Regular Beavercreek Trustee's Meeting

Monday, January 26, 2015

Mr. Kretz called the Special Trustee Meeting to order at 1:02 P.M. Those present were Trustees: Carol Graff, Dan Paxson, and Tom Kretz. Fiscal Officer, Christy Ahrens was also present. Staff present: Township Administrator Alex Zaharieff, Fire Chief David VandenBos, and Deputy Fire Chief(s) John Mercs and Scott Dorsten. Beavercreek City Finance Director Bill Kucera was also present.

The Purpose of this Special Meeting is to meet in Open Session to review and discuss the 2015 Appropriations Budget.

Fire Chief VandenBos reviewed the budget structure, current funds, current levies, budget stabilization calculations, township best practices, and revenue. He gave a brief overview of the FY2014 total appropriations and expenditures by cost center/program, but only brief discussion occurred as these numbers will change due to implementing the thirty-six month actual plus CPI budgeting that will be used in the future. Discussion occurred regarding determining CPI. The Board agreed that the most recent six-month period reported for CPI will be used in determining future budgets.

Chief VandenBos reviewed a ten year plan which included graphs of revenue projection, expenditure projection, and projected carryover.

Chief VandenBos reviewed Overtime Reporting which included: the Township Fire Department's overtime policy, 2015 Wages and Overtime Estimate Calculation graph, 2014 Estimate, Target, and Actual Wages and Overtime graph, the 2014 YTD Overtime Report graph, Overtime by Program list, Total Wage Cost list, and the 2014 Overtime Percent change by pay period graph. General discussion occurred regarding this information especially on: Overtime by Program and the Total Wage Cost.

Chief VandenBos reviewed the cost center/program budgets for the Fire Department. A brief description of the budget area and how it relates to the mission of the Fire Department was presented. Generally, each program fit into one of three areas: Operations – providing direct emergency services to the public; Support – providing direct support to the operational programs, improving either their efficiency or effectiveness; or Administration – providing indirect support to the operational programs, ensuring that there are adequate resources available to maintain the operational mission.

Each cost center/program was reviewed; questions were asked, answered and discussed. Any changes made to the appropriations budget will be updated by the Township Administrator.

2015-041 Ms. Graff made a motion to Adjourn at 5:09 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____