Regular Beavercreek Trustee's Meeting

Monday, February 3, 2014

Ms. Graff called the Regular Trustee Meeting to order at 2:05 P.M. Those present were Trustees: Carol Graff, Dan Paxson, and Tom Kretz. Fiscal Officer, Christy Ahrens and Legal Advisor Dawn Frick were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amrhein, and HR Manager Trish Gustafson.

2014-034 Mr. Paxson made a motion to approve the Agenda for February 3, 2014, with the following additions: add Bi-Weekly Update under Zoning; and add under Road; Bi-Weekly Update: Sherriff Cruiser and Insurance Claim. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; and Ms. Graff, yes.

2014-035 Mr. Paxson made a motion to approve the February 5, 2014 Payroll in the amount of $266,429.54. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; and Ms. Graff, yes.

2014-036 Mr. Paxson made a motion to approve the Bills in the amount of $171,338.15. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; and Ms. Graff, yes.

2014-037 Mr. Paxson made a motion to approve the Regular Meeting Minutes of the January 21, 2014. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; and Ms. Graff, yes.

PRESCHEDULED SPEAKER:
Tim Nagy from Affordable Gas and Electric Energy Consultants spoke to the Trustees regarding group negotiated electric and natural gas rates for Beavercreek Township citizens. By placing an issue on the ballot for the Township to become an aggregate, if passed, township citizens may then receive a lower negotiated rate for electric and natural gas. AG&E Consultants do the work to provide sample resolutions to place the issue on the ballot; and they advertise and educate citizens regarding the levy. There is no cost to the township for this service. AG&E would like the Trustees to sign a contract with them, for consulting, and that if the levy passes and the Township picks a company with the lowest rate through AG&E, then the energy company would pay AG&E, not the Township. Questions were asked, answered and general discussion occurred regarding: advertising, competitors, and ballot questions. The Trustees will take this matter under advisement and asked Mr. Nagy to send Township Administrator Alex Zaharieff sample resolutions to review.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
OLD BUSINESS: None.
NEW BUSINESS: None.

ADMINISTRATOR:
Request to schedule Special Trustee Meetings:
The Beavercreek Township Board of Trustees will conduct a Special Meeting at the Beavercreek Township Fire Administration Building, 851 Orchard Lane Beavercreek, Ohio 45434 on **Monday February 10, 2014 at 2:00 PM.**
The Purpose of this Special Meeting is to meet in **Open Session** to discuss various levy scenarios and future budget concerns.

The Beavercreek Township Board of Trustees will conduct a Special Meeting at the Beavercreek Township Fire Administration Building, 851 Orchard Lane Beavercreek, Ohio 45434 on **Wednesday February 19, 2014 at 1:00 PM.**

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The Purpose of this Special Meeting is to meet in **Open Session** to conduct various building inspections. This meeting will commence at 851 Orchard Lane and continue as the Elected Officials travel to the various Township building locations.

The Beavercreek Township Board of Trustees will conduct a Special Meeting at the Beavercreek Township Fire Administration Building, 851 Orchard Lane Beavercreek, Ohio 45434 on **Monday February 24, 2014 at 2:00 PM.**
The Purpose of this Special Meeting is to meet in **Executive Session** pursuant to ORC 121.22 (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Media Agreement:
Township Administrator Alex Zaharieff stated that the City of Beavercreek sent contract language to him today that could be used if the Trustees decide to work with the City in broadcasting Trustee meetings. Mr. Zaharieff stated that using the City is more expensive than using township employees to film the meetings and then having the City broadcast them on TV. The most cost effective solution to offer Township Trustee Meeting to citizens, is to have township employees film the meetings, provide a link on the township website that links to a secure You Tube account, and broadcast the trustee meetings over the computer. Several other entities are currently doing this. General discussion occurred.

2014-038 Mr. Kretz made a motion to proceed with video recording of Regular and Special Trustee meetings for 2014; with a cost of equipment purchases in an amount not to exceed $2000.00; to broadcast those meetings on the township website through You Tube; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Kretz, yes; Ms. Graff, yes; and Mr. Paxson, abstain.

HUMAN RESOURCES:
HR Manager Trish Gustafson went over her bi-weekly report: driving records, SERB documents, hiring, and PERRP reporting. Questions were asked, answered and general discussion occurred.

ZONING:
Bi-Weekly Update:
Zoning Administrator/Inspector Ed Amhrein went over his bi-weekly update: MVRPC Open House Thursday, February 20, 2014, 4-6pm, at Greene County Jobs and Family Services Building, owner initiated Scoping meeting through MVRCP for southeast Beavercreek Township, three zoning cases to be heard at the Trustee meeting tonight, no Zoning Commission meeting this month, one Board of Zoning Appeals meeting this month, permits issued, and meeting attended. Questions were asked, answered and general discussion occurred.

