Regular Beavercreek Trustee's Meeting

Monday, March 3, 2014

Ms. Graff called the Regular Trustee Meeting to order at 2:00 P.M. Those present were Trustees: Carol Graff, Dan Paxson, and Tom Kretz. Fiscal Officer, Christy Ahrens and Legal Advisor Dawn Frick were also present. Staff present: Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, and Zoning Administrator/Inspector Ed Amrhein.

2014-088 Mr. Paxson made a motion to approve the Agenda for March 3, 2014, with the following additions: add Employee Grievance under Fire; and Beavercreek City Schools Proclamation under Trustees. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-089 Mr. Paxson made a motion to approve the March 5, 2014 Payroll in the amount of $256,959.86. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-090 Mr. Kretz made a motion to approve the Bills in the amount of $222,293.73. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-091 Mr. Paxson made a motion to approve the Special Meeting Minutes of the February 3, 2014. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-092 Mr. Paxson made a motion to approve the Regular Meeting Minutes of the February 17, 2014. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-093 Mr. Kretz made a motion to approve the Special Meeting Minutes of the February 19, 2014. Mr. Paxson seconded. Roll Call: Mr. Kretz; yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-094 Mr. Kretz made a motion to approve the Special Meeting Minutes of the February 24, 2014. Mr. Paxson seconded. Roll Call: Mr. Kretz; yes; Mr. Paxson, yes; and Ms. Graff, yes.

PRE-SCHEDULED SPEAKERS:

Kelly Babcock – Clemons, Nelson & Associates, Inc.:

Ms. Babcock thanked the Trustees for the invitation to speak before them regarding a possible Performance Audit. General discussion occurred regarding: the process; job redundancy; job assessments and job descriptions. Ms. Babcock stated that it normally takes thirty to forty-five days to complete a performance audit, and stated that ninety-five percent of Clemons, Nelson and Associates clients are public sector entities. The Trustees asked for a copy of a performance audit that Clemons has already completed in order to validate the work, show an example of a final product and process, and potentially spur the thought process on the part of the Trustees. Discussion occurred regarding: comparison to other townships with positions, work load, and pay. General questions were asked, answered and discussed.

Mark Olson and Jonathan Ingram – The Novak Consulting Group:

Mr. Olson and Mr. Ingram gave a brief background of the Novak Consulting Group. The Trustees stated they are looking for cost saving opportunities, redundancies, and streamlining – are we doing what we need to be doing?
Mr. Olson stated that Novak Consulting specializes in local government service and that they tailor each project to the entity and what you want to accomplish.

A Comprehensive Report, as well as a Road Map to achieve the goals/tasks the Trustees set, will be provided at the end of the process. Mr. Olson and Mr. Ingram provided copies of past performance audits for the Trustees to review.
General discussion occurred regarding: assessment of work being done; time spent on each job; and providing information that is focused on our operations with suggestions that can be substantiated and implemented. Discussion occurred regarding cost: the two examples provided ranged from $42,000.00 to $75,000.00. General questions were asked, answered and discussed.

RESIDENTS/GUESTS DESIRING TO SPEAK:
John Ankeney spoke to the Trustees as a representative of the Ankeney Soccer Complex, located at the corner of Orchard Lane and Yellow Brick Road, and the Beavercreek Soccer Association/Celtics Organization. Mr. Ankeney stated that he heard that there was discussion that an ambulance would no longer be stationed on-site at the complex for soccer tournaments and that he was very concerned about this issue. He stated that there will be one national tournament being held at the complex which will require an ambulance being on-site. There will be four other large tournaments which also would benefit from having an ambulance on-site. He expressed his concerns and hoped the Trustees would continue to support the efforts of the complex and all that they do to bring more revenue into the township with these large tournaments.

OLD BUSINESS: None.
NEW BUSINESS: None.
ZONING:
Bi-Weekly Report:
Zoning Administrator/Inspector Ed Amhrein went over his Bi-Weekly Report, submitted to the Trustees, and highlighted the Greene County Solid Waste Management District Policy Committee Meeting where the revised five year plan was approved; and the meetings he attended with MVRPC staff for the southeast township master plan effort. Discussion occurred regarding: Going Places; zoning of lots compared to school enrollment; a report for Spring with a rolling list of what was completed, delayed, or deleted. Questions were asked, answered and general discussion occurred.

