Special Beavercreek Trustee's Meeting

Tuesday, December 8, 2015

Mr. Kretz called the Special Trustee Meeting to order at 9:00 A.M. Those present were Trustees: Tom Kretz and Carol Graff. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Finance Director James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, HR Manager Trish Gustafson and Zoning Administrator/Inspector Ed Amrhein.

The Purpose of this Special Meeting is to meet in Open Session to discuss the 2016 budget/appropriations.

Road Department:

Mr. Parks discussed the Road and Bridge Fund (2031), the Motor Vehicle License Tax Fund (2011), the Gas Tax Fund (2021), the Permissive Motor Vehicle Tax Fund (2231), the Cemetery Fund (2041), the Police Fund (2191) as well as parks and library within the General Fund (1000).

Discussion took place on the renewal of the 1.5 mil levy in November of 2016 as to whether it should be a renewal or a replacement. Discussions will continue in early 2016 on the levy.

Mr. Barone discussed with the Board the need to leave utility and fuel appropriations close to what was actually spent in 2015 to avoid a short fall in blanket certificates as we have no control over fuel or utility costs. The Board agreed to adjust those line items all the way through the budget for all funds.

After much discussion, it was decided that Road Salaries will be reduced to $374,000.00 as with cost allocation the difference will be accounted for in other line items and funds.

The Contracted service line item within the police fund will be increased to $400,000.00.

General Fund:

Mr. Zaharieff and Mr. Barone discussed the parts of the General Fund not assigned to a particular department. The Contracted Services line item will be researched and adjusted as needed. Discussion occurred on the increase to Elected Officials salaries and who would receive the increase and when. Ms. Graff seemed to recall there would be an increase in 2017 as well; however, Mr. Zaharieff and Mr. Barone were unaware of any such increase and only received information for 2016. They will both look into any future increases.

Zoning:

Mr. Amrhein presented items within the General Fund assigned to the Zoning Department. Discussion occurred on the need possible position changes for 2016. Mr. Amrhein and Mr. Zaharieff will research any staff changes and bring them back before the board in 2016 if necessary. A few minor changes within the appropriations were recommended.

I.T.:

Mr. Zaharieff and Mr. Ericson presented items within the General Fund assigned to the I.T. Department. Discussion occurred on: virtual citrix environment, work load, complexity of the work performed, volume of work and work being supplemented by employees within the Fire Department. No appropriation changes were recommended at this time.

Special Beavercreek Trustee's Meeting

Tuesday, December 8, 2015

Human Resources:

Ms. Gustafson presented items within the General Fund assigned to the H.R. Department. Discussion occurred on: lateral entry hiring within the Fire Department and the training level needed, gym memberships, tobacco cessation, bio metric screenings, the number of employees, future hiring, work being performed for Xenia Township, and the need for a full time Human Resource Manager. No appropriation changes were recommended at this time.

2015-489 Ms. Graff. Paxson made a motion to Adjourn at 1:40 P.M. Mr. Kretz seconded. Roll Call: Ms. Graff, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____