

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
February 22, 2021**

CALL TO ORDER

Board of Trustees Chair Tom Kretz called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Tom Kretz, Trustee and Vice Chair of the Board Debborah Wallace, Trustee Jessica Dean, Fiscal Officer Ryan A. Rushing, Township Administrator Alex Zaharieff, Fire Chief David VandenBos, Chief Nathan Heister, Associate Economic & Zoning Administrator Max McConnell, Road Superintendent Tim Parks, Fire Marshal Randy Grogean, Human Resources Director Trish Gustafson, Sergeant Chris Moore, Planning and Zoning Administrator Ed Amhrein, Legal Advisor Dawn Frick, Perigon's Andrew Fessler and Abraham Weaver.

APPROVAL OF THE AGENDA

Trustee Kretz asked if there were any changes and/or modifications to the agenda.

Administrator Zaharieff asked to amend the agenda to include Server Infrastructure Project under Information Technology.

20210222-Admin-A: Trustee Wallace **MOVED** to approve the agenda as amended, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20210222-Admin-B: Trustee Dean **MOVED** to accept the General Ledger Report, in the amount of \$395,104.20, for the 2-10-21 payroll, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20210222-Admin-C: Trustee Wallace **MOVED** to approve Payment Listings Report, in the amount of \$618,377.58, for warrants through 2-22-21, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20210222-Admin-D: Trustee Dean **MOVED** to adopt the February 8, 2021 Regular Trustee Meeting Minutes as presented, seconded by Trustee Wallace. Fiscal Officer

Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK

Trustee Kretz stated that this is the portion of the meeting in which citizens desiring to speak may do so.

Judy Paddock, 2917 Crohn Road, spoke about the development of the Township, schools, and taxes. She suggested that Impact fees could help.

Paula Baker, 2608 Brown Bark, spoke about the development of the Township, agricultural land development, taxes, school levies, and the effect on retirees.

Trustee Kretz spoke about sales of agricultural land and the inability of the Townships to stop them. He thanked the citizens for their comments.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

Fire Marshal Grogean thanked Fire Chief VandenBos, Township Administrator Zaharieff, and Associate Economic & Zoning Administrator Max McConnell for their efforts toward moving the county vaccination site to its new location.

20210222-Admin-E : A PROCLAMATION IN HONOR OF RUSS RESEARCH CENTER AND OHIO UNIVERSITY

Trustee Dean moved the adoption of the following **RESOLUTION**:

WHEREAS, the Greene County Public Health Department is responsible for issuing vaccinations against COVID-19 for the residents of Greene County; and

WHEREAS, such vaccinations were being administered in a location that suddenly became unavailable for that purpose, necessitating an abrupt relocation of the vaccination clinic; and

WHEREAS, Russ Research Center, LLC and Ohio University volunteered to allow vaccinations to take place in vacant manufacturing space within the Russ Research

Center located at 2730 Indian Ripple Rd. in Beavercreek Township.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Beavercreek Township, Greene County, Ohio extends its heartfelt gratitude to Russ Research, LLC and Ohio University for their selfless service to the residents of the Township and Greene County in preventing any interruption of this vital public health operation.

IN WITNESS WHEREOF, we have here unto set our hand and caused the SEAL of Beavercreek Township to be affixed this 22nd day of February, year 2021.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the bi-weekly activity report.

Trustee Kretz asked in the Sheriff's office is still providing, upon request, vacant house, business, or vacation checks.

Sergeant Moore replied that they are providing that service and the best way to do that is to contact central dispatch at 937-376-5111.

HUMAN RESOURCES

Administrator Zaharieff presented the bi-weekly activity report.

Trustee Wallace asked if there was any feedback on wellness payments.

HR Director Gustafson said that people are excited and that employees who have never participated before are now signed up.

COMMUNITY DEVELOPMENT AND RISK

Associate Economic & Zoning Administrator McConnell presented an applicant for alternate for the Board of Zoning Appeals.