ROAD:
Purchase Request for Crack Seal:
2014-095 Mr. Paxson made a motion to approve the purchase of DJL Material for crack seal material in the amount of $3400.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Collective Bidding Programs for 2014:
2014-096 Mr. Kretz made a motion to approve Resolution 2014-096, an Agreement Between the Greene County Engineer and the Beavercreek Township Board of Trustees; WHEREAS, the Trustees desire to participate with the Engineer in the competitive bid contract for the Collective Paving for 2014 and Collective 422 Chip Seal for 2014, as bid by the Greene County Engineer. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Bi-Weekly Report:
Road Superintendent Tim Parks went over his Bi-Weekly Report, submitted to the Trustees, and highlighted the Ohio EPA small MS4 report for Greene County Sanitary, our supply of salt, and the septic problem at the Coy House. Mr. Parks also went over his budgetary awareness items: sheriff's vehicle and equipment for the next meeting, replacement vehicle for the Road Department at the next meeting, alternate plans for Station 61 parking lot, and the landscape purchase

request for Station 61 for the next meeting. Questions were asked, answered and general discussion occurred.

FIRE:

Acceptance of Donated Office Equipment:

2014-097 Mr. Paxson made a motion to approve **Resolution 2014-097**, WHEREAS, Bush Business Furniture wishes to make a donation of a cosmetically damaged office furniture partition measuring 60" by 66" with a retail value of $246.21 to the Beavercreek Township Fire Department, and WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may accept a donation of any real or personal property for any township use, and WHEREAS, the Trustees of Beavercreek Township do graciously accept said donation. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Surplus and Purchase of Fire Equipment:

2014-098 Mr. Kretz made a motion to approve **Resolution 2014-098**, WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio find hose tester #008466 and hose tester #003190 not needed for public use, and declares the equipment obsolete, or unfit for use for which it was acquired. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Discussion occurred regarding the amount of information placed on purchase request forms, in motions and on warrants. Purchase request form numbers will be added to warrants. More detail regarding what is being purchased will be placed in motions and on purchase request forms.

2014-099 Mr. Kretz made a motion to approve the purchase request (06270) to Finley Fire Equipment for two hose testers, in the amount of $8100.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Surplus of Fire Gear:

2014-100 Mr. Paxson made a motion to approve **Resolution 2014-100**, WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio find the fire gear listed in Attachment 1 on the reverse side obsolete, or unfit for use for which it was acquired.

Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Discussion occurred regarding fire gear and specs from the County Prosecutor's Office. The fire gear purchase will be placed on the next regular Trustee Meeting Agenda.

Bi-Weekly Report:
Fire Chief David VandenBos went over his Bi-Weekly Report, submitted to the Trustees, highlighting Special Events Staffing. General discussion occurred regarding using the same criteria for everyone. Questions were asked, answered and general discussion occurred.

Employee Grievance:
2014-101 Mr. Paxson made a motion to dismiss FF Holloway's grievance. As per the Township's Personnel Policy Manual, it is not subject to appeal to the Board of Trustees. As such, the Township Administrator's decision is final. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Ms. Frick stated that she will be working on a trial next week and if you need to contact her office, to please contact Joshua Schierloh.

TRUSTEE:
2014-102 Mr. Kretz made a motion to approve the Proclamation in Honor of the Beavercreek City Schools for qualifying for and receiving a Dayton Power and Light Energy Efficiency Rebate of $578,819.90. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

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FISCAL OFFICER:
Permanent Appropriations:
2014-103 Mr. Paxson made a motion to approve **Resolution 2014-103**, BE IT RESOLVED THAT, the Board of Trustees of Beavercreek Township favorably passed the Resolution to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2014, the following sums be and the same are hereby set aside and appropriated of the several purposes for which expenditures are to be made for and during said fiscal year, as follows:

2014 Permanent Appropriations

General Fund	2,732,911.52
Motor Vehicle License Tax	36,836.75
Gasoline Tax	171,230.90
Road and Bridge	1,292,141.40
Cemetery	71,483.81
Police	955,664.29
Fire	12,972,143.93
Permissive Motor Vehicle	44,240.87
EMS Medic Services	3,727,479.74
Accumulated Leave Balances	168,582.07
Bond	0.59
Land Acquisition/Improvement	624,713.37
Improvement of Parks	6,656.55
New Ambulance	403,818.28
Advanced Life Support Fire Engine	1,625,000.00
Fire Stations	339,713.80
Land Mobile Radios	100,000.00
Private Purpose Trust	5,884.23
LGIF-Marcs	9,634.60
Total	25,288,136.70

ALSO BE IT RESOLVED THAT, the Board approved the distribution of Township funds from the Fund level to the Program level. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Fiscal Officer Christy Ahrens stated that she had placed in the Trustees packets, information regarding the amounts and interest rates concerning township investments. She also provided a graph regarding Cable Franchise Fees for the township over the last five years. General discussion occurred.

2014-104 Mr. Kretz made a motion to Adjourn at 4:39 P.M. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____