Regular Beavercreek Trustee's Meeting

Monday, October 13, 2014

Ms. Graff called the Regular Trustee Meeting to order at 1:03 P.M. Those present were Trustees: Carol Graff, Dan Paxson, and Tom Kretz. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amrhein, and HR Manager Trish Gustafson.

2014-385 Mr. Kretz made a motion to approve the Agenda for October 13, 2014, with the following additions: add Cherry Tree Project under Road, add scheduling of Special Meeting under Old Business, and add Hiring under Human Resources. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-386 Mr. Paxson made a motion to approve the October 15, 2014 Payroll in the amount of $259,351.72 Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2014-387 Mr. Kretz made a motion to approve the bills in the amount of $136,305.60. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; Ms. Graff, yes.

PRE-SCHEDULED SPEAKER:

Greene County Department of Development – Pete Williams

Mr. Williams gave a presentation on the Greene County Port Authority what it is, and what benefits the Port Authority is able to extend to local jurisdictions in Greene County.

RESIDENTS/GUESTS DESIRING TO SPEAK: None

OLD BUSINESS:

Special Meeting for Human Resource Performance Audit.

The Beavercreek Township Board of Trustees will conduct a special meeting on Tuesday October 21, 2014 at 9:00 AM to review and discuss the draft report of a Human Resource Performance Audit that has been conducted within Beavercreek Township.

Special Meeting for Township Wide Performance Audit – Novak Group

The Beavercreek Township Board will conduct a special meeting on Monday November 3, 2014 at 1:00 PM to review and discuss the final report from The Novak Consulting Group on a completed Township Wide Performance Audit that has been conducted within Beavercreek Township.

NEW BUSINESS: None.

ADMINISTRATOR:

Factory Road MOU:

2014-388 Mr. Paxson made a motion to approve the Memorandum of Understanding for the Beavercreek Water Treatment Plant and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Mr. Paxson, yes; Mr. Kretz, yes; Ms. Graff, yes.

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HUMAN RESOURCES:

Hiring Regular Part Time Firefighters:

2014-389 Mr. Kretz made a motion to approve **Resolution 2014-389** WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved to approve the hiring of the following individuals as Regular Part-Time Firefighters for the Beavercreek Township Fire Department pending the successful completion of Beavercreek Township's pre-employment hiring process:

Jared Phillips
Brandon Strunk
Kurtis Triplett

Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; Ms. Graff, yes.

Bi-Weekly Report:
HR Manager Trish Gustafson discussed the Bi-Weekly report that was submitted by the Human Resource Department which included discussions on full time ranking and the assessment center for the upcoming promotional process.

ZONING:
Special Meeting Request – Public Hearing:
The Beavercreek Township Board of Trustees will conduct a Public Hearing on Tuesday October 28, 2014 at 7:00 PM. The purpose of the hearing is so the Board of Trustees may review and act on a request made by the owners of the property known as Valley Springs Farm Company to rezone its property, parts of which are currently zoned A-1/Agricultural, I-1 Light Industrial, B-2 General Business and R-3 Multi-Family Residential to MX-PUD Mixed Use Planned Unit Development. This case is a legislative action. The proposed re-zoning request is for the purpose of developing the property into a mix of commercial and residential uses. The property is located along both sides of Valley Rd. between U.S. Rt. 35 and the Greene County Airport. The Greene County Parcel I.D. numbers are B030002004910001 00 (615.639 acres), B030002004910009 00 (53.395 acres) and B030002003500122 00 (2.138 acres).

Bi-Weekly Report:

Zoning Administrator/Inspector Ed Amrhein discussed the Bi-Weekly report that was submitted by the Zoning Department that included discussions on River Reserve and Nathaniel's Grove subdivisions.

INFORMATION TECHNOLOGY:
Bi-Weekly Report:
IT Manager Jeff Terry discussed the Bi-Weekly report that was submitted by the IT department that included discussions on the Exchange 2010 migration project, Citrix Upgrade and the life expectancy of servers in general.

ROAD:
Part Time Position:
Discussion occurred regarding the part time 1500 hour employee and the lack of applications received from the last advertisement. The Board gave direction to Mr. Parks to again advertise for that position not only on the web site, but also contacting Mr. Brett Williford who runs Beavercreekfinest.com and also reaching out to The Beavercreek Ohio Buzz on social media.

