Regular Beavercreek Trustee's Meeting

Monday, April 13, 2015

Mr. Kretz called the Regular Trustee Meeting to order at 1:02 P.M. Those present were Trustees: Tom Kretz and Carol Graff. Fiscal Officer, Christy Ahrens and Legal Advisor Dawn Frick were also present. Staff present: Township Administrator Alex Zaharieff, Finance Director James V. Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Contractor Jim Ericson, Zoning Inspector/Administrator Ed Amrhein and HR Manager Trish Gustafson.

2015-146 Ms. Graff made a motion to approve the Agenda for April 13, 2015, as presented. Mr. Kretz seconded. Roll Call: Ms. Graff, yes; and Mr. Kretz, yes.

2015-147 Ms. Graff made a motion to approve the April 15, 2015 Payroll in the amount of $266,775.40. Mr. Kretz seconded. Roll Call: Ms. Graff, yes; and Mr. Kretz, yes.

2015-148 Ms. Graff made a motion to approve the Bills in the amount of $79,807.54. Mr. Kretz seconded. Roll Call: Ms. Graff, yes; and Mr. Kretz, yes.

2015-149 Ms. Graff made a motion to approve the Regular Trustee Meeting Minutes from March 30, 2015. Mr. Kretz seconded. Roll Call: Ms. Graff, yes; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
OLD BUSINESS: None.
NEW BUSINESS: None.
ADMINISTRATOR:
Shared Services Agreement:
Administrator Alex Zaharieff presented a Shared Services Agreement between the Townships of Beavercreek and Xenia for Human Resources Services. General discussion occurred regarding changes; billing; rate; hours; and legal questions. The Trustees would like the addition of a provision limiting the township's liability to the value of the services we are providing. Legal Advisor Dawn Frick will work on this so that the Agreement can be voted on at the end of the meeting.

OPWC Representative for Township Representatives – District 11 Integrating Committee:
2015-150 Ms. Graff made a motion to approve **Resolution 2015-150**, WHEREAS, The Ohio Revised Code section 164.04(6) in regards to the Ohio Public Works Commission – District 11 Integrating Committee requires: three members shall be appointed by the majority of board of township trustees located within the district, and WHEREAS, the District 11 Integrating Committee's appointed members oversee the Ohio Public Works Infrastructure Program for the District's eight counties, including Champaign, Clark, Darke, Greene, Madison, Miami, Preble, and Union, and WHEREAS, the 24 member committee will have three representatives from townships within District 11. NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beavercreek Township, Greene County, hereby nominates Scott Miller of Xenia Township as Representative and hereby nominates Carrie Smith of Spring Valley Township as Alternate.
Mr. Kretz seconded. Roll Call: Ms. Graff, yes; and Mr. Kretz, yes.

Greene County Sherriff's Office Report:
There were no questions or discussion.

Request to Schedule a Special Zoning Meeting:
The Trustees will conduct a Special Trustee Meeting on Thursday, April 30, 2015 at 7:30 P.M. at the Fire Administration Building, for the purpose of reviewing the River Reserve Site Plan.

Regular Beavercreek Trustee's Meeting

Monday, April 13, 2015

HUMAN RESOURCES:
Mr. Zaharieff presented the Bi-Weekly for the Human Resource Department. General discussion occurred regarding: personnel handbook; Flex Time and Overtime policies; Insurance; and Flexible Spending Accounts.
ZONING:
Mr. Zaharieff presented the Bi-Weekly Report for the Zoning Department. General discussion occurred regarding: new single family dwellings and working to be pro-active with enforcement on zoning issues.
INFORMATION TECHNOLOGY:
Mr. Zaharieff presented the Bi-Weekly Report for Information Technology. General discussion occurred regarding: OSL software, social media and Go To Meeting software.

ROAD:
Mr. Zaharieff presented items for the Road Department.
Purchase Request for Asphalt:
2015-151 Ms. Graff made a motion to approve purchase request (00342) to Valley Asphalt for 448 Asphalt in the amount of $5000.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. General discussion occurred. Roll Call: Ms. Graff, yes; and Mr. Kretz, yes.
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Road Department. General discussion occurred regarding: Energy Assessment Report; bucket truck; salt; and Factory Road.

FIRE:
Mr. Zaharieff presented items for the Fire Department.
Resolution to Accept a Donation:
2015-152 Ms. Graff made a motion to approve **Resolution 2015-152**, WHEREAS, Beavercreek Girl Scout Troop #31051 of Beavercreek, Ohio wishes to make a donation of 180 boxes of girl scout cookies valued at $720.00, and WHEREAS, according to section 505.10 of the Ohio Revised Code the Trustees of Beavercreek Township may accept a donation of any real or personal property for any township use, and WHEREAS, the Trustees of Beavercreek Township do graciously accept said donation. Mr. Kretz seconded. Roll Call: Ms. Graff, yes; Mr. Kretz, yes.

Facility Use Request for the Beavercreek Youth Council:
2015-153 Ms. Graff made a motion to approve that the Fire Department host the Beavercreek Youth Council's 2015 Spring Middle School Dance at Station 61 on April 25, 2015, upon receipt of the necessary insurance policy information, and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. General discussion occurred. Roll Call: Ms. Graff, yes; Mr. Kretz, yes.

Policy Recommendation for False Alarms:
The TA recommended the policy for False Alarms to the Trustees and asked if there were any questions or changes. There were none. The TA will bring back a formal policy for approval at the next Regular Trustee Meeting.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Fire Department. General discussion occurred regarding: accidents; the new bike bridge by the Fairfield Mall, jurisdiction; and soccer tournaments at Ankeney Soccer fields.

TRUSTEE: None.
FISCAL OFFICER: None.

Regular Beavercreek Trustee's Meeting

Monday, April 13, 2015

There was a five minute break.
Shared Services Agreement:
2015-154 Ms. Graff made a motion to approve **Resolution 2015-154**, a Shared Service Agreement between the Townships of Beavercreek and Xenia for Human Resources Services. Mr. Kretz seconded. Roll Call: Ms. Graff, yes; Mr. Kretz, yes.

LEGAL INVOICES:
Per Township motion **2014-159**; all legal bills are reviewed by the Township Administrator and the Trustees only.
2015-155 Ms. Graff made a motion to approve the payment of funds to Taft, Stettinius and Hollister for Invoice #269676 dated March 25, 2015 in the amount of $120.00. Mr. Kretz seconded. Roll Call: Ms. Graff; yes; and Mr. Kretz, yes.
2015-156 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd and Turner for Invoice #68944 dated April 1, 2015 in the amount of $4289.69. Mr. Kretz seconded. Roll Call: Ms. Graff; yes; and Mr. Kretz, yes.
2015-157 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd and Turner for Invoice #68945 dated April 1, 2015 in the amount of $152.00. Mr. Kretz seconded. Roll Call: Ms. Graff; yes; and Mr. Kretz, yes.
2015-158 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd and Turner for Invoice #68946 dated April 1, 2015 in the amount of $874.00. Mr. Kretz seconded. Roll Call: Ms. Graff; yes; and Mr. Kretz, yes.

2015-159 Ms. Graff made a motion to Adjourn at 2:07 P.M. Mr. Kretz seconded. Roll Call: Ms. Graff, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____