Regular Beavercreek Trustee's Meeting

Monday, July 6, 2015

Mr. Kretz called the Regular Trustee Meeting to order at 1:01 P.M. Those present were Trustees: Tom Kretz, Dan Paxson and Carol Graff. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Finance Director James V. Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Inspector/Administrator Ed Amrhein and HR Manager Trish Gustafson.

2015-242 Ms. Graff made a motion to open the 2016 Tax Budget Hearing. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

General discussion occurred and questions were asked and answered. There were no citizens who attended or asked questions.

2015-243 Ms. Graff made a motion to close the 2016 Tax Budget Hearing. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-244 Ms. Graff made a motion to approve the 2016 Tax Budget as submitted. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-245 Ms. Graff made a motion to approve the Agenda for July 6, 2015, with the following addition: add Special Meetings under the Administrator. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-246 Mr. Paxson made a motion to approve the July 8, 2015 Payroll in the amount of $264,255.24. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

2015-247 Ms. Graff made a motion to approve the Bills in the amount of $139,526.02. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK:

Marty Heide from the outreach office within Congressman Turner's office presented some literature and spoke to those in attendance about the passport process and any help that the office could provide.

The Verizon wireless speaker scheduled did not show up; however, IT manager Jeff Terry and Administrator/Public Safety Director Alex Zaharieff used this time to demonstrate different options to replace the I-Pads that the elected officials use that are at end of life. The Board of Trustees decided to have IT manager Jeff Terry look further into the Samsung Galaxy note pad, and present cost figures at a future meeting.

OLD BUSINESS: None

NEW BUSINESS: None.

ADMINISTRATOR/PUBLIC SAFETY DIRECTOR:

Greene County Sheriff's Office Report: No questions.

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Monday, July 6, 2015

Schedule Special Meetings:

Discussion occurred on the need to schedule two special meetings, one to discuss emergency access points and one to discuss a text amendment to the Zoning Ordinance. The emergency access meeting will be held July 13, 2015 at 10:00 AM, and the Zoning text amendment meeting will be held August 3, 2015 at 12:30 PM. Proper notices will be sent for both meetings.

FINANCE:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Finance Department. General discussion occurred regarding: items on the report that could be re-assigned. Finance Director James V. Barone explained that there were not too many duties listed on the report that were not actual Finance responsibilities other than the issuance of park permits. He stated that duty could be reassigned once the Finance office was relocated.

HUMAN RESOURCES:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the HR Department. Ms. Gustafson introduced an intern from Wright State University that would be assisting her in some duties more specific the handbook.

ZONING:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Zoning Department. General discussion occurred regarding: a stakeholders meeting consisting of business owners in the highway overlay district that will be held on July 8, 2015 at 2:00 PM.

INFORMATION TECHNOLOGY:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for Information Technology. General discussion occurred regarding: the township voicemail system.

Mr. Kretz called a recess from 2:32 PM until 2:36 PM.

ROAD:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Road Department. General discussion occurred regarding: a request from the Park Board to have the Road Department cut in a trail to be used by Owen's Place.

FIRE:
Approval of Dispatch Agreement:
2015-248 Ms. Graff made a motion to authorize Township Administrator/Public Safety Director Alex Zaharieff to sign the dispatch agreement between Beavercreek Township and the City of Beavercreek as presented. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Approval of Department Work Rule : Officer in Charge Assignment:
2015-249 Ms. Graff made a motion to approve the department work rule: officer in charge assignment as presented. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Regular Beavercreek Trustee's Meeting

Monday, July 6, 2015

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Fire Department.
General discussion occurred regarding: total EMS calls appearing on quarterly reports.

LEGAL ADVISOR: None.

TRUSTEE: None.

FISCAL OFFICER: None

LEGAL INVOICES:
Per Township motion **2014-159**; all legal bills are reviewed by the Township Administrator and the Trustees only.
2015-250 Mr. Paxson made a motion to approve the payment of funds to Taft, Stettinius & Hollister LLP for Invoice #2729972 dated June 22, 2015 in the amount of $6,400.00. Ms. Graff seconded. Roll Call: Mr. Paxson; yes; and Ms. Graff, yes; and Mr. Kretz, yes.

2015-251 Ms. Graff made a motion to go into Executive Session per ORC 121.22(G)(2) To consider the purchase of property for public purposes and 121.22(G)(5) Matters required to be kept confidential by federal law or regulations or state statues at 2:50 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

The Board came out of Executive Session at 3:37 PM.

2015-252 Ms. Graff made a motion to Adjourn at 3:38 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____