Regular Beavercreek Trustee's Meeting

Monday, August 4, 2014

Ms. Graff called the Regular Trustee Meeting to order at 1:00 P.M. Those present were Trustees: Carol Graff, Dan Paxson, and Tom Kretz. Fiscal Officer, Christy Ahrens and Legal Advisor Dawn Frick were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Deputy Fire Chief Scott Dorsten, IT Support Independent Contractor Jim Ericson, and Zoning Administrator/Inspector Ed Amrhein.

2014-285 Mr. Kretz made a motion to approve the Agenda for August 4, 2014, with the following additions: move the Executive Session per ORC121.22 (G)(4) after Citizens Desiring to Speak and add Executive Session per ORC 121.22 (G)(1) to consider the employment, compensation, and discipline of a public employee at the same time; add 2012-2013 MD&A Notes under New Business; and add purchase request for Chip Seal under Road. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-286 Mr. Kretz made a motion to approve the August 6, 2014 Payroll in the amount of $266,130.46. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-287 Mr. Paxson made a motion to approve the Bills in the amount of $68,375.58. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-288 Mr. Paxson made a motion to approve the Regular Meeting Minutes of the July 7, 2014. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz; yes; and Ms. Graff, yes.

2014-289 Mr. Paxson made a motion to approve the Regular Meeting Minutes of the July 21, 2014. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz; abstain.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
EXECUTIVE SESSION:
2014-290 Mr. Kretz made a motion to go into Executive Session per ORC 121.22 (G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions for their employment; and per ORC 121.22(G)(1) to consider the employment, compensation, and discipline of a public employee, at 1:06 P.M. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.
2014-291 Mr. Paxson made a motion to come out of Executive Session at 2:41 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz; yes; and Ms. Graff, yes.

OLD BUSINESS:
Novak Group:
The Novak Consulting Group gave a presentation to the Trustees regarding a preliminary analysis and recommendations for the Road Department. General discussion occurred regarding: what the Department does well; general observations; staffing and service levels; standards; number of employees; policy issues; cost allocation; snow plowing standards; summaries of key findings; and Road levy renewal projections. Questions were asked, answered, and further discussion occurred regarding the recommendations of the Novak Group to implement cost allocation and discuss snow plowing standards.

Discussion occurred regarding the two levy options available to the Trustees if they decide to place a levy on the ballot this November. Both a renewal with an

increase of .3mil and a renewal with an increase of .4mil have been certified with the County Auditor and are available to place on the ballot. General discussion occurred. All three Trustees agreed that a levy should be placed on the ballot this November. Ms. Graff thought that based on the projections from the Novak Group and to allow Road Superintendent Tim Parks time to plan, she thought the renewal with a .4mil levy should be placed on the ballot. Mr. Kretz stated that with due diligence, internal review, and outside opinion based on the service we want to provide, he agrees that a renewal levy with .4mil increase should be placed on the ballot. He wants to continue to look for real paper and cost savings. Mr. Paxson stated that in order to get a real picture of internal spending, and without the option of a renewal only, he agrees that a renewal with .4mil levy be placed on the ballot in November.

Mr. Parks reminded the Trustees that this levy scenario only budgets for $120,000 for paving per year, which is a decrease in service level; and that based on projections there will not be enough money for payroll for the first quarter of 2017 if cost allocations are not implemented. Discussion occurred.

2014-292 Mr. Kretz made a motion to approve **Resolution 2014-292**, WHEREAS, on November 3, 2009 Township voters originally authorized a .50 mill levy in excess of the ten mill limitation, for the purpose of the general construction, reconstruction, resurfacing, and repair of streets, roads and bridges. Said levy was for a period of five years, beginning with tax year 2010, collection year 2011; and, WHEREAS, Section 5705.19 (G) Ohio Revised Code provides authority for the Township to submit by ballot the question of the tax.
NOW, THEREFOR, BE IT RESOLVED, the Board of Trustees, Beavercreek Township, Greene County, Ohio that:
Section 1: It hereby is determined that the amount of taxes which may be raised within Beavercreek Township, Greene County, Ohio within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount of funds for the necessary requirements of Beavercreek Township.
Section 2: It is necessary to levy a renewal of an existing levy and an increase of 0.40 mills to constitute a tax in excess of the ten mill limitation for the benefit of Beavercreek Township, Greene County, Ohio for the purpose of the general construction, reconstruction, resurfacing and repair of streets, road and bridges at a rate not exceeding point nine zero (.90) mills for each dollar of valuation, which amounts to nine cents (.09) for each one hundred dollars in valuation for five years.
Section 3: The question of adoption of said renewal tax levy shall be submitted to the electors of the unincorporated area of Beavercreek Township at the election held on November 4, 2014, and if approved by a majority of said electors, said renewal levy shall be placed upon the 2015 tax list for first collection in calendar year 2016.
Section 4: The Fiscal Officer of the Beavercreek Township Board of Trustees be and is herby directed to certify a copy of this resolution to the Board of Elections, Greene County, Ohio, Prior to August 6, 2014 and to notify said Board of Elections to cause notice of election on the question of levying said tax be given as required by law.
Section 5: It is found and determined that all formal actions of the Beavercreek Township Board of Trustees concerning and relating to the adoption of this resolution were adopted in open meetings of the Beavercreek Township Board of Trustees; and that all deliberations of the Beavercreek Township Board of Trustees and of any of their committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

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Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

