Regular Beavercreek Trustee's Meeting

Monday, July 20, 2015

Mr. Kretz called the Regular Trustee Meeting to order at 1:01 P.M. Those present were Trustees: Tom Kretz, Dan Paxson and Carol Graff; and Fiscal Officer, Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator Alex Zaharieff, Finance Director James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, and Zoning Inspector/Administrator Ed Amrhein.

2015-254 Ms. Graff made a motion to approve the Agenda for July 20, 2015, with the following additions: add Donation Resolution under Administrator and Emergency Purchase Request for Ladder 61 tires under Fire. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-255 Ms. Graff made a motion to approve the July 22, 2015 Payroll in the amount of $282,336.56. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-256 Mr. Paxson made a motion to approve the Bills in the amount of $224,405.37. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

2015-257 Mr. Paxson made a motion to approve the Regular Trustee Meeting Minutes from June 22, 2015. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, no; and Mr. Kretz, yes.

2015-258 Ms. Graff made a motion to approve the Special Trustee Meeting Minutes from June 29, 2015. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-259 Mr. Paxson made a motion to approve the Regular Trustee Meeting Minutes from July 6, 2015. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, no; and Mr. Kretz, yes.

2015-260 Ms. Graff made a motion to approve the Special Trustee Meeting Minutes from July 13, 2015. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK:
OLD BUSINESS: None.
NEW BUSINESS: None.
ADMINISTRATOR:
Affordable Care Act (ACA):
TA Alex Zaharieff presented Paycor's Affordable Care Act IRS Filing Service. Questions were asked and answered and general discussion occurred.
2015-261 Ms. Graff made a motion to approve signing up with Paycor for its ACA IRS Filing Service (with an approximate cost of $1289.00 per year); and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Discussion occurred. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

McCalmont Park:
2015-262 Ms. Graff made a motion to approve **Resolution 2015-262**, WHEREAS, in 2013, Beavercreek Township purchased 97.244 acres of land located at 1940 Indian Ripple Road; and WHEREAS, the land located at 1940 Indian Ripple Road has been identified as future parkland for the residents; and WHEREAS, the descendants of the McCalmont family, the previous owners of the land, respectfully request that the parkland be known as McCalmont Park;

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beavercreek Township, Greene County, Ohio hereby establish that the 97.244 acres of land located at 1940 Indian Ripple Road shall henceforth be known McCalmont Park. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Park Board Agreement:
TA Zaharieff presented an overview of the Agreement. General discussion occurred regarding: the space; cost; and use of the facility.
2015-263 Ms. Graff made a motion to approve **Resolution 2015-263**, A Right to Use and Maintenance Agreement between the Beavercreek Township Board of Trustees and the Beavercreek Township Park Board for the right to use space at 1981 Dayton-Xenia Road; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

U.S. Census BAS Consolidation:
TA Zaharieff stated that this was an information item regarding the effort to consolidate information to the BAS county-wide, instead of each jurisdiction reporting individually. General discussion occurred regarding this program and the county GIS. The Board agreed that they would like the Township Administrator to move forward with this consolidation.

Board of Zoning Appeals Appointment:
2015-264 Ms. Graff made a motion to approve **Resolution 2015-264**, WHEREAS, Ohio Revised Code §519.13 permits the Board of Township Trustees to create a Board of Zoning Appeals for Beavercreek Township; and WHEREAS, the Beavercreek Township Trustees having considered available applicants for said Board of Zoning Appeals;
NOW, THEREFORE, BE IT RESOLVED THAT**,** after due consideration of all the evidence presented, the Beavercreek Township Board of Trustees voted to appoint Frank Fitzgerald to fill the unexpired term of Bob Gemin as full board member to the Beavercreek Township Board of Zoning Appeals, with said term expiring on **March 31, 2016** or until a suitable replacement is appointed. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Zoning Commission Appointment:
2015-265 Ms. Graff made a motion accept Mr. Allan Gunderson's resignation on the Beavercreek Township Zoning Commission, after many years of service, with regret. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
2015-266 Mr. Paxson made a motion to approve **Resolution 2015-266**, WHEREAS, Ohio Revised Code §519.04 permits the Board of Township Trustees to create a Zoning Commission for Beavercreek Township; and
WHEREAS, the Beavercreek Township Trustees having considered available applicants for said Zoning Commission;
NOW, THEREFORE, BE IT RESOLVED THAT, after due consideration of all the evidence presented, the Beavercreek Township Board of Trustees voted to appoint Jason Bindewald to fill the unexpired term of Allan Gunderson as a full board member of the Beavercreek Township Zoning Commission, said term to expire on **March 30, 2019** or until a suitable replacement is appointed.
Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Greene County Sheriff's Office Report: No questions.

