

Regular Beavercreek Trustee's Meeting

Monday, December 19,

2016

Ms. Graff called the Regular Trustee Meeting to order at 1:00 P.M. Those present were: Trustees Carol Graff and Jeff Roberts and Fiscal Officer Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Inspector/Administrator Ed Amrhein, and Assistant to the Fiscal Officer Jan Schultz.

2016-492 Mr. Roberts made a motion to approve the Agenda for December 19, 2016 as presented. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

2016-493 Mr. Roberts made a motion to approve the December 21, 2016 Payroll in the amount of \$272,031.47. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

2016-494 Mr. Roberts made a motion to approve the Bills in an amount not to exceed \$256,500.00. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

2016-495 Mr. Roberts made a motion to approve the Regular Trustee Meeting Minutes from December 5, 2016. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

OLD BUSINESS: None.

NEW BUSINESS:

Reorganization of Board of Trustees:

Chair of Board of Trustees:

2016-496 Mr. Roberts nominated Mr. Kretz as Chair of the Board of Trustees for 2017. Ms. Graff seconded.

Fiscal Officer Christy Ahrens called the role. Mr. Roberts, yes; and Ms. Graff, yes. Ms. Graff passed the gavel to Mr. Roberts.

Vice-Chair of Board of Trustees:

2016-497 Ms. Graff nominated Mr. Roberts as Vice-Chair of the Board of Trustees for 2017. Mr. Roberts seconded.

Fiscal Officer Christy Ahrens called the role. Ms. Graff, yes; and Mr. Roberts, yes.

MVRPC:

2016-498 Mr. Roberts made a motion to appoint Ms. Graff as the MVRPC Representative for 2017. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

2016-499 Mr. Roberts made a motion to appoint Mr. Kretz as the MVRPC alternate for 2017. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

TAC:

2016-500 Mr. Roberts made a motion to appoint Mr. Ed Amrhein as the TAC Representative for 2017. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

2016-501 Mr. Roberts made a motion to appoint TA/Public Safety Director Alex Zaharieff as the TAC alternate for 2017. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Ms. Graff passed the gavel to Mr. Roberts.

GCRPC:

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2016-502 Ms. Graff made a motion to appoint Mr. Roberts as the GCRPC Representative for 2017. Mr. Roberts seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

2016-503 Ms. Graff made a motion to appoint Mr. Kretz as the GCRPC alternate for 2016. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; Ms. Graff, yes; and Mr. Kretz, yes.

Health Department District Advisory Council:

2016-504 Mr. Roberts made a motion to appoint Ms. Graff as the Health Department District Advisory Council Representative for 2017. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

School Superintendent, City Manager and Trustee Representative Administrator Meetings:

2016-505 Mr. Roberts made a motion to appoint TA/Public Safety Director Alex Zaharieff as the School Superintendent, City Manager and Trustee Representative Administrator Meetings Representative for 2017. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Wright Patterson AFB Restoration Advisory Board:

2016-506 Mr. Roberts made a motion to appoint TA/Public Safety Director Alex Zaharieff as the Wright Patterson AFB Restoration Advisory Board Representative for 2017. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Miami Valley Military Affairs Association 2017 Membership Renewal:

2016-507 Mr. Roberts made a motion to approve membership to the Miami Valley Military Affairs Association for 2017 for the four elected officials and the Township Administrator. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Coalition of Large Ohio Urban Townships (CLOUT) Membership:

2016-508 Mr. Roberts made a motion to approve **Resolution 2016-508**, WHEREAS, the Board of Trustees of Beavercreek Township, Greene County, State of Ohio, moved for approval of the following: WHEREAS, the Coalition of Large Ohio Urban Townships, herein to be known as "CLOUT," provides input and practical solutions to the Ohio Township Association(OTA) on problems and issues affecting large and/or urban townships in Ohio and, WHEREAS, Beavercreek Township, Greene County, State of Ohio, is eligible for membership in CLOUT with a population of 5,000 or more in the unincorporated area or with a budget of at least three million dollars and, WHEREAS, the Board of Trustees of, by this resolution certify that Beavercreek Township is a member of CLOUT. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes. NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beavercreek Township, Greene County, Ohio favorably passed the above Resolution.

ADMINISTRATOR:

Identity Statement:

2016-509 Mr. Roberts made a motion to approve the Beavercreek Township Government Identity Statement, as presented. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Greene County Sheriff's Office:

2017 Contract:

2016-510 Mr. Roberts made a motion to extend the current Greene County Law Enforcement & Patrol Services Agreement approved 12-21-2015, for six (6) months. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

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Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: some of the decreasing numbers in the charts such as house and business checks.

HUMAN RESOURCES:Part-time Clerk:

Township Administrator/Public Safety Director Alex Zaharieff presented the topic to post for two new part-time clerk positions – one for the Road Department and one for the Zoning Department. General discussion occurred regarding: increase of zoning fees in the past to help cover costs.

