Regular Beavercreek Trustee's Meeting

Monday, October 12, 2015

Mr. Kretz called the Regular Trustee Meeting to order at 1:00 P.M. Those present were Trustees: Tom Kretz, Dan Paxson and Carol Graff; and Fiscal Officer, Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Contractor Jim Ericson, and Zoning Inspector/Administrator Ed Amrhein, and HR Manager Trish Gustafson.

2015-365 Ms. Graff made a motion to approve the Agenda for October 12, 2015 with the following additions: and add Executive Session per 121.22(G)(1) to consider the discipline of a public employee or the investigation of charges or complaints against a public employee, and to consider compensation of a public employee. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-366 Mr. Paxson made a motion to approve the October 14, 2015 Payroll in the amount of $257,391.66. Ms. Graff seconded. Discussion occurred. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, no.

2015-367 Mr. Paxson made a motion to approve the Bills in the amount of $232,221.07. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

2015-368 Ms. Graff made a motion to approve the Minutes from the Regular Trustee Meeting held September 14, 2015. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-369 Mr. Paxson made a motion to approve the Minutes from the Special Trustee Meeting held September 22, 2015. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

2015-370 Ms. Graff made a motion to approve the Minutes from the Regular Trustee Meeting held September 28, 2015. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
NEW BUSINESS: None.
OLD BUSINESS: None.

ADMINISTRATOR:
TA Alex Zaharieff presented the items below and answered any questions or concerns regarding the same.
<u>City of Beavercreek Equipment Agreement:</u>
2015-371 Mr. Paxson made a motion to approve **Resolution 2015-371**, an Agreement for Use of Township Equipment between the City of Beavercreek and Beavercreek Township to assist in the removal of snow and ice from the City's roadways, effective November 1, 2015; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

<u>Regional Planning and Coordinating Commission (RPCC) Per Capita Rates:</u>
2015-372 Ms. Graff made a motion to approve **Resolution 2015-372**, WHEREAS, Beavercreek Township is a member of the Regional Planning and Coordinating Commission (RPCC) of Greene County, Ohio; and WHEREAS, the RPCC has proposed modifications of financial provisions in Section XI of its bylaws; and WHEREAS, Article 13.04 of the bylaws require any modification of the financial

provisions in Section XI to be amended only after it has been confirmed by the County Commissioners of Greene County and a majority of the participating political subdivisions, such action to be completed within six (6) months of the date of the proposed amendment by the County Commissioners approval. NOW, THEREORE BE IT RESOLVED that Beavercreek Township confirms the proposed amendments to the RPCC bylaws, including the financial provisions in Section XI. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Fuel Policy:
2015-373 Mr. Paxson made a motion to approve **Resolution 2015-373**, the Fuel Operations Policy, as presented, and will be added to the Township Policy Manual. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Land Acquisition:
2015-374 Mr. Paxson made a motion to approve the purchase request to Fannie Mae for the property located at 2028 Dayton-Xenia Rd in the amount of $183,000.00, for the purchase of land for a public purpose and authorize the Township Administrator to sign all closing documents on behalf of the Board. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Greene County Sheriff's Office Report: No questions.

FINANCE:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Finance Department. There were no questions.

HUMAN RESOURCES:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the HR Department.
General discussion occurred regarding: Xenia Township negotiations.

ZONING:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Zoning Department.
General discussion occurred regarding: the new report and revenue projections.

INFORMATION TECHNOLOGY:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for Information Technology.
There were no questions.

ROAD:
TA Alex Zaharieff presented the items below and answered any questions or concerns regarding the same.
Purchase Request for Road Salt:
2015-375 Ms. Graff made a motion to approve purchase request (00357) to Compass Minerals America for 500 tons of road salt, in the amount of $34,000.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Road Department.
General discussion occurred regarding: permits and inspections, Bexley Hills emergency access, Cargill Morton salt agreement, and log jams.

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FIRE:
TA Alex Zaharieff presented the items below and answered any questions or concerns regarding the same.
Purchase Request – EMS Bag Replacements:
2015-376 Ms. Graff made a motion to approve purchase request (08101) to Boundtree Medical for EMS bags replacement in the amount of $4,882.87; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Purchase Request - Station 61 Meeting Room Renovations:
2015-377 Ms. Graff made a motion to approve purchase request (08012) to Multiple Services for new carpet and kitchenette relocation in the amount of $14,441.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. General discussion occurred regarding: the project, carpet, and other possible solutions. Roll Call: Ms. Graff, yes; Mr. Paxson, no; and Mr. Kretz, no.

2015-378 Ms. Graff made a motion to approve purchase request (08103) to Whiteboard A to Z for Whiteboard and Document Hangers in an amount not to exceed $1,500.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Fire Department.
General discussion occurred regarding: emergency access questions – zoning or fire prevention.

LEGAL ADVISOR:
Legal Advisor Dawn Frick and TA Alex Zaharieff presented the items below and answered any questions or concerns regarding the same.
Records Retention/Public Records Policy:
2015-379 Ms. Graff made a motion to approve the Records Retention/Public Records Policy, as presented. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Personal Electronic Device Policy:
2015-380 Ms. Graff made a motion to approve the Personal Electronic Device Policy, as presented. Mr. Paxson seconded. Discussion occurred. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

TRUSTEES: Nothing.

FISCAL OFFICER:
Amounts and Rates:
2015-381 Ms. Graff made a motion to approve the Amounts and Rates, as determined by the Greene County Budget Commission and authorize the necessary tax levies and certify them to the Greene County Auditor. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

EXECUTIVE SESSION:
2015-382 Ms. Graff made a motion to go into Executive Session per ORC 121.22 (G)(1) To consider the discipline of a public employee or the investigation of charges or complaints against a public employee, and to consider compensation of a public employee at 2:16 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

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2015-383 Ms. Graff made a motion to come out of Executive Session at 2:51 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
2015-384 Ms. Graff made a motion to Adjourn at 2:54 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____