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Donation Resolution:
2015-267 Ms. Graff made a motion to approve **Resolution 2015-267**, WHEREAS, the City of Beavercreek wishes to make a donation of one 1997 Ford Aerostar Van Vin# 1FMCA11U1VZB96787, to the Beavercreek Township Fire Department, and; WHEREAS, according to section 505.10 of the Ohio Revised Code, the Trustees of Beavercreek Township may accept a donation of any real or personal property for any township use, and WHEREAS, the Trustees of Beavercreek Township do graciously accept said donation. Mr. Paxson seconded. Discussion occurred. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

FINANCE:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Finance Department. General discussion occurred regarding: bank trips; online payments; OSL mistakes; challenges; Minute books; and the need for a Records Retention meeting.

HUMAN RESOURCES:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the HR Department. General discussion occurred regarding: worker's comp claims; DOL changes; lateral transfer policy; Handbook update; the impact of the Shared Services Agreement (none as there has not been any request for help); and HR issues between the City and the Township – are they the same or different.

ZONING:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Zoning Department. General discussion occurred regarding: Bexley Hills issues.

INFORMATION TECHNOLOGY:
IPad Replacements:
General discussion occurred regarding the covers for the new IPad replacements. The Board agreed that they would like to use the less expensive cover for protection.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for Information Technology. General discussion occurred regarding: potential items or issues that Green Tree might be able to help – there were none.

ROAD:
Mr. Zaharieff presented items for the Road Department.
Purchase Request for Radio Subscription Fees:
2015-268 Ms. Graff made a motion to approve the purchase request (00348) to Ohio DAS for radio subscription fees for the use of the MARCS system from July 2015 – July 2016, in the amount of $3,360.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Discussion occurred. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Emergency Purchase:
2015-269 Mr. Paxson made a motion to approve the emergency purchase request to Carrol-Wuertz Tire for the purchase of four (4) tires, in an amount not to exceed $3,200.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Road Department.

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General discussion occurred regarding: the weather; road closings and tracking of such; and delayed projects.

FIRE:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Fire Department.
General discussion occurred regarding: the Activity Summary; and brief discussion on heroin issues in the Township and that EMS runs are mostly for non-residents.

TRUSTEE: None.
FISCAL OFFICER: None.
LEGAL INVOICES:
Per Township motion **2014-159**; all legal bills are reviewed by the Township Administrator and the Trustees only.
2015-270 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd, and Turner for Invoice #69645 dated July 1, 2015 in the amount of $2,242.00. Mr. Paxson seconded. Roll Call: Ms. Graff; yes; and Mr. Paxson, yes; and Mr. Kretz, yes.
2015-271 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd, and Turner for Invoice #69646 dated July 1, 2015 in the amount of $171.00. Mr. Paxson seconded. Roll Call: Ms. Graff; yes; and Mr. Paxson, yes; and Mr. Kretz, yes.
2015-272 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd, and Turner for Invoice #69647 dated July 1, 2015 in the amount of $779.00. Mr. Paxson seconded. Roll Call: Ms. Graff; yes; and Mr. Paxson, yes; and Mr. Kretz, yes.
Legal Advisor Dawn Frick stated that she knew that the legal invoices were not mailed until July 10th and will check on the invoice date.

2015-273 Ms. Graff made a motion to go into Executive Session per ORC 121.22(G)(5) Matters required to be kept confidential by federal law or regulations or state statutes at 2:51 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
2015-274 Ms. Graff made a motion to come out of Executive Session at 3:18 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-275 Mr. Paxson made a motion to extend sick leave for Lt. Rob Young until August 18, 2015. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.
2015-276 Mr. Paxson made a motion to spend up to $10,000.00 on the Greene County Sheriff's operation for 2015. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

2015-277 Ms. Graff made a motion to Adjourn at 3:20 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____