



Beaver Creek Township Fire Department Auxiliary

“Committed to supporting, nurturing and reaching out.”

Kate Hone, Coordinator



Procedures and Responsibilities

The men and women of the Beaver Creek Township Fire Department (BTFD) Auxiliary perform three roles: emergency scene support; victim assistance; and social activities. Members can choose to participate in one or more of the roles. Most of the Emergency Scene support team and Victim Assistance team are cross trained, to be able to assist wherever they are needed. A more detailed description of what you can expect for each of the roles follows:

Emergency Scene Support Team

Our role: Members of this team respond to emergency scenes, co-locate with a designated medic crew and provide beverages and food to rehydrate firefighters. We operate out of a fully equipped van called Auxiliary 64 that carries supplies to help with rehab at emergency scenes and training fires.

What we do: Members who have completed driver training from the BTFD drive Auxiliary 64 to the scene. When we're on scene, we set up tarps so we have a dry spot for firefighter's gear, and the tables with snacks, coolers with water and Gatorade, towels, inverted 5-gallon buckets for seats and a propane torpedo heater or an electric fan, depending on the weather. A generator on the van provides power for the latter two and for a coffee pot/hot pot. We also carry fluids and snacks along the fire line to pump operators and police, coordinate neighbor support and make runs for ice/refills/food as necessary.

Time commitment: Members determine their availability based on work or other preferences. The team is on scene as long as the firefighters need us. Individual members arrive as soon as possible after activation and leave when released by the onscene team leader. Emergencies are unpredictable, but Beaver Creek averages only one emergency a month requiring our support; length of time on scene can vary from 1-8 hours.

Training: New members receive an orientation (1-2 hours) of Auxiliary 64, and will be accompanied on-scene by a more experienced member initially. You must be physically able to carry 30 pounds, negotiate steps and uneven ground, and drive themselves to emergency scenes as required. Driver training for Auxiliary 64 takes 1-2 hours. Mandatory HIPAA training involves watching a one-hour video, available at BTFD Head Quarters.

Notification to respond: The Emergency Scene Support Team leader will call and ask if you're available to help - if you can, you'll be asked to drive immediately to the scene or to a different location to meet another team member.

Victim Assistance Team

Our role: Members of this team are active members of the Emergency Scene Support Team, and receive additional training to provide crisis intervention for fire victims. We stand with the victims to help them understand what is happening, and help them take back control, and begin the recovery process.

What we do: We go immediately to the scene, locate the family and make sure everyone is safely out of the house/apartment and physically OK. We introduce ourselves as their personal contact, there for them. We interact with the fire scene incident commander and fire investigators to answer questions and concerns and to prepare the homeowner or resident for what will happen next. We help with contacting their insurance company, finding a temporary place to stay as necessary, and contacting a contractor as necessary.

Time commitment: Members determine their availability based on work or other preferences. Emergencies are unpredictable, but Beaver Creek averages only one emergency a month requiring our support; length of time on scene can vary from 1-8 hours.

Training: New members must be familiar with emergency scene support, are required to complete HIPAA training, and are required to watch a two-hour crisis intervention DVD before providing crisis intervention to fire victims.

Notification to respond: Advocates may be called by the Emergency Scene Support Team leader, Dispatch or Incident Command. If the emergency scene support team is activated, then the victim assistance team is also activated. There will be times when only the victim assistance team will be required

Social Activities Team

Our role: Members of this team plan, execute, and support activities for the BTFD employees and their families. Activities include an annual picnic and Christmas party, baby and wedding showers, and group (both family and adult-only) outings such as Dayton Dragons games and riverboat dinner cruises. In addition, members support the department's public education activities such as open houses for EMS Week and Fire Prevention Week, the Beaver Creek Popcorn Festival, and formal ceremonies such as promotions, full-time hires, retirements, and dedications.

What we do: We plan, organize, schedule and promote the activities, inventory/replenish supplies as needed, seek Auxiliary members to help (shop for food/drinks, set up and clean up, serve cake/punch), staff Auxiliary 64 at public events and make reflective house sign order forms available at those events.

Time commitment: Activities can vary from 1-2 hours for showers, 3-4 hours for picnic/parties, and longer for group outings. Formal events range from 2-4 hours.

Training: Mandatory HIPAA training.

Notification to respond: Members will receive an email request from the Social Activities Team leader(s) to help, and a follow-up email with details for support.

C.E.R.T

Community Emergency Response Team

Our role: Members of this team are educated and trained about disaster preparedness for hazards that may impact their area. Members are trained in basic disaster responses skills so they can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help.

What we do: We respond to disaster stricken areas of neighborhoods that are assigned to members. We are trained to put out small fires, provide basic medical aid, search for and rescue victims safely and help wherever else is needed by the Command Post.

Time commitment: TBD

Training: Mandatory HIPAA training video, online training courses, refresher courses, 20 hours worth of modules for the initial certification, community events.

Notification to respond: The C.E.R.T team leader will call and ask if you're available to help - if you can, you'll be asked to drive immediately to the scene or to a different location to meet another team member.



BEAVERCREEK TOWNSHIP FIRE DEPARTMENT AUXILIARY



Requirements and Application for Volunteering

The Beaver Creek Township Fire Department (BTFD) Auxiliary is an active service organization of men and women volunteers from the BTFD family and community. Specifically, Auxiliary members provide the following services:

- Emergency Scene Support, principally food, water and shelter to on-scene firefighters and other emergency responders.
- Victim Assistance to fire victims to help them understand what is happening, and to help them begin the recovery process.
- Social Activities for the firefighters and their families to promote a sense of "family." Activities include an annual picnic and holiday party, baby/wedding showers, and family/adult only outings.
- C.E.R.T. members are trained in basic disaster response skills. They respond to neighborhoods or workplaces following an event when professional responders cannot respond immediately.

All applicants must be 21 years old and complete HIPAA training conducted by the Beaver Creek Township Fire Department. No additional training is required for the Social Committee. Those interested in supporting emergency scenes will receive orientation and on-scene training, and must be physically able to carry 30 pounds, negotiate steps and uneven ground, and drive themselves to emergency scenes as required. Some additional training is required for those interested in providing victim assistance. For questions or more info, contact Kate Hone, BTFD Auxiliary Coordinator, at 937- 426-1213.

Name: _____ Address: _____

City/State/Zip: _____

Home Phone: _____ Work Phone: _____

Pager: _____ Cell Phone: _____

Email Address: _____

Fire Department History/Experience: _____

Volunteer Preferences: (check those that apply for you) (See attached for more detailed descriptions)

Emergency Scenes

C.E.R.T. Volunteer

Victim Assistance

Social Activities Team

Availability/Time Preferences:

Restrictions/Limitations: (e.g. children at home; employed M/F 9-5; cannot drive at night; etc.)
