Regular Beavercreek Trustee's Meeting

Monday, September 15, 2014

Ms. Graff called the Regular Trustee Meeting to order at 1:00 P.M. Those present were Trustees: Carol Graff, Dan Paxson, and Tom Kretz. Fiscal Officer, Christy Ahrens and Legal Advisor Dawn Frick were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amrhein, and HR Manager Trish Gustafson.

2014-323 Mr. Paxson made a motion to approve the Agenda for September 15, 2014, as presented. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-324 Mr. Paxson made a motion to approve the September 17, 2014 Payroll in the amount of $273,423.41. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-325 Mr. Kretz made a motion to approve the Bills in the amount of $179,914.75. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.
September 2, 2014 Minutes on hold for next meeting.
PRE-SCHEDULED SPEAKER:
Karl Colon: Library Levy:
Mr. Colon spoke to the Trustees regarding the Greene County Public Library Levy, which is Issue 2 and is a renewal with a .9mil addition. The levy will allow key library services to continue at a cost of $2.60 per month more in taxes per $100,000 of property valuation. The levy represents more than half of the library's annual budget and will allow the library to continue programs for children, maintain service to homebound, elderly, and disabled residents, update books, CD's and DVD's etc., and keep libraries open and staffed appropriately.

Beavercreek Haunted Soccer Tournament:
Jerry Graver spoke to the Trustees on behalf of the Beavercreek Soccer Association to request a tent fee waiver for the soccer tournament taking place October 18th and 19th.
2014-326 Mr. Paxson made a motion to waive regular tent permit fees for the Haunted Soccer Tournament sponsored by the Beavercreek Soccer Association at a rate of seven (7) tents for the cost of one tent at each site. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.
RESIDENTS/GUESTS DESIRING TO SPEAK: None.
OLD BUSINESS:
Performance Audit:
Mr. Kretz gave a brief update as to where both performance audits were. Discussion occurred regarding having a Special Meeting and the timing of budget discussions for appropriations.
The Beavercreek Township Board of Trustees will conduct a Special Meeting at the Beavercreek Township Fire Administration Building, 851 Orchard Lane Beavercreek, Ohio 45434 on Wednesday October 1, 2014 at 8:30 AM.
The Purpose of this Special Meeting is to meet in Open Session to discuss the findings of Performance Audits that have been conducted within Beavercreek Township, and also to meet in Executive Session pursuant to ORC 121.22(G)(1) to consider the appointment, employment, dismissal, and compensation of a public employee.

NEW BUSINESS:
Beggars Night:
Mr. Barone stated that the Township has been receiving phone calls regarding Trick or Treating for Beavercreek Township. Mr. Barone stated that a motion was passed last year to follow the City of Beavercreek, but only covers last year. Mr.

Barone suggested the Trustees pass a motion to always follow the City's date and time to keep things consistent.
2014-327 Mr. Kretz made a motion to have Beavercreek Township's Beggar's Night follow the City of Beavercreek in both date and time. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.
ADMINISTRATOR:
Controlled Bow Hunting Program:
Township Administrator Alex Zaharieff stated that there were seven (7) applications for people to bow hunt on Township property this year. Discussion occurred regarding accommodating all seven hunters and the total acres to hunt.
2014-328 Mr. Paxson made a motion to approve all seven (7) hunters, Curtis M. Russell, Edward J. Lowry, Robert D. Gambrell, James A. Combs, Allen T. Dudziak, Larry T. Schulte, Jr., and George W. Rice, all who applied to hunt on Township property following the 2014-2015 Controlled Hunting policy for the 2014-2015 season. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Audit/Investment Committee:
Mr. Zaharieff stated that he had received four names of individuals interested in sitting on the Township Investment Committee. He also stated that the Township Audit Committee is in need of two new members and stated that each individual interested in sitting on the Investment Committee was also interested in sitting on the Audit Committee. General discussion occurred.
Mr. Zaharieff asked that the Trustees review the Investment Policy and send suggested changes or corrections to him before the next meeting. The Fiscal Officer stated that she had spoken to the Administrator and would be sending changes. Discussion occurred on the Investment Committee, how the Township invests money, terms of committee members, ethics and training, and that both the Audit and Investment Committees are independent groups. The Investment Policy will be on the Agenda for the next meeting; but the Trustee want to fill the Audit Committee now.
2014-329 Mr. Kretz made a motion to approve Resolution **2014-329**, WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved to appoint Harry Meredith to the Beavercreek Township Audit Committee commencing September 16, 2014; to fill an unexpired term ending on April 5, 2015. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.
2014-330 Mr. Paxson made a motion to approve **Resolution 2014-330**, WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved to appoint Robert McIntire to the Beavercreek Township Audit Committee commencing September 16, 2014; to fill an unexpired term ending on April 5, 2016. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.
Discussion occurred and the Trustees would like both the Audit and Investment Committee policies to allow for four (4) members.

Ms. Graff asked to have Executive Session moved to accommodate the lawyers present to advise the Trustees. All agreed.

