

Regular Beaver Creek Trustee's Meeting

Monday, April 25,

2016

Mr. Kretz called the Regular Trustee Meeting to order at 1:00 P.M. Those present were: Trustees Tom Kretz and Jeff Roberts; and Fiscal Officer, Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Finance Director James Barone, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amhrein, and HR Manager Trish Gustafson.

2016-184 Mr. Roberts made a motion to approve the Agenda for April 25, 2016, as presented. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-185 Mr. Roberts made a motion to approve the April 27, 2016 Payroll in the amount of \$290,024.72. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-186 Mr. Roberts made a motion to approve the Bills in the amount of \$257,936.77. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-187 Mr. Roberts made a motion to approve the Regular Trustee Meeting Minutes held April 11, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-188 Mr. Roberts made a motion to approve the Special Trustee Meeting Minutes held April 15, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

PRE-SCHEDULED SPEAKER:

Greene County Sheriff's Office:

Major Rick Bowman and Deputy Chris Moore spoke to the Trustees regarding several on-going cases in the township, but mainly focused on the arson case that recently occurred and the on-going problems with drugs, mainly heroin, at the Circle K at the intersection of Rt. 35 and Orchard Lane. A video, further emphasizing the drug problem in the area, was viewed and general discussion. Discussion also occurred regarding the Township Comparison sheet that Major Bowman passed out, with discussion focusing mostly on the increase need for extra patrol and staffing. The Sheriff's Department is gathering more information for the Trustees regarding the township's growth and potential growth before continuing the discussion of increased funding for law enforcement in the township. The Sheriff's Department hopes to get this information to the Trustees in June sometime.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

ADMINISTRATOR:

Board and Commission Policy:

Township Administrator/Public Safety Director Alex Zaharieff presented the updated Board and Commission Policy.

2016-189 Mr. Roberts made a motion to approve the updated Board and Commission Policy, for the Beaver Creek Township Policy Manual, as presented. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

CCN Partnership Agreement:

Township Administrator/Public Safety Director Alex Zaharieff presented the CCN Partnership Agreement.

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2016-190 Mr. Roberts made a motion to approve Resolution 2016-190, an Agreement for Township Services between the Board of Trustees of Beaver Creek Township and The Country Club of the North (CCN), as presented; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Greene County Sheriff's Office Report:

There were no questions.

Request to Schedule a Special Meeting – Secondary Emergency Access:

The Board took a five minute recess.

The Beaver Creek Township Board of Trustees will conduct a Special Meeting in the Community Room Lower Level of Fire Station #61, 2195 Dayton-Xenia Road on Tuesday, April 26, 2016 at 6:00 P.M.

The Purpose of this Special Meeting is to meet in Open Session to discuss secondary emergency access points.

FINANCE:

Bi-Weekly Report:

There were no questions.

HUMAN RESOURCES:

BWC Group Rating Discussion:

HR Manager Trish Gustafson stated that currently the township is enrolled through the Ohio Township Association Workers' Compensation Group Rating program, but that a new group is being formed under the Ohio Association of Public Treasurers (OAPT) for townships that might prove cost beneficial for the township. Ms. Gustafson should have more information by May 1, 2016. General discussion occurred.

Youth Works:

Ms. Gustafson presented the information regarding the Youth Works program through Montgomery County. Questions were asked answered and general discussion occurred.

2016-191 Mr. Roberts made a motion to approve **Resolution 2016-191**, an Agreement with the Montgomery County Department of Job and Family Services Youth Works, to provide up to sixteen (16) individuals for Fire Hydrant/Fire Station Support and six (6) Clerical/Data Entry support employees through the Montgomery County 2016 Youthworks Program; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Bi-Weekly Report:

General discussion occurred regarding Xenia Township.

ZONING:

Bi-Weekly Report:

General discussion occurred regarding: TIF developments; awareness items; and the townships revenue projections being low compared to the county's revenue projections for us.

INFORMATION TECHNOLOGY:

Bi-Weekly Report:

There were no questions.

ROAD:

Library Roof Replacement:

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Road Superintendent Tim Parks presented information regarding the roof replacement. Questions were asked, answered and general discussion occurred regarding: warranty; funding; and bathrooms.

2016-192 Mr. Roberts made a motion to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-690-730-1600 Improvement of Sites (Library), in the amount of \$170,000.00. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-193 Mr. Roberts made a motion to approve the purchase request (00367) to Duro-Last Roofing through the TIPS Program, for the replacement of the roofing system on two (2) sections of the Beaver Creek Library, in the amount not to exceed \$165,000.00; and authorize the Township Administration to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Hiring Summer Seasonal:

2016-194 Mr. Roberts made a motion to approve the hiring of Clayton E. Kadel and Jacob A. Dorsten as seasonal employees in the Beaver Creek Township Road Department pending the successful completion of Beaver Creek Township's pre-employment process at a rate of \$10.30 per hour beginning May 5, 2016 and ending no later than September 2, 2016. WHEREAS, the Board of Trustees of Beaver Creek Township, Greene County, State of Ohio, also moved to approve the hiring of Joseph D. Salyers and Andrew D. Lebamoff as seasonal employees in the Beaver Creek Township Road Department pending the successful completion of Beaver Creek Township's pre-employment process at a rate of \$10.00 per hour beginning May 5, 2016 and ending no later than September 2, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Bi-Weekly Report:

Brief discussion occurred regarding: LED upgrade proposal. This topic will be brought before the Board for consideration at the next Regular Trustee Meeting.

FIRE:

UPDATED Purchase Request for Blue Card Training:

2016-194 Mr. Roberts made a motion to approve purchase request (08077) to Ohio Fire Chiefs' Association for two CTC leases, in the amount of \$500.00; and authorize, with legal counsel approval of the lease agreement, the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Bi-Weekly Report:

General discussion occurred regarding: Incidents year to date.

TRUSTEE:

Nothing.

FISCAL OFFICER: Nothing.

EXECUTIVE SESSION:

2016-195 Mr. Roberts made a motion to go into Executive Session per ORC 121.22(G)(1) To consider the employment, dismissal, discipline and compensation of a public employee; and (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; and 121.22(G)(5) Matters required to be kept confidential by federal law or regulations or state statutes at 2:16 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes and Mr. Kretz, yes.

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2016-196 Mr. Roberts made a motion to come out of Executive Session at 3:52 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-197 Mr. Roberts made a motion to Adjourn at 3:52 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____