Regular Beavercreek Trustee's Meeting

Monday, April 14, 2014

Mr. Kretz called the Regular Trustee Meeting to order at 2:01 P.M. Those present were Trustees: Dan Paxson and Tom Kretz. Fiscal Officer, Christy Ahrens and Legal Advisor Dawn Frick were also present. Staff present: Township Administrator Alex Zaharieff, Assistant to the Fiscal Officer James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amrhein, and HR Manager Trish Gustafson.

2014-142 Mr. Paxson made a motion to approve the Agenda for April 14, 2014, with the following additions: add Review of notes on Performance Audit under Old Business; move Administrator report after Legal Advisor; and add Purchase Request for Station 61 clean up under Road. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; and Mr. Kretz, yes.

2014-143 Mr. Paxson made a motion to approve the April 16, 2014 Payroll in the amount of $266,330.78. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; and Mr. Kretz, yes.

2014-144 Mr. Paxson made a motion to approve the Bills in the amount of $205,889.34. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; and Mr. Kretz, yes.

2014-145 Mr. Paxson made a motion to approve the Regular Meeting Minutes of the March 31, 2014. Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

2014-146 Mr. Paxson made a motion to approve the Special Meeting Minutes of the April 7, 2014. Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
OLD BUSINESS:
Review of Notes on Performance Audit:
Mr. Kretz circulated a draft outline summary of expectations for a third party organization/operation review. He stated that he hoped the Board would narrow the scope at the next Trustee meeting, with a full Board. The draft was briefly reviewed.
NEW BUSINESS: None.
HUMAN RESOURCES:
Bi-Weekly Report:
HR Manager Trish Gustafson highlighted the following items in her Bi-Weekly report, submitted to the Trustees, concerning Collective Bargaining, Safety Congress, and SERB comparables. Questions were asked, answered and general discussion occurred.

ZONING:
Greene Soil and Water Conservation District – New MOU:
Don Leeds and Ken Middleton gave a presentation to the Board regarding the Greene Soil and Water Conservation District, the Memorandum of Understanding (MOU), and the benefits of the MOU for both parties. Questions were asked, answered and general discussion occurred.

2014-147 Mr. Paxson made a motion to approve **Resolution 2014-147**, ADOPTION OF NEW MEMORANDUM OF UNDERSTANDING BETWEEN THE GREENE SOIL AND WATER CONSERVATION DISTRICT AND BEAVERCREEK TOWNSHIP
WHEREAS, Section 505.101 of the Ohio Revised Code permits a board of township trustees to enter into agreements with other public agencies for the purchase or exchange of services; and

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WHEREAS, the Board of Township Trustees of Beavercreek Township, Greene County, Ohio has determined that it is in the best interest of the Township to enter into such an agreement, to be known as a "Memorandum of Understanding" with the Greene [County] Soil and Water Conservation District; and
WHEREAS, Beavercreek Township legal Counsel has reviewed the attached Memorandum of Understanding and has approved it as to form.
Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

Budget Request for Re-Appropriation of Funds:
2014-148 Mr. Paxson made a motion to re-appropriate from Account 1000-390-930-0000 Contingencies, to Account 1000-130-345-6000 Advertising – Zoning, in the amount of $6000.00. Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

Bi-Weekly Report:
Zoning Administrator/Inspector Ed Amhrein highlighted the following items his Bi-Weekly Report, submitted to the Trustees, concerning the Solid Waste District meeting last month, where it was announced the Xenia Yard Waste site will remain open for the time being; and the McGinnis Farm. Questions were asked, answered and general discussion occurred.

INFORMATION TECHNOLOGY:
Bi-Weekly Report:
IT Manager Jeff Terry highlighted items from his Bi-Weekly Report, submitted to the Trustees, concerning Share Point, Microsoft Office, the part time IT position, and virtual meeting possibilities, especially for the Fire Department. Questions were asked, answered and general discussion occurred.

ROAD:
Purchase Request for Station 61 Clean Up:
2014-149 Mr. Paxson made a motion to approve the purchase request (00312) to PuroClean for the cleanup of a sewage leak at Station 61 in an amount not to exceed $6000.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

Hiring of Regular Part-Time:
Road Superintendent Tim Parks recommended to the Board the hiring of Casey Phelps as a Regular Part-Time employee of the Road Department and explained his qualifications and anticipated fit with the current Road Department staff. Discussion occurred regarding: the necessity of hiring this position; the Road levy in November and the potential that income might not be available; the internal audit and possible findings; and outsourcing. General discussion also occurred regarding: seasonal, part-time, and regular part time employees and their benefits.
2014-150 Mr. Paxson made a motion to approve the hiring of Casey Phelps as a Part Time Employee in the Beavercreek Township Road Department effective April 14, 2014 at a rate of $10.00 per hour. Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

Request to Increase Overtime Budget:
2014-151 Mr. Paxson made a motion to approve the request to increase the Road Department's Overtime Budget from $33,600.00 to an amount not to exceed $42,000.00 for the Budget Year of 2014. Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

Second Quarter Project List:

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Mr. Parks stated that a complete list of current and future Road/Maintenance Projects were listed in the Trustee's Packet on a timeline with projected completion dates. The Trustees had no questions regarding the projects. Brief discussion occurred regarding the sign reflectivity project and possible grant.

Bi-Weekly Report:
Road Superintendent Tim Parks highlighted items from his Bi-Weekly Report, submitted to the Trustees, concerning calls for service due to rain, sign storage, and the light package upgrade on new vehicles. Questions were asked, answered and general discussion occurred.

FIRE:
Second Quarter Project List Update:
Fire Chief VandenBos stated that the new project list was the result of re-prioritization of projects and the newly added Board directed organizational analysis. Brief discussion occurred regarding Tech Rescue. The Trustees had no other questions regarding the projects.

Bi-Weekly Report:
Fire Chief David VandenBos highlighted items his Bi-Weekly Report, submitted to the Trustees, concerning contract negotiations, and PSISN. Questions were asked, answered and general discussion occurred.

ADMINISTRATOR:
Township Administrator Alex Zaharieff reminded the elected officials that agenda items for the Joint City/Township meeting needed to be sent to him as soon as possible. The only agenda item he currently has is shared services.

TRUSTEE: None.
FISCAL OFFICER: None.

2014-152 Mr. Paxson made a motion to go into Executive Session per ORC 121.22(G)(3)Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action at 4:08 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

2014-153 Mr. Paxson made a motion to come out of Executive Session at 4:51 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson; yes; and Mr. Kretz, yes.

2014-154 Mr. Paxson made a motion to Adjourn at 4:51 P.M. Mr. Kretz seconded. Roll Call: Mr. Paxson, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____