2014-331 Mr. Kretz made a motion to go into Executive Session per ORC 121.22 (G)(2) To consider the purchase of property for public purposes; and ORC 121.22 (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment at 1:57 P.M. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

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2014-332 Mr. Kretz made a motion to come out of Executive Session at 2:56 P.M. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-333 Mr. Kretz made a motion to approve the State of Ohio State Employment Relations Board, Case No. 2014-MED-02-0181 as presented. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

ZONING:
Bi-Weekly Report:

Zoning Administrator/Inspector Ed Amhrein updated the Trustees on the following items submitted in his Bi-Weekly Report: a new subdivision site plan (Wood Ridge); the Solid Waste project is moving along; the Beavercreek Yard Waste site will be closed as of September 17, 2014; Employee Recognition Policy is still being discussed; at the next meeting there will be a request to move more money into the Zoning – Legal fees line item to cover legal bills; and the two nuisance declarations were served – both are working toward resolution of the issues. General discussion occurred regarding running a landscape business and the need for a conditional use permit. Discussion occurred regarding a letter sent by the Millers to the Trustees and mowing on the Clemens properties.

INFORMATION TECHNOLOGY:
Bi-Weekly Report:
IT Manager Jeff Terry highlighted items from his Bi-Weekly Report, submitted to the Trustees, concerning the 80' TV for the Trustee meeting room. Mr. Kretz questioned Mr. Terry regarding the Mr. Ericson – his time spent and projects accomplished. Mr. Terry stated that Citrix should be up by the end of Mr. Ericson's contract. Mr. Kretz asked if there would still be a need for the part-time position. Mr. Terry stated that the work load is there and that he would like to keep the position. The Trustees want Mr. Terry to have a scope and outlay of work going forward for the part-time position to the Trustees by October 1, 2014.

The Agenda was modified to discuss the Fire Department next.
FIRE:
Purchase Request: Fire Station Alarm Monitoring:
Chief VandenBos spoke to the Board regarding the maintenance of the Fire Station Alarm monitoring and stated that there were representatives from Motorola in the audience to answer any questions
Mr. Paxson had questions regarding: money being spent and that he would like to see a structured layout of spending in the Communications program.
Chief VandenBos stated that this Fire Monitoring program is separate from the MARCS project, but that it occurred in the same time line but are different projects.
Mr. Kretz had questions regarding coverage of the maintenance agreement, the time frame of the agreement, billing and if there is a cancellation or Opt Out clause. Questions were asked and answered.
Mr. Paxson asked that if there is going to be a purchase of this magnitude on the Agenda to let the Trustees know at the meeting before so that they can get all the information and questions answered before having to vote. Getting all this information on a Thursday before a Trustee meeting is difficult to get through.
Chief VandenBos stated that this is a planned maintenance for a system the Board purchased.
2014-334 Mr. Kretz made a motion to approve the purchase request (06587) to Motorola Solutions for fire station alerting maintenance, thru 2015 in the amount of $40,723.50; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Kretz, yes; Ms. Graff, yes; and Mr. Paxson, no.
2014-335 Mr. Kretz made a motion to approve the purchase request (06588) to Motorola Solutions for fire station alerting maintenance, for 2016 in the amount of

$30,312.96; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Kretz, yes; Ms. Graff, yes; and Mr. Paxson, no.
2014-336 Mr. Kretz made a motion to approve the purchase request (06589) to Motorola Solutions for fire station alerting maintenance, for 2017 in the amount of $31,235.88; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Kretz, yes; Ms. Graff, yes; and Mr. Paxson, no.
2014-337 Mr. Kretz made a motion to approve the purchase request (06590) to Motorola Solutions for fire station alerting maintenance, for 2018 in the amount of $32,172.96; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Kretz, yes; Ms. Graff, yes; and Mr. Paxson, no.

Draft Policy: Station 61 Community Room Usage:
Chief VandenBos asked the Trustees to review and send comments or questions to him regarding the policy. Ms. Graff questioned #4 and asked to not use the word "endorse" but use "respect" instead. Discussion occurred regarding taking deposits and occupancy number for the room. The Chief will present the final policy at the next meeting.

Acceptance of Donation: Model Fire Engines:
2014-338 Mr. Paxson made a motion to approve **Resolution 2014-338**, WHEREAS, The family of Rick Osterday (deceased) of 738 Suden Dr. Beavercreek, Ohio wishes to make a donation of two die cast fire trucks, in appreciation of service provided to the community, to the Beavercreek Township Fire Department at an approximate value of $100.00, and
WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may accept a donation of any real or personal property for any township use, and WHEREAS, the Trustees of Beavercreek Township do graciously accept said donation. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Purchase Request: SCBA face piece replacements:
General discussion occurred regarding the life cycle of the equipment.
2014-339 Mr. Paxson made a motion to approve the purchase request (06994) to Finley Fire Equipment for the purchase of 25 SCBA face masks, in the amount of $5750.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Purchase Requests: Fire Station Alarm Monitoring:
2014-340 Mr. Paxson made a motion to approve the purchase request (06583) to COPP Integrated Systems for Station 61 and Station 64 fire alarm modifications, in the amount of $1295.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.
2014-341 Mr. Paxson made a motion to approve the purchase request (06584) to A1 Sprinkler for Station 62 fire alarm modifications, in the amount of $995.88; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.
2014-342 Mr. Paxson made a motion to approve the purchase request (06585) to Simplex Grinnell for Station 63 fire alarm modifications, in the amount of $1205.85; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.
2014-343 Mr. Paxson made a motion to approve the purchase request (06586) to Motorola Solutions for station alerting integration, in the amount of $2144.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Bi-Weekly Report:

