

**BEAVERCREEK TOWNSHIP BOARD OF TRUSTEES
APRIL 26, 2021 MEETING MINUTES**

REGULAR MEETING

Administrator Zaharieff reported that he will meet with the city manager next week. No meeting with the Superintendent.

Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had a no meeting.

Trustee Wallace reported that Greene County Township Association met at the Greene County Engineers office and toured the facility and saw the equipment for sale.

Trustee Kretz and Fiscal Officer Rushing reported that the Investment Oversight Committee has no report.

Trustee Kretz asked the fiscal officer for a quarterly cash flow projection and Fiscal Officer Rushing will include it in his next report.

20210426-Admin-F: Trustee Wallace made a **MOTION** to adjourn the meeting, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:



Tom Kretz, Chair

ATTESTED:



Ryan A. Rushing, Fiscal Officer

5-10-2021
Date

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REGULAR MEETING

approximately \$154,000.00 due to COVID.

Fire Chief VandenBos gave exact hours and dollars spent per COVID related item.

Trustee Kretz asked if there was any avenue to request reimbursement for that lost revenue.

TA Zaharieff stated that there was not.

Trustee Wallace asked if there was an update on whether the Federal government would be correcting the exclusion of Townships from the last stimulus grant.

TA Zaharieff stated that he had received no updates.

Administrator Zaharieff presented the bi-weekly report.

LEGAL ADVISOR

Legal Advisor Dawn Frick gave an awareness item regarding a case from the Ohio Supreme Court regarding a Public Records Request for all legal bills regarding OTARMA or another organization. If the Township receives a request regarding this information there is a current ruling that even if the organization does not have that information, they are required to provide it. This ruling is continuing to be looked at.

TA Zaharieff stated that he and Fiscal Officer Rushing know there are legal entities sending out public records requests testing policies and that he appreciates the update.

FISCAL OFFICER

Fiscal Officer Rushing stated that he has nothing to bring to the Board at this time.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) had no report.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee has a meeting and the agenda is included in the packet.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) will meet tomorrow.

Trustee Dean reported that the Health Department District Advisory Council will meet in May.

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REGULAR MEETING

Trustee Wallace spoke about how we get interns in to teach and train with the hope of hiring them to work for the Township and is very happy that this process worked out with Mr. Hodson.

20210426-Fire-A: A RESOLUTION HIRING ONE REGULAR PART-TIME FIRE INSPECTOR

Trustee Dean moved the adoption of the following **RESOLUTION**:

WHEREAS, Resolution 20201109-F, passed by the Board on November 9, 2020, authorized a staffing level of one part-time fire inspector; and

WHEREAS, the fire department currently has no part-time fire inspector.

NOW, THEREFORE BE IT RESOLVED THAT the Board of Beaver Creek Township Trustees, hereby reclassify the following employee to a regular part-time fire inspector at the prescribed rate of pay and benefits in accordance with the Beaver Creek Township Policy Manual, with the new position effective May 1, 2021:

Thomas Hodson III, Grade 3, Step 1 (\$15.31/hour)

FURTHER BE IT RESOLVED THAT all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Chief Hiester talked about interior finish materials for countertops and their ability to withstand wear. Laminate, Corian, quartz and granite samples were discussed. The diamond plate was removed from the change proposal from last meeting.

Trustee Kretz spoke about the solid surface materials and the Board agreed that granite was their choice of materials. No vote was required because the amount was below the required threshold for a Board vote.

Trustee Kretz asked about the COVID vaccination clinic status.

Fire Chief VandenBos replied that the fire department is getting conflicting information. He has received information that May 7th is the last day to accept appointments but that vaccines may still be given there after that date.

Trustee Kretz reiterated from the Fire report that the fire department has lost

ROAD DEPARTMENT

Trustee Kretz asked how often the mower is used and if it would be possible to rent.

Road Superintendent Parks responded that it would be difficult to rent as it is a high maintenance piece of equipment. This piece of equipment is a good investment and he discussed the uses of the piece of equipment and its effect on road maintenance.

Trustee Wallace asked about the county determination to take a different approach on mowing.

Superintendent Parks responded that he believes that is in reference to the eastern side of the county which provides a different terrain.

20210426-Road-A: Trustee Wallace moved to approve the purchase request #21-Road-0278 to Parsons Equipment Company for one Bomford Kestrel VFA 5.7/19 ft. reach arm and mower head in the amount of \$45,000, and to authorize the Township Administrator to sign for the Board, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Trustee Wallace asked what the tractor would cost new.

Superintendent Parks responded that it would cost at least \$75,000.

