

Regular Beaver Creek Trustee's Meeting**Monday, September 12,****2016**

Ms. Graff called the Regular Trustee Meeting to order at 1:00 P.M. Those present were: Trustees Carol Graff, Tom Kretz, Jeff Roberts; and Fiscal Officer Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, Zoning Administrator/Inspector Ed Amhrein, and HR Manager Trish Gustafson.

2016-368 Mr. Kretz made a motion to approve the Agenda for September 12, 2016, with the following addition: add Re-appropriation under Fiscal Officer and WSU Strategic Plan under Administrator. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-369 Mr. Kretz made a motion to approve the September 14, 2016 Payroll in the amount of \$258,010.98. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-370 Mr. Roberts made a motion to approve the Bills in the amount of \$272,974.92. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

PRE-SCHEDULED SPEAKER:BSA Haunted Classic:

Jerold Graver, Site Director for the Haunted Classic Soccer Tournament spoke to the Trustees regarding the tournament, how many families it brings to the community, and the estimated revenue the tournament generates. He asked the Trustees to consider again this year the reduction of tent fees for the tournament. The Trustees did not have any questions and thanked Mr. Graver for his request.

2016-371 Mr. Roberts made a motion to waive regular tent permit fees for the Haunted Soccer tournament sponsored by the Beaver Creek Soccer Association for the fee (\$50) of one tent per site. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Congressman Turner's Office – Marty Heide:

Ms. Heide spoke to the Trustees as part of Congressman Turner's Greene County Outreach program to help be the eyes and ears for Congressman Turner and provide information. First, Ms. Heide spoke about the increase in demand for passports and how it is taking longer to get them than in the past, so be aware. She also spoke about the Smart Traveler Enrollment program for people traveling overseas. Second, Ms. Heide spoke about the heroin epidemic and how Dayton ranked number one in the country in 2014; second behind Cincinnati in 2015; and that the numbers for this year are high as well. She encouraged public officials to speak about the epidemic when they are out in the community to help bring more awareness to the issue. The Trustees stated they are well aware of the epidemic and showed Ms. Heide how the Greene County Sheriff keeps them up to date on the number of calls and incidents relating to this problem, as well as others, and encouraged Ms. Heide to download the information from the Trustees packets that are placed on the Township's website every two weeks. Ms. Heide thanked the Trustees for their time and said that if anyone needed to reach out to her to call her at 225-2843.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.**OLD BUSINESS:** None.**NEW BUSINESS:** None.**ADMINISTRATOR:**Rotary Park Lease Agreement:

Township Administrator/Public Safety Director Alex Zaharieff presented a letter, based on the joint meeting between the Trustees and City Council, where both

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entities talked about moving toward a Park District consolidation. General discussion occurred.

2016-372 Mr. Kretz made a motion to approve the letter dated September 12, 2016 to extend the Rotary Park Agreement until 2017, with the modification to the first paragraph, "to extend until December 31, 2017 or until a new Agreement can be reached, whichever shall occur first"; and authorize the Township Administrator to sign for the Board. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

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- Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.
- BE IT THEREFORE DECLARED that this day, September 17, 2016, in the Township of Beavercreek at the Heritage Day Festival sponsored by the Beavercreek Historical Society shall be proclaimed: ANTON AND ANNA ZINK FAMILY DAY.

Controlled Bow Hunting:

Township Administrator/Public Safety Director Alex Zaharieff stated there were ten applicants to participate in the Bow Hunting program, so eight will be chosen and the two remainder will be the alternates, if needed. Seven from the City of Beavercreek applied and three from the unincorporated area of Beavercreek Township applied. Each elected official picked two names out of a helmet. Mr. Roberts picked: George W. Rice and Christopher L. Khoma; Ms. Graff picked: Maria C. Rice and Aaron S. Chaney; Mr. Kretz picked: Matthew W. See and Curtis M. Russell; Ms. Ahrens picked: Adam N. Banks and Thomas E. Frick. The two alternates are: Michael J. Thurman and Allen T. Dudziak.

Township/City/County Elected Officials Meeting:

Township Administrator/Public Safety Director Alex Zaharieff stated that both city and township officials asked for a meeting with the Commissioners to discuss the local funding portion of the Rt. 35 Superstreet project and presented a letter for signatures regarding such. If the Trustees sign this afternoon, Mr. Zaharieff will take it to the City so that Council may sign the letter tonight. The time frame has been narrowed as ODOT wants the local funding numbers before the end of the month. Mr. Kretz read the letter and stated that it was time sensitive.

Greene County Sheriff's Office:

Monthly/Bi-Weekly Report:

Discussion occurred regarding: measuring incidents from this year to last year, Mr. Zaharieff said they did provide that information on another tab and will send it out; and business and home checks. Mr. Kretz said that Sheriff Fisher thanked the Township for the support and stated that they are seeing positive returns, but that they need to keep up the work.

WSU Strategic Plan:

Township Administrator/Public Safety Director Alex Zaharieff gave an overview of the Wright State University project which will allow the students to create a foundation for starting a Strategic Plan for Beavercreek Township. The grad students will meet with elected officials, Department Heads and community members to gather information. They would like to begin with meeting with the elected officials in the evening.

The Beavercreek Township Board of Trustees will conduct a Special Meeting in the Community Room Lower Level of Fire Station #61, 2195 Dayton-Xenia Road on Monday, September 19, 2016 at 7:00 P.M.