2014-039 Mr. Paxson made a motion to go into Executive Session per ORC 121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action at 3:09 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.
2014-040 Mr. Kretz made a motion to come out of Executive Session at 4:09 P.M. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

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INFORMATION TECHNOLOGY:
IT Manager Jeff Terry went over his bi-weekly update: Share Point migration; XenServer HotFix; and Thin Client deployments. Questions were asked, answered and general discussion occurred.

ROAD:
Energy Agreement:
2014-041 Mr. Paxson made a motion to approve the agreement with Direct Energy for electric rates for 2013-2016; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Cosler Proposal:
Road Superintendent Tim Parks went over the proposals for a new parking lot at the Fire Administration Building. The cost for the two proposals, each for 19 additional parking spaces, was 1) $45,000.00 for the spaces south of the current driveway, and 2) $93,000.00 for spaces to be placed between the Fire Administration Building and Station 61. Questions were asked, answered and general discussion occurred regarding: costs, electric hook-ups, and parking spaces.

2014-042 Mr. Kretz made a motion to approve the purchase request Cosler Engineering for construction drawings for a parking lot addition in the amount of $2550.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Bi-Weekly Update:
Road Superintendent Tim Parks went over his bi-weekly update: snow removal, Station 61 repairs, Paving bids, Suite B at Fire Administration, Estimates for carpeting and paint for Stations 61 and 63, cemetery, GovDeals, Sherriff cruiser, and Insurance claim. Questions were asked, answered and general discussion occurred.

FIRE:
Purchase and Surplus Request: Fire Prevention Furniture:
2014-043 Mr. Paxson made a motion to approve **Resolution 2014-043**, WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio finds the Beavercreek Township Fire Department miscellaneous furniture listed in the FireHouse "BTFD Surplus Items" report (attached), as not needed for public use, and declares the equipment obsolete, or unfit for use for which it was acquired:
005893 Board, Cork, 3X4; 005874 Board, Grease, 5X2; 005988 Cabinet, 2-Door 005866 Cabinet, File, 2-Drawer ; XXXX904 charger; 008026 Cork Board; 008023 Cubicles; 005910 Filing Cabinet, 2 Drawer; 005911 Filing Cabinet, 4 Drawer; XXXX-9924 Folding Table; 005903 Metal Desk Items; 005943 Metal File Cabinet, Two; 005940 Module w/ overhead; 008024 Office Chairs (5); 008022 Wooden Desk; 008025 Wooden Desk (Large).
Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-044 Mr. Kretz made a motion to approve the purchase request to Bush Industries, Inc. for office furniture in the amount of $7231.37; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Purchase and Surplus Request: Haz-Mat Gas Detector:
2014-045 Mr. Kretz made a motion to approve **Resolution 2014-045**, WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio finds an Industrial Scientific iBRID MX6 5 gas monitor not needed for public use, and declares the equipment obsolete, or unfit for use for which it was acquired, Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.
2014-046 Mr. Paxson made a motion to approve the purchase request to Premier Safety & Service, Inc. for haz-mat equipment in the amount of $2640.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Purchase Request: Ohio Fire Executive Program:
2014-047 Mr. Kretz made a motion to approve the purchase request to OFSEF for officer training, the second and third year of a three year program, in the amount of $7600.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

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Fire Department Update:
Fire Chief David VandenBos went over his bi-weekly update: 2014 calendar and project prioritization and scheduling, Critique of the Green Vista Fire, Final officers meeting, OMARCS radio system officially dedicated, Meetings regarding special fire responses, Internal customer survey, Employee grievance regarding on-duty voting, and Preparation of a report for the Board regarding special access points and their current state. Questions were asked, answered and general discussion occurred.

LEGAL ADVISOR:
2013 Draft Resolution Defining TA Authority:
Legal Advisor Dawn Frick spoke to the Trustees regarding a Township Administrator's authority and to get feedback as to what they are looking for from her. General discussion occurred regarding: the specifics of the Ohio Revised Code for Township Administrators and the current TA job description. Mr. Kretz said he is looking to update and craft how Trustees work with the TA, and in lieu of the TA how Department Heads work. Ms. Graff suggested that a Special Trustee Meeting to discuss this topic be scheduled at the next Regular meeting.

2014-048 Mr. Paxson made a motion to Adjourn at 5:14 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____