Fire Chief David VandenBos highlighted items his Bi-Weekly Report, submitted to the Trustees, concerning a live burn and Public Officials class for Township and City elected officials; Haines Road Explosion; and Popcorn Festival. Questions were asked, answered and general discussion occurred.

ROAD:

Donation of Old Logs:

2014-344 Mr. Paxson made a motion to approve **Resolution 2014-344**, WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may deem property to be obsolete, or unfit for the use for which it was acquired, and

WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio find 10 Logs and rough cut lumber from the demolished Pershing House not needed for public use, and declares the property obsolete, or unfit for use for which it was acquired, and WHEREAS, the Board of Trustees wishes to donate the above materials to the Greene County Parks and Trails. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Re-Finishing of Floors at Station 61 and 63:

2014-345 Mr. Kretz made a motion to approve the purchase request (00325) to Ewing Floor Maintenance Service for the refinishing of the tile floors at Station 61 and 63, in the amount of $6120.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

Update on Bucket Truck:

Road Superintendent Tim Parks stated that he would like to further investigate a used bucket truck from Norman Truck & Equipment Co. located in Louisville, KY. Photos are in the Trustee packet and he would like to send someone to look at the truck in person, check the body condition, records, and past inspections. General discussion occurred. The Trustees agreed to have Road Department employees go look at the truck.

Bi-Weekly Report:

The Bi-Weekly report was submitted in the Trustee packet; and there were no questions.

TRUSTEE:

Mr. Kretz asked if there was a projection summary for the life of the investments with Morgan Stanley. Assistant to the Fiscal Officer James Barone stated that he believes so and that he will send the Trustees the report he has; but that if the information Mr. Kretz is looking for is not in the report to let him know and he will contact Brian Andzick, of Morgan Stanley, to get the information.

Mr. Kretz asked if there were any expenditures or issues to worry about at this time. Mr. Barone stated that besides the Zoning Legal fees line item needing more money to cover legal bills, there were no other issues.

Mr. Kretz stated that there are emails going around regarding the US35 Interchange project and for the record he is not opposed to the project. He is concerned that the Resolution being circulated does not have a true cost associated with it and stated that if there is no concept of how to raise the 20% local contributions that are needed, he questions signing the proposed resolution. Ms. Graff had the same opinion and stated that she thinks the entire county should be involved in raising the local contribution and suggested the county could levy a half percent sales tax for the county from which half of the proceeds could go to the US35 project for the local match; and the other half could be distributed to

local jurisdictions using the USED formula for local government fund distributions. General discussion occurred. There is a meeting tomorrow to get all the entities together to discuss the project.

Ms. Graff stated that at the Greene County Township Association Meeting the topic of electrical aggregation was presented and discussed, as this issue will be on the ballot for all unincorporated areas in the county. She has information regarding this issue that she will give to Mr. Terry so that he may add it to the Township's website for voters to read.

Mr. Kretz asked if there was any further news regarding Regional Planning and their fee schedule from the County Commissioners. There was none.

FISCAL OFFICER:
Amounts and Rates:
2014-346 Mr. Paxson made a motion to accept the Amounts and Rates, as determined by the Greene County Budget Commission, and that we authorize the necessary tax levies and certify them to the Greene County Auditor. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

LEGAL INVOICES:
Per the 2014 motion by the Trustees; all legal bills are reviewed by the Township Administrator and the Trustees only.
2014-347 Mr. Kretz made a motion to approve the payment of funds to Newhouse, Prophater, Kolman & Hogan, LLC dated September 5, 2014 for NPKH Matter No. 2428-0001, in the amount of $66.00. Mr. Paxson seconded. Roll Call: Mr. Kretz; yes; Mr. Paxson, yes; and Ms. Graff, yes.
2014-348 Mr. Kretz made a motion to approve the payment of funds to Taft, Stettinius & Hollister, dated August 22, 2014 for Invoice Number 2623488, in the amount of $12,200.00. Mr. Paxson seconded. Roll Call: Mr. Kretz; yes; Mr. Paxson, yes; and Ms. Graff, yes.
2014-349 Mr. Kretz made a motion to approve the payment of funds to Surdyk, Dowd & Turner, LPA dated September 1, 2014 for Invoice Number 67234, in the amount of $171.00; and Invoice Number 67235 in the amount of $1691.69. Mr. Paxson seconded. Roll Call: Mr. Kretz; yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-350 Mr. Paxson made a motion to Adjourn at 5:00 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____