**20210222-CDR-A : A RESOLUTION TO APPOINT KRISTIE GOTWALD TO
ALTERNATE BOARD MEMBER ON THE BOARD OF ZONING APPEALS**

Trustee Wallace moved the adoption of the following **RESOLUTION**:

WHEREAS, Ohio Revised Code §519.04 permits the Board of Township Trustees to create a Board of Zoning Appeals for Beaver Creek Township; and

WHEREAS, the Beaver Creek Township Trustees having considered available applicants for said Board of Zoning Appeals; and

WHEREAS, the Beaver Creek Township Board of Trustees hereby appoint Kristie Gotwald to Alternate board member of the Beaver Creek Township Board of Zoning Appeals, said term to expire on February 28, 2026 or until a suitable replacement is appointed.

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beaver Creek Township, Greene County, Ohio favorably passed the above Resolution.

FURTHER BE IT RESOLVED THAT, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Trustee Wallace thanked Ms. Gotwald for her attendance at the meeting and for stepping up.

Trustee Dean asked what warrants a follow up to a citizen complaint.

Fire Marshal Grogan responded that they will pursue any citizen phone call or complaint regarding zoning or fire prevention to determine the legitimacy of the complaint and pursue accordingly.

Trustee Kretz asked if there had been any progress on an automated system.

Fire Marshal Grogan replied that it was being investigated but the only quote received so far to provide that automation had been excessive so they are continuing to look for options.

Administrator Zaharieff presented the bi-weekly report.

INFORMATION TECHNOLOGY

20210222-IT-A: A RESOLUTION FINDING CERTAIN TOWNSHIP EQUIPMENT TO BE SURPLUS AND TO DISPOSE OF IT

Trustee Dean moved the adoption of the following **RESOLUTION**:

WHEREAS, the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired; and

WHEREAS, the Board is also authorized to sell, or otherwise dispose of, that property in accordance with that section of the O.R.C.; and

WHEREAS, the Board accepts the Township Administrator's recommendation for disposition of the property identified below, and declare it surplus,

NOW THEREFORE BE IT RESOLVED THAT the Board of Beaver Creek Township Trustees, hereby declare the equipment listed below as not needed for public use:

T-00064 (outdated Android tablet)
T-00066 (outdated Android tablet)
T-00068 (outdated Android tablet)
T-00069 (outdated Android tablet); and

FURTHER BE IT RESOLVED THAT the Township Administrator is authorized to sell that item, or otherwise dispose of it, in accordance with Township policy and practice; and

FURTHER BE IT RESOLVED THAT any proceeds resulting from the sale or disposition of that equipment be credited to the General Fund (1000); and

FURTHER BE IT RESOLVED THAT, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

TA Zaharieff spoke about the IT outage form last Friday.

Abraham Weaver from Perigon spoke about the outage and what is needed to upgrade the server environment, accompanying storage sub-system utilized by all shared services, and changing some network switches that the servers interact with. They also suggest dual-power, environment monitoring, and a secondary HVAC system.

Trustee Kretz asked if there is a surge protection beyond the UPS systems.

Chief Hiester replied that the system is in place and still functioning and is about 7 years old, not due for replacement.

Trustee Dean asked if there will be a service agreement with the new equipment.

Andrew Fessler from Perigon replied that there will be a service agreement similar to the one that was in place for the old equipment, 3 years with an option to renew.

Trustee Wallace asked if electrical upgrades were still being looked at.

TA Zaharieff replied that it is and spoke about the budget.

20210222-IT-B: Trustee Wallace **MOVED** to approve the server infrastructure project in an amount not to exceed \$135,000, and to authorize the Township Administrator to sign for the Board; seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly report.

ROAD DEPARTMENT

TA Zaharieff said that our Township did an excellent job during the recent snow storms. Citizens were calling in and expressing what a great job they thought the road department had done.

The Trustees commended the road department on their excellent work.

Administrator Zaharieff presented the bi-weekly report.

FIRE DEPARTMENT

Trustee Kretz asked if there would be any recurring costs associated with the acceptance of the dosimeter.

Chief VandenBos stated that the only recurring cost would be the maintenance cost and recertification costs. He explained the purpose and utilization by the HAZMAT team of the dosimeter.