2016-511 Mr. Roberts made a motion to approve the HR Manager to advertise the two (2) Part-time Clerk positions in accordance with the Compensation Plan for Non-Union Employees. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: the amount that Xenia Township paid Beaver Creek Township for HR services – the correct amount was \$8,753.84.

ZONING:Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: permits; and the Trustees asked that a chart showing how the Township is growing in residential and commercial buildings be added. They also would like numbers showing our growth over the last few years' vs growth in Greene County, and percentage increase in inside mileage. The Trustees appreciate the numbers and charts presented in the Zoning Bi-Weekly Report.

INFORMATION TECHNOLOGY:Bi-Weekly Report:

Ms. Graff asked if everything was working and Mr. Terry replied, yes.

ROAD:Purchase Request for Road Salt:

2016-512 Mr. Roberts made a motion to approve the purchase request (08286) to Compass Minerals for 300 tons of salt, in the amount of \$17,600.00; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. General discussion occurred regarding opening the purchase order in order to be able to order salt, as needed. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Purchase request for BEET-HEET:

2016-513 Mr. Roberts made a motion to approve the purchase request (08287) to K-Tech for up to 4,600 gallons of BEET-HEET, in the amount of \$6,210.00; and authorize the Township Administrator to sign for the Board. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: salt amounts, BEET-HEET, and the cost of snow removal year to date.

FIRE:Request to Modify the Authorized Staffing Resolution:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: the resolution and that this was part of the

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Standards of Coverage Report and all positions are funded for 2017. Chief VandenBos was asked if the projected salaries approved would cover the entire year. Chief VandenBos said yes, he believes so.

2016-514 Mr. Roberts made a motion to approve **Resolution 2016-514**, WHEREAS, the Board of Trustees of Beavercreek Township, of Greene County, Ohio, met at a duly called and authorized meeting of the Board of Trustees of Beavercreek Township on the date set forth above, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all Beavercreek Township Board members, and the following resolution was made, seconded, and adopted by those present at the meeting; and WHEREAS, the Ohio Revised Code §505.38(A) requires the Board of Township Trustees, in each Township with a fire department, to provide for the employment of firefighters as it considers best; and, WHEREAS, in the interest of providing the best service to the citizens and guests of Beavercreek Township, the Fire Chief recommends modifying the currently authorized staffing levels for the fire department:

Full Time Employees:

Sworn Employees

Fire Chief.....	1
Deputy Chief	2
Battalion Chief	2
Captain	3
Lieutenant	9
Firefighter	51

Civilian Employees

Fire Marshal	1
Prevention Specialist	1
Support Staff	2

Part Time Employees

Civilian Employees

Inspector	1
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; and NOW THEREFORE BE IT RESOLVED THAT, the Board of Beavercreek Township Trustees, hereby adopt the recommended staffing levels; and FURTHER BE IT RESOLVED that these staffing levels will remain in effect unless modified by further Resolution of this Board. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: Ms. Graff’s suggestion that Mrs. Rigano be invited to the Fire Department Awards Banquet and given a proclamation to thank her for her commitment to the Fire Department. All agreed and a proclamation will be brought before the Board at the next meeting.

TRUSTEE: Nothing.

FISCAL OFFICER:

Request 2017 Advances:

2016-515 Mr. Roberts made a motion to approve **Resolution 2016-515**, WHEREAS, the Board of Trustees of Beavercreek Township are in favor of Christy L. Ahrens as the Elected Fiscal Officer of Beavercreek Township in Greene County, Ohio requesting from the Greene County Auditor an advance of payment of the current collection of taxes assessed and collected for and in behalf of Beavercreek Township for the ensuing settlements in calendar year 2017 as provided by law, and WHEREAS, the Board of Trustees of Beavercreek Township do hereby authorize Ms. Ahrens to request those advance draws for calendar year

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2016 from the Greene County Auditor. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Re-appropriations:

2016-516 Mr. Roberts made a motion to approve the re-appropriation from Account 2192-930-930-5999 Contingencies (Fire Fund), to accounts: 2192-220-190-5112 Salaries and Wages, in the amount of \$412,000.00 and to 2192-220-213-5112 Medicare, in the amount of \$8,770.00 and to 2192-220-215-5112 OP&F, in the amount of \$16,500.00. Ms. Graff seconded. Discussion occurred regarding if the Fire Department budgeted enough money in these line items for 2017, as this was a significant amount to re-appropriate, even though there are sufficient funds available. Chief VandenBos stated that yes, he feels they have budgeted appropriately for 2017, as they budget based off of actual dollars spent, not the amount appropriated, and he hopes they will be closer next year. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

EXECUTIVE SESSION:

2016-517 Mr. Roberts made a motion to go into Executive Session per ORC (G)(1) To consider the employment, dismissal and compensation of a public employee and per ORC(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action at 1:38 P.M. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

2016-518 Mr. Roberts made a motion to come out of Executive Session at 2:35 P.M. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

2016-519 Mr. Roberts made a motion to Adjourn at 2:35 P.M. Ms. Graff seconded. Roll Call: Mr. Roberts, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____