

Regular Beaver Creek Trustee's Meeting

Monday, November 21,

2016

Mr. Kretz called the Regular Trustee Meeting to order at 1:00 P.M. Those present were: Trustees Tom Kretz and Jeff Roberts and Fiscal Officer Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Inspector/Administrator Ed Amhrein, and Human Resource Manager Trish Gustafson.

2016-449 Mr. Roberts made a motion to approve the Agenda for November 21, 2016 as presented. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-450 Mr. Roberts made a motion to approve the November 23, 2016 Payroll in the amount of \$256,499.08. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-451 Mr. Roberts made a motion to approve the Bills in the amount of \$413,817.93. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

OLD BUSINESS: None.

NEW BUSINESS:

Employee Recognition Program:

Township Administrator/Public Safety Director Alex Zaharieff stated that Mr. Amhrein was present to represent the committee if there were questions, but that the committee went through the approved process and determined that Laurie Brown is the nomination of the committee for Employee of the Year.

2016-452 Mr. Roberts made a motion to approve the recommendation from the Employee Recognition Committee to name Laurie Brown as the Beaver Creek Township Employee of the Year for 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

ADMINISTRATOR:

Ohio Bureau of Workers' Compensation:

2016-453 Mr. Roberts made a motion to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-110-230-0000 Workers' Compensation, in the amount of \$3,300.00 and, WHEREAS, to re-appropriate from Account 2192-930-930-5999 Contingencies (Fire Fund), to Account 2192-220-230-5112 Workers' Compensation, in the amount of \$52,900.00.

Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-454 Mr. Roberts made a motion to approve payment to the Ohio Bureau of Workers' Compensation for the policy period of January 1, 2017 to January 1, 2018, in the amount of \$101,449.58. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Employee Health Care Contribution:

2016-455 Mr. Roberts made a motion to approve the employee health care contribution, not covered by a Labor Management Agreement, from seventeen (17) percent to twenty (20) percent for 2017. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Greene County Sheriff's Office:

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff stated that this report is for the four (4) week period and that the Sheriff had two major drug arrests at

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the US 35 Orchard Lane intersection and that patrols are seeing less activity in that area due to the presence.

Request to Schedule Special Meeting:

Budget Hearings:

The Beavercreek Township Board of Trustees will hold a Special Trustee Meeting in the meeting room, Lower Level of Fire Station 61, 2195 Dayton-Xenia Road, on Thursday December 8, 2016, and Friday December 9, 2016, both beginning at 8:00 A.M.

The purpose of this Special Meeting is to meet in OPEN SESSION to discuss the 2017 Budget/Appropriations.

HUMAN RESOURCES:

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: billing with Xenia Township and the last invoice was submitted, we are just waiting on the check; and the HR Agreement with Xenia Township and that it is project based, so if another township or Xenia Township needed support again a new Agreement would have to come before the Board for approval.

ZONING:

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: Safe Routes for Schools and the collection of feedback to put together a School Travel Plan (STP) for the entire district, after that there would be a large public input meeting before finishing a document in March 2017 that could be used to get funding and apply for grants; and Mr. Amhrein thinks we will exceed 105 or 110 new building permits by the end of the year.

INFORMATION TECHNOLOGY:

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding that the township's voicemail system is working.

ROAD:

Purchase Request for Cab and Chassis and Equipment:

Township Administrator/Public Safety Director Alex Zaharieff presented and the Trustees thanked Mr. Parks for waiting until after the levy for the approval of this purchase.

2016-456 Mr. Roberts made a motion to approve purchase request (08283) to Stoops Freightliner for a 2016 Freightliner M2 Cab and Chassis under ODOT contract 023-16, in the amount of \$78,506.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-457 Mr. Roberts made a motion to approve purchase request (08285) to Henderson Products for dump body and related equipment with installation under NJPA contract #080114-HPI, in the amount of \$58,990.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding Indian Ripple Road being open again.

FIRE:

Regular Beaver Creek Trustee's Meeting**Monday, November 21,****2016**Request to Surplus Property that is Not Needed, Obsolete or Unfit for Use:

2016-458 Mr. Roberts made a motion to approve **Resolution 2016-458**, The Board of Trustees of Beaver Creek Township, of Greene County, Ohio, met at a duly called and authorized meeting of the Board of Trustees of Beaver Creek Township on the date set forth above, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all Beaver Creek Township Board members, and the following resolution was made, seconded, and adopted by those present at the meeting. **WHEREAS**, the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired; and **WHEREAS**, the Board is also authorized to sell, or otherwise dispose of, that property in accordance with that section of the O.R.C.; and **WHEREAS**, the Board accepts the Fire Chief's recommendation for disposition of the inventory listed in the attached Surplus Report #85140, dated 2016-11-15. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes. **NOW, THEREFORE, BE IT RESOLVED** that the Board of Beaver Creek Township Trustees, hereby declare the listed items as surplus for their listed reason; and **FURTHER, BE IT RESOLVED** that the Fire Chief is authorized to sell those items, or otherwise dispose of them, in accordance with Township policy and practice; and **FURTHER, BE IT RESOLVED** that any proceeds resulting from the sale or disposition of that equipment be credited to the Fire Fund (2192).

Request to Purchase Fire Helmet Shields:

2016-459 Mr. Roberts made a motion to approve purchase request (**07551**) to The Fire Store for sixty-nine (69) Leather Helmet Shields, in the amount of \$3,750.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Request to Purchase a replacement Medic Unit:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding the medic: if we wait one year; reliability is a factor; the number of medic units the Township has and where; how often we use the reserve medic; and that we don't have staff for the unit now, but with the new Fire Station and personnel we would. Mr. Kretz would like to wait for a full Board before making a decision and would like more time to allow for more discussion. Mr. Roberts had no issue with waiting.

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff presented and general discussion occurred regarding: Blue Card training, the In Touch and highlighting our certifications in all our departments; and the Explorer Program is off to a slow start but is moving forward.

TRUSTEE: Nothing.**FISCAL OFFICER:**

2016-460 Mr. Roberts made a motion to approve the Regular Trustee Meeting Minutes from November 7, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-461 Mr. Roberts made a motion to approve the Special Trustee Meeting Minutes from November 7, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

EXECUTIVE SESSION:

2016-462 Mr. Roberts made a motion to go into Executive Session per ORC (G)(1) To consider the employment, dismissal, discipline and compensation of a public employee and per ORC(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending

Regular Beaver Creek Trustee's Meeting

Monday, November 21,

2016

or imminent court action at 1:46 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-463 Mr. Roberts made a motion to come out of Executive Session at 3:41 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-464 Mr. Roberts read a motion. "On May 18, 2016, the U.S. Department of Labor released updated regulations to the FLSA salary test for exempt employees that take effect on December 1, 2016. As such, in order to be consistent with and follow the new regulations, I make a motion to increase the salary for the exempt position of the Assistant to the Fiscal Officer to \$48,000, effective December 1, 2016." Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-465 Mr. Roberts made a motion to approve the Employment Agreement for the Retire-Rehire for Mr. Parks as presented. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-466 Mr. Roberts made a motion to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-710-360-3000 IT Contracted Services (General Fund), in the amount of \$5,000.00. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-467 Mr. Roberts made a motion to authorize the Township Administrator to enter into an Agreement with The Greentree Group for a server healthcare check and assessment in an amount not to exceed \$5,000.00; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-468 Mr. Roberts made a motion to Adjourn at 3:44 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

Trustee: _____

Fiscal Officer: _____