20210222-Fire-A: Trustee Dean **MOVED** to approve the MOU accepting a transfer of ownership of a Ludlum 26-3 Direct Reading Dosimeter, and associated equipment, from Greene County EMA to Beaver Creek Township and authorize the Township Administrator to sign for the Board, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

20210222-Fire-B: A RESOLUTION ACCEPTING THE DONATION OF WEBER SMOKEFIRE PELLET GRILLS

Trustee Wallace moved the adoption of the following resolution:

WHEREAS the Ohio Revised Code §505.10(A) allows the Board of Township Trustees to accept, on behalf of the Township, the donation of any real or personal property for any Township use; and

WHEREAS the Lowe's #89 store located in Beaver Creek, Ohio, wishes to donate seven (7) Weber Smokefire Pellet Grills, valued at \$999.00 each.

NOW, THEREFORE BE IT RESOLVED THAT:

1. the Board of Beaver Creek Township Trustees, graciously accept the donation of the Weber Smokefire Pellet Grills and thank Lowe's, on behalf of the Township;
2. the donated items be added to the Township's inventory, in accordance with Township policy and practice; and
3. all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

20210222-Fire-C : A RESOLUTION FINDING CERTAIN TOWNSHIP PROPERTY TO BE SURPLUS AND TO DISPOSE OF IT

Trustee Dean moved the adoption of the following resolution:

WHEREAS the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired;

WHEREAS the Board is also authorized to sell, or otherwise dispose of, that property in accordance with that section of the O.R.C.; and

WHEREAS the Board accepts the Fire Chief's and Township Administrator's recommendation for disposition of the property identified below and declare it surplus.

- 2012 Chevrolet Caprice (6G1MK5U24CL623592)
- 2009 Chevrolet Tahoe (1GNFGK03029R225052)
- 2009 Chevrolet Tahoe (1GNFK03X9R223047)
- 2006 Ford F250 (1FTSH21506ED96438)

NOW, THEREFORE BE IT RESOLVED THAT the Board of Beaver Creek Township Trustees

1. declare the listed property as unfit for the use for which it was acquired;
2. authorize the sale of that property, or other disposition of it, in accordance with Township policy and practice;
3. direct any proceeds from the sale, or disposition, of the Chevrolet Caprice be credited to the General Fund (1000) and that any proceeds from the remaining property be credited to the Fire Fund (2192); and
4. affirm all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Chief VandenBos spoke about PPE supplies and changes in the guidelines from the CDC and state. He also spoke about the changes in cleaning N-95 masks.

Trustee Kretz asked if crews were still wearing masks during rescue calls.

Chief VandenBos replied that masks would be used but they may be different types of masks.

Administrator Zaharieff presented the bi-weekly report.

LEGAL ADVISOR

Nothing to bring to the board's attention at this time.

FISCAL OFFICER

Fiscal Officer Ryan Rushing noted that The Township has received \$3,041,000 in tax advancement at this point. Real estate tax bills are due February 26th. The Investment Advisory Committee is on February 24th.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) had no report.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee agenda had a meeting and the agenda will be included in the next packet.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) will have a meeting tomorrow.

Trustee Dean reported that the Health Department District Advisory Council will have a meeting the beginning of March.

Administrator Zaharieff reported that he has had no meetings.

Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had a no meeting.

Trustee Wallace reported that Greene County Township Association met and she thanked Beaver Creek Township for hosting and Alex Zaharieff and Fred Pomeroy for

speaking at the meeting about the airport and Station 65. She invited members to the first in-person meeting on March 9th at 5:00 pm.

Trustee Kretz reported that the Investment Oversight Committee has a meeting scheduled.

EXECUTIVE SESSION

20210222-Admin-F: Trustee Wallace **MOVED** to enter Executive Session. pursuant to Section 121.22 (G)(1) of the Ohio Revised Code to consider the employment and compensation of a public employee, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

20210222-Admin-G: Trustee Dean made a **MOTION** to come out of Executive Session, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

20210222-Admin-H: Trustee Wallace made a **MOTION** to adjourn the meeting, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:



Tom Kretz, Chair

ATTESTED:



Ryan A. Rushing, Fiscal Officer

3-8-2021
Date