Regular Beavercreek Trustee's Meeting

Monday, July 7, 2014

Ms. Graff called the Regular Trustee Meeting to order at 1:01 P.M. Those present were Trustees: Carol Graff, Dan Paxson, and Tom Kretz. Fiscal Officer, Christy Ahrens and Legal Advisor Dawn Frick were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amrhein, and HR Manager Trish Gustafson.

Pledge of Allegiance and a Moment of Silence

2014-256 Mr. Paxson made a motion to approve the Agenda for July 7, 2014 as presented. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2015 Budget Hearing
Assistant to the Fiscal Officer James Barone presented the 2015 Budget that he prepared. Ms. Graff asked questions concerning estate taxes, tax collection, and contracted services. Mr. Kretz had concerns regarding revenue. Mr. Barone answered all questions and explained that the County Auditor is conservative with his projections for revenue, and that the township typically takes in more than is budgeted. Discussion occurred regarding carry over and what is actual versus what is budgeted.

2014-257 Mr. Paxson made a motion to approve the Beavercreek Township 2015 Tax Budget, as presented, that will be presented to the County Budget Commission. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-258 Mr. Kretz made a motion to approve the July 9, 2014 Payroll in the amount of $265,963.87. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-259 Mr. Paxson made a motion to approve the Bills in the amount of $98,534.97. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-260 Mr. Kretz made a motion to approve the Regular Meeting Minutes of June 23, 2014. Mr. Paxson seconded. Discussion occurred regarding the detail of the Minutes. Fiscal Officer Christy Ahrens stated that she will be transitioning to business only minutes now that the meetings are being taped and placed on You Tube, where tax payers can see what actually occurred at the meeting and gather more information if desired. Ms. Graff stated that she did not think the Minutes reflected the discussion that occurred regarding the Minutes at the last meeting and therefore is voting accordingly. Roll Call: Mr. Kretz; yes; Mr. Paxson, yes; and Ms. Graff, no.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
OLD BUSINESS:
<u>2012 and 2013 MD&A and Notes to the Financial Report:</u>
General discussion occurred regarding the Trustees response to the State Auditor's questions regarding township expenditures exceeding township revenue that need to be placed in the 2012 and 2013 MD&A and Notes to the Financial Report. Discussion occurred and the Trustees asked to have the following items placed in a response to the State Auditor's Office for the 2012 and 2013 MD&A and Notes to the Financial Report: carry over for funds in the township, re-organization of Fire Department levies, scheduled capital projects, increasing operational costs, and operating as planned in the Fire and General fund. The

Township Administrator will draft a response for the Trustees to be placed in the 2012 and 2013 MD&A and Notes to the Financial Report.
NEW BUSINESS: None.

ADMINISTRATOR:
Donation Letter:
2014-261 Mr. Paxson made a motion to donate $5000.00 to Beavercreek Trails Inc. from Fund 4902, Land Acquisition/Improvements. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Legal Invoices:
Per the 2014 motion by the Trustees; all legal bills are reviewed by the Township Administrator and the Trustees only.
Mr. Paxson stated that he would like more time to review the bills from legal attorneys. Discussion occurred. Legal invoices, when added to the Agenda, will be placed near the end of the meeting to allow Trustees more time to review the bills.
2014-262 Mr. Kretz made a motion to approve to pay the June 1, 2014 bill from Surdyk, Dowd, and Turner for invoice number 66483 in the amount of $2658.80. Mr. Paxson seconded. Roll Call: Mr. Paxson yes; Mr. Kretz, yes; and Ms. Graff, yes.
2014-263 Mr. Kretz made a motion to approve to pay the June 1, 2014 bill from Surdyk, Dowd, and Turner for invoice number 66485 in the amount of $1767.00. Mr. Paxson seconded. Roll Call: Mr. Paxson yes; Mr. Kretz, yes; and Ms. Graff, yes.
2014-264 Mr. Kretz made a motion to approve to pay the June 1, 2014 bill from Surdyk, Dowd, and Turner for invoice number 66613 in the amount of $2717.90. Mr. Paxson seconded. Roll Call: Mr. Paxson yes; Mr. Kretz, yes; and Ms. Graff, yes.
2014-265 Mr. Kretz made a motion to approve to pay the June 1, 2014 bill from Surdyk, Dowd, and Turner for invoice number 66614 in the amount of $779.00. Mr. Paxson seconded. Roll Call: Mr. Paxson yes; Mr. Kretz, yes; and Ms. Graff, yes.

HUMAN RESOURCES:
Bi-Weekly Report:
HR Manager Trish Gustafson asked if the Trustees had any questions regarding her Bi-Weekly report; they did not.

ZONING:
Nuisance Declaration:
Zoning Administrator/Inspector Ed Amhrein updated the Trustees regarding a nuisance complaint at Arlington Place. The complaint has been an annual complaint against the developer. Mr. Amhrein is working through the situation, but wanted the Trustees to be aware of it incase further action needs to take place. General discussion occurred.

Bi-Weekly Report:
Mr. Amhrein highlighted the following items his Bi-Weekly Report, submitted to the Trustees, concerning the Ronald Newport issue and possible nuisance declaration. Questions were asked, answered and general discussion occurred.

INFORMATION TECHNOLOGY:
Bi-Weekly Report:
IT Manager Jeff Terry highlighted items from his Bi-Weekly Report, submitted to the Trustees, concerning the July 1st network outage, and Jim Ericson's work list and time. Questions were asked, answered and general discussion occurred.

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ROAD:
Propane Agreement:
2014-266 Mr. Paxson made a motion to approve the price lock agreement with Trupointe for propane for the up-coming heating season at $1.82 a gallon based on 5000 gallons used; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Bi-Weekly Report:
Road Superintendent Tim Parks highlighted items from his Bi-Weekly Report, submitted to the Trustees, concerning the Phillips Park Bridge and salt bids. Questions were asked, answered and general discussion occurred.

FIRE:
Purchase request for ESRI Annual Software Maintenance:
2014-267 Mr. Kretz made a motion to approve purchase request (07156) to ESRI for 2014 software maintenance in the amount of $5689.77; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Bi-Weekly Report:
Fire Chief David VandenBos highlighted items his Bi-Weekly Report, submitted to the Trustees, concerning contract negotiations, Ohio LEAN regarding grant and training opportunities, and costs for projects like soccer tournaments, book signings etc. Questions were asked, answered and general discussion occurred.

TRUSTEE:
Mr. Kretz asked the Township Administrator to look into a township wide energy audit with DP&L and possibly Vectren.
Ms. Graff asked questions regarding the township Manpower position. All positions will stay the same until the Novak report is released.

FISCAL OFFICER: None.

2014-268 Mr. Paxson made a motion to Adjourn at 2:23 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____