20210426-Road-B: Trustee Dean moved to approve the purchase request #21-Road-0277 to Greene County Engineer for a 2016 John Deere tractor including mowers, and parts for \$26,000, and authorize the Township Administrator to sign for the Board, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly report.

Trustee Kretz asked about the cemetery project.

Superintendent Parks responded that the physical portion is done but there is still a matter of sitting down with the finance office and that there is certainty that no grave will be sold that is not available.

FIRE DEPARTMENT

Fire Marshal Grogan spoke about the request to fill a part-time vacancy in the fire prevention department. Mr. Thomas Hodson is currently filling that position as an intern with the help of a grant that expires at the end of April. Fire Marshal Grogan spoke about the projects and assistance that Mr. Hodson has provided during his time with the department and requested that he be hired part-time to continue to fill this role.

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REGULAR MEETING

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Trustee Dean seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the bi-weekly activity report.

Sergeant Moore reported that fraud reports are up because of the data breach at Job and Family Services. He is working on traffic plans for soccer season.

Trustee Kretz asked what support is being provided for Ace Task Force.

TA Zaharieff says they are still working with a private citizen on a donation and that leadership transitions in the organization are occurring.

HUMAN RESOURCES

20210426-HR-A: Trustee Wallace moved to approve the COBRA policy as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

COMMUNITY DEVELOPMENT AND RISK

Administrator Zaharieff presented the bi-weekly activity report.

Trustee Kretz asked if the Valley/Bell connector road is a county road or township road.

TA Zaharieff stated that it is a county road.

Trustee Kretz stated that it is then on a county thoroughfare plan. The standards of coverage state that the Township must improve fire/ medic service times to that region. Density in the area was discussed.

INFORMATION TECHNOLOGY

TA Zaharieff presented the bi-weekly report.

**BEAVERCREEK TOWNSHIP BOARD OF TRUSTEES
APRIL 26, 2021 MEETING MINUTES**

REGULAR MEETING

Trustee Kretz stated that this is the portion of the meeting in which citizens desiring to speak may do so.

Chet Bryant, 1234 Homestead Dr., addressed the citizens feelings regarding the Valley/Bell connector road.

Charlie Schwegman, 2160 Forest Bend Rd., president of the Woodridge HOA, addressed that citizens of his community support the initiative presented by Mr. Bryant.

PRE-SCHEDULED SPEAKER

Having no Old Business, the Board moved to the next agenda item.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

20210426-Admin-E: A RESOLUTION FINDING CERTAIN TOWNSHIP EQUIPMENT TO BE SURPLUS AND TO DISPOSE OF IT

Trustee Wallace moved the adoption of the following resolution:

WHEREAS, the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired; and

WHEREAS, the Board is also authorized to sell, or otherwise dispose of, that property in accordance with that section of the O.R.C.; and

WHEREAS, the Board accepts the Township Staff's recommendation for disposition of the property identified below, and declare it surplus.

2012 Chevrolet - Malibu LS 1G1ZA5EU6CF387113

NOW, THEREFORE, BE IT RESOLVED that the Board of Beaver Creek Township Trustees, hereby declare the equipment as not needed for public use; and

FURTHER BE IT RESOLVED that the Township is authorized to sell that item, or otherwise dispose of it, in accordance with Township policy and practice; and

FURTHER BE IT RESOLVED that any proceeds resulting from the sale or disposition of that equipment be credited to the General Fund (1000-002-951-0000) Sale of Fixed Assets.

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
April 26, 2021**

CALL TO ORDER

Board of Trustees Chair Tom Kretz called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Tom Kretz, Trustee and Vice Chair of the Board Deborah L. Wallace, Trustee Jessica Dean, Fiscal Officer Ryan A. Rushing, Township Administrator Alex Zaharieff, Fire Chief David VandenBos, Chief Nathan Hiester, Road Superintendent Tim Parks, Fire Marshal Randy Grogean, Human Resources Director Trish Gustafson, Sergeant Chris Moore, and Legal Advisor Dawn Frick.

APPROVAL OF THE AGENDA

Trustee Kretz asked if there were any changes and/or modifications to the agenda.

20210426-Admin-A: Trustee Wallace **MOVED** to approve the agenda for the April 26, 2021 meeting as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FINANCE OFFICE REPORTS

20210426-Admin-B: Trustee Dean **MOVED** to accept the General Ledger Report, in the amount of \$394,885.03, for 4-21-21 payroll, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20210426-Admin-C: Trustee Wallace **MOVED** to approve Payment Listings Report, in the amount of \$498,014.12, for warrants through 4-22-21, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20210426-Admin-D: Trustee Dean **MOVED** to adopt the April 12, 2021 Regular Trustee Meeting Minutes as presented, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK