

**BEAVERCREEK TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting Minutes  
July 11, 2022**

**CALL TO ORDER**

Board of Trustees Chair Debborah Wallace called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Debborah Wallace; Trustee and Vice Chair of the Board Jessica Dean; Trustee Tom Kretz; Fiscal Officer Ryan A. Rushing; Township Administrator Alex Zaharieff; Fire Chief David VandenBos; Road Superintendent Tim Parks; Fire Marshall Randy Grogan; Sergeant Chris Moore; Finance Director Teri Molden; Human Resource Director, Trish Gustafson; and Lieutenant Courtney Harman.

**APPROVAL OF THE AGENDA**

Trustee Wallace asked if there were any changes and/or modifications to the agenda. Hearing none, Trustee Wallace asked for a motion to approve the agenda.

**20220711-Admin-A:** Trustee Dean **MOVED** to approve the agenda as presented, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**ACCEPTING FISCAL OFFICE REPORTS**

**20220711-Admin-B:** Trustee Kretz **MOVED** to accept the General Ledger Report, in the amount of, \$315,966.55, for the 6-29-22 payroll, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20220711-Admin-C:** Trustee Dean **MOVED** to approve Payment Listings Report, in the amount of \$362,776.44 for warrants through 7-07-22, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**APPROVAL OF THE MEETING MINUTES**

**20220711-Admin-D:** Trustee Kretz **MOVED** to adopt the June 27, 2022, Special Trustee Meeting Minutes as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20220711-Admin-E:** Trustee Kretz **MOVED** to adopt the June 27, 2022, Regular Trustee Meeting Minutes as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

### **CITIZENS DESIRING TO SPEAK**

Trustee Wallace stated that it was the portion of the meeting in which citizens desiring to speak may do so.

Chris Gilson, Vice president Local 2874 speaking on behalf of Matt Clark.

“Beavercreek Township Trustees, first I would like to apologize for not being here in person I am on a camping trip with my three sons. Last trustees meeting you passed a resolution to place me on an unpaid administrative leave while the investigation continued. As a single father raising three boys 50% of the time and a middle son with special needs, this has put a hardship on my family. I am asking you today to allow me to use my sick leave in place of unpaid leave until the investigation is complete and I am back to work. Again, thank you for all of your time. -Matt Clark”

Trustee Kretz asked Administrator Zaharieff if that was an appropriate use of sick leave. Administrator Zaharieff stated an OVI that was reduced to a reckless operation with a driving suspension is not an appropriate use of sick leave under the township policy or the union contract.

### **OLD BUSINESS**

Having no Old Business, the Board moved to the next agenda item.

### **NEW BUSINESS**

Administrator Zaharieff stated The Beavercreek Township Board of Trustees will conduct a Special Meeting with the Beavercreek Board of Education at the Administration Building of Beavercreek City Schools, 3040 Kemp Rd, Beavercreek, Ohio 45431 on Thursday, July 14, 2022, at 6:30 PM

The Purpose of this Special Meeting is to meet in Open Session with officials from the Beavercreek Board of Education to discuss joint topics of mutual interest between Beavercreek Township and the Beavercreek City Schools.

### **PRESENTATION/DISCUSSION ITEMS**

- A. Township: U.S. 35/Trebein Road
- B. Township: Residential/Commercial Growth
- C. Township: Traffic Patterns (Roundabouts)/Safety Studies Update
- D. Schools: Growth/Development/Master Facilities Plan
- E. Roundtable Discussion-Township/Schools

## **GREENE COUNTY SHERIFF'S OFFICE**

Administrator Zaharieff presented the bi-weekly activity.

Trustee Wallace welcomed Captain Funk. Trustee Wallace questioned the monthly incidents by hour of the day chart. Questioning the higher number in the evening and if they were planning on adding more patrol cars in certain areas. Captain Funk stated that there are assigned shifts. Funk will discuss the report with Sargent Moore and provide additional information.

## **HUMAN RESOURCES**

Administrator Zaharieff presented the bi-weekly activity report. Trustee Kretz asked when the Health Insurance policy ends. Administrator Zaharieff gave an update on health insurance contracts. Human Resources Director Gustafson also answered questions regarding plan year.

## **COMMUNITY DEVELOPMENT AND RISK**

Administrator Zaharieff presented the bi-weekly activity report.

Discussion was held with the Fire Marshal Grogan about the fireworks and the orientation meeting with Plan Next Trustee Wallace inquired purchasing land on Alpha-Bellbrook Rd prior to the land sale for the new intersection. Trustee Kretz inquired revenue projects for the Community Development and Risk Department. Fire Marshal Grogan is projecting that permit fee revenue will be down 20-22%.

## **INFORMATION TECHNOLOGY**

Administrator Zaharieff presented the bi-weekly activity report.

