

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
April 25, 2022**

CALL TO ORDER

Board of Trustees Chair Debborah Wallace called the regular meeting of the Beavercreek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Debborah Wallace, Trustee and Vice Chair of the Board Jessica Dean, Trustee Tom Kretz, Fiscal Officer Ryan A. Rushing, Fire Chief David VandenBos, Road Superintendent Tim Parks, Fire Marshall Randy Grogan, Associate Economic & Zoning Administrator Max McConnell, Human Resources Director Trish Gustafson, Sergeant Chris Moore, Financial Manager and Acting Township Administrator Teri Molden, and Legal Advisor Dawn Frick.

APPROVAL OF THE AGENDA

Trustee Wallace asked if there were any changes and/or modifications to the agenda.

20220425-Admin-A: Trustee Dean **MOVED** to approve the agenda as presented, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20220425-Admin-B: Trustee Kretz **MOVED** accept the General Ledger Report, in the amount of \$333,036.94, for the 4-20-22 payroll, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220425-Admin-C: Trustee Dean **MOVED** to approve Payment Listings Report, in the amount of \$255,667.71, for warrants through 4-21-22, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20220425-Admin-D: Trustee Kretz **MOVED** to adopt the April 11, 2022, Regular Trustee Meeting Minutes as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220425-Admin-E: Trustee Kretz **MOVED** to adopt the April 11, 2022, Special Trustee Meeting Minutes as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion

adopted.

CITIZENS DESIRING TO SPEAK

Trustee Wallace stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to the next agenda item.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

20220425-Admin-F: A PROCLAMATION DESIGNATING THE FIRST WEEK OF MAY AS PUBLIC SERVICE RECOGNITION WEEK

Trustee Dean moved to adopt the following resolution:

WHEREAS, our residents are served every single day by public servants at the federal, state, county, and local government; and

WHEREAS, Public Service Recognition Week has been celebrated the first week of May since 1985 to honor the men and women who serve our nation as federal, state, county, and local government employees; and

WHEREAS, public service is an honorable calling that involves a wide variety of challenging and rewarding professions, including providing recreational services, maintaining public safety, improving transportation, protecting our environment, and performing administrative and management activities which are essential to efficient and effective operation of government; and

WHEREAS, Beaver Creek Township employees contribute significantly to the quality of life for the Beaver Creek Community, with their commitment to excellence, high ethical standards, and diversity of skills; and

WHEREAS, excellence in the delivery of public service helps keep Beaver Creek Township strong, prosperous, and a wonderful place in which to live, work, play and volunteer.

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beaver Creek Township designate the first week of May as Public Service Recognition Week to recognize the accomplishments and contributions of the Beaver Creek Township employees.

BE IT FURTHER RESOLVED, that we urge all citizens to recognize and express their appreciation for the important contributions by public employees throughout the

Beavercreek Community. IN WITNESS WHEREOF, we have here unto set our hand and caused the SEAL of Beavercreek Township to be affixed this 25th day of April, year 2022.

Trustee Kretz seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

GREENE COUNTY SHERIFF'S OFFICE

Acting Administrator Molden presented the bi-weekly activity report.

HUMAN RESOURCES

Acting Administrator Molden presented the bi-weekly activity report.

COMMUNITY DEVELOPMENT AND RISK

20220425-CDR-A: A RESOLUTION TO APPLY FOR GREENE COUNTY COMMUNITY IMPROVEMENT GRANT FUNDING FOR RENOVATION OF THE LEWIS E. JACKSON REGIONAL AIRPORT TERMINAL FACILITY

Trustee Kretz moved to adopt the following resolution:

WHEREAS, The Greene County Department of Development provides grant funding to communities through the Community Investment Grant (CIG) program; and

WHEREAS, The Lewis E. Jackson Greene County Regional Airport is a crucial part of the economic infrastructure of Beavercreek Township and Greene County; and

WHEREAS, The Greene County Airport Board desires to renovate the terminal facility at the Airport in order to support the existing flight operations and educational programs hosted at the Airport;

NOW THEREFORE BE IT RESOLVED THAT:

- 1) The Board of Trustees of Beavercreek Township, Greene County, Ohio authorizes the Township Administrator to apply for CIG program funding on behalf of the Trustees.

- 2) The Board of Trustees approves the Township Administrator to negotiate a Memorandum of Understanding between the Trustees and the Greene County Regional Airport Board which prescribes the method of dispersing the CIG funds. The MOU shall be approved by the Board of Trustees before any funds may be dispersed.

3) The Board of Trustees authorize the Township Administrator to sign any paperwork related to the CIG grant on behalf of the Board.

FURTHER BE IT RESOLVED THAT, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Acting Administrator Molden presented the bi-weekly activity report.

Trustee Kretz noted that the housing permit numbers look different than current activity, but maybe contributed permits issued months ago and requested a comparison of quarterly versus year to date permits.

Trustee Wallace asked about zoning violation deadlines on the bi-weekly report and if staff has been successful in resolving those as some have appeared on several bi-weekly reports.

Fire Marshal Grogean gave updates and stated staff is making progress on those violations.

INFORMATION TECHNOLOGY

Acting Administrator Molden presented the bi-weekly activity report.

FINANCE DEPARTMENT

Acting Administrator Molden presented the bi-weekly activity report.

ROAD DEPARTMENT

Acting Administrator Molden presented the bi-weekly activity report.

FIRE DEPARTMENT

Firefighters Bowman and Jones were commended for interactions during a recent medic call.

Acting Administrator Molden presented the bi-weekly activity report.

LEGAL ADVISOR

Nothing to bring to the board's attention at this time.

FISCAL OFFICER

Fiscal Officer Rushing spoke about 2023 tax budget requirements and the future requirement of a public hearing for the 2023 tax budget. He stated the last two years, the Greene County Budget Commission waived the requirement of a tax budget due to the COVID19 Pandemic. The purpose of the tax budget is to prove a need for the property tax levies being collected and to ensure there is not a planned deficit.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) has no report.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) had no report.


Trustee Dean reported that the Health Department District Advisory Council had no report.

Trustee Wallace reported that Greene County Township Association will meet in May.

Trustee Kretz reported that the Investment Oversight Committee has no report.

20220425-Admin-G: Trustee Kretz made a **MOTION** to adjourn the meeting, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:


Deborah L. Wallace, Chair

ATTESTED:


Ryan A. Rushing, Fiscal Officer

5-9-2022
Date

