Regular Beavercreek Trustee's Meeting

Monday, August 31, 2015

Those present were Trustees Mr. Kretz called the Regular Trustee Meeting to order at 1:00 P.M. : Tom Kretz, Dan Paxson and Carol Graff; and Fiscal Officer, Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Finance Director James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Inspector/Administrator Ed Amrhein and HR Manager Trish Gustafson.

2015-316 Ms. Graff made a motion to approve the Agenda for August 31, 2015 with the following addition: add Greene County Regional Planning under New Business. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-317 Mr. Paxson made a motion to approve the September 2, 2015 Payroll in the amount of $293,827.47. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

2015-318 Ms. Graff made a motion to approve the Bills in the amount of $49,827.26. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-319 Mr. Paxson made a motion to approve the Regular Trustee Meeting Minutes from August 17, 2015. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, no; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
OLD BUSINESS:
Wave Communications:
Mr. Paxson stated that he had asked Mr. Zaharieff for an overview of the Wave Communications program. The Administrator/Public Safety Director and Fire Chief explained the beta program and described that it was a sixty day trial to see if it would be a viable app for the fire department with no cost to the Township for the Beta test. Questions were asked, answered and general discussion occurred.
Legal Invoice Policy:
TA Alex Zaharieff stated that the last legal bill for Taft, Stettinius and Hollister, approved by the Trustees was a repeat and need to be rescinded.
2015-320 Mr. Paxson made a motion rescind motion number 2015-309, to Taft, Stettinius and Hollister for Invoice number 2739240, dated July 24, 2015 in the amount of $6300.00. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.
General discussion occurred regarding the lapse in time between when legal bills are processed, approved and paid. The Township Administrator/Public Safety Director and Finance Director explained a streamlined process which would involve the Finance Department processing the legal bill, cutting a check, and bringing the check to the meeting for approval – which is the process that occurred before 2014. If the Trustees after reviewing the contents of the legal bill, which the Fiscal Officer and Finance Department will still not see or have copies of, but will be kept on file by the Administrator/Public Safety Director, will then be able to pull a legal bill for payment if there are any issues, otherwise the payment will be mailed out the next day. General discussion occurred.

NEW BUSINESS:
Greene County Regional Planning:
Mr. Paxson stated that the Greene County Regional Planning Commission had adopted a new increased fee structure for members and developers. General discussion occurred regarding: fees; fee structure; and hiring at GCRPC. Zoning Inspector/Administrator Ed Amrhein spoke regarding: how the fee is calculated;

what the fee provides; and that it allows entities to know exactly how much their fee will be in 2016 as well as 2017. General discussion occurred.

ADMINISTRATOR:
Zimmerman Proclamation:
2015-321 Ms. Graff made a motion to approve **Resolution 2015-321**,
PROCLAMATION
IN HONOR OF DR. GEORGE ZIMMERMAN:
WHEREAS, DR. GEORGE ZIMMERMAN, born in 1779 and died in 1818, was not only one of the early settlers of Beavercreek Township, but was also one of Beavercreek's early doctors. His children and descendants continued to live in the area and also contributed to the growth and progress of Beavercreek, and through this proclamation we also honor them.
In 1805, Dr. George Zimmerman with his wife Nancy Durnbaugh Zimmerman traveled from Maryland to Beavercreek Township and settled on what was then called the Big Road to Dayton, now Dayton-Xenia Road. The original Zimmerman home site is located on the south side of Dayton-Xenia Road just to the east of the current Beavercreek Township Fire Station Number Two. The home still stands today, now with white siding and probable additions, amid open fields. It was there that George and Nancy raised two sons and four daughters.
During the construction of their log cabin home, the Zimmermans resided with Nancy's sister Francis and her husband Philip Harshman at their home built around 1804 on what is now North Fairfield Road. This is the same Harshman House that is preserved at Wartinger Park in the City of Beavercreek.
Dr. Zimmerman died at age 39 in 1818 and is buried in a tiny fenced cemetery tucked in behind the Fire Station on Dayton-Xenia Road on the original home site. His wife Nancy died in 1861 at the age of 79 and is buried in that same cemetery along with Philip Harshman and a few other family members.
History shows that Dr. Zimmerman was a kind and caring man. The estate paperwork filed after his death showed 152 open unpaid accounts from the local citizenry for services totaling $662.43 and three/fourths cents. The highest amount owed him was $41.75 by Widow Haney, and the lowest amount shown was 12 and one/half cents owed by Jasper DeVilbiss.

In 1830, Jacob Zimmerman, the second son of George and Nancy, married Mary Shoup the daughter of Solomon Shoup who had built the first flour mill along the Little Beaver Creek in 1805. Following his marriage, Jacob was involved at the mill for many years until his death in 1867.
Jacob and Mary settled on the southeast corner of Dayton-Xenia Road and North Fairfield Road where they opened a store. In 1843, he donated a parcel of land on an opposite side of that intersection to build the first house of worship, and the settlement that grew in that area took the name Zimmerman. This area continued to be known as Zimmerman for many years.
Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
BE IT THEREFORE DECLARED that September 19, 2015, in the Township of Beavercreek, Ohio, at the Heritage Day Festival sponsored by the Beavercreek Historical Society shall be proclaimed DR. GEORGE ZIMMERMAN DAY.

