

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
April 11, 2022**

CALL TO ORDER

Board of Trustees Chair Debborah Wallace called the regular meeting of the Beavercreek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Debborah Wallace, Trustee and Vice Chair of the Board Jessica Dean, Trustee Tom Kretz, Fiscal Officer Ryan A. Rushing, Township Administrator Alex Zaharieff, Fire Chief David VandenBos, Road Superintendent Tim Parks, Fire Marshall Randy Grogean, Associate Economic & Zoning Administrator Max McConnell, Human Resources Director Trish Gustafson, Sergeant Chris Moore, Financial Manager Teri Molden, and Legal Advisor Dawn Frick.

APPROVAL OF THE AGENDA

Trustee Wallace asked if there were any changes and/or modifications to the agenda.

20220411-Admin-A: Trustee Dean **MOVED** to approve the agenda as presented, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20220411-Admin-B: Trustee Kretz **MOVED** accept the General Ledger Report, in the amount of \$313,891.59, for the 4-6-22 payroll, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220411-Admin-C: Trustee Dean **MOVED** to approve Payment Listings Report, in the amount of \$262,349.65, for warrants through 4-7-22, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20220411-Admin-D: Trustee Kretz **MOVED** to adopt the March 28, 2022, Regular Trustee Meeting Minutes as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK

Trustee Wallace stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to the next agenda item.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

20220411-Admin-E: A PROCLAMATION DESIGNATING APRIL 2022 AS NATIONAL NATIVE PLANT MONTH

Trustee Kretz moved to adopt the following resolution:

WHEREAS, native plants are indigenous species that have evolved and occur naturally in a particular region, ecosystem, and habitat; and

WHEREAS, there are more than 150 native plant species in Beavercreek Township, which include trees, shrubs, vines, grasses, and wildflowers; and

WHEREAS, native plants are well adapted to local soils, temperatures, precipitation, and environmental conditions, and consequently do the best job of conserving and protecting our environment and adapting to its changes; and

WHEREAS, native plants help filter and clean drinking water, remove contaminants from the air, provide shelter as well as nectar, pollen, and seeds that serve as food for native butterflies, insects, birds, and other wildlife in ways that non-native plants cannot; and

WHEREAS, habitat loss and degradation, extreme weather events, and invasive species have contributed to the decline of native plants in Beavercreek Township.

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beavercreek Township designate April 2022 as Native Plant Month and recognize the benefits of native plants to the environment of Beavercreek Township.

FURTHER BE IT RESOLVED THAT, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

The joint Township and City meeting agenda was presented. If the Board desires any changes, they will be sent to the Administrator.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the bi-weekly activity report.

Administrator Zaharieff presented the monthly activity report.

The new traffic patterns on 35 were discussed to include additional signage, paving, medians, lights, and timing.

HUMAN RESOURCES

Administrator Zaharieff presented the bi-weekly activity report.

Two new fraudulent unemployment claims are being worked on.

COMMUNITY DEVELOPMENT AND RISK

20220411-CDR-A: A PROCLAMATION RECOGNIZING THE VOLUNTEERS OF THE TOWNSHIP'S BOARD AND COMMISSIONS DURING NATIONAL VOLUNTEER WEEK

Trustee Dean moved to adopt the following resolution:

WHEREAS National Volunteer Week was established in 1974 as an opportunity to recognize the impact of volunteer service and the power of volunteers...to build stronger communities; and

WHEREAS the members of the Beaver Creek Township Zoning Commission and of the Beaver Creek Township Board Zoning Appeals continue a practice of volunteerism in Beaver Creek; and

WHEREAS the Zoning Commission members makes recommendations to the Township concerning changes to the Zoning Resolution; and

WHEREAS the Board of Zoning Appeals hear cases regarding contested zoning decisions; and **WHEREAS** on this date, the Beaver Creek Township Board of Trustees

wishes to recognize the volunteers of the Beaver Creek Township Zoning Commission, namely:

Seth Axthelm	Robert Geist
Kristin Horton	Ann Stalter
Jeffrey Brown	Jonathan Hung (Alternate)
Foster Reif (Alternate)	

WHEREAS on this date, the Beaver Creek Township Board of Trustees also wishes to recognize the volunteers of the Beaver Creek Township Board of Zoning Appeals, namely:

Leonard Hemmerich	Brent Huntsman
Emil Martinsek	Andrew Peed
John Thomas	Kristie Gotwald (Alternate)
Melanie Burja (Alternate)	

NOW, THEREFORE BE IT PROCLAIMED THAT, we, the Board of Trustees of Beaver Creek Township proclaim the week of April 17th through April 23rd, 2022, to be National Volunteer Week in Beaver Creek Township, in honor of the men and women who serve on the Zoning Commission and Board of Zoning Appeals for the Beaver Creek Township Community.

