

**Regular Beaver Creek Trustee's Meeting**

**Monday, May 9,**

**2016**

Ms. Graff called the Regular Trustee Meeting to order at 1:00 P.M. Those present were: Trustees Carol Graff, Tom Kretz and Jeff Roberts; and Fiscal Officer, Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amhrein, and HR Manager Trish Gustafson.

**2016-205** Mr. Kretz made a motion to approve the Agenda for May 9, 2016, with the following addition: add replace purchase request 08077, under Fire. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

**2016-206** Mr. Kretz made a motion to approve the May 11, 2016 Payroll in the amount of \$303,338.81. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

**2016-207** Mr. Kretz made a motion to approve the Bills in the amount of \$88,311.93. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

**2016-208** Mr. Roberts made a motion to approve the Special Trustee Meeting Minutes held April 25, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, abstain.

**2016-209** Mr. Kretz made a motion to approve the Regular Trustee Meeting Minutes held April 25, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, abstain.

**2016-210** Mr. Roberts made a motion to approve the Special Trustee Meeting Minutes held April 25, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, abstain.

**PRE-SCHEDULED SPEAKER:**

Brian Andzik – Morgan Stanley:

Mr. Andzik handed out a Fixed Income Portfolio Report for the township and a Global Interest Rate Strategy report and spoke to the Trustees regarding the township's account with Morgan Stanley. The account history and where we are now were discussed. The projected account income for 2016 is around \$88,000.00 and \$95,000.00 for 2017. Mr. Andzik advised the Board to be patient with the market this year. The Trustees thanked Mr. Andzik for coming in to speak to them.

Chris Meyer – Energy Optimizers – Re: LED Light Proposal

Mr. Meyer spoke to the Trustees about an energy saving service agreement proposal for the lighting systems in the township's facilities. Energy Optimizers works to provide customers with sustainable solutions that maximize energy cost savings while maintaining the integrity and functionality of the existing systems. Their design strategy is to substantially lower energy costs without compromising lighting quality or workplace comfort. General discussion took place regarding: the steps of the project, length of the contract, and the savings guarantee in the contract. The Trustees feel it is responsible to move forward with this project.

**RESIDENTS/GUESTS DESIRING TO SPEAK:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Township Purchases:

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Discussion occurred regarding the need to hold township purchases, unless there is an immediate need, due to the lack of staff in the Fiscal Office. It was agreed that the purchase hold would be for thirty to ninety days. Discussion occurred regarding getting paperwork to the Fiscal Officer in a secure and timely way. It was decided that the Administrator would collect all necessary paperwork and/or checks and give them to the Fiscal Officer when she is in the office.

**ADMINISTRATOR:**

Local Government Efficiency Program Grant:

Township Administrator/Public Safety Director Alex Zaharieff presented the Local Government Efficiency Program Grant. Questions were asked, answered and general discussion occurred.

**2016-211** Mr. Roberts made a motion to approve Resolution 2016-210, WHEREAS, the Township wishes to improve its inventory process; and WHEREAS, the Township Administrator recommends applying for a Local Government Efficiency Program (LGEP) grant which is administered through the Ohio Department of Development; and WHEREAS, the Board of Trustees desires to accept the Township Administrator's recommendation to apply for this funding. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes. NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Beaver Creek Township to authorize the Township Administrator to apply for a Local Government Efficiency Program grant. BE IT FURTHER RESOLVED that the Township Administrator is authorized to enter into any contracts and sign any and all documents necessary to obtain funding of projects through the LGEP Program.

Greene County Sheriff's Office Report:

There were no questions.

**HUMAN RESOURCES:**

Bi-Weekly Report:

There were no questions.

**ZONING:**

Bi-Weekly Report:

General discussion occurred regarding: the estimated average new home property value increase for Beaver Creek; the Fund Tracking graph; and general new development update.

**INFORMATION TECHNOLOGY:**

Bi-Weekly Report:

There were no questions.

**ROAD:**

Purchase Request – Annual Paving:

Road Superintendent Tim Parks presented information regarding the following purchase requests and Bi-Weekly Report. Questions were asked, answered and general discussion occurred.

**2016-212** Mr. Kretz made a motion to approve the purchase request (00368) to John R. Jurgensen, for annual road re-surfacing, in the amount not to exceed \$200,000.00; and authorize the Township Administration to sign for the Board. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

Purchase Request – Asphalt:

**2016-213** Mr. Roberts made a motion to approve the purchase request (00369) to Valley Asphalt, for 448 hot asphalt mix, in the amount not to exceed \$10,000.00; and authorize the Township Administration to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

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Purchase Request – Salt:

**2016-214** Mr. Kretz made a motion to approve the purchase request (00370) to Compass Minerals, for 200 tons of roadway salt, in the amount not to exceed \$14,000.00; and authorize the Township Administration to sign for the Board. Mr. Roberts seconded. Discussion occurred regarding why we are buying the salt now and it is to replace what was used for the 2015-2016 season and to purchase the salt at last seasons contract price. The new salt will fill the salt barn sufficiently moving forward. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

Bi-Weekly Report:

There were no questions.