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Cherry Tree Project:
Discussion occurred regarding Operation 1000 Cherry Tree project and The Board of Trustees instructed Mr. Parks to contact Mr. Al Cummings and Mr. Kent Anderson who are heading up that project and work with them regarding pursuing that project. Mr. Parks would also like to seek the advice of an expert in locating those trees. He will do the research and bring a purchase request to the Board at a later date.

Bi-Weekly Report:
Road Superintendent Tim Parks discussed the Bi-Weekly report that was submitted by the Road Department which included discussions on the bridge replacement in Phillips Park and the delivery of road salt.

FIRE:
2014 Project List 3rd Quarter:
Chief VandenBos updated the Board of Trustees on the 2014 project list and where the Fire Department is on certain projects.

Ohio MARCS:
Chief VandenBos updated the Board of Trustees on the Ohio Marcs Project as to where the Township is regarding that project as well as where the Township was prior to implementation and where the Township will be going in the Future with that project. Several questions were asked and answered by the Board of Trustee's and it was decided the Trustee Paxson would provide a project management model of what he would like to see from not only this project, but for capital projects of this magnitude going forward.

Bi-Weekly Report:
Fire Chief David VandenBos discussed the Bi-Weekly report that was submitted by the Fire Department which included discussions on live burn training, tanker operations training, PSISN and the recent Fire Prevention open house. Trustee Kretz complimented the Fire Department on their efforts at the open house and made a suggestion to put a value of the assets so that the public can see how much a fire truck and other pieces of equipment cost the taxpayers.

Ms. Graff asked about Firehouse data as to who inputs the data versus who analyzes the data and Chief VandenBos explained that the firefighters and zoning personnel provided significant input into firehouse, and that analyzing of the fire data was being done by just a couple of individuals.

TRUSTEES:
Ms. Graff asked about the LGIF grant and the balance in that account. She wanted to make sure that when something needed to be done, it will be. Chief VandenBos stated that nothing needs to be done at this time and he will work with the Fiscal Office when that time comes.

Ms. Graff also mentioned the OTA Winter Conference and whether elected officials wished to attend at the end of January. Mr. Barone will check into the details of the conference and e-mail the necessary documents to the elected officials.

FISCAL OFFICER: None.

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LEGAL INVOICES:
Per the 2014 motion by the Trustees; all legal bills are reviewed by the Township Administrator and the Trustees only.
2014-390 Mr. Kretz made a motion to approve the payment of funds to Taft Stettinius & Hollister for invoice #2633043 dated September 22, 2014 in the amount of $4,575.00.
Mr. Paxson seconded. Roll Call: Mr. Kretz; yes; Mr. Paxson, yes; and Ms. Graff, yes.

Discussion on Water Line Project:
Mr. Tim Parks, Road Superintendent, Mr. Bob Darden of the Beavercreek Youth Softball Association and Mr. Jeff Fruhwirth of the Beavercreek Sox Baseball Program spoke to the Board of Trustees regarding the Waterline project in Rotary Park. Discussion occurred regarding the commitment from the Beavercreek Sox as well as the commitment from the Beavercreek Youth Softball, where the waterline is to be located as well as labor costs. The Board of Trustees instructed Mr. Parks to pursue this project and solicit other bids as well as alternative methods to accomplish the goal.

Mr. Bob Darden spoke to the Board of Trustees representing the Beavercreek Township Park District inquiring as to whether he could speak to Mr. Parks and Mr. Zaharieff further on the Township taking over the day to day operations of the two parks the Beavercreek Township Park District currently oversees. The Trustees instructed Mr. Parks and Mr. Zaharieff to have discussions with Mr. Darden and bring the information back before the Board at a later date.

2014-391 Mr. Kretz made a motion to go into Executive Session per ORC 121.22 (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of imminent court action at 3:48 P.M. Mr. Paxson seconded. Roll Call: Mr. Kretz, yes; Mr. Paxson, yes; and Ms. Graff, yes.

2014-392 Mr. Paxson made a motion to come out of Executive Session at 3:56 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes

2014-393 Mr. Paxson made a motion to Adjourn at 3:57 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____