Regular Beavercreek Trustee's Meeting

Monday, June 8, 2015

Mr. Kretz called the Regular Trustee Meeting to order at 1:00 P.M. Those present were Trustees: Tom Kretz, Dan Paxson and Carol Graff; and Fiscal Officer, Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator Alex Zaharieff, Finance Director James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Inspector/Administrator Ed Amrhein and HR Manager Trish Gustafson.

2015-211 Ms. Graff made a motion to approve the Agenda for June 8, 2015, with the following additions: add US 35 Trac Application Update under Administrator. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-212 Mr. Paxson made a motion to approve the June 10, 2015 Payroll in the amount of $263,554.72. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

2015-213 Ms. Graff made a motion to approve the Bills in the amount of $200,969.35. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

2015-214 Mr. Paxson made a motion to approve the Regular Trustee Meeting Minutes from May 26, 2015. Ms. Graff seconded. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

PRE-SCHEDULED SPEAKER: Brower Insurance
Chris Pulos from Brower Insurance Company spoke to the Trustees regarding the Township's current healthcare and options for coverage in 2016. Questions were asked, answered and general discussion occurred. 2017 options could potentially increase quite a bit, as inevitability the Township will move to a community rating.

2015-215 Ms. Graff made a motion to approve the recommended option of the committee for Revised Option 6 with United Healthcare with a 1.27% increase for the period of July 1, 2015 through June 30, 2016; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.
OLD BUSINESS: None.
NEW BUSINESS: None.

ADMINISTRATOR:
Greene County Sheriff's Office Report: No questions.
US 35 Trac Application Update:
General discussion occurred regarding the City, County and Township being co-sponsors for the Trac Application. None of the entities financial obligations would change.

FINANCE:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Finance Department.
General discussion occurred regarding: OSL.

HUMAN RESOURCES:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the HR Department.
General discussion occurred regarding: grievances and handbook changes and incorporation.

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ZONING:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Zoning Department. General discussion occurred regarding: Highway Overlay meeting, increased development in the township, and department resources.

INFORMATION TECHNOLOGY:
Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for Information Technology. General discussion occurred regarding: the new meeting room in Station 61 and updating the township website.

ROAD:
Mr. Zaharieff presented items for the Road Department.
Purchase Requests:
2015-216 Ms. Graff made a motion to approve the emergency purchase request (00345) to Reliable Transmission Service Midwest, Inc. for the replacement transmission for medic unit 64 in the amount of $6,100.00; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. General discussion occurred. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.
2015-217 Mr. Paxson made a motion to approve the purchase request (00346) to Modern Entrance Systems, Inc. to replace a man door at Station 61, in the amount of $2,534.25; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. General discussion occurred. Roll Call: Mr. Paxson, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Renewal of Coy House Leases:
2015-218 Ms. Graff made a motion to approve the Maintenance Agreements for the Coy House as presented; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Road Department. General discussion occurred regarding: the beaver dam, water line pricing, and Trebein Road signs.

FIRE:
Request to Purchase Fire Alarm Monitoring Relays:
2015-219 Ms. Graff made a motion to approve the purchase request (08446) to Simplex Grinnell for fire alarm relays, in the amount of $939.15; and authorize the Township Administrator to sign for the Board. Mr. Paxson seconded. Discussion occurred. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Request for Approval of Respiratory Protection Policy:
2015-220 Ms. Graff made a motion to approve the Respiratory Protection Policy, as proposed, effective June 12, 2015. Mr. Paxson seconded. Discussion occurred.
Ms. Graff modified her motion: to approve the Respiratory Protection Policy, as proposed with one change to section 3.1.3 to state "All firefighters will be medically certified by a physician designated by the Township annually." This policy will be effective June 12, 2015. Mr. Paxson seconded.
Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

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Fire Alarm Policy:
General discussion occurred regarding the policy as submitted. The Trustees had no issue with the language. The Fiscal Officer questioned who is responsible for billing and administration of the policy as well as legal implications. No action was taken.

Bi-Weekly Report:
Mr. Zaharieff presented the Bi-Weekly Report for the Fire Department.
General discussion occurred regarding: training on FLSA calculation, CERT training, Active Shooter Training, PSISN, Creek Classic, and Community Room Usage. The Trustees thanked Deputy Chief John Mercs and Finance Director Jim Barone for their hard work on the FLSA issue.

TRUSTEE: None.
FISCAL OFFICER: None.
LEGAL INVOICES:
Per Township motion **2014-159**; all legal bills are reviewed by the Township Administrator and the Trustees only.
2015-221 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd, and Turner for Invoice #69385 dated June 1, 2015 in the amount of $3,857.00. Mr. Paxson seconded. Roll Call: Ms. Graff; yes; and Mr. Paxson, yes; and Mr. Kretz, yes.
2015-222 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd, and Turner for Invoice #69384 dated June 1, 2015 in the amount of $57.00. Mr. Paxson seconded. Roll Call: Ms. Graff; yes; and Mr. Paxson, yes; and Mr. Kretz, yes.
2015-223 Ms. Graff made a motion to approve the payment of funds to Surdyk, Dowd, and Turner for Invoice #69383 dated June 1, 2015 in the amount of $874.00. Mr. Paxson seconded. Roll Call: Ms. Graff; yes; and Mr. Paxson, yes; and Mr. Kretz, yes.
2015-224 Ms. Graff made a motion to approve the payment of funds to Taft, Stettinius & Hollister for Invoice #2719903 dated May 13, 2015 in the amount of $4,750.03. Mr. Paxson seconded. Roll Call: Ms. Graff; yes; and Mr. Paxson, yes; and Mr. Kretz, yes.

2015-225 Ms. Graff made a motion to Adjourn at 2:50 P.M. Mr. Paxson seconded. Roll Call: Ms. Graff, yes; Mr. Paxson, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____