**FIRE:**

Proclamation for EMS Week 2016:

**2016-215** Mr. Roberts made a motion to approve **Resolution 2016-215**, Whereas, Emergency Medical Services (EMS) is a vital public service; and Whereas, Beaver Creek Township paramedics and emergency medical technicians are ready to provide lifesaving care to those in need, 24-hours a day, 7-day a week; and Whereas, Beaver Creek Township Fire Department has provided paramedic services since Bud Crawford, Gene Merrill, and Dick Ogborne were first certified in 1976; and Whereas, access to quality emergency medical care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and Whereas, emergency medical services fills a gap by providing critical, prehospital care; and Whereas, the emergency medical services system includes trained members of the public, emergency medical dispatchers, police officers, emergency department nurses and physicians, medical directors, firefighters, emergency medical technicians, and paramedics; and Whereas, Beaver Creek Township paramedics and emergency medical technicians engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and Whereas, it is appropriate to recognize the value and accomplishments of emergency medical services providers by designating Emergency Medical Services Week. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes. Now, Therefore be it Resolved that, we, the Trustees of Beaver Creek Township, in recognition of this event do hereby proclaim the week of May 15-21, 2016 as emergency Medical Services Week; and Be it further resolved that, we, the Trustees, thank all paramedics, emergency medical technicians, and firefighters who have volunteered or worked for the Beaver Creek Township Fire Department since it was established in 1946 for their commitment, dedication, and service; and Be it further resolved that, we the Trustees encourage the community to observe this week, with the theme *EMS Strong, Called to Care*, with appropriate programs and activities.

Purchase Request for SCBA Compressor Testing and Maintenance:

**2016-216** Mr. Roberts made a motion to approve the purchase request (07858) to Pro Air, for annual SCBA compressor testing and maintenance, in the amount of \$1,390.00; and authorize the Township Administration to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Replace Purchase Request 08077 – Blue Card Training:

General discussion occurred regarding the replacement of the request due to not being able to work through the legal issues with the first request; renting machines; and buying two software licenses for use on our own computers.

**2016-217** Mr. Roberts made a motion to approve the purchase request (08498), to replace purchase request (08077), to Digital Combustion, in the amount of

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\$460.00; and authorize the Township Administration to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Bi-Weekly Report:

General discussion occurred regarding: the Bi-Weekly Incident Activity Maps not going to City Council yet. Township Administrator/Public Safety Director Alex Zaharieff stated that he will be discussing with the City Manager what information City Council would like to receive.

**TRUSTEE:**

Mr. Kretz stated that he had spoken with Roger Bush, from Bush and Associates, who offered to sit down and talk about the needs and/or help the Fiscal Office might need during this time. Mr. Kretz stated Mr. Bush was also willing, at no charge, to sit in on interviews and/or conduct testing.

Ms. Graff spoke about the Super Street concept and that the project had been submitted to ODOT as two separate projects. General discussion occurred regarding: the project; local funding; and the level of commitment from each jurisdiction at the local level.

**FISCAL OFFICER:**

Fiscal Officer Christy Ahrens stated that Robert Half was coming in tomorrow to discuss outsourcing the Account Payable/Payroll position and finding a temp to fill the position for the time being. Ms. Ahrens will contact the Board if and when she has information that the Board can act upon.

Ms. Ahrens stated that Fiscal Officer Kitty Crockett, of Spring Valley Township, had agreed to come in on a part-time basis to help the Fiscal Office. Ms. Ahrens presented the Agreement Ms. Crockett had provided. General discussion occurred and legal will review the Agreement, before making a decision.

**EXECUTIVE SESSION:**

**2016-218** Mr. Roberts made a motion to go into Executive Session per ORC 121.22(G)(1) To consider the employment and compensation of a public employee; and (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment at 2:47 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

**2016-219** Mr. Kretz made a motion to come out of Executive Session at 4:44 P.M. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

**2016-220** Mr. Kretz made a motion to approve an Agreement for Independent Contractual Services between Beaver Creek Township and Kitty Crockett, at a rate of \$22.00 per hour, not to exceed eighty (80) hours per Township pay period, for a period of sixty (60) days, to be paid out of the funds already allocated for Fiscal Office staff. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

General discussion occurred regarding: issue with candidates, salary and bonding; and cemetery concerns.

**2016-221** Mr. Roberts made a motion to Adjourn at 5:03 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: \_\_\_\_\_

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