

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
February 8, 2021**

CALL TO ORDER

Board of Trustees Chair Tom Kretz called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Tom Kretz, Trustee and Vice Chair of the Board Deborah Wallace, Trustee Jessica Dean, Fiscal Officer Ryan A. Rushing, Township Administrator Alex Zaharieff, Fire Chief David VandenBos, Chief Nathan Heister, Associate Economic & Zoning Administrator Max McConnell, Road Superintendent Tim Parks, Fire Marshall Randy Grogean, Human Resources Director Trish Gustafson, Sergeant Chris Moore, Planner Ed Amhrein, Financial Manager Teri Molden, Deputy Green, and Legal Advisor Dawn Frick.

APPROVAL OF THE AGENDA

Trustee Kretz asked if there were any changes and/or modifications to the agenda.

20210208-Admin-A: Trustee Wallace made a **MOTION** to approve the agenda as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20210208-Admin-B: Trustee Dean made a **MOTION** Accept the General Ledger Report, in the amount of \$384,329.97, for the 1-27-21 payroll, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20210208-Admin-C: Trustee Wallace made a **MOTION** to approve Payment Listings Report, in the amount of \$196,304.55, for warrants through 2-8-21, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20210208-Admin-D&E: Trustee Dean made a **MOTION** to adopt the January 25, 2021 Regular Trustee Meeting Minutes and February 3, 2021 Special Trustee Meeting Minutes as presented, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK

Trustee Kretz stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to the next agenda item.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

Township Administrator Alex Zaharieff spoke regarding the request to purchase Traffic Analysis and Topographic Survey for the "Valley-Bell Connector."

Trustee Kretz asked if this cost is being paid wholly by the Township or if the cost is being shared with the county.

TA Zaharieff stated that the county has made a verbal commitment to split costs.

20210208-Admin-F: Trustee Wallace made a **MOTION** to approve purchase request to App Architecture for a Traffic Analysis and Topographic Survey in the amount of \$63,145.00, and to authorize the Township Administrator to sign for the Board, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the bi-weekly activity report.

HUMAN RESOURCES

Administrator Zaharieff presented the bi-weekly activity report.

COMMUNITY DEVELOPMENT AND RISK

Planner Ed Amhrein spoke regarding the river cleanup and the suggestion to award the contract to River Rangers, a 501c3 group.

Trustee Kretz asked to be sure that River Rangers are bonded and insured.

Planner Ed Amhrein reassured that they are.

Trustee Kretz suggested that any metal removed from the river be sold to fund future river cleanup projects.

**BEAVERCREEK TOWNSHIP BOARD OF TRUSTEES
FEBRUARY 8, 2021 MEETING MINUTES**

REGULAR MEETING

20210208-CDR-A: Trustee Wallace made a **MOTION** to award the contract for the "Little Miami River Debris Removal" Project to River Rangers International, Inc. according to the provisions of the Memorandum of Understanding between the Ohio Department of Natural Resources and Beavercreek Township and the Request for Proposals issued by Beavercreek Township, and to authorize the Township Administrator to sign for the Board, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly report.

INFORMATION TECHNOLOGY

Andrew Fessler from Perigon Solutions spoke regarding a new data backup solution.

20210208-IT-A: Trustee Dean made a **MOTION** to approve purchase request to Perigon Solutions for Data Backup Services and Hardware in the amount of \$23,163.50, and to authorize the Township Administrator to sign for the Board, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly report.

ROAD DEPARTMENT

Trustee Wallace asked if we have an enough beet juice.

Roads Superintendent Parks replied that we do, however we are waiting for storage space to become available.

Trustee Kretz asked about shared service agreement usage.

TA Zaharieff said that usage would be tracked by completing Township roads first and then keeping track of salt and beet juice usage for billing purposes.

20210208-Road-A: Trustee Wallace made a **MOTION** to approve purchase request (VIP Requisition #21-Road-0263) to Cargill for 700 tons of road salt in the amount of \$32,767, and to authorize the Township Administrator to sign for the Board, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly report.

FIRE DEPARTMENT

**BEAVERCREEK TOWNSHIP BOARD OF TRUSTEES
FEBRUARY 8, 2021 MEETING MINUTES**

REGULAR MEETING

Fire Chief David VandenBos requested that the Trustees mark their calendar for August 28-30, 2021 for events celebrating the 75th anniversary of the founding of the fire department. He also gave an update on the building of Station 65.

Trustee Kretz asked about the COVID impact.

Chief VandenBos spoke about the dissemination of vaccines within the Township for Greene County.

Administrator Zaharieff presented the bi-weekly report.

LEGAL ADVISOR

Nothing to bring to the board's attention at this time.

FISCAL OFFICER

Fiscal Officer Ryan Rushing noted that an Investment Oversight Committee will be held February 24th at 5:00pm.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) met last week and voted to access the TIF amendments.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee agenda had a meeting and the agenda is included in the next packet.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) will have an executive committee meeting next week.

Trustee Dean reported that the Health Department District Advisory Council had a meeting and discussed the efforts to get the vaccine out to the community.

Administrator Zaharieff reported that he is working on another shared service agreement with the City Manager. He spoke with the Superintendent about a meeting between the Trustees and the School Board.

Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had a no meeting.

Trustee Wallace reported that Greene County Township Association will meet on Zoom tomorrow at 6:30pm.


**BEAVERCREEK TOWNSHIP BOARD OF TRUSTEES
FEBRUARY 8, 2021 MEETING MINUTES**

REGULAR MEETING

Trustee Kretz reported that the Investment Oversight Committee has a meeting scheduled. He would like to discuss the possibility of leasing Township land for additional profit for the Township.

20210208-Admin-G: Trustee Wallace made a **MOTION** to adjourn the meeting, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:



Tom Kretz, Chair

ATTESTED:



Ryan A. Rushing, Fiscal Officer

2-22-2021
Date

