any money on dispatch services and Chief VandenBos explained that there was no cost savings, but they have gained control on how units are dispatched.

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2013-327 Mrs. Prystaloski made a motion to approve the purchase request to the Greene County Treasurer for the PSISN annual maintenance in the amount of $21,400.00 and to authorize the Township Administrator to sign for the Board. Mr. Paxson Seconded. Roll Call: Mrs. Prystaloski, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Annual Priority Dispatch (Pro QA) Maintenance Agreement:

Discussion occurred on the ProQA software, and Chief VandenBos explained that there was a 50% reduction in dispatching an Engine when it was not necessary and a 50% reduction in emergency responses for medics. Mr. Paxson asked if the Board of Trustees could get a report on that data and Chief VandenBos said he would provide it to the Board as soon as he could.

2013-328 Mr. Paxson made a motion to approve the purchase request to Priority Dispatch Corporation for ProQA annual maintenance agreement in the amount of $3,615.00 and to authorize the Township Administrator to sign for the Board. Mrs. Prystaloski Seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

Chief VandenBos went on to speak of the AED located by the water cooler just outside the meeting room door and said that was the AED for this room should anyone need it. He also commented on the fire prevention open house being a success and he estimated about 600 visitors went through the fire station and the try a truck display. Both Mrs. Prystaloski and Ms. Graff said it was a job well done and thanked the Fire Department.

TRUSTEES:

Mr. Paxson asked about annual reports being on the web site and Mr. Zaharieff explained that all annual reports are now on the web site in each departments section.

2013-329 Mr. Paxson made a motion to adjourn at 2:50 PM. Mrs. Prystaloski Seconded. Roll Call: Mr. Paxson, yes; Mrs. Prystaloski, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____