Regular Beavercreek Trustee's Meeting

Monday, June 22, 2015

Mr. Kretz called the Regular Trustee Meeting to order at 1:00 P.M. Those present were Trustees: Tom Kretz, Dan Paxson and Carol Graff; and Fiscal Officer, Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator Alex Zaharieff, Finance Director James Barone, Road Superintendent Tim Parks, Deputy Fire Chief Scott Dorsten, IT Manager Jeff Terry, Zoning Inspector/Administrator Ed Amrhein and HR Manager Trish Gustafson.

2015-226 Ms. Graff made a motion to approve the Agenda for June 22, 2015, with the following additions: add IRS – use of township vehicles under Old Business; add discussion on carpet for new Finance Department and Salt under Road; and add 121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. The pre-scheduled speaker, Verizon Wireless, was deleted from the Agenda. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-227 Ms. Graff made a motion to approve the June 24, 2015 Payroll in the amount of $285,415.15. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-228 Mr. Paxson made a motion to approve the Bills in the amount of $68,493.20. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

2015-229 Mr. Paxson made a motion to approve the Regular Trustee Meeting Minutes from June 8, 2015. Ms. Graff seconded. Ms. Graff expressed her opinion and dissatisfaction regarding the Fiscal Officer placing, "Per Township motion **2014-159**; all legal bills are reviewed by the Township Administrator and the Trustees only." in the Minutes before legal bills are approved. Roll Call: Mr. Paxson, yes; Ms. Graff, no; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None. Township Administrator (TA) Alex Zaharieff introduced Henrick Pullman, a student at the University of Virginia studying Public Policy, who is shadowing township employees to learn more about government.

OLD BUSINESS:
IRS – Use of Township vehicles:
Mr. Kretz asked if there was an update regarding this issue. Fiscal Officer Christy Ahrens stated not at this moment, but said that she would provide information to the Trustees at or before the next Trustee meeting.

NEW BUSINESS: None.
ADMINISTRATOR:
City-Township Joint Meeting Date:
TA Alex Zaharieff confirmed that the City-Township Joint Meeting will be held Monday, June 29, 2015 at 6:00P.M. in the Community Room located in the lower level of Fire Station 61.

City-Township Joint Meeting Agenda:
An Agenda was presented and discussed. It was asked if Possible Joint Financial Purchases and Grants could be added to the Agenda. TA Zaharieff will talk with the City Manager.
2015-230 Ms. Graff made a motion to approve the Agenda for the Joint Meeting, as proposed (and included in the Trustee Packet). Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

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2015 Project Update:
TA Zaharieff presented an update on the 2015 Strategic Goals for the TA. General discussion occurred. A question whether the Park District will pay rent to cover the expenses for 1981 Dayton-Xenia Road was mentioned and asked to be placed on a future Agenda for discussion.

Greene County Sheriff's Office Report: No questions.

FINANCE:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Finance Department. General discussion occurred regarding: the last challenge placed on the report. Ms. Graff questioned personnel numbers. TA Zaharieff will research and provide information to the Trustees. Discussion also occurred regarding: permits and ways to consolidate and be more efficient after the move.

HUMAN RESOURCES:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the HR Department. General discussion occurred regarding: implementation of the Wellness Initiative and that there would not be any more information or training available until September 2015.

ZONING:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Zoning Department. General discussion occurred regarding: potential development of the Russ property and various other properties in the township; the painting of the water tower on Indian Ripple Road; and the Newport property.

INFORMATION TECHNOLOGY:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for Information Technology. General discussion occurred regarding: the township voicemail system.

ROAD:
Mr. Zaharieff presented items for the Road Department.
Emergency Purchase:
2015-231 Ms. Graff made a motion to approve the emergency purchase request (00347) to Reliable Transmission Service Midwest, Inc. for additional repairs for Medic 64 in the amount of $799.31; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Discussion of Carpet in Finance Department:
TA Zaharieff stated that after moving items out of the old meeting room it is necessary to re-do the carpet in that room before the Finance Department is located there. The room is the only room left in the building not to be updated with carpet and would be fitted with the same carpet squares that are in the rest of the building. General discussion occurred.
2015-232 Mr. Paxson made a motion to re-appropriate from Account 1000-930-930-0000, Contingencies – General Fund, to Account 1000-760-730-0000 Improvement of Sites – General Fund in the amount of $6,000.00. Ms. Graff seconded. General discussion occurred. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.
2015-233 Mr. Paxson made a motion to approve the purchase of carpet from Multiple Service, in the amount of $5945.00; and authorize the Township

Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, no

Salt:
2015-234 Mr. Paxson made a motion to accept the cooperative bid through SWOP4G to Compass Minerals America, Inc. for road salt for the 2015-2016 season at a price of $67.89 a ton; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. General discussion occurred. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Road Department. General discussion occurred regarding: the rock salt claim for price fixing. We are eligible to look at pricing from June 2008 to June 2011. The claim is due in August.

FIRE:
Request to Purchase GIS Software Maintenance:
TA Zaharieff presented the purchase request. General discussion occurred regarding: potential cost savings if this purchase would be shared with the City of Beavercreek. There were many questions, not enough information to answer.
2015-235 Ms. Graff made a motion to approve the purchase request (05141) to ESRI for annual GIS software maintenance, in the amount of $5,069.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Discussion occurred. Roll Call: Ms. Graff, yes; Mr. Paxson, no; and Mr. Kretz, yes.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Fire Department. General discussion occurred regarding: CERT training and the Post Incident Critique after the May 26, 2015 tornado.

TRUSTEE: None.
FISCAL OFFICER:
Fiscal Officer Christy Ahrens addressed Ms. Graff's comments regarding the sentence added in the Minutes before legal invoices are approved. Discussion occurred regarding: these bills are paid differently (as is approved by law) than all other bills, the Fiscal Officer's perception of the lack of separation of power and segregation of duties, that the sentence reflects what the township motion states, and possible solutions to state the same thing differently.

LEGAL INVOICES:
Per Township motion **2014-159**; all legal bills are reviewed by the Township Administrator and the Trustees only.
2015-236 Ms. Graff made a motion to approve the payment of funds to Newhouse, Prophater, Letcher & Moots, LLC for Invoice #2428-0001 dated June 8, 2015 in the amount of $2,271.76. Mr. Paxson seconded. Roll Call: Ms. Graff; yes; and Mr. Paxson, yes; and Mr. Kretz, yes.

2015-237 Ms. Graff made a motion to go into Executive Session per ORC 121.22(G)(2) To consider the purchase of property for public purposes and 121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action at 2:18 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
2015-238 Mr. Paxson made a motion to come out of Executive Session at 3:00 P.M. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

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2015-239 Mr. Paxson made a motion to Adjourn at 3:01 P.M. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____