

Regular Beaver Creek Trustee's Meeting

Monday, April 11,

2016

Ms. Graff called the Regular Trustee Meeting to order at 1:02 P.M. Those present were: Trustees Carol Graff, Tom Kretz and Jeff Roberts; Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Finance Director James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, Zoning Inspector/Administrator Ed Amrhein, IT Manager Jeff Terry and HR Manager Trish Gustafson.

2016-171 Mr. Kretz made a motion to approve the Agenda for April 11, 2016, with the following additions and deletions: add request for a special meeting under Township Administrator/Public Safety Director, add request for a special meeting under Fire Department and delete the approval of the March 28, 2016 regular meeting minutes. Ms. Graff then instructed the Township Administrator/Public Safety Director to provide a verbatim transcript of the March 28, 2016 regular meeting. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-172 Mr. Roberts made a motion to approve the April 13, 2016 Payroll in the amount of \$265,771.88. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2016-173 Mr. Kretz made a motion to approve the Bills in the amount of \$131,795.94. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-174 Mr. Roberts made a motion to approve the Special Trustee Meeting Minutes of February 22, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

ADMINISTRATOR:

Board and Commission Policy:

Mr. Zaharieff presented a draft policy regarding Boards and Commissions within Beaver Creek Township and requested any input or recommendations from the Board. Ms. Graff wasn't sure why there was a need for a policy as all the duties and expectations are listed in the Ohio Revised Code. Mr. Zaharieff explained that this would be a packet that new members would receive so they know what they are volunteering for. Mr. Zaharieff will come back with a final copy incorporating changes and corrections.

CCN Partnership Agreement:

Mr. Zaharieff presented the Board with a draft agreement between Beaver Creek Township and Country Club of the North which is a private residential community with private streets located within Beaver Creek Township. The agreement will allow CCN to be included in the yearly co-operative bid for de-icing materials and roadway resurfacing. Discussion occurred regarding liability for damages that occur during plowing of snow. Mr. Zaharieff will bring a final agreement back before the Board.

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Mr. Kretz commented that it is hard to hear when department heads speak from the back of the room. The microphone is not picking up the audio on the video. Mr. Roberts also agreed and suggested anytime a department head is speaking to the Board, that they make their way to the podium.

Greene County Sheriff's Office Report:

There were no questions.

Special Meeting:

Discussion occurred on scheduling a special meeting to discuss the Park Agreement with the City of Beaver Creek and to hire a new firefighter in the Fire Department. It was decided that the special meeting will be on Monday April 25, 2016. The first one for the park will begin at 12:00 PM before the regular meeting and the second one for the hiring will begin at 4:00 PM after the regular meeting.

FINANCE:

Bi-Weekly Report:

Mr. Zaharieff presented the Bi-Weekly Report for the Finance Department. There were no questions.

HUMAN RESOURCES:

Bi-Weekly Report:

Mr. Zaharieff presented the Bi-Weekly Report for the HR Department. General discussion occurred on Xenia Township and the personnel files turned over from the Fiscal Officer.

ZONING:

Bi-Weekly Report:

Mr. Zaharieff presented the Bi-Weekly Report for the Zoning Department. There were no questions.

INFORMATION TECHNOLOGY:

Bi-Weekly Report:

Mr. Zaharieff presented the Bi-Weekly Report for the IT Department. There were no questions.

ROAD:

Replacement Air-Conditioner Station 63 Communications Room:

Discussion occurred on the failed portable air conditioning unit located in the communication room of station 63. The Board wanted information regarding the extended warranty on the new unit and the disposal of the old one.

2016-175 Mr. Roberts made a motion to approve purchase request #00366 to A Able heating and air conditioning for the replacement air conditioning unit for the Station 63 communications room in the amount of \$4,780.00 and to authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Bi-Weekly Report:

Mr. Zaharieff presented the Bi-Weekly Report for the Road Department. Brief discussion occurred regarding: Factory Road and any other storm water concerns looming, as well as the Roof on the Library.

FIRE:

Bi-Weekly Report:

Mr. Zaharieff presented the Bi-Weekly Report for the Fire Department.

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Discussion occurred regarding: the upcoming presidential debate and what our responsibility will be, and the data with graphs that is contained in the Bi-weekly report.

TRUSTEE:

Mr. Kretz shared an update on the recent meeting of the Governance committee that included the interest of the City of Beavercreek to schedule another meeting between the City and the Township, cooperative ventures, shared services and the interest of the City to have another member appointed to the committee. The Board of Trustees does not have an objection to another member from City Council being appointed. The meeting overall was very positive.

Mr. Kretz expressed his frustrations with the recent Dayton Daily News article regarding actions taken by the Board of Trustees at their regular meeting held on March 28, 2016. He felt the article was misleading and incomplete and in many cases false. He explained that he sent a rebuttal to the Dayton Daily News and the Xenia Gazette as an open letter to the community that anyone could read if they wished.

Mr. Roberts and Ms. Graff wanted to reiterate the microphone issues and have requested that any staff member addressing the Board to please come up to the podium so that the audio is clear and audible on the video.

Mr. Kretz inquired as to whether the Board needed to pass a motion to upload the letter written to the Auditors to the web site. It was decided there was no need for a motion as it was the desire of the Board to have that letter uploaded to the web site.

FISCAL OFFICER:

Nothing

EXECUTIVE SESSION:

2016-176 Mr. Roberts made a motion to go into **Executive Session** per ORC 121.22(G)(1) To consider the employment, dismissal, discipline and compensation of a public employee; 121.22(G)(5) Matters required to be kept confidential by federal law or regulations or state statutes; and 121.22(G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment at 1:44 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2016-177 Mr. Kretz made a motion to come out of **Executive Session** at 4:45 PM. Mr. Roberts Seconded.

Ms. Graff noted that Ms. Ahrens had designated Mr. Barone to take the minutes as Ms. Ahrens indicated that she would be late. Mr. Barone left for the day and the Board designated legal counsel to take the remainder of the minutes.

Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

Ms. Graff indicated she wished to note one more thing. A friend at Women's League had to call the Fire Department and noted to Ms. Graff that she was delighted by Christine Hawker and the service she received.

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2016-178 Mr. Roberts made a motion to Adjourn at 4:46 P.M. Mr. Kretz seconded.
Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____