Trustee Kretz seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

Trustee Kretz asked for a map of where fiber lines are going to be located and TA Zaharieff stated that he could try to request one.

INFORMATION TECHNOLOGY

20220411-IT-A: A RESOLUTION FINDING CERTAIN TOWNSHIP EQUIPMENT TO BE SURPLUS AND TO DISPOSE OF IT

Trustee Kretz moved to adopt the following resolution:

WHEREAS, the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired; and

WHEREAS, the Board is also authorized to sell, or otherwise dispose of, that property

in accordance with that section of the O.R.C.; and

WHEREAS, the Board accepts the Township Administrator's recommendation for disposition of the property identified below, and declare it surplus,

NOW THEREFORE BE IT RESOLVED THAT the Board of Beaver Creek Township Trustees, hereby declare the equipment listed below as not needed for public use:

T-004705 HP A5120 48-port POE switch (retired network switch)

T-010985 HPE OfficeConnect 1950 24-port POE switch (retired network switch)

FURTHER BE IT RESOLVED THAT the Township Administrator is authorized to sell that item, or otherwise dispose of it, in accordance with Township policy and practice; and

FURTHER BE IT RESOLVED THAT any proceeds resulting from the sale or disposition of that equipment be credited to the General Fund (1000); and

FURTHER BE IT RESOLVED THAT, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

FINANCE DEPARTMENT

Administrator Zaharieff presented the bi-weekly activity report.

ROAD DEPARTMENT

Superintendent Parks and Mr. Schroeder spoke regarding the need for a new street sweeper. Questions regarding the ability and capacity of the street sweeper were responded to. It is noted that this purchase is being afforded to the Township by the American Rescue Plan Act (ARPA) Fund.

20220411-Road-A: Trustee Kretz **MOVED** to approve purchase request VIP Requisition #22-Road-0379 to Jack Doheny Equipment for one 2023 Elgin Street Sweeper in the amount of \$322,000.00, and to authorize the Township Administrator to sign for the Board, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

FIRE DEPARTMENT

Chief VandenBos spoke about the Auxiliary being recognized by the Governor and Lt. Governor for their nomination for a 2022 ServeOhio Award.

20220411-Fire-A: A RESOLUTION RECOGNIZING THE FIRE DEPARTMENT AUXILIARY AND THEIR ONGOING SUPPORT FOR THE FIRE DEPARTMENT AND THE BEAVERCREEK COMMUNITY

Trustee Kretz moved to adopt the following resolution:

WHEREAS National Volunteer Week was established in 1974 as an opportunity to recognize the impact of volunteer service and the power of volunteers...to build stronger communities; and

WHEREAS the members of the Fire Department Auxiliary continue a tradition of volunteerism in Beavercreek dating back to the establishment of the fire department in 1946, followed by the districts' Women's Auxiliaries of the 1950's; and

WHEREAS the current Fire Department Auxiliary was formed in 1995 under the care of Brother Tom Payne with "volunteers from the BTFD family and community, who although not directly involved in fire suppression or emergency medical services, are committed to supporting those who are"; and

WHEREAS the Auxiliary supports the fire department through victim assistance, on-scene support, social activities, CERT, fire incident technicians, fire cadets, and many other roles; and

WHEREAS each year, the volunteers of the Fire Department Auxiliary donate thousands of hours of their time to "nurturing the BTFD family, and to reaching out to help the Beavercreek Community.

NOW, THEREFORE BE IT PROCLAIMED THAT, we, the Board of Trustees of Beavercreek Township proclaim the week of April 17th through April 23rd, 2022, to be National Volunteer Week in Beavercreek Township, in honor of the men and women of

the Fire Department Auxiliary and their dedication, commitment and support of the fire department and the Beaver Creek Community.

Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Chief VandenBos noted that a display of awards presented to the Auxiliary will be created in the downstairs hallway of Station 61.

20220411-Fire-B: A RESOLUTION RECOGNIZING THE CRITICALLY IMPORTANT ROLE PLAYED BY THE CITY OF BEAVERCREEK POLICE DISPATCHERS

Trustee Dean moved to adopt the following resolution:

WHEREAS emergencies can occur at any time that require police fire or emergency medical services; and

WHEREAS when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the City of Beaver Creek Police Dispatch; and

WHEREAS Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services, soliciting life-saving information about emergencies and dispatching the appropriate response; and

WHEREAS Public Safety Telecommunicators are the single vital link for our firefighters by monitoring their activities by radio, providing them information, and ensuring their safety; and

WHEREAS City of Beaver Creek Police Dispatchers actively train with our firefighters to improve communications and understanding of our respective areas of operation; and

WHEREAS Public Safety Telecommunicators of the City of Beaver Creek Police Dispatch have contributed to the successful suppression of fires and treatment of patients; and

WHEREAS each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE BE IT PROCLAIMED THAT, we, the Board of Trustees of Beaver Creek Township proclaim the week of April 10 through April 16, 2022, to be National Public Safety Telecommunicators Week in Beaver Creek Township, in honor of the men and women of the City of Beaver Creek Police Dispatch whose diligence and professionalism keep our township and citizens safe.