The purpose of this Special Meeting is to meet in Open Session to discuss a strategic plan for Beavercreek Township.

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HUMAN RESOURCES:

Bi-Weekly Report:

Discussion occurred regarding: \$6,542.00 being the total amount billed for helping Xenia Township and that Ms. Gustafson is anticipating this project will be billed and paid for by the end of the year.

ZONING:

Bi-Weekly Report:

Discussion occurred regarding: permits, Nathaniel's Grove, and the sign on River Reserve for Bexley Hills. Ryan Homes will be revising the sign. Mr. Amrhein stated that there has been movement on the Kia dealership and he looks to see things moving in the next couple weeks.

INFORMATION TECHNOLOGY:

Bi-Weekly Report:

Discussion occurred regarding: the new voicemail being in and configured, with a September 21, 2016 up and running date, if not sooner.

ROAD:

Bi-Weekly Report:

General discussion occurred regarding: Factory Road only being closed once due to high water.

FIRE:

Request to Surplus Property that is Not Needed, Obsolete or Unfit for Use:

2016-374 Mr. Roberts made a motion to approve **Resolution 2016-374**, **WHEREAS**, the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired; and **WHEREAS**, the Board is also authorized to sell, or otherwise dispose of, that property in accordance with that section of the O.R.C.; and **WHEREAS**, the Board accepts the Fire Chief's recommendation for disposition of the inventory listed in the attached Surplus Report #76862, prepared on 2016-09-02.

Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Beavercreek Township Trustees, hereby declare the listed items as surplus for their listed reason; and

FURTHER, BE IT RESOLVED that the Fire Chief is authorized to sell those items, or otherwise dispose of them, in accordance with Township policy and practice; and

FURTHER, BE IT RESOLVED that any proceeds resulting from the sale or disposition of that equipment be credited to the Fire Fund (2192).

Creation of Beavercreek Fire Department Explorer Post:

The Trustees had reviewed all the information in the Trustee packet and liked the idea very much.

2016-375 Mr. Kretz made a motion to authorize the Fire Department to form a Firefighting Explorer Post; and authorize the Township Administrator to sign for the Board. Mr. Roberts seconded. General discussion occurred regarding: the number of kids they would like to be in the program— need five to start but would like ten to fifteen; the adults are ready to go; both high school and middle school kids could apply; it will be placed on all available social media to advertise the program. They are hoping for an end of 2016, early 2017 start. The Trustees are happy to see the township working with the younger community to introduce them to the job and what the Department does; and persons under 21 years of age may participate. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

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There were no questions.

TRUSTEE:

Mr. Kretz gave a big thank you to the City of Beavercreek Planning Department on the 9/11 Memorial celebration, and also expressed his gratitude for Battalion Chief Young for his work during 9/11. It was explained that Lt. Seabold was at 9/11 too.

Mr. Kretz again made a public appeal to Ms. Ahrens to drop her Mandamus Request. Mr. Roberts had nothing. Ms. Graff discussed the investment account and how to see as much return as possible on township money. Mr. Kretz asked if the intern could do the cash flow projection.

FISCAL OFFICER:Re-appropriation:

2016-376 Mr. Kretz made a motion to re-appropriate:

from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-110-129-1501 Salaries (Finance Director), in the amount of \$13,000.00 and,

to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-110-213-1501 Medicare (Finance Director), in the amount of \$100.00 and,

to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-610-190-0000 Salaries (Parks), in the amount of \$7,500.00 and,

to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-610-211-0000 OPERS (Parks), in the amount of \$1,050.00 and,

to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-610-213-0000 Medicare (Parks), in the amount of \$110.00 and,

to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-690-190-1600 Salaries (Library), in the amount of \$750.00 and,

to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-690-211-1600 OPERS (Library), in the amount of \$105.00 and,

to re-appropriate from Account 1000-930-930-0000 Contingencies (General Fund), to Account 1000-690-213-1600 Medicare (Library), in the amount of \$15.00.

Mr. Roberts seconded. General discussion occurred regarding: the Finance Director line item. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

Vacation for two Fiscal Office staff:

Fiscal Officer Christy Ahrens asked the Trustees to clarify how much vacation time her two new employees should receive. Ms. Ahrens was under the impression that the two new employees would fall under the Township Employee Handbook and receive vacation as such, since neither had any prior township experience. Questions were asked regarding: what was offered and accepted when the employees started and the trustees dislike for not having the HR Manager part of the hiring process. HR Manager Trish Gustafson stated that she wrote the Employment Letters and gave the two staff members what was consistent with past practice. Ms. Ahrens asked that it be approved by the Trustees so there was no confusion in the future.

2016-377 Mr. Kretz made a motion approve the salary and benefits outlined in the written Employee letter, dated July 1, 2016, to Jan Schulz, as presented.

Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-378 Mr. Kretz made a motion approve the salary and benefits outlined in the written Employee letter, dated August 8, 2016, to Tina Bair, as presented.

Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

EXECUTIVE SESSION:

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2016-379 Mr. Kretz made a motion to go into Executive Session per ORC (G)(1) To consider the employment, dismissal, discipline and compensation of a public employee; and ORC(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action at 2:13 P.M. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-380 Mr. Roberts made a motion to come out of Executive Session at 3:40 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; and Mr. Kretz, yes.

2016-381 Mr. Roberts made a motion to Adjourn at 3:40 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____