Employee Evaluation Program:
2015-322 Ms. Graff made a motion to approve the Beavercreek Township Evaluation Program Policy, as presented. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Greene County Sheriff's Office Report: No questions. The Sheriff's contract, Sheriff Fund and the future of this fund will need to be discussed this Fall. General discussion occurred.

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FINANCE:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Finance Department. General discussion occurred regarding: the challenge the Finance Department faces after losing the part-time receptionist; and lunch times.

HUMAN RESOURCES:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the HR Department.
General discussion occurred regarding: the possible reduction of Ohio Bureau of Workers' Compensation rates for all local governments in 2016; the HR allocation of time between Beavercreek and Xenia Townships; and the United Healthcare Wellness meetings.

ZONING:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Zoning Department.
General discussion occurred regarding: increased development; discussions regarding sharing a person with the City of Beavercreek for Zoning since they face the same challenges the township does; and floodplain questions, answers and discussion.

INFORMATION TECHNOLOGY:
Mr. Zaharieff presented the items for the IT Department.
Barracuda Energizer Update Renewal:
2015-323 Mr. Paxson made a motion to approve the purchase request (07733) to MNJ Technologies for the renewal of the Energizer Updates for the Barracuda Mail Archiver, Spam, and Web Filter devices, in the amount of $2,860.29; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for Information Technology.

General discussion occurred regarding: OSL and that things are getting better, but there are still issues. More and more OSL is not the issue, it is employee input errors.

ROAD:
Mr. Zaharieff presented the items for the Road Department.
Full-Time Hiring Resolution:
2015-324 Ms. Graff made a motion to approve the hiring of Michael P. Murphy as a Career Full Time Service Worker I Employee in the Beavercreek Township Road Department at a starting rate of $14.41 per hour which represents Grade 1 Step 1 effective September 14, 2015. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Road Department.
General discussion occurred regarding: paving; manpower deficit, International warranty issue; and creek blockage.

FIRE:
Mr. Zaharieff presented the items for the Fire Department.
Items 1 through 3 (Promotions/Hiring) were moved to the end of the Agenda.

Purchase Request for Priority Dispatch Annual Renewal for Extended Service:

TA Zaharieff presented the Annual Review. Fire Chief VandenBos answered questions, and general discussion occurred.
2015-325 Mr. Paxson made a motion to approve the purchase request (07318) to Priority Dispatch for Annual Renewal for Extended Service, in the amount of $3,615.00; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Purchase Request for Thermal Imaging Camera Upgrades:
TA Zaharieff presented the Upgrades. Fire Chief VandenBos answered questions, and general discussion occurred.
2015-326 Ms. Graff made a motion to approve the purchase request (07444) to ISG for two Thermal Imaging Camera upgrades, in the amount of $10,050.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. General discussion occurred. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Fire Department.
General discussion occurred regarding: the map sent out as an addendum; the fire training activity report; and the unsettled grievance.

TRUSTEE:
Ms. Graff stated she was submitting information for the In Touch for Fall and that the Fire Department was as well.
Mr. Kretz brought up a past public record request involving text messages. Discussion occurred. Legal Advisor Dawn Frick suggested the need for a Public Electronic Device Policy. The Trustees agreed and asked her to work on one.

FISCAL OFFICER: None

EXECUTIVE SESSION:
2015-327 Ms. Graff made a motion to go into Executive Session per ORC 121.22(G)(2) To consider the purchase of property for public purposes; and ORC 121.22(G)(8)To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance at 2:48 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
2015-328 Ms. Graff made a motion to come out of Executive Session at 4:09P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
There was a twenty minute break.

The meeting resumed at 4:30 P.M.

FIRE DEPARTMENT: (Continued)
Promotion and Hiring:
Chief VandenBos gave a brief background on Lieutenant Lee Poulos and recommended him for promotion to the position.

2015-329 Ms. Graff made a motion to approve the promotion of Lee G. Poulos to the position of Lieutenant in the Beavercreek Township Fire Department effective August 31, 2015 at an hourly rate of $25.12. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Fiscal Officer Christy Ahrens performed the Swearing In.

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His badge and helmet were presented.

Chief VandenBos gave a brief background on the reasons for re-hiring former employees, introduced Todd Lohse and recommended him for hire.

2015-330 Mr. Paxson made a motion to approve the hiring of Todd N. Lohse as a Full Time Firefighter/Paramedic in the Beavercreek Township Fire Department effective September 14, 2015. Mr. Lohse will enter Beavercreek Township according to Article 31 Lateral Transfer of the current agreement between Beavercreek Township and I.A.F.F. local 2857 and will be given credit for his previous employment according to section 31.3. His starting rate will be step C or $21.84 per hour. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Fiscal Officer Christy Ahrens performed the Swearing In.
His badge and helmet were presented.

2015-331 Ms. Graff made a motion to Adjourn at 4:43 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____