Administrator Zaharieff shared the Trustee meeting room remodel updating the audio and visual equipment is scheduled to begin on August 9<sup>th</sup> and should be completed before the September 12<sup>th</sup> meeting.

Trustee Kretz inquired when Perigon Solutions contract is to expire, Administrator Zaharieff stated we are in year 2<sup>nd</sup> year of a 3-year contract.

## **FINANCE DEPARTMENT**

Administrator Zaharieff presented the bi-weekly activity report.

Fiscal Officer Rushing stated that the auditors will be onsite August 8<sup>th</sup>-12<sup>th</sup>.

## ROAD DEPARTMENT

Administrator Zaharieff presented the agreement for with Greene County Engineer for 2022 paving project.

Road Superintendent Parks was available to any answer questions.

Trustee Dean questioned if all the paving projects will be completed on time. Road Superintendent Parks stated that the agreement states that all paving projects will be completed by October 31<sup>st</sup> and the contractors were confident with the date depending on the weather.

**20220711- Road- A:** Trustee Dean **MOVED** to approve the request for the 2022 paving bid as presented. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the purchase request to Fillmore Construction for the 2022 paving in the amount of \$370,000.

**20220711-Road-B:** Trustee Kretz **MOVED** to approve the purchase request 22-Road-397 to Fillmore Construction for 2022 paving in the amount of \$370,000 and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

## FIRE DEPARTMENT

Administrator Zaharieff turned the meeting over to Fire Chief VandenBos.

Trustee Wallace asked that VandenBos to mention to the Beaver Creek School Board that they would like to have the support of the principle and make them aware of the active threat training. Discussion was held about including school staff in the training.

Discussion was held about understanding the biweekly activity reports more clearly.

Trustee Dean thanked Chief VandenBos for all the hard work for the active shooter training.

Chief VandenBos noted that the new Primer Emergency Department is now open, and Firefighter AJ Zaharieff transported the first patient. Discussion was held about all of the specifications on the new emergency department.

**LEGAL ADVISOR**

Mrs. Frick stated The Township received notice of receiving the first distribution of the first opioid settlement in the amount of \$11,656.58. Will be starting immediately and is the first of 18 different distributions.

Trustee Kratz questioned Mrs. Frick about sending a notice to the township property owner. Mrs. Frick stated it was sent and nothing was received in return.

**FISCAL OFFICER**

Fiscal officer Rushing presented the 2021 audit findings of the Motor Vehicle License Tax. There were 103 licenses that were distributed incorrectly resulting in a recovery of \$3,771 back to the township to the Motor Vehicle License Fund for the Road Department to use to pave the streets.

Trustee Kretz questioned who performed the audit.

Fiscal Officer Rushing confirmed that it was a 3<sup>rd</sup> party, and the total cost was \$499.

**TRUSTEES**

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) had no meeting for July.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee had no meeting.

Trustee Kretz had no report for Regional Planning and Coordinating Commission of Greene County (RPCC).

Administrator Zaharieff reported that the Health Department District Advisory Council there was a presentation regarding the public health nuisances and how the health department works with the cities and the townships.

Administrator Zaharieff reported no meeting with the School Superintendent due to the joint meeting this week. Administrator Zaharieff had a meeting with the City Manager. Administrator Zaharieff stated they discussed the 4<sup>th</sup> of July event at Rotary Park and the outstanding collaboration between the City Police and the Greene County Sheriff's Office and the Township Fire Department. City Council cancelled their meeting for July 11<sup>th</sup>, 2022; However, they will be considering two levy options at their next meeting. A city police levy and a city road levy.

Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had no report.

Trustee Wallace reported that Greene County Township Association meeting is July 12, 2022, at 6:30 pm held at the Miami Township Fire Station and is hosted by Xenia, Bath and Miami Township.

Trustee Kretz announced that the Investment Oversight Committee had no report.

**20220711-Admin-F:** Trustee Kretz **MOVED** to go into executive session at 5:40 p.m., regarding Ohio Revised Code section 121.22(G)(1) to consider the dismissal, discipline, demotion, and compensation of public employees, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20220711-Admin-G:** Trustee Kretz **MOVED** to end executive session at 7:01 p.m., seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20220711-Admin-H:** Trustee Kretz **MOVED** to accept the charges and the Fire Chief's investigation report designated by Motion #20220627-Admin-H Matthew Clark, shall remain on unpaid administrative leave, but he is able to utilize his vacation and compensatory time during this period if staffing allows. However, shift trades are not permitted." seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20220711-Admin-I:** Trustee Dean made a **MOTION** to adjourn the meeting at 7:03 p.m., seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:

  
Deborah L. Wallace, Chair

ATTESTED:

  
Ryan A. Rushing, Fiscal Officer

7-25-22  
Date