Trustee Kretz seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220411-Fire-C: A RESOLUTION RECOGNIZING THE CRITICALLY IMPORTANT ROLE PLAYED BY THE XENIA GREENE CENTRAL COMMUNICATIONS DISPATCHERS

Trustee Kretz moved to adopt the following resolution:

WHEREAS emergencies can occur at any time that require fire, emergency medical services, or law enforcement; and

WHEREAS when an emergency occurs the prompt response of firefighters, paramedics, and Sheriff's deputies is critical to the protection of life and preservation of property; and,

WHEREAS the safety of our firefighters and Sheriff's deputies is dependent upon the quality and accuracy of information obtained from citizens who telephone the Xenia Greene Central Communications Center; and,

WHEREAS Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services, soliciting life-saving information about emergencies and dispatching the appropriate response; and

WHEREAS Public Safety Telecommunicators are the single vital link for our firefighters and sheriff's deputies by monitoring their activities by radio, providing them information and ensuring their safety; and,

WHEREAS Xenia Greene Central Communications Center Dispatchers actively train with our firefighters to improve communications and understanding of our respective areas of operation; and

WHEREAS Public Safety Telecommunicators of the Xenia Greene Central Communications Center have contributed to the suppression of fires, treatment of patients, and apprehension of criminals; and,

WHEREAS each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE BE IT PROCLAIMED THAT, we, the Board of Trustees of Beaver Creek Township proclaim the week of April 10 through April 16, 2022, to be National Public Safety Telecommunicators Week in Beaver Creek Township, in honor of the men and women of the Xenia Greene Central Communications Center whose diligence and professionalism keep our township and citizens safe

Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

LEGAL ADVISOR

Nothing to bring to the board's attention at this time.

FISCAL OFFICER

Fiscal Officer Rushing presented the resolution. He stated this new rule called the "Standard Allowance" was implemented by the US Department of Treasury and went into effect April 1, 2022. By adopting the Standard Allowance rule, it allows the Township the greatest flexibility and ability to utilize the ARPA Fund for the greatest and best possible use for the Township.

20220411-FIN-A: A RESOLUTION ADOPTING THE STANDARD ALLOWANCE OF THE AMERICAN RESCUE PLAN ACT (ARPA) FUND

Trustee Dean moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the "ARPA Funds") from the American Rescue Plan Act of 2021 ("ARPA" or the "Act"); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local

government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

(1) **USE OF FUNDS.** Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 –

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or SAMPLE 4/11/2022 100 of 103 “Where residents feel the comforts of home.” Page 2 of 4 county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that: Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

WHEREAS, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, “Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or “rainy day” funds

NOW THEREFORE BE IT RESOLVED THAT, by the Beaver Creek Township Trustees, Greene County, Ohio, that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services, public infrastructure improvements and repairs, and public utility improvements and repairs.
2. The Fiscal Officer is hereby authorized to issue purchase orders, draw warrants, and issue vouchers from the ARPA Fund, complete transaction, and submit all applicable reports necessary to be in compliance with US Treasury Guidance.

3. The use as described herein serves the objectives of the Act by providing services traditionally provided by a government.
4. Accordingly, it is in the best interests of the Township and is deemed a priority for the community.
5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) created an economic development district. Member agencies will be able to submit proposals for funding.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee had no report.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) had no report.

Trustee Dean reported that the Health Department District Advisory Council met. No report.

Administrator Zaharieff reported that the School Superintendent, City Manager, and Township Representative committee -met to create an agenda for the joint meeting and discuss the earnings tax on the ballot in May. The super street was discussed. Meeting with the superintendent is planned to create an agenda for the joint meeting this summer and some mutual projects.

BEAVERCREEK TOWNSHIP BOARD OF TRUSTEES
April 11, 2022 MEETING MINUTES

REGULAR MEETING


Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had a meeting and information was given to the Trustees.

Trustee Wallace reported that Greene County Township Association meeting is April 12th at Ohio University, catered by Hot Head Burritos.

Trustee Kretz reported that the Investment Oversight Committee has no report.

20220411-Admin-F: Trustee Kretz made a **MOTION** to adjourn the meeting, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:



Deborah L. Wallace, Chair

ATTESTED:



Ryan A. Rushing, Fiscal Officer

4-25-2022

Date