NEW BUSINESS:

2012-2013 MD&A Notes:

2014-293 Mr. Kretz made a motion to approve the Trustees response below for the 2012-2013 MD&A Notes as presented, submitted and discussed to the State Auditor's Office:

2012- 2013 MD&A and Notes to the Financial

2012

1) In 2012, net assets of governmental activities increased by $2,107,450, or 16.68% from the prior year. The fund most affected by the increase in cash and cash equivalents was the Fire Fund.
   a) The fire department is in the 6th year of a 10 year funding plan. This plan included the reorganization of fire department levies to provide a stable, long-term funding mechanism. Part of the reorganization of the levy's, approved by the voters, was to allow a five year, 2.0 mil levy to collect funds through 2013, in addition to a replacement/combination of two other levies. These additional funds, combined with scheduled capital projects (including construction of fire stations, replacement of fire engines and ladder trucks, and upgrading land-mobile radio communications) resulted in an increase in fire department net assets in 2012.
2) As mentioned previously in 2012, net assets of governmental activities increased by $2,107,450, or 16.68% during 2012. The primary reasons contributing to the increases in cash balances are as follows:
   a) In addition to the planned capital projects, the 10 year funding plan (2009-2019) includes the necessary projected carry-forward to account for increasing operational costs (e.g. payroll and benefits) while increased revenue from levies are generally prevented by HB 920 factoring. This balance will decrease over the remaining four years of the 10 year funding plan to cover projected expenditures in excess of revenue.
3) In 2012, General Fund receipts were less than disbursements by $126,210 indicating that the General Fund is in a deficit spending situation.
   a) In recognition of the actual carryover, which exceeded $1 Million, the 2012 deficit spend was anticipated in the long-range budget planning of revenue versus spending cycle. The Township was operating as planned in 2012.

2013

1) In 2013 receipts were $13,727,563 which was an increase compared to the $13,461,533 from 2012.
   a) Tax receipts are the result of assessed property values by the County Auditor. With no new tax levies, increases to receipts are the result of increased value of the tax duplicate (not subject to HB 920 factoring) or other statutory increase in tax funding. 2013 is the last year of collection of the five year, 2.0 mil levy, last approved by voters in 2007.
2) Net position of governmental activities between 2013 and 2012 increased by $327,363 or 2.22% during 2013. The primary reasons contributing to the increases in cash balances are as follows:
   a) Fire department receipts in 2013 were stable compared to 2012 with a 0.08% increase. During the same period, expenditures increased by almost 32% due to a planned capital upgrade to the fire department's communications equipment. This resulted in an approximately 4.5% decrease in the fire fund's cash balance

Date	Carryforward	Receipts		Expenditures		Balance		YtY Diff
12/31/11	$ 4,444,906.79	$10,678,560.40		$ (11,492,559.32)		$ 3,630,907.87		
12/31/12	$ 3,630,907.87	$10,222,231.92	95.73%	$ (7,952,618.51)	69.20%	$ 5,900,521.28	162.51%	$ 2,269,613.41
12/31/13	$ 5,900,521.28	$10,230,683.09	100.08%	$ (10,495,872.55)	131.98%	$ 5,635,331.82	95.51%	$ (265,189.46)

3) In 2013, General Fund receipts were less than disbursements by $218,696 indicating that the General Fund is again in a deficit spending situation.

a) In recognition of the actual carryover, which exceeded $1M, the 2013 deficit spend was anticipated in the long-range budget planning of revenue versus spending cycle. The Township was operating as planned in 2013.

Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

ZONING:

Bi-Weekly Report:

Zoning Administrator/Inspector Ed Amhrein highlighted the following items in his Bi-Weekly Report, submitted to the Trustees, concerning the ODOT meeting regarding Rt. 35 – August 15, 2014 at 9 A.M. in the basement of Station 61; Hidy Hyundai signage; Valley Springs and that it is only a re-zoning issue at this point; and the work load for Mr. Amhrein. Questions were asked, answered and general discussion occurred.

ROAD:

Purchase Request for Chip Seal:

2014-294 Mr. Paxson made a motion to approve purchase request (00322) to Ray Hensley Inc. for Chip Seal from Greene County 422 Chip Seal Bid, in the amount of $12,400.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Bi-Weekly Report:

Road Superintendent Tim Parks highlighted items from his Bi-Weekly Report, submitted to the Trustees, concerning the Little Beaver Creek excavating project and the easement for the well at Rotary Park that will be coming before the Trustees in the near future. Questions were asked, answered and general discussion occurred.

FIRE:

Physio-control agreement:

2014-295 Mr. Paxson made a motion to approve a three (3) year Technical Service Agreement with Physio-Control for the annual service and maintenance of cardiac monitors and AEDs in the amount of $44,109.58; to be paid in three annual installments; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Fire Hose Purchase:

2014-296 Mr. Kretz made a motion to approve the purchase request (6448) to Physio-Control for payment of the first of three annual installments for the Technical Service Agreement in the amount of $14,703.19; and to authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Bi-Weekly Report:

Deputy Fire Chief Scott Dorsten stated that the Bi-Weekly report had been submitted. The Trustees had no questions or concerns.

TRUSTEE: Reminder of the meeting in the Greene County Commissioners office, on Thursday, August 7, 2014 regarding how to fund Regional Planning.

FISCAL OFFICER: None.

2014-297 Mr. Paxson made a motion to Adjourn at 4:08 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____