

**Special Beaver Creek Trustee’s Meeting**

**Monday, November 14**

**2016**

Ms. Carol Graff called the Special Trustee Meeting to order at 8:00 A.M.

Roll Call: Ms. Carol Graff, Mr. Tom Kretz, and Mr. Jeff Roberts.

Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Road Superintendent Tim Parks, Fire Chief David VandenBos, Assistant to the Fiscal Officer, Jan Schultz, and Firefighters Andrew Brewer and Tyson Dean.

Present from the City of Beaver Creek were: Parks and Recreation Superintendent Kim Farrell and Public Administrative Services Director Mike Thonnerieux.

Present from the Beaver Creek Township Park District were: Board Chairman Bob Darden, Treasurer Ernie Muller, and Secretary Tabitha Guidone.

The Purpose of this Special Meeting was to meet in Open Session to discuss Park Consolidation and the Fire Department’s Standards of Coverage Report.

The City of Beaver Creek’s Parks and Recreation Superintendent Kim Farrell provided a PowerPoint presentation and commentary about the consolidation of park services and operations among the three governmental entities of (1) the City of Beaver Creek, (2) Beaver Creek Township, and (3) the Beaver Creek Township Park District. Under this plan, all services and operations would be merged into a combined Park District which would provide one face and one point of contact for Beaver Creek’s residents, as well as collaboration among all of the governments. All entities would continue to own their current grounds. Two undeveloped parks, within Beaver Creek Township, would be included in this agreement; as would Rotary Park. Greene County Park District would continue to maintain a separate identity.

Questions and general discussion occurred regarding organizational efficiencies, purchasing and buying power, management and operations, surplus time of Township staff being redirected to other road projects, current levies and future funding, marketing, governance, an advisory board, potential for asset transfers, the feasibility and overall strategy of the plan, and capital improvements.

Township Administrator/Public Safety Director Alex Zaharieff shared that, at the recommendation of Beaver Creek Township’s Legal Advisor, a small change was made to Item 31 of the Agreement to Consolidate Park Services.

Future meetings and timelines, about park consolidation, were presented as follows:

- Nov 16<sup>th</sup> ..... Work Session
- Nov 28<sup>th</sup> ..... City of Beaver Creek Vote
- Dec 5<sup>th</sup> ..... Beaver Creek Township Vote
- Dec 12<sup>th</sup> ..... Beaver Creek Township Park District Vote
- Jan 1<sup>st</sup> ..... Begin Educational Process

To allow those present from the City of Beaver Creek and the Beaver Creek Township Park District to return to their regular duties, the meeting was momentarily recessed at 8:50 A.M.; convening again at 9:05 A.M.

Trustees Ms. Carol Graff, Mr. Tom Kretz, and Mr. Jeff Roberts were present for updates and a discussion of the Fire Department’s Standards of Coverage Report. Also present were Township Administrator/Public Safety Director Alex Zaharieff, Fire Chief David VandenBos, Assistant to the Fiscal Officer, Jan Schultz, and Firefighters Andrew Brewer and Tyson Dean.

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Fire Chief David VandenBos requested permission to begin working on the following nine recommendations from the Standards of Coverage Report:

1. Reorganize senior staff to provide better strategic management,
2. Replace 3 Lieutenant positions with Captains to act as shift commanders,
3. Create a Fire Marshal position to provide supervision to the Fire Prevention Bureau,
4. Develop plan and timeline for the construction of two new fire stations,
5. Develop plan and timeline to hire additional firefighters to staff new fire stations,
6. Reassign Automatic Mutual Aid to minimize distribution discrepancies,
7. Evaluate ProQA for Fire Incidents
8. Improve crew Level turnout performance, and
9. Realign Fire Station Service Areas

Questions and general discussion occurred regarding the construction of two new fire stations (recommendation # 4). Chief VandenBos talked about the immediate need for the construction of one station and a more mid-term need for the construction of a second station.

Questions and general discussion occurred regarding the plan to hire additional firefighters to staff the new stations (recommendation # 5). Mr. Kretz requested that the Standards of Coverage Report be modified to include more specificity and clarity on staffing levels—nine per station (including Lieutenants) for a total of eighteen for the two new stations—one Lieutenant and two firefighters per 24-hour shift.

Chief VandenBos shared that reorganizing the Fire Department, by replacing 3 Lieutenants positions with Captains, and creating a Fire Marshal position should begin now. And, the hiring of nine new firefighters should begin by the first of the year (2017).

**2016-447** Mr. Kretz made a motion to approve moving forward with the nine recommendations, as presented and modified on 11-14-16 (# 5). Mr. Roberts seconded the motion. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

Chief VandenBos provided the Trustees with updates on a busy Veterans Day night (Friday, November 11<sup>th</sup>) for the Fire Department, with near simultaneous calls coming in—one at Red Robin; a grease fire in the restaurant’s hood system resulting in massive damage. The second call was to a crash site. Beavercreek Township Fire Department received mutual aid on these calls.

**2016-448** Mr. Roberts made a motion to Adjourn at 9:38 A.M. Mr. Kretz seconded the motion. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: \_\_\_\_\_

Fiscal Officer